

BUILDING DIVISION 2015 ANNUAL REPORT

BAINBRIDGE ISLAND BUILDING DIVISION

280 Madison Avenue N
Bainbridge Island
WA 98110

Tel: (206) 780-3750

Fax: (206) 780-0955

INSPECTION LINE

Fax: (206) 780-3789

Hours: Monday-Friday

Open 8 am-4 pm.

Counter Hours:

Wednesday 8-am -12

Thursday 8 am -12

"We shape our buildings; and
thereafter they shape us."

Winston Churchill

STEADY BUILDING PERMIT GROWTH IN 2015

The Building Division Annual Report is a summary and explanation of the City of Bainbridge Island building permit activity for the 2015 calendar year. Included within this report is data related to building permit types, construction valuation, types and number of inspections performed, and the time required to process permits in 2015.

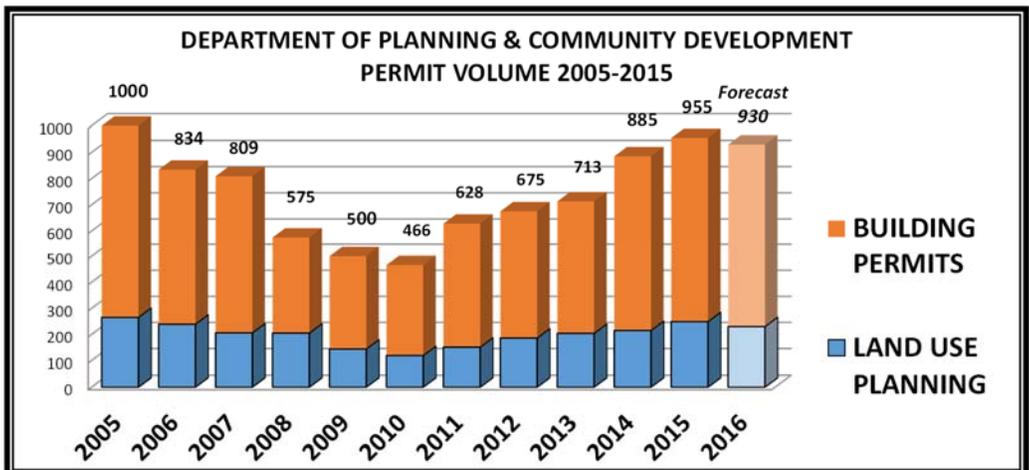
The report identifies the core values of the Building Division, highlights the accomplishments and significant projects for 2015, as well as the Division goals for the upcoming 2016 year.

As the City Building Official, I look forward to serving the community by ensuring that smooth and continuous permit processing, review, and inspections occur daily regardless of available resources, assisting customers resolve difficult issues, helping to sustainably improve the built environment, incorporating new technology to improve provided services, and endeavoring to streamline the permitting process. We are looking forward to successful Building Division improvements in the upcoming year.



Number of 2015 Building Permits increased 10% from 2014 volume.

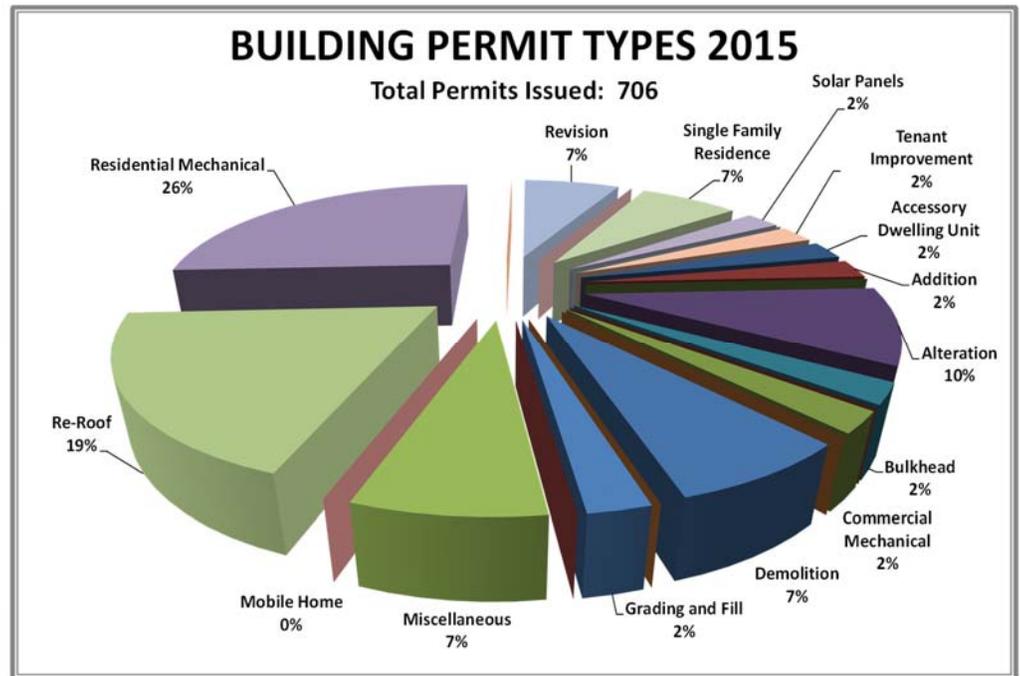
James R. Weaver, CBO AICP
Building Official





RESIDENTIAL BUILDING PERMIT TYPES

Type	Symbol
Addition	R-ADD
Accessory Dwelling Unit	R-ADU
Alteration	R-ALT
Carport	R-CAR
Deck	R-DEC
Demolition	R-DEM
Fence	R-FEN
Fire Alarm	R-FIA
Fire Sprinkler	R-FIS
Foundation	R-FND
Garage	R-GAR
Generator	R-GEN
Grade & Fill	R-GAF
Guest House	R-GST
Mobile Home	R-MBH
Mechanical	R-MEC
Multi-Family	R-MF
Miscellaneous	R-MIS
Plumbing	R-PLM
Pool	R-POL
Reroof	R-REF
Repair	R-REP
Retaining Wall	R-RET
Revision	REV
Single Family Residential	R-SFR
Shed	R-SHD
Solar Panel	R-SOL
Storage Tank	R-STR
Studio/Office	R-STU



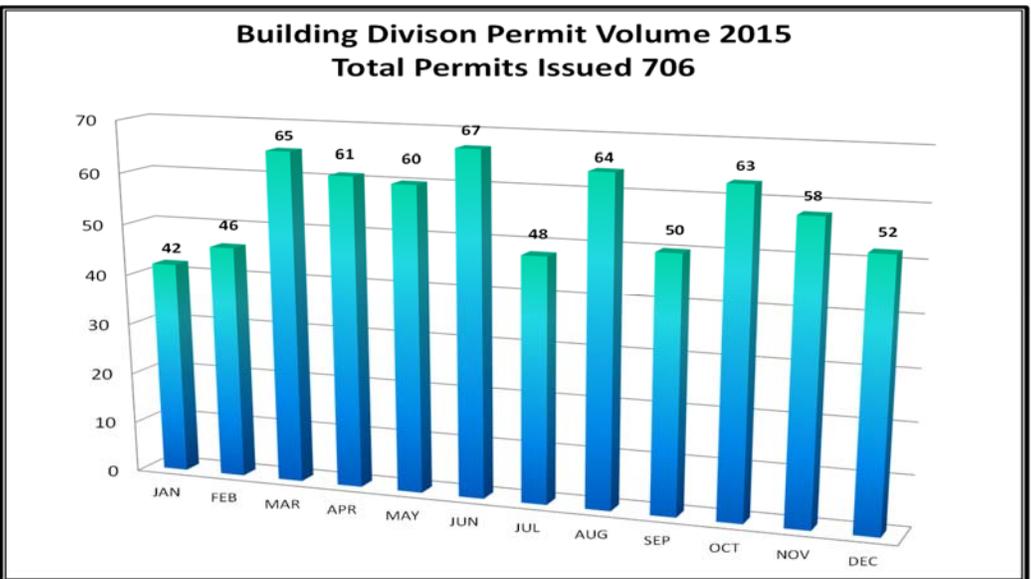
TOTAL 2015 BUILDING PERMITS ISSUED **706**

TOTAL 2015 INSPECTIONS CONDUCTED: **3,974**

TOTAL 2015 BUSINESS LICENSE REVIEWED: **2208 renewals**
199 new

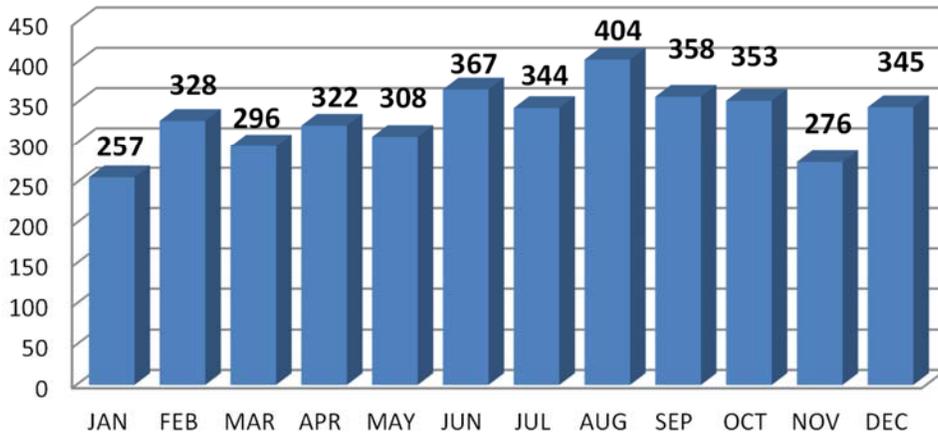
TOTAL 2015 CONSTRUCTION VALUATION: **\$ 88.7 MILLION**

TOTAL 2015 BUILDING FEES COLLECTED: **\$ 957,031**





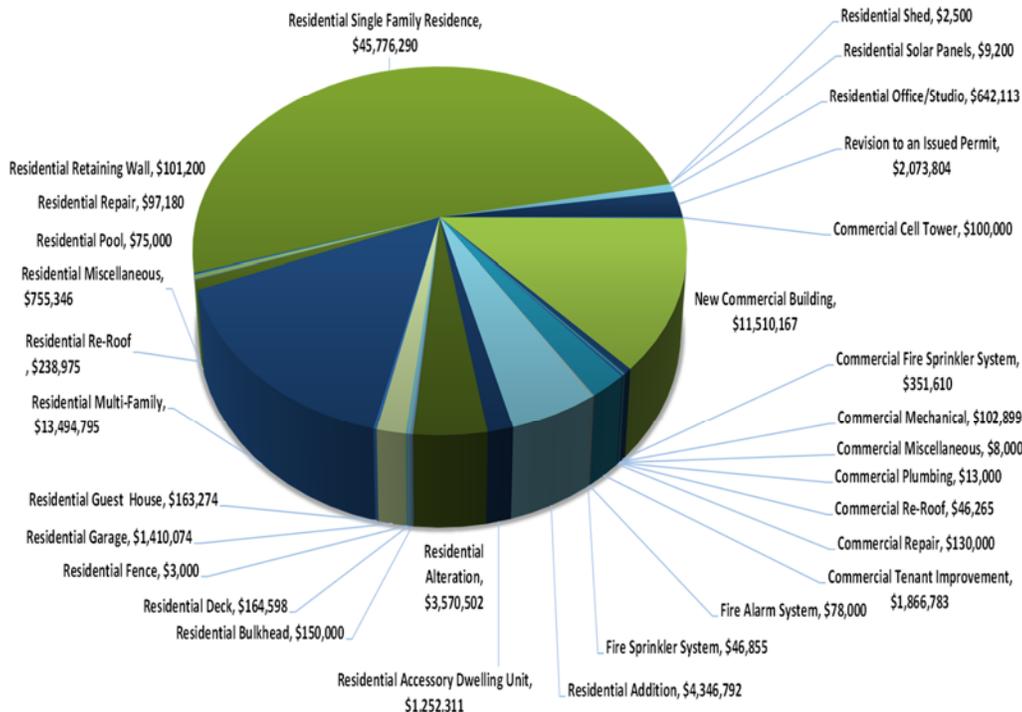
2015 Building Inspections Total 2015 Inspections: 3,974



COMMERCIAL BUILDING PERMIT TYPES

Type	Symbol
Addition	C-ADD
Alteration	C-ALT
Commercial Cell Tower	C-CCT
Carport	C-CAR
Deck	C-DEC
Demolition	C-DEM
Fence	C-FEN
Fire Alarm	C-FIA
Fire Sprinkler	C-FIS
Foundation	C-FND
Garage	C-GAR
Generator	C-GEN
Grade & Fill	C-GAF
Mechanical	C-MEC
Miscellaneous	C-MIS
Plumbing	C-PLM
Pool	C-POL
Reroof	C-REF
Repair	C-REP
Retaining Wall	C-RET
Revision	REV
Shed	C-SHD
Solar Panel	C-SOL
Storage Tank	C-STR
Tenant	C-TEN

2015 CONSTRUCTION VALUATION BY PERMIT TYPE Total 2015 Building Construction Valuation: \$88,698,532





SMART-GOV PERMITTING SOFTWARE SYSTEM

Bainbridge Island converted to a new SmartGOV permit tracking system in 2014.

The new system has improved processing, allows better communication with clients, and is consistent with the systems implemented in all Kitsap County jurisdictions.

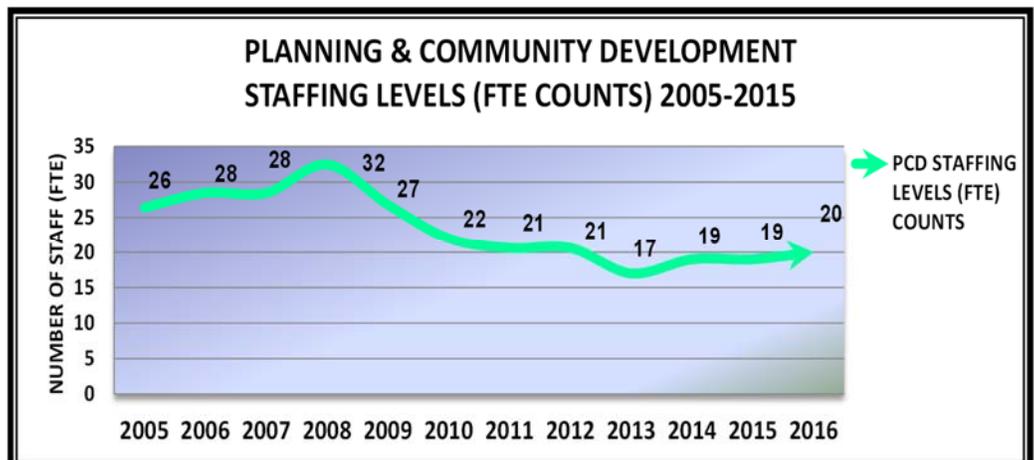
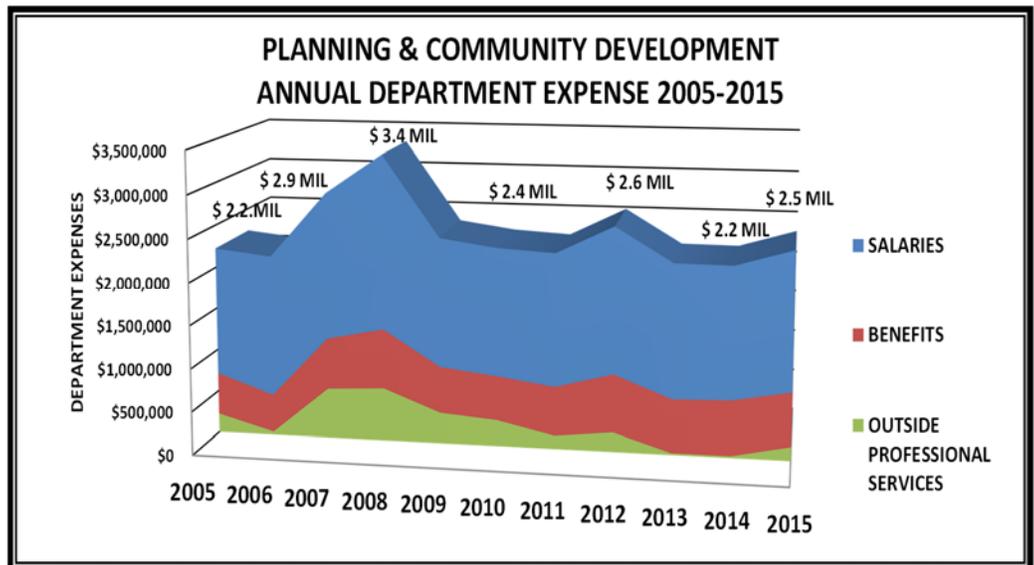
New improvements allow digital approval processes to occur remotely for Kitsap Public Health Department and the Bainbridge Island Fire Department staff. This software provides the Division with the ability to continuously improve while the volumes of permits continue to increase.



The Bainbridge Island Building Division endeavored in 2015 to improve processing timelines and worked diligently to improve customer service while streamlining the existing permit review system. Listed below are the accomplishments of the Building Division.

2015 Building Division Successes

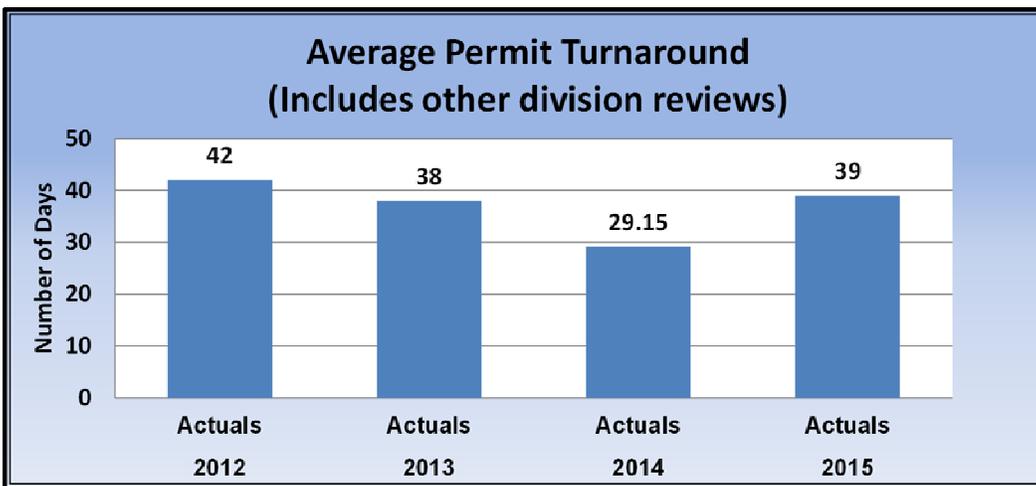
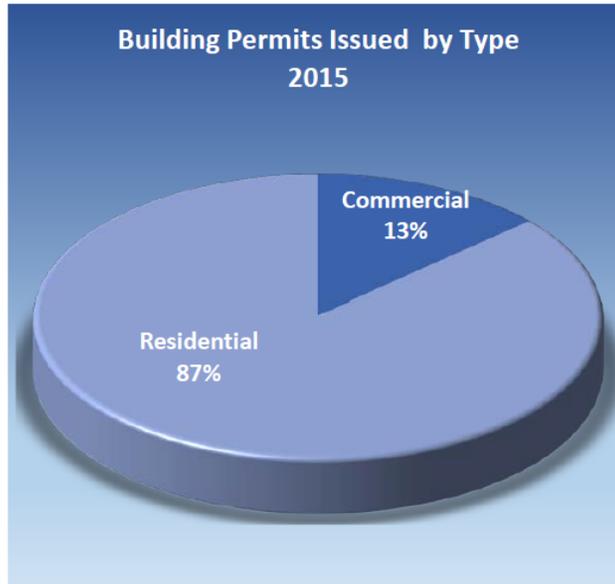
1. Streamlined building permit review process
2. Improved customer service & communication
3. Created remote approval process for KPHD & BIFD
4. Separated Commercial & Residential permit tracking.
5. Improved Division Website, Documents, & Forms
6. Continued "Expedited Permit" Pilot Project.





CITYWIDE ANNUAL BUILDING DIVISION PERFORMANCE MEASURES

The City of Bainbridge Island, as part of the annual budgeting process, instituted key performance measures for all City departments. Metrics and data were chosen to reflect key areas of service delivery, performance, customer service, and workload measures. The 2015 and previous annual performance measures data is reflected below.



Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals
Percent of Construction Document Review Completed in 30 Days (1st Submittal)	62%	64%	63%	60%
Number of building plans reviewed (including revisions)	557	588	695	724
Number of building site inspections performed	2326	4137	3750	3974
Number of permits issued online	0	0	3	30
Total Valuation of Construction	\$ 28,370,525	\$ 37,641,588	\$ 71,337,448	\$ 88,620,532

PERMIT VOLUMES

PERMIT TYPE	TOTAL ISSUED IN 2015
ADU	11
R-ADD	25
R-ATF	1
R-ALT	77
BLK	2
CAR	1
COM	10
CCT	4
DECK	17
DEM	39
FEN	1
FIA	6
FIS	1
GAR	22
GEN	14
GAF	14
GST	1
MEC	105
MIS	23
MH	4
MF	9
OFF/STU	6
PLM	43
POL	1
REF	65
RET	8
REV	25
SHD	1
SFR	96
SOL	2
STR	7
TEN	25

2016 BUILDING DIVISION GOALS

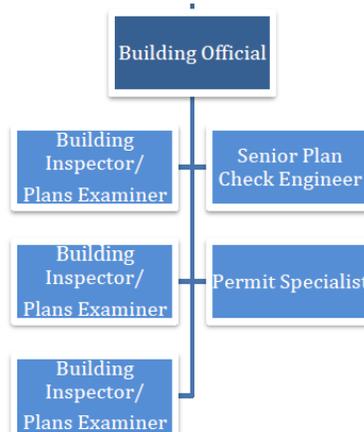
The Building Division goals for 2016 seek to further improve customer service while removing time constraints within the existing permit review system. The Division consists of a total of seven individuals, including: one full time and one half time permit specialist, three building inspectors/plan examiners, one senior plan check engineer, and one building official. The Building Division 2016 Goals are intended to be accomplished within the allotted budget and existing staff resources.

1. Reduce permit processing timelines.
2. Enhance customer service & communication
3. Update building division documents & forms
4. Update building division website and expand digital document process for building permits
5. Update and improve the addressing process
6. Adopt the 2015 International Building Codes.



BUILDING DIVISION STAFF

James Weaver	Building Official
Dave Erbes	Permit Specialist
Aaron Quitslund	Permit Specialist
Greg Hiatt	Plan Check Engineer
Blake Holmes	Plans Examiner/Inspector
Justin Lauritzen	Plans Examiner/Inspector
- Vacant	Plans Examiner/Inspector



Website: www.ci.bainbridge-isl.wa.us/planning_community_development



CORE VALUES

SERVICE, HELPFULNESS, INNOVATION

We are committed to providing service to the people of Bainbridge Island and to each other that is courteous, cost effective and continuously improving.

INTEGRITY

We will treat one another and the citizens of Bainbridge Island with honesty and integrity, recognizing that the trust that results is hard won and easily lost. We pledge to promote balanced, consistent, lawful policies and directives, in keeping with that integrity and the highest standards of this community.

EQUALITY, FAIRNESS, MUTUAL RESPECT

We pledge to act with the standard of fairness and impartiality in the application of policies and directives and that of equality and mutual respect with regard to interpersonal conduct.

RESPONSIBILITY, STEWARDSHIP, RECOGNITION

We accept our responsibility for the stewardship of public resources, and our accountability for the results of our efforts, and we pledge to give recognition for the exemplary work.

(Adopted by Resolution 97-25)