



CITY OF
BAINBRIDGE ISLAND

UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, FEBRUARY 22, 2017
4:00 PM – 6:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. **CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE**
4:00 PM

Chair: Andy Maron

Vice Chair: Jeff Kanter

Members: Steve Johnson Emily Sato
Ted Jones Jim Thrash
Nancy Nolan

2. **ACCEPTANCE OF MEETING NOTES – DECEMBER 14, 2016 AND JANUARY 11, 2017**
3. **PUBLIC COMMENT – 5 MIN.**
4. **DISCUSS REVISED 2017 WORK PLAN – 110 MIN.**
5. **COMMENTS FOR THE GOOD OF THE ORDER – 5 MIN.**
6. **ADJOURNMENT**
6:00 PM

Meeting Minutes – Utility Advisory Committee
December 14, 2016

1. Present

Chair: Andy Maron

Vice Chair: Jeff Kanter

Members: Steve Johnson, Ted Jones, Nancy Nolan

Also Present: Public Works Director Barry Loveless

2. CALL TO ORDER. 4:00 PM

3. ACCEPTANCE OF MEETING NOTES – The notes from the special meeting of November 2016 were approved.

4. PUBLIC COMMENT. None.

5. 2017 WORK PLAN. At the UAC's November 30 meeting, the UAC had developed a list of six potential topics for its 2017 Work Plan. The city council may consider the UAC's Work Plan at its January 3 council meeting. The UAC discussed additional topics to be included in a possible Work Plan, and decided to add two more based on policies included in the draft, un-adopted, Utilities Element. They are developing a process for city facilitation of cooperation among and consolidation of smaller water systems, and developing differential fire code requirements for urban and rural water systems. The memo to be submitted to the city council will include these two possible topics for 2017.

7. ADJOURNMENT. The meeting adjourned at 5:30 PM.

Andy Maron, Chair

Meeting Minutes – Utility Advisory Committee
January 11, 2017

1. Present

Chair: Andy Maron

Vice Chair: Jeff Kanter

Members: Steve Johnson, Nancy Nolan, Emily Sato, Jim Thrash

Also Present: Public Works Director Barry Loveless, Robert Dashiell (for public comment), Amy Tousley, Melanie Keenan.

2. CALL TO ORDER. 4:00 PM

3. ACCEPTANCE OF MEETING NOTES – None

4. PUBLIC COMMENT. Dashiell commented on several items related to upcoming projects of the city utilities. Amy Tousley introduced herself as the new municipal liaison for PSE. Melanie Keenan made comments concerning various items in the draft Utilities Element.

5. REVIEW OF DRAFT COMPREHENSIVE PLAN. The UAC discussed the city council's 12/16/16 draft of the Utilities Element of the Comprehensive Plan. The UAC decided to submit comments on the following topics

- Vision 2036 paragraph
- New policy U 11.9
- UAC proposed policy U 12.7
- New policy U 14.9
- Telecommunications preliminary paragraphs
- UAC proposed policy U 16.6
- New policy U 16.10
- Implementation Actions

Due to the shortage of time to submit comments, it was decided that Chair Maron would write a memo to the council describing the UAC's concerns on the above subjects, circulate that to Vice Chair Kanter and P/W. Director Loveless for review, and then submit it to the city council by the January 17 deadline.

6. 2017 WORK PLAN. The city council will be considering the topics for the UAC's 2017 Work Plan at the council meeting on January 17. Chair Maron will attend to answer questions, and all UAC members are invited.

7. ADJOURNMENT. The meeting adjourned at 6:00 PM.

Andy Maron, Chair

MEMORANDUM

TO: Utility Advisory Committee

FROM: City Council

SUBJECT: 2017 WORK PLAN

Based on your Memo dated December 22, 2016, and on Council discussion at its February 7 Study Session, Council requests that your 2017 Work Plan consist of the following:

- A. Review of Sewer System. We ask that the UAC conduct a heightened review of the city's three utilities on a regular schedule, one per year. The UAC's review would be of the performance, reliability, and cost of the utility's service. We ask that you start with the sewer utility in 2017.
- B. 2017 SSWM Operating Expense Study. We ask that the UAC advise the Council as to whether or not there is value added in a SSWM Expense Study in 2017-18.
- C. Water/Sewer Rate Structure. We ask that the UAC work with Staff and advise Council on the need for and if appropriate the scope of a review of the water and sewer utility rate structures.
- D. Water Systems. We ask that the UAC study and recommend a process for facilitating consolidation of small water systems. T
- E. Impact of Fire Code. We ask that the UAC study and recommend possible differential fire code requirements for urban and rural water systems.