



CITY OF
BAINBRIDGE ISLAND

UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, MARCH 8, 2017
4:00 PM – 6:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE
4:00 PM

CHAIR: ANDY MARON

VICE CHAIR: JEFF KANTER

MEMBERS: STEVE JOHNSON EMILY SATO
 TED JONES JIM THRASH
 NANCY NOLAN

2. ACCEPTANCE OF MEETING NOTES – FEBRUARY 22, 2017
3. PUBLIC COMMENT – 5 MIN.
4. DISCUSSION OF 2017 WORK PLAN ITEMS – 110 MIN.
5. COMMENTS FOR THE GOOD OF THE ORDER – 5 MIN.
6. ADJOURNMENT
6:00 PM

Meeting Minutes - Utility Advisory Committee
February 22, 2017

1. PRESENT

Chair: Andy Maron

Vice Chair: Jeff Kanter

Members: Ted Jones, Nancy Nolan, Emily Sato, Jim Thrash

Also Present: Public Works Director Barry Loveless, Robert Dashiell (for public comment), Amy Tousley

2. CALL TO ORDER 4:02 PM

3. ACCEPTANCE OF MEETING NOTES - Notes of meeting of December 14, 2016, were approved with correction of fourth sentence to read, "The two additional topics are developing a process for city facilitation of cooperation and consolidation of smaller water systems, and developing differential fire code requirements for urban and rural water systems." Notes of meeting of January 11, 2017, were approved.

4. PUBLIC COMMENT - Mr. Dashiell commented on a memo from the Finance Manager regarding utility funds balances, and Council changes to the utilities sections of the draft comprehensive plan.

5. 2017 UTILITIES ADVISORY COMMITTEE WORK PLAN - The UAC reviewed the memo from Council on 5 topics for the 2017 work plan, as well as Council's discussion of the work plan. After the Committee discussed each topic, the committee members decided to divide into pairs to look at each topic to develop background and a suggested process for dealing with the topic. The 2009 FCS Sewer and Water Rate Study will be provided for all members to read for the next meeting. The Committee decided that its priority will be to answer Council on topic B regarding value added for a SSWM Expense Study in 2017-18.

6. Committee agreed to reach out to newly elected KPUD Commissioner Debbi Lester for a future discussion about activities at KPUD.

7. ADJOURNMENT. The meeting adjourned at 5:50 pm.

Andy Maron, Chair

3/8/17

MEMORANDUM

TO: Utility Advisory Committee

FROM: City Council

SUBJECT: 2017 WORK PLAN

Based on your Memo dated December 22, 2016, and on Council discussion at its February 7 Study Session, Council requests that your 2017 Work Plan consist of the following:

- A. Review of Sewer System. We ask that the UAC conduct a heightened review of the city's three utilities on a regular schedule, one per year. The UAC's review would be of the performance, reliability, and cost of the utility's service. We ask that you start with the sewer utility in 2017.
- B. 2017 SSWM Operating Expense Study. We ask that the UAC advise the Council as to whether or not there is value added in a SSWM Expense Study in 2017-18.
- C. Water/Sewer Rate Structure. We ask that the UAC work with Staff and advise Council on the need for and if appropriate the scope of a review of the water and sewer utility rate structures.
- D. Water Systems. We ask that the UAC study and recommend a process for facilitating consolidation of small water systems. T
- E. Impact of Fire Code. We ask that the UAC study and recommend possible differential fire code requirements for urban and rural water systems.