



CITY OF
BAINBRIDGE ISLAND

ETHICS BOARD
SPECIAL MEETING
MONDAY, FEBRUARY 27, 2017
6:30 PM – 8:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

Members: Joe Deets, Chair Judith Tingley Dennis Willerford
 Ingrid Billies Scott Wilder

Council Liaison: Michael Scott

1. Call to Order
2. Changes or Additions to Agenda
3. Disclosure of Conflicts of Interest
4. Acceptance of Meeting Notes – January 23, 2017
5. Open Public Meetings Act / Public Records Act Training – City Attorney Levan
6. Communications
7. Public Comment
8. Discussion of 2016 Annual Report and 2017 Work Plan March 14 Council Presentation
9. Discussion on Next Steps on Education Efforts
10. Discussion on Changes to Ethics Program
11. Items for Next Meeting Agenda
12. Next Meeting Date
13. Adjournment

COBI ETHICS BOARD

Regular Meeting

Monday, January 23, 2017

6:30 – 8:00 PM

Bainbridge Island City Hall, Planning Conference Room
Bainbridge Island, WA 98110

Minutes

1. Call to order. 6:34 pm. Present were Joe Deets, Chair, Dennis Willerford, Scott Wilder, Judith Tingley and Ingrid Billies.
2. Changes or additions to agenda. None.
3. Disclosure of conflicts of interest. None.
4. Minutes November 21, 2016 were accepted with changes.
5. Communications. Joe has been in contact with Roz, Christine and Joe Levan with regards to ongoing attempts to schedule Ethics Education Presentations together with the City Attorney's presentations.
6. Public Comment. None.
7. Discussion on Bainbridge Community Broadcasting Opportunity. Judy will reach out to Barry Peters and discuss at the next meeting.
8. Discussion on Qtr 1 2017 Presentation to City Council. Judy gave a presentation on the training presentation, including the verbal voice track, brochure and Power Point Presentation. Based on questions that people asked, Judy changed parts of the script. Judy will make an appointment with Kelley Stickney to pull the entire presentation together. Scott will email Joe Levan for approval of the brochure.
9. Discussion of 2017 Work Plan. Joe will resend the work plan to everyone. Scott asked if we are going to do any community outreach, should we include that in our work plan? Group discussion on this topic.
10. Discussion on Next Steps on Education Efforts. Continuous efforts to schedule Ethics Education presentations. The pamphlet will be put on the website once it is approved.
11. Discussion on Changes to Ethics Program. An effort to make changes will be on an "as needed" basis.

12. Items for the next meeting agenda. The Board will try to find out what the Council expects for the Work Plan Presentation.
13. Next meeting date. To be determined at a later date.
14. Adjournment. 7:34 pm.

Joe Deets, Chair

DRAFT

City of Bainbridge Island Ethics Board 2016 Annual Report and 2017 Work Plan

I. Complaints and Advisory Opinions

The Ethics Board issued one advisory opinion requested by a Council Member, and responded to one citizen requesting an advisory opinion.

II. Proposed changes to the Ethics Code

The Ethics Board may recommend changes to the Ethics Code to the City Council.

- A. We have compiled a number of potential changes. The Board is preparing to discuss potential changes with the City Attorney in order to submit a proposal to the Council
- B. In 2016 we discussed the potentially ambiguous status of the City Manager with regard to the Ethic Code, including inquiries to the City Attorney and Council Liaison.

III. New Ethics Board Member

The Ethics Board welcomed Scott Wilder at our July 18th meeting.

IV. Ethics Board Education

The Ethics Board continued its own education regarding the provisions of the Ethics Code, including:

- A. the function of Article I, core values and ethics principles, and how it differs from Article II, the ethics rules,
- B. the limits of Advisory Opinions, and
- C. The definition of covered persons.

V. COBI Ethics Education

The Board continued its focus on education during the course of 2016.

- A. We revised our education materials, including production of a summary brochure.
- B. Discussed and coordinated Ethics Education with 2 City Attorneys
- C. Members of the Ethics Board gave presentations to the following Committees:
 - Design Review Board
 - Environmental Technical Advisory Committee
 - Historic Preservation Commission (in 2017)
 - Non-Motorized Transportation Advisory Committee
 - Utility Advisory Committee (through General Meeting)

- General Meeting, led by City Attorney on 3/29/2016

VI. Work plan for 2017

- A. Conduct Ethics Code Education for the City Council.
- B. Continue Ethics Code Education for Committees and Commissions.
- C. Meet with the City Attorney regarding proposed changes to the Ethics Code.
- D. Submit proposed changes to the Ethics Code to the City Council; participate in discussions with the Council and the public regarding the proposed changes.
- E. Continue to respond to ethics complaints, and requests for advisory opinions.
- F. Continue to respond to citizen inquiries regarding ethical issues in government.

Respectfully submitted,

Joe Deets, Chair
Ingrid Billies
Judith Tingley
Scott Wilder
Dennis Willerford