



CITY OF  
BAINBRIDGE ISLAND

ETHICS BOARD  
SPECIAL MEETING  
MONDAY, JANUARY 23, 2017  
6:30 PM – 8:00 PM  
CITY HALL

**PLANNING CONFERENCE ROOM**  
280 MADISON AVENUE NORTH  
BAINBRIDGE ISLAND, WA 98110

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AGENDA

MEMBERS:      JOE DEETS, CHAIR                      JUDITH TINGLEY                      DENNIS WILLERFORD  
                         INGRID BILLIES                                      SCOTT WILDER

COUNCIL LIAISON:                                      MICHAEL SCOTT

1. Call to order
2. Changes or additions to Agenda
3. Disclosure of Conflicts of Interest
4. Acceptance of Meeting Notes – November 21, 2016
5. Communications
6. Public Comment
7. Discussion on Bainbridge Community Broadcasting Opportunity
8. Discussion on Qtr 1 2017 Presentation to City Council
9. Discussion of 2017 Work Plan
10. Discussion on Next Steps on Education Efforts
11. Discussion on Changes to Ethics Program
12. Items for next meeting agenda
13. Next meeting date
14. Adjournment

## **COBI ETHICS BOARD**

### Regular Meeting

Monday, November 21, 2016

6:30 – 8:00 PM

Bainbridge Island City Hall, Council Conference Room  
Bainbridge Island, WA 98110

### Minutes

1. Call to order. 6:32 PM Present were Joe Deets, Chair, Dennis Willerford, Scott Wilder, Ingrid Billies, and Michael Scott, Council representative.
2. Changes or additions to agenda. None.
3. Disclosure of conflicts of interest. None.
4. Minutes October 17, 2016 were accepted.
5. Communications. Scott presented the Ethics Education Module to the Non-Motorized Transportation Committee. He felt perhaps the presentation was a bit hurried. There were questions asked of Scott by the committee members. And it was helpful to have the City Attorney there to answer some of the questions. Dennis said it is a positive thing to have City Attorney involvement, all others agree.
6. Public Comment. None.
7. Discussion on Bainbridge Community Broadcasting Opportunity. Dennis will update at the next meeting.
8. Discussion on Qtr 1 2017 Presentation to City Council. Joe confirmed with all that 1 complaint has been processed and we have presented Ethics education to some committees and commissions. Michael Scott also agreed with this. Michael suggested this would be a good time for Council to review the Ethics Code and it would be an efficient use of time to look at extending the Code to the City Manager position.
9. Discussion of 2017 Work Plan. Dennis said the 2017 Work Plan is falling together nicely. We need to finish deciding what to present to the Council for Code revisions. If revisions are submitted and Council decides to take that up, this will create the bulk of the workload for the Board for 2017. The Annual Report is due by the end of the year. Joe and Dennis will collaborate on the Work Plan and Annual Report. They will present this at the January meeting.
10. Discussion on Next Steps on Education Efforts. There are two steps the Board will address in the near future. First, the brochure. Scott will work on the brochure. Second, Joe will

work with Roz for more presentations. Joe will find out which committees are outstanding for training.

11. Discussion on Changes to Ethics Program. Dennis said we need to decide what to send on to the Council early in the year. There is a running list of “possible changes.” Specific discussion regarding adding the City Manager position to be governed by the City’s Ethics Code.
12. Items for the next meeting agenda. Annual report, brochure, Code revisions, ongoing education efforts.
13. Next meeting date. January 23, 2017
14. Adjournment. 7:20 PM.

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Joe Deets, Chair

01/23/17

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