

PROPOSED BUDGET 2017-2018 CITY OF BAINBRIDGE ISLAND, WA

City of Bainbridge Island
Finance & Administrative
Services Department
280 Madison Ave N
Bainbridge Island, WA 98110



City of Bainbridge Island Council Wards & Voting Precincts



Val Tollefson
Mayor/North Ward
vtollefson@bainbridgewa.gov



Kol Medina
North Ward
kmedina@bainbridgewa.gov



Ron Peltier
At Large
rpeltier@bainbridgewa.gov

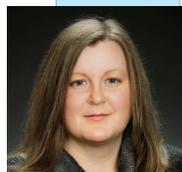
Legend

- Voting Precincts
- City Council Wards**
- North Ward
- Central Ward
- South Ward

Credits: Kitsap County Auditor Elections Division



Wayne Roth
Central Ward
wroth@bainbridgewa.gov



Sarah Blossom
South Ward
sblossom@bainbridgewa.gov

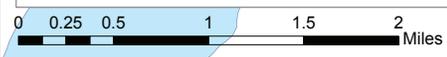


Michael Scott
Central Ward
mscott@bainbridgewa.gov



Roger Townsend
South Ward
rtownsend@bainbridgewa.gov

City of Bainbridge Island Disclaimer for GIS data
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Bainbridge Island
Washington**

For the Biennium Beginning

January 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Bainbridge Island, Washington for its biennial budget for the biennium beginning January 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

September 20, 2016

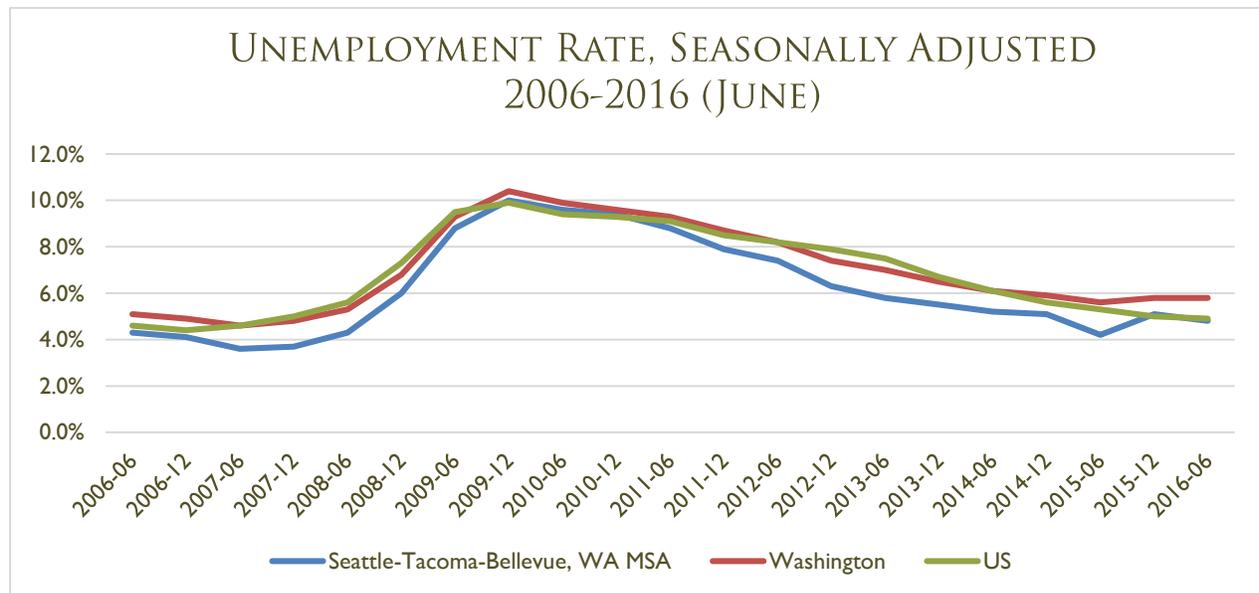


Dear Citizens and Interested Readers,

The information which follows in this document is the 2017-2018 Proposed Budget for the City of Bainbridge Island. This document is the financial plan for the upcoming two years, and expresses the City’s identified priorities and planned service delivery to the community. We are excited to propose a budget that supports key community goals, including a significant capital program, and dedicated resources to implement priorities identified in the new Comprehensive Plan. Our next biennium will continue the City’s emphasis on stewardship, financial sustainability, and customer service. We look forward to working together to provide the highest level of service and support to our community.

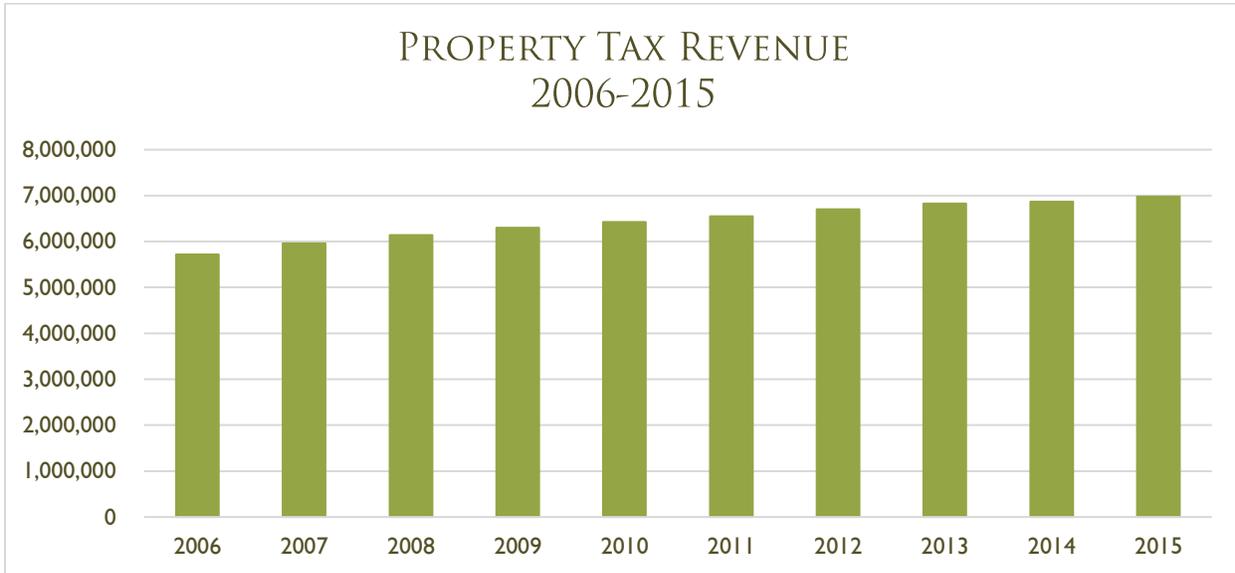
Background and Budgetary Trends

The City of Bainbridge Island experienced typical financial difficulties during the national and regional economic recession that began in late 2007 and ended in June 2009. Economic growth has been steady since that time, with most economists projecting a slow recovery with the chance of possible setbacks during the recovery period. Over the past three years, the regional and local economy has shown modest improvement. In 2016, the region’s unemployment rate held steady, with the Seattle-Tacoma-Bellevue area’s seasonally adjusted unemployment rate for June 2016 at 4.8%, lower than the Washington state rate of 5.8% and the national rate of 4.9%. This relationship is consistent with past unemployment data, shown in the chart below, with Seattle-area unemployment (blue line) generally somewhat lower than the state (red line) and national (green line) rates. This data suggests that our community and region continue to experience an improved economic environment, with steady progress towards pre-recession employment levels.



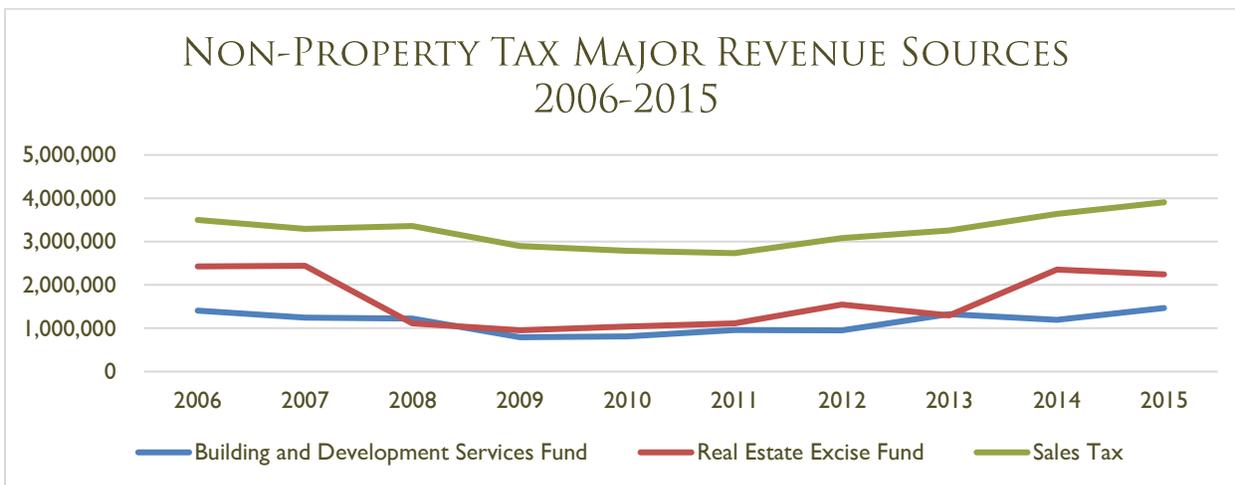
Source: U.S. Bureau of Labor Statistics

The City’s revenue portfolio relies heavily on the general property tax, which in the State of Washington is a stable revenue source that grows annually at a maximum rate of 1% plus tax on the value of new construction. As property tax accounts for 45% of General Fund revenues, the stability of this revenue stream helps the City maintain core services during periods of economic volatility.



Source: City of Bainbridge Island

As shown below, the City of Bainbridge Island experienced a large amount of building and growth in the early 2000s, with increasing revenue from sources including Real Estate Excise Tax (REET), sources within the Building and Development Services Fund, and general sales tax. These revenue sources sharply declined in 2008 and 2009, but then began a modest recovery, starting in 2011.



Source: City of Bainbridge Island

The City reacted to the dramatic decline in revenue from these important revenue sources in 2008 and 2009 with corresponding reductions to programs and services, mostly achieved through significant reductions in City staffing. The high point of City staffing was in 2008, with 152 full-time equivalent (FTE) positions. By comparison, City staffing for 2016 includes 111 FTE.

The Proposed Budget for 2017-2018 includes 7.7 new FTE, 5.1 FTE in general government and 2.6 within the City’s utilities. This targeted increase in staffing reflects the City’s plan to expand priority operating and capital programs to meet the level of service desired by the community. Our approach to new staff is grounded in our commitment to provide excellent customer service, to meet our increasing regulatory requirements, and to deliver the high level of environmental stewardship and asset management that our community expects.

Bainbridge Island is a unique, multi-faceted community, and our municipal organization works hard to serve the critical needs and priorities that have been identified as integral to community’s goals. We do this within a framework that emphasizes financial sustainability and accountability. In this context, new staff are only proposed once the City can demonstrate sufficient recurring revenues to support these additional, long-term expenses. We use a variety of tools and analysis to guide us in our financial forecasting to ensure this financial sustainability. We also continue to pursue innovation and efficiency so we can provide the highest level of service with our existing resources. Including the staff additions proposed for 2017, City staff remains 22% lower than in 2008. More detail on the staffing increases, and corresponding services, appear later in this message, and in the relevant department sections of the budget.

Budget Process

The City begins its biennial budget process in the late spring to early summer. In 2016, the City updated its priority based budgeting information which orients City budget conversations around the results that the City wishes to achieve. More detail on this process is included in Section Two and in the appendix to the budget.

Based on Council discussions, staff input, and consultant review, six strategic priorities were identified for the City of Bainbridge Island at the outset of the Priority Based Budgeting process in 2014, and have been reaffirmed by Council in 2015 and 2016. The following areas reflect key priorities toward which the City focuses its efforts:



Safe City



Green Well-Planned Community



Reliable Infrastructure and Connected Mobility



Healthy Community



Vibrant Economy



Good Governance

During the summer of 2016, the City Council and staff reviewed capital plans. This timing reflects a decision to shift capital planning to an earlier stage of budget development to allow additional focus on capital planning and to problem solve for critical, multi-year projects. The capital budget planning process included review by Public Works and Planning and Community Development Department staff, in addition to the Planning Commission, the Utility Advisory Committee, and the community. The focus on transportation infrastructure continues as an emphasis, as it has in budget years since 2011, with robust conversations about plans for road preservation, reconstruction and major maintenance, along with prioritized investments in the non-motorized transportation network. Planning also continues for a new public safety facility, reflected in the Capital Improvement Plan as the Law and Justice Center. The City has completed formal updates to both the Water System Plan and the General Sewer System Plan. The capital assessment



included in these processes inform Water and Sewer capital projects included in this budget.

Planning for the operating budgets commenced with Council review and approval of a consolidated set of financial policies, providing an up-to-date framework within which budget development occurs. Operating budget development began with a meeting for all City staff in July. Department directors and staff then worked to develop budgets in alignment with the City focus areas identified through the Priority Based Budgeting process. Based on recent financial performance and requests for service, several departments proposed targeted increases to their operating budgets. Department staff took a zero-based budget approach to non-personnel expenses, while Finance staff performed a line item review of all personnel-related expenditures.

Near-term Budget Influences

The City has experienced a modest recovery from the recessionary financial pressures, with stable or increasing revenue from primary revenue sources. Due to a combination of factors, including staff vacancies, better than forecast revenue performance, and a reduction in outside legal costs, the City's General Fund balance has increased each year since 2010.

The City tracks policy reserves for the General Fund, as well as for each utility fund. For 2017, the reserves include an Emergency Reserve, with a target of \$1.0 million and a minimum General Fund balance of 25% of ongoing revenues, or roughly \$4.0 million for the coming biennium. The City also maintains reserves in each utility fund, as described in the financial policies. The City has fully funded all reserves since the end of 2013, with a General Fund balance that exceeded the minimum target. The 2017-2018 Proposed Budget fully funds the General Fund reserves and utility fund reserves.

Fund balance is available for one-time projects or investments, such as the City's portion of the Wyatt Way Reconstruction project and operating initiatives such as work to implement the new Comprehensive Plan and certain major maintenance projects. The 2017-2018 Proposed Budget funds \$10.8 million of capital projects, of which \$3.9 million are transportation and facilities projects and \$4.8 million are utility projects. The budget also includes \$626,000 in spending to support one-time operating items.

The City's financial policies require that recurring expenditures are supported by recurring revenues. It is the current budget policy to support all on-going expenditures, including debt service, with on-going revenues. This approach ensures a balanced and sustainable budget, sizing expenditures at a level that is supported by appropriate revenues. The 2017 Proposed Budget identifies \$20.6 million of recurring costs in governmental funds, including \$1.9 million of debt service, and \$22.2 million of recurring revenues for the same funds.

Long-term financial planning/Overview of significant issues

This biennial budget includes choices that position the organization to maintain long-term financial sustainability. Key issues that must be recognized are listed below. Through budget development, staff review and respond to these issues, to ensure sound financial plans:

- Broader economic conditions indicate that near-term revenue performance for existing governmental revenue streams will overall experience modest growth.
- Utility revenues depend upon rates set by the City Council. For the Sewer Utility, rates have not changed since 2013 and will hold steady in 2017. For the Water Utility, rates decreased in 2013 and

have not changed since that time. Surface and Storm Water Management Utility rates were last changed in 2011; the current budget includes an increase in 2017 and another in 2018 to fund the proposed capital program.

- The City continues to face increases in recurring expenses that are both significant and externally driven. Currently, annual impacts of this type generate roughly \$400,000 in new costs for salaries and benefits to deliver existing services. These increases accumulate year-over-year, so are expected to grow by a larger amount each year. This is a challenge faced almost universally by both public and private sector organizations, as medical and pension expenses and general inflation levels continue to rise.
- The City has resumed capital projects and asset management at a level that reflects an emphasis on stewardship and long-range sustainability of significant public assets. This includes sound management of roads, facilities, fleet, equipment and utility infrastructure. In total, the City asset portfolio, not including land value, includes a value of \$75.4 million citywide, or \$33.1 million for governmental activities. These assets require stewardship and maintenance. However, recent levels of capital investment for general government projects, budgeted at approximately 23% of the General Fund revenues in 2017 and 8% in 2018, will spend down the existing fund balance over time. In the longer term, this level of capital investment will require additional revenue sources to be sustainable.

2017 – 2018 Preliminary Budget Initiatives

The 2017 – 2018 Preliminary Budget funds selected new initiatives that support the City's Results, as identified in the Priority Based Budgeting process. These initiatives further City efforts on high priority items and represent explicit choices to recognize our obligations and move forward in key areas, which meant that other requests and opportunities could not be supported at this time. In making these choices, the City is guided by the results and goals identified within the Priority Based Budgeting process.

Throughout the budget development process, staff carefully examined recurring revenues and recurring expenditures. Analysis demonstrated an ability to sustain additional recurring expenditures, which take the form of added staff. In addition, the City's General Fund balance exceeds its reserve targets, allowing additional one-time investments through the Capital Improvement Plan (CIP).

The capital plans proposed in this budget continue the City's commitment to improving its infrastructure. Planned investment in 2017 – 2018 includes:

- Funding from existing City resources to begin work such as site acquisition and design for the Law and Justice Center. The budget includes \$2.6 million of spending from fund balance in 2017 for this project.
- Road and non-motorized network investments totaling nearly \$2.8 million in 2017, including \$1.1 million in grants and \$3.8 million in 2018 including \$2.7 million in grants.
- Continuation of regular facility and asset maintenance, including items such as interior and exterior building repainting, reservoir maintenance, and bridge inspections.

The budget also reflects three sets of changes to existing programs and services, representing requests drafted by City departments and included in the preliminary budget proposed today. The choices presented in the budget center around the following three areas: Community Leadership, Stewardship, and Service Delivery.

Community Leadership: The City's primary function is to provide the mix and level of programs and



services that the community desires and can afford, and to provide civic leadership in areas that reflect identified community goals. As the City develops its work plan for 2017-2018, it is critical to provide staffing to achieve stated priorities, including implementing the update to the Comprehensive plan, positioning the community to respond well in the case of an emergency, and increasing our local government's transparency and the availability of information. The approved requests associated with this effort include funding for staffing and consultant services related to programming called for in the Comprehensive Plan, funding for additional staffing and associated program costs dedicated to emergency preparedness, and staffing related to enhanced financial reporting. In addition, the budget funds a pilot program for a Neighborhood Matching Grant program, building additional ties with the community.

Stewardship: The City owns and manages over \$183 million of land, buildings, and infrastructure on behalf of the residents of Bainbridge Island. As responsible stewards of the public's property, the City carefully plans for and carries out maintenance, repairs, and capital improvements. The approved requests include funding for major maintenance projects related to City-owned farmland and road ends, periodic updates to our road rating data, increased staffing related to maintenance of the City's utilities, and ongoing obligations at the Rockaway Beach Road reconstruction site. In the case of the Surface and Storm Water Management utility, a rate increase is proposed to fund needed capital projects. In addition, this budget establishes an Equipment Rental and Revolving fund, used to set aside resources to replace City equipment according to lifecycle plans.

Service Delivery: As the economy has improved, the volume and complexity of development across Bainbridge Island has increased, with a corresponding increase in building and planning permits, financial transactions, and inspections. The approved requests associated with this effort include establishing a Development group within the Public Works Engineering Division, and adding staff to better serve the public in Planning and Community Development and Finance. The new Development work group will be formed by moving existing staff, adding a new manager and a new construction inspector.

Looking ahead

The City is poised to complete some long-standing capital projects, and has begun work on other priority improvements to roads and the replacement for the aging and undersized Police Station. At the same time as this significant capital work is underway, the organization continues to improve its internal operations and external communications through avenues such as use of the OpenGov reporting platform, Nixle and an increasing social media presence. The up-coming biennium presents opportunities to continue the alignment of City services and infrastructure with a shared community vision.

I look forward to your participation in this process. The budget is proposed to Council on September 20, and will be a focus of fall Council discussions. We invite your participation at any Tuesday Council meeting, and by email at any time. In 2016, the City will host its first Social Media Town Hall on Tuesday, October 4 from noon to 2:00 PM. Please join us so that we can hear your thoughts and reactions to our budget plans. This budget describes the City's use of the community's funds, and we value your participation as we make decisions and weigh options for the best use of our shared resources.

Sincerely yours,

Doug Schulze
City Manager



CITY OF
BAINBRIDGE ISLAND

City of Bainbridge Island STAFF DIRECTORY



Doug Schulze
City Manager
dschulze@bainbridgewa.gov
206.842.2545



Morgan Smith
Deputy City Manager
msmith@bainbridgewa.gov
206.842.2545



Ellen Schroer
Finance Director
eschroer@bainbridgewa.gov
206.780.8668



Gary Christensen
*Planning and Community
Development Director*
gchristensen@bainbridgewa.gov
206.842.2552



Barry Loveless
Public Works Director
bloveless@bainbridgewa.gov
206.842.2016



Joe Levan
City Attorney
jlevan@bainbridgewa.gov
206.842.2545



Kellie Stickney
Communications Manager
kstickney@bainbridgewa.gov
206.780.3741



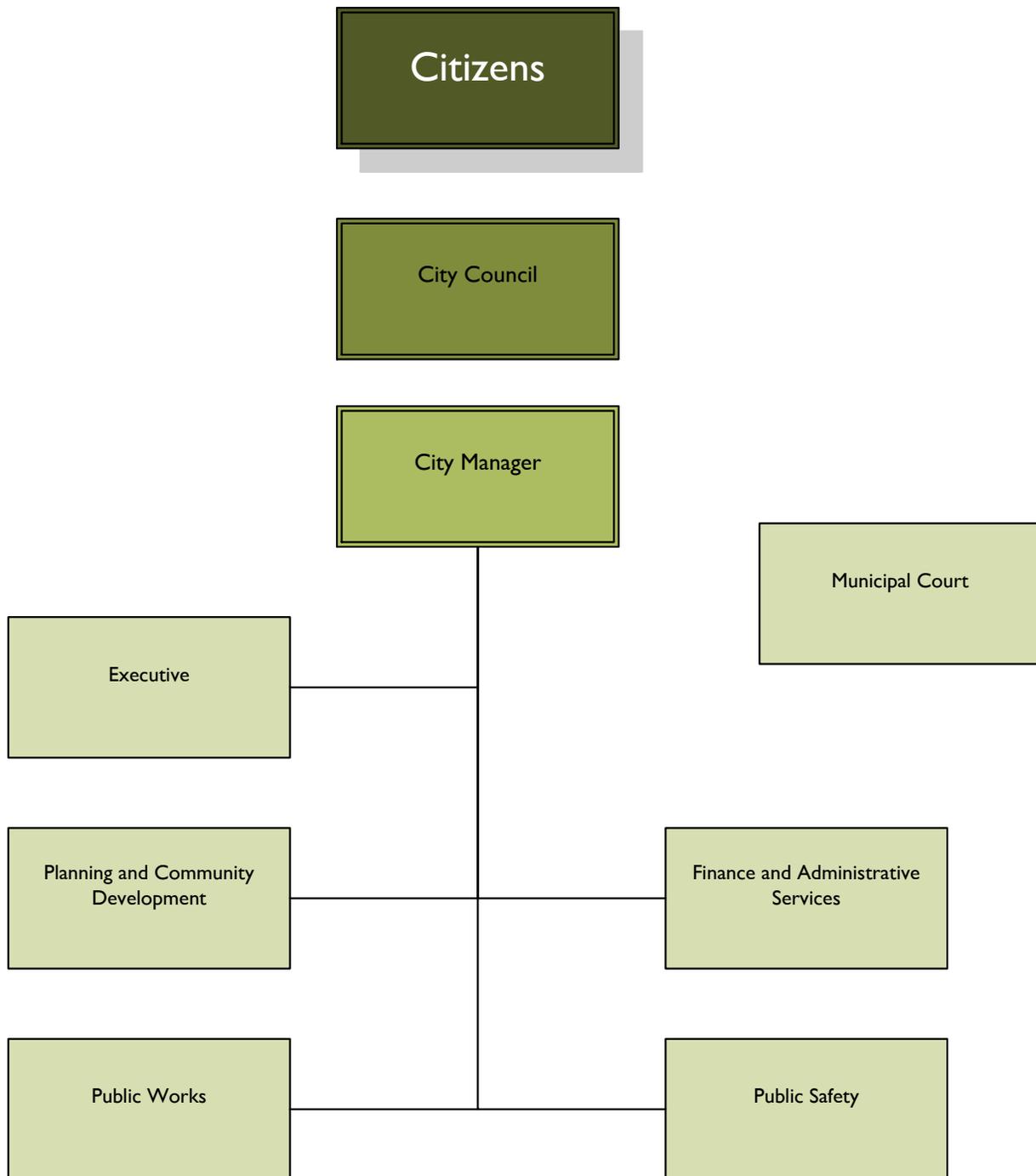
Matthew Hamner
Chief of Police
mhamner@bainbridgewa.gov
206.842.5211



Jeff Horn
Deputy Chief
jhorn@bainbridgewa.gov
206.842.5211



CITY OF BAINBRIDGE ISLAND ORGANIZATIONAL CHART

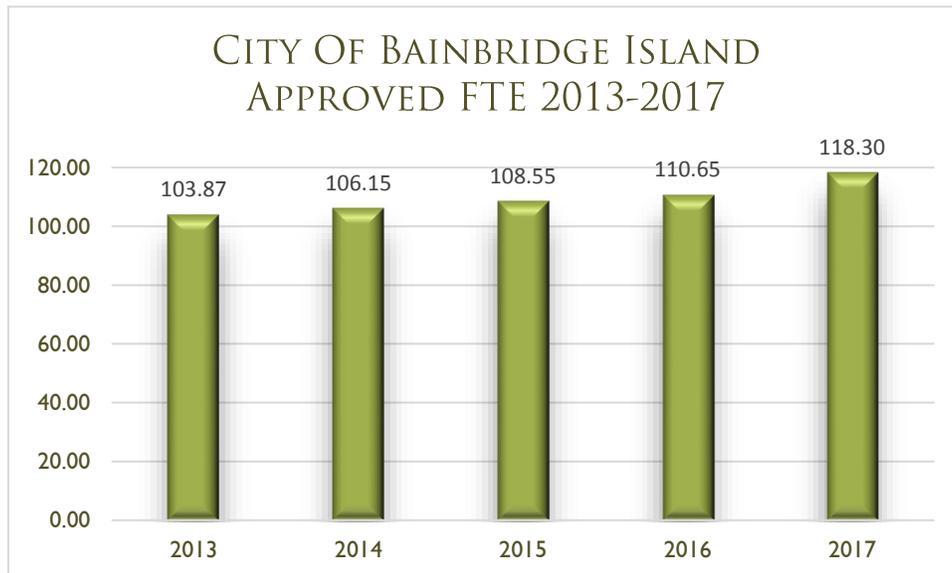




CITY OF BAINBRIDGE ISLAND PROPOSED POSITIONS

The City workforce provides the programs and services funded by this budget. In 2017, there are 118.30 fulltime equivalent (FTE) proposed regular positions across all departments. This is an increase of 7.65 FTE, or 6.9% over 2016.

| | 2013 | 2014 | 2015 | 2016 | 2017 | 5-Year Change | 1-Year Change |
|---|--------|--------|--------|--------|--------|---------------|---------------|
| Executive | 5.80 | 7.75 | 8.75 | 8.75 | 8.80 | 51.7% | 0.6% |
| Finance | 12.80 | 12.30 | 11.80 | 11.90 | 13.40 | 4.7% | 12.6% |
| Municipal Court | 5.02 | 4.85 | 4.85 | 4.85 | 4.85 | -3.4% | 0.0% |
| Planning & Community Development | 18.00 | 17.00 | 18.00 | 19.00 | 21.00 | 16.7% | 10.5% |
| Public Safety | 26.25 | 26.25 | 26.15 | 26.15 | 26.25 | 0.0% | 0.4% |
| Public Works | 36.00 | 38.00 | 39.00 | 40.00 | 44.00 | 22.2% | 10.0% |
| Total | 103.87 | 106.15 | 108.55 | 110.65 | 118.30 | 13.9% | 6.9% |





CITY OVERVIEW

Bainbridge Island, located 35 minutes from downtown Seattle via ferry, is a vibrant, diverse community. With views of the snow-capped Olympic Mountains to the west and Mount Rainier to the east, Bainbridge Island is the closest getaway destination by ferry from Seattle. The area has a rich history and a unique culture of strong community engagement and sustainable environmental practices. The Island is home to an eclectic mix of farms, wineries, multiple parks, numerous hiking trails, golf courses, museums, local arts, and community events. In addition, several natural harbors have helped to develop a strong boating community. Local marinas, yacht clubs, moorage facilities, and waterfront parks provide water-related recreation for all generations.

ISLAND HISTORY

Early History

The Suquamish, led by Chief Kitsap, inhabited the island when Captain George Vancouver, an English explorer for King George, anchored off the Island's south shore in 1792. He named the point Restoration Point in honor of the day King Charles II was restored to the English throne.

In 1841, U.S. Navy Lieutenant Charles Wilkes visited the Island while surveying the Northwest. Lt. Wilkes named the Island after Commodore William Bainbridge, commander of the frigate Constitution in the War of 1812. He also named several other areas of the Island and these names are still in use today.

The Territory of Washington was created on March 2, 1853. In 1855, as part of the Treaty of Point Elliott signed by Chief Sealth (Seattle), the Suquamish ceded Bainbridge Island and their other lands to the U.S. government. In 1857, a new county was formed and eventually named Kitsap in honor of the chief. The first county seat was at Port Madison at the north end of the Island. Business was conducted from the office of Commissioner George Meigs, owner of the Port Madison Mill.

Development

By the late 1800s, Port Blakely boasted the world's largest sawmill. Mill workers came from many nations, including Japanese and Hawaiian communities and a Native American village located nearby. Many Filipinos immigrated to Bainbridge Island during the 1920s; others came as shipyard workers during World War II. Both of the island's towns, Port Blakely and Port Madison, had large hotels, schools, foundries, and substantial shipbuilding enterprises. The Hall Brothers Shipyard in Blakely Harbor built 88 vessels, most of which were large schooners for hauling lumber.

Growing a Community

With few interior roads, most early island travel was by water. Mosquito Fleet steamers carried freight and passengers between Island landings and Seattle and Kitsap destinations. Communities grew around some 30 mosquito fleet landings, and residents knew their captain's whistle signature. Car ferry service began by barge from Point White to Retsil on the Kitsap Peninsula. Regular car service to Seattle began in 1923 from Port Blakely, but moved to Eagle Harbor in 1937. Eleven neighborhoods had their own schools until islanders voted to consolidate in the 1920s. The county's first school was in Port Madison.



The Impact of World War II

In 1938, the U.S. Navy took over Fort Ward from the Army, confiscating several surrounding properties and evicting their owners. Large acreages were transformed into antenna fields overnight as top-secret, international, radio-listening stations were built. Radio communication and code schools were established that lasted through the Korean War. The Fort Ward command also oversaw the construction of the Navy's largest radio transmitter at Battle Point, with a tower 300 feet taller than the Space Needle.

With the attack on Pearl Harbor and the beginning of World War II in the Pacific, the Island was hit hard. In March 1942, Bainbridge Island became one of the first communities required to respond to Executive Order 9066, which uprooted those of Japanese ancestry, most of whom were U.S. citizens, and forced them to move inland. From Bainbridge Island, 220 Japanese-Americans were sent to Manzanar, California on the edge of the Mojave Desert, and then to Minidoka in Idaho.

Editors of the Bainbridge Review, Walt and Milly Woodward, kept Islanders informed on the activities of displaced residents during the war, and regular columns appeared from the internment camps. Editorials pointed out violations of the Bill of Rights inherent in the Executive Order. Many Islanders were appalled at this treatment of their friends and neighbors. They supported the Japanese-Americans, and welcomed them home at the end of the war. The Japanese American Exclusion Memorial, located across from Eagle Harbor, honors the first of 120,000 Japanese-Americans that were relocated from the West Coast.

After the War

The town of Winslow incorporated in 1947, developed water and sewer utilities, and became the Island's urban center. The Agate Pass Bridge was built in 1950 connecting the Island to the Kitsap Peninsula. The Washington State Ferries took over the old shipyard at Eagle Harbor and Winslow became a busy connection to the Kitsap and Olympic peninsulas.

Island-wide Incorporation

As the community developed, some Islanders felt they were paying an undue portion of the county's taxes and receiving indifferent county services. Others were concerned that major decisions affecting the Island were made with little input from Islanders. In 1969, a bid for incorporation of the area outside Winslow failed at the polls. Another effort in the early 80's did not reach the polls. In 1988, a citizens' Home Rule organization became active, culminating in the 1990 vote to allow the City of Winslow to annex the remainder of the Island. This vote passed but was so close that a recount was needed. In 1991, residents voted to change the City's name to Bainbridge Island.

The City Today

Bainbridge Island is home to a community of over 23,000 citizens. Residents hold protection and conservation of the Island's natural systems as a primary community value. They have voted to tax themselves to purchase hundreds of acres of forests, meadows, beaches, trails, and public farmland to insure the sustainability of environmental protections, community recreational access, and opportunity for local food sources. Residents enjoy a wide range of amenities. Cultural sites include the Bainbridge Island Museum of Art, Bainbridge Island Historical Museum, Bloedel Reserve, Islandwood, Japanese American Exclusion Memorial, and Bainbridge Performing Arts. The island also boasts numerous galleries, shops, museums, bakeries, and restaurants.



Highly-rated Bainbridge Island School District's mission is to prepare students for the global workplace and personal success. The approximately 1,440 enrolled students demonstrate some of the highest academic achievement in the state. In 2016, US News & World Report ranked Bainbridge High School on the list of "America's Best High Schools." Of the 22,000 public high schools ranked, BHS received a Gold Medal as #274 in the nation and fifth in the state. BHS also was designated as one of the US News Best High Schools in Science, Technology, Engineering & Math (STEM), ranking #154 in the nation. In addition, a number of Island students attend parochial and private schools on the Island.

CITY STATISTICS

GEOGRAPHICAL

| | | | |
|---|---------------------------|--|----------------------|
| Location | Kitsap County, Washington | | |
| Latitude | 47° 37' N | Longitude | 122° 31' W |
| Land Area | 27.61 Square Miles | Miles of Shoreline | 53 Miles |
| Rank in Size/State based on population | 42 nd of 281 | Rank in Size/County based on population | 2 nd of 4 |

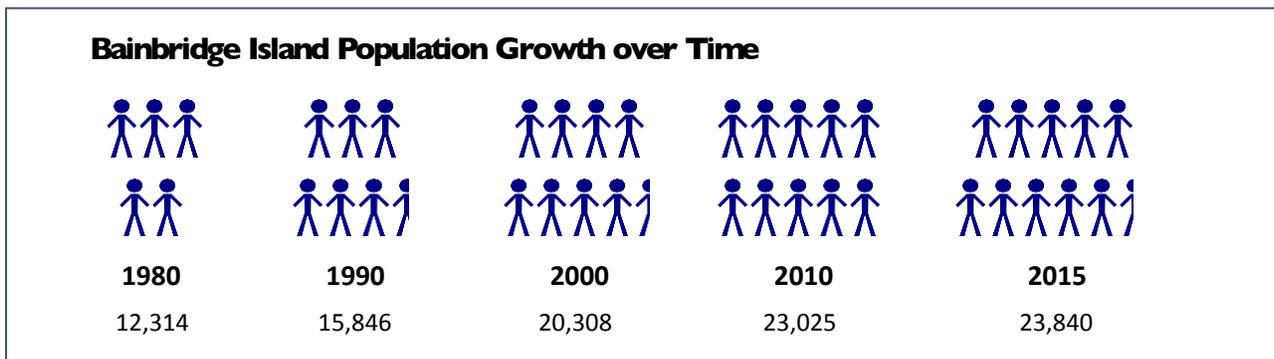


GOVERNANCE

| | | | |
|---|--|-------------|-----|
| County | Kitsap | | |
| Incorporated | 1991 (City of Winslow – 1947) | | |
| Form of Government | Council-Manager | | |
| Type of Government | Optional Code City | | |
| Departments | Court, Executive, Finance, Legislative, Planning & Community Development, Public Safety, Public Works | | |
| Services | Building Inspections, Business Licenses, Code Compliance, Notary Services, Permit Applications, Police Services, Road Services, Waterfront Park & City Dock, Vegetation Management | | |
| Utilities | Water, Sewer, Surface and Stormwater | | |
| Acreage of Public Farmland | 65 | | |
| Acres of City Owned Park and Open Space | 105.71 | | |
| Miles of City Owned Trail | 2.35 | | |
| Miles of Bike Lane | 23.5 | | |
| External City Website Visits (9/2014-9/2016) | 394,377 | | |
| Bond Rating | | | |
| UTGO | Aa2 | LTGO | Aa3 |

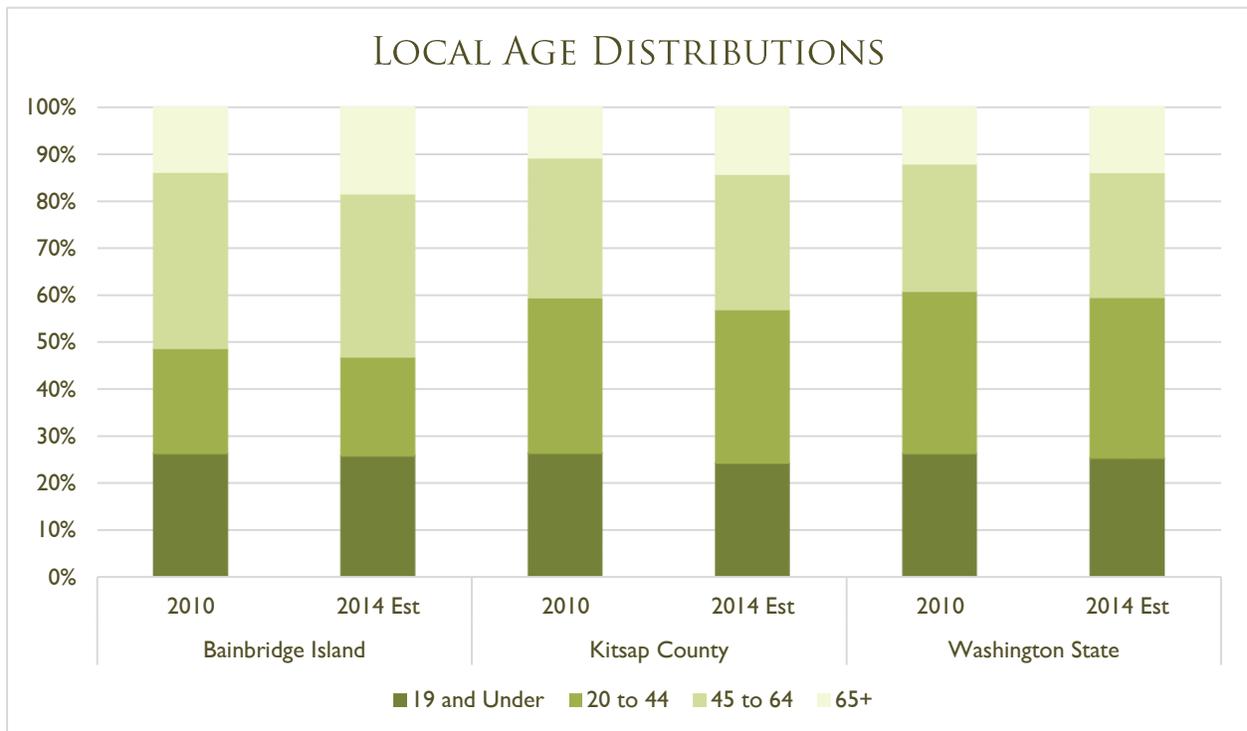
DEMOGRAPHICS

| | | | | | |
|--------------------------|--------|-----------------------|---------|-------------------------|-----------|
| Population | | | | | |
| Bainbridge Island | | Kitsap County | | Washington State | |
| 2015 | 23,840 | 2015 | 260,131 | 2015 | 7,170,351 |
| 2010 | 22,486 | 2010 | 247,336 | 2010 | 6,561,297 |
| Percent Change | 6.0% | Percent Change | 5.2% | Percent Change | 9.3% |





| Age Composition (2014 Estimates) | | | | | |
|---|------|----------------------------------|------|----------------------------------|------|
| Bainbridge Island | | Kitsap County | | Washington State | |
| Median Age | 47.4 | Median Age | 39.3 | Median Age | 37.4 |
| Persons under 5 years | 5% | Persons under 5 years | 6% | Persons under 5 years | 6% |
| Persons under 19 years | 26% | Persons under 19 years | 24% | Persons under 19 years | 26% |
| Persons 65 years and over | 19% | Persons 65 years and over | 15% | Persons 65 years and over | 14% |



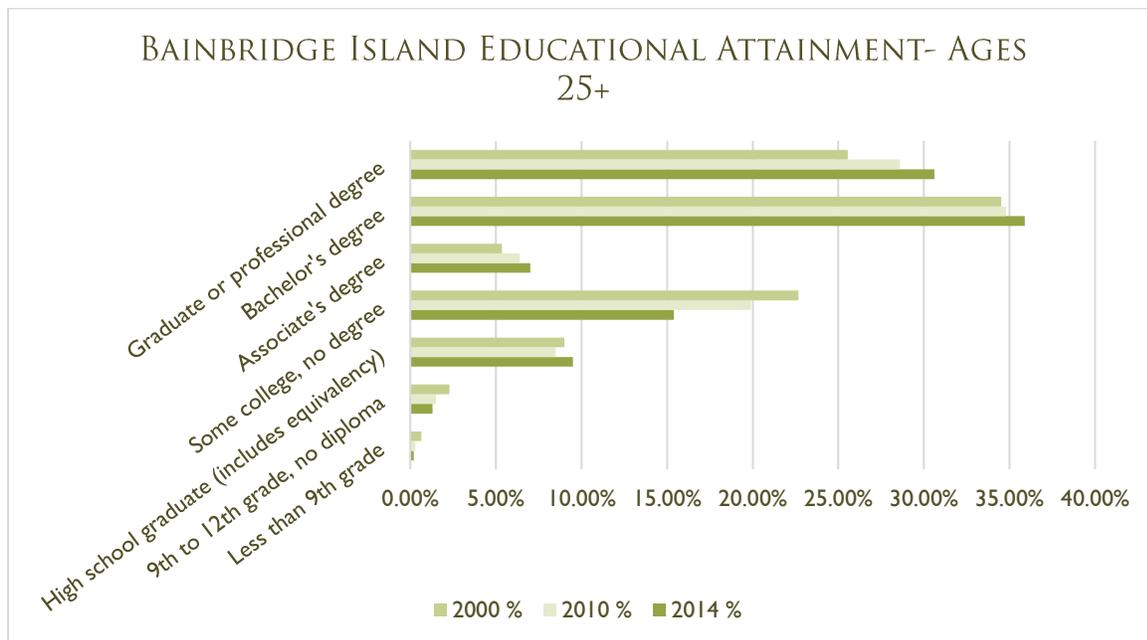


| Race (2014 Estimates) | | | | | |
|------------------------------|-------|----------------------------|-------|----------------------------|-------|
| Bainbridge Island | | Kitsap County | | Washington State | |
| White alone | 89.7% | White alone | 82.1% | White alone | 78.1% |
| Black | 1.3% | Black | 2.7% | Black | 3.6% |
| American Indian | 0.4% | American Indian | 1.4% | American Indian | 1.4% |
| Asian | 3.7% | Asian | 4.9% | Asian | 7.5% |
| Pacific Islander | 0.1% | Pacific Islander | 0.9% | Pacific Islander | 0.6% |
| Some Other Race | 1.1% | Some Other Race | 1.8% | Some Other Race | 3.7% |
| Two or More Races | 3.6% | Two or More Races | 6.2% | Two or More Races | 4.8% |
| Hispanic (any race) | 4.5% | Hispanic (any race) | 6.8% | Hispanic (any race) | 11.7% |

| Household Characteristics (2014 Estimates) | | | | | |
|---|------|--|------|--|------|
| Bainbridge Island | | Kitsap County | | Washington State | |
| Families | 71% | Never Married | 67% | Never Married | 65% |
| Married with Children <18 | 24% | Married with Children <18 | 20% | Married with Children <18 | 20% |
| Married no Children <18 | 36% | Married no Children <18 | 33% | Married no Children <18 | 29% |
| Female Householder with Children <18 | 7% | Female Householder with Children <18 | 6% | Female Householder with Children <18 | 6% |
| Non-family households | 29% | Non-family households | 33% | Non-family households | 36% |
| Avg. Household Size | 2.45 | Avg. Household Size | 2.51 | Avg. Household Size | 2.55 |



| Education | | | | | |
|--|-----|--|-----|--|-----|
| Bainbridge Island | | Kitsap County | | Washington State | |
| High School/ GED or Higher | 99% | High School/ GED or Higher | 94% | High School/ GED or Higher | 90% |
| Bachelor Degree or Higher | 67% | Bachelor Degree or Higher | 30% | Bachelor Degree or Higher | 32% |
| Graduate/ Professional Degree or Higher | 31% | Graduate/ Professional Degree or Higher | 11% | Graduate/ Professional Degree or Higher | 12% |





ECONOMY

| Business Licenses (2015) | | |
|---------------------------------|--|---------------------------|
| Industry Area | | Number of Licenses |
| 1 | Professional, Scientific, and Technical Services | 639 |
| 2 | Construction | 627 |
| 3 | Retail Trade | 313 |
| 4 | Administrative, Support, Waste Management and Remediation Services | 286 |
| 5 | Other Services (except Public Administration) | 258 |
| 6 | Health Care and Social Assistance | 216 |
| 7 | Wholesale Trade | 130 |
| 8 | Real Estate, Rental, and Leasing | 125 |
| 9 | Accommodation and Food Services | 117 |
| 10 | Manufacturing | 113 |
| 11 | Education Services | 99 |
| 12 | Arts, Entertainment, and Recreation | 91 |
| 13 | Finance and Insurance | 66 |
| 14 | Information | 64 |
| 15 | Transportation and Warehousing | 30 |
| 16 | Agriculture, Forestry, Fishing, and Hunting | 28 |
| 17 | Utilities | 6 |
| 18 | Management of Companies and Enterprises | 3 |
| 19 | Mining, Quarrying, and Oil and Gas Extraction | 2 |
| 20 | Public Administration | 1 |
| | Total | 3,214 |

| Top Ten Employers (2015) | | |
|---------------------------------|-----------------------------------|----------------------------|
| Employer | | Number of Employees |
| 1 | Bainbridge Island School District | 514 |
| 2 | Sage / Redington | 160 |
| 3 | Town and Country Markets, Inc. | 151 |
| 4 | Safeway | 150 |
| 5 | Washington State Ferry System | 125 |
| 6 | Messenger House | 125 |
| 7 | Islandwood | 125 |
| 8 | Avalara | 119 |
| 9 | City of Bainbridge Island | 113 |
| 10 | Virginia Mason, Winslow Clinic | 87 |



| Top Ten Taxpayers (2015) | | | | |
|---------------------------------|-------------------------------|----------------------------------|----------------------------|--|
| Employer | | Types of Business | 2015 Assessed Value | Percentage of Total City Taxable Assessed |
| 1 | Puget Sound Energy | Gas & Electric Utility | \$18,674,695 | 0.33% |
| 2 | PNW Island Village LLC | Retail and Office | \$16,539,862 | 0.29% |
| 3 | Country Club of Seattle | Country Club | \$10,101,160 | 0.18% |
| 4 | Town and Country Market, Inc. | Telecommunications | \$9,132,150 | 0.16% |
| 5 | Simmons, Brad | Multi-Family Residential Complex | \$8,795,980 | 0.15% |
| 6 | PBPBS LLC | Property Management | \$8,753,460 | 0.15% |
| 7 | Island Gateway LLC | Retail and Office | \$8,123,300 | 0.14% |
| 8 | VWA Bainbridge Island LLC | | \$8,019,410 | 0.14% |
| 9 | Hacker, Robert C & Jo Anne | Retail and Office | \$7,635,870 | 0.13% |
| 10 | Qwest Corporation | Telecommunications | \$6,966,814 | 0.12% |
| Total | | | \$102,742,701 | 1.80% |

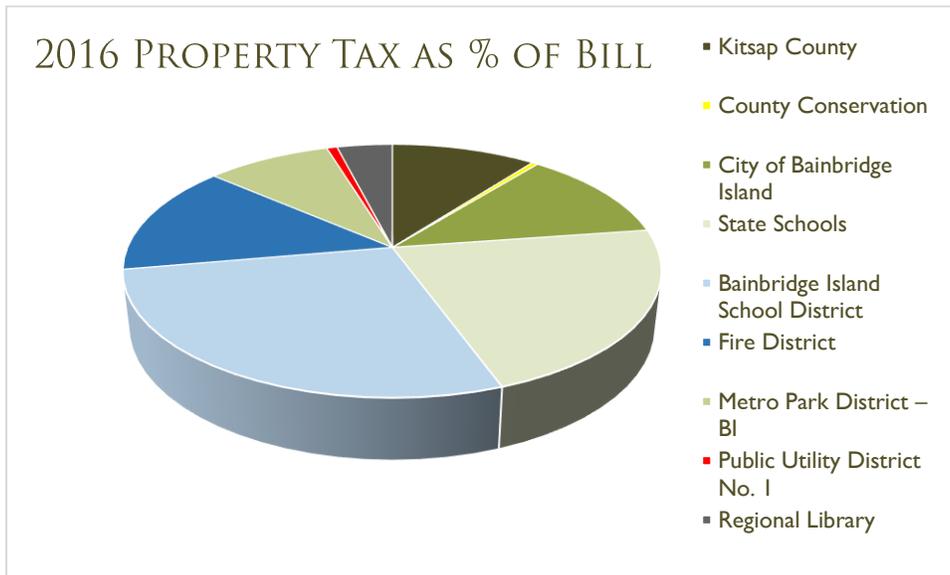
| Average Household Income | | | | | |
|------------------------------------|----------|---------------|----------|-------------------|----------|
| Bainbridge | \$95,976 | Kitsap | \$62,473 | Washington | \$60,294 |
| Unemployment Rate (Age 16+) | | | | | |
| Bainbridge | 7.2% | Kitsap | 9.0% | Washington | 8.8% |

TRANSIT

| | | | | | |
|---|------|---------------|-----------|-------------------|------|
| Annual Number of Ferry Riders through Bainbridge Island for 2015 | | | 6,361,927 | | |
| Mean Travel Time to Work - 2014 (minutes) | | | | | |
| Bainbridge | 45.6 | Kitsap | 29.9 | Washington | 25.9 |

STATEMENT OF ASSESSMENT FOR PAYABLE TAXES FOR 2016

| 2016 Property Tax | Tax Rate | Percentage of Bill |
|--|----------|--------------------|
| Kitsap County | 1.119763 | 10.44% |
| County Conservation | 0.046728 | 0.44% |
| City of Bainbridge Island | 1.245513 | 12% |
| State Schools | 2.355438 | 21.95% |
| Bainbridge Island School District | 3.046301 | 28% |
| Fire District | 1.531471 | 14.27% |
| Metro Park District – BI | 0.921787 | 9% |
| Public Utility District No. 1 | 0.08059 | 0.75% |
| Regional Library | 0.381789 | 4% |



| 2016 Taxes | | | |
|-----------------------------------|-----------------|-----------------------------------|------------------|
| Bainbridge Island | | Kitsap County | |
| Assessed Value | \$6,211,210,950 | Assessed Value | \$28,330,184,232 |
| Rate | 1.147191 | Rate | 1.083513 |
| Taxes | \$7,125,450 | Taxes | \$30,696,123 |
| Timber Excise Distribution | \$342 | Timber Excise Distribution | \$44,004 |
| Total | \$7,125,792 | Total | \$30,740,127 |



SOURCES

United States Census Bureau, 2000 National Census

United States Census Bureau, 2010 National Census, Estimated for 2014

United States Census Bureau, American Community Survey, Estimated from 2010-2015 data

Office of Secretary of Washington State, Elections and Voting, Voter Registration Data

Kitsap County, Statement of Assessments, 2015 Assessments for Taxes Payable in 2016

Washington State Office of Financial Management, April 1, 2016 official population estimates

Washington State Ferries – 2015 Annual WSF Traffic Statistics



READER'S GUIDE TO THE BUDGET

The City of Bainbridge Island is required by State law to adopt a balanced budget each year. Understanding a governmental budget and its specialized terminology and organization can be a challenge. This Readers' Guide is being provided to highlight the kind of information contained in this document and to make the City's budget more understandable and useable for the reader.

Organization of the Budget Document

This budget document contains legally required budget information, descriptive background information and various graphs and tables that will be helpful to the readers' understanding. It is organized into eight major sections to help the reader more easily find information about the City and its budget. The sections that follow the Introduction and Table of Contents are:

- Understanding City Goals and Measuring Results
- Budget Development
- 2017 Proposed Budget
- Summary by Fund
- Summary by Department
- Capital Improvement Plan
- 2018 Proposed Budget
- Appendix

Introduction

This section introduces the reader to the contents of the budget document along with a transmittal letter prepared by the City Manager, which provides an overview of the process and policies that guided the preparation of the current City budget.

Understanding City Goals and Measuring Results

The information in this section states the City's goals through the vision and mission statements as well as the Comprehensive Plan guiding principles. Also in this section is information on initiatives established by the City to measure results, including Performance Measurement, Priority Based Budgeting, and the National Citizen Survey.

Budget Development

This section includes information about the budget process including key assumptions and an overview of significant issues. A functional organization chart, along with approved positions and changes, will inform the reader about personnel within the City. A matrix is included that shows the relationship between the different types of funds and the distribution among departments.

2017 Operating Budget

The proposed budget for 2017 is in this section including schedules for community services, outside professional services and intergovernmental services. Documents defining the total uses of the budget, interfund uses, and expenditures that occur between departments and funds are in this portion of the overall budget document. A citywide budget comparison and revenues by fund are included. Graphs in this section will inform the reader of sources and uses for funds.

Summary by Fund

The summary by fund section demonstrates the revenues and expenditures by eighteen funds used citywide.



Summary by Department

In this section, an overview for each department is included; the reader will find a narrative describing the services provided by that particular department. Included are the adopted budget schedules for each department, organizational charts, and the individual department's performance measures.

Capital Improvement Plan

The Capital Improvement Plan (CIP) section of the budget document represents an important element in the City's long-range and strategic planning. The CIP is a multi-year planning tool used to identify needed capital projects for improvements to the City's owned and operated infrastructure and to coordinate the financing and timing of these improvements. The CIP document is a roadmap for the next six years, and is strategically implemented to address the City's six key priorities; safe city, green well-planned community, reliable infrastructure and connected mobility, healthy and attractive community, vibrant economy, and good governance.

2018 Proposed Budget

The documents in this section mirror those documents in the 2017 adopted budget. It too includes schedules for community services, outside professional services and intergovernmental services. Documents defining the total uses of the budget, interfund uses, and expenditures that occur between departments and funds are in this portion of the overall budget document.

Appendix

The appendix is a valuable tool for the reader. It includes adopted ordinances and resolutions that establish a road map that guide the preparation of the budget. Payscales for represented and unrepresented employees and the police guild can be found in this section. A comprehensive glossary is included to further inform the reader of specialized terminology.



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SECTION 1: CITY GOALS AND MEASURING RESULTS





SECTION 1: CITY GOALS AND MEASURING RESULTS

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CITY OF BAINBRIDGE ISLAND LEADERSHIP STATEMENTS

Vision Statement

Preserve and enhance the special character of the Island through stewardship and response to the community's needs by conducting transparent operations, implementing responsible public policy, and fostering community engagement.

Mission Statement

The City will work towards this vision by accomplishing results in the following areas:

- Good Governance
- Green Well-Planned Community
- Healthy and Attractive Community
- Reliable Infrastructure and Connected Mobility
- Safe City
- Vibrant Economy

CORE VALUES

SERVICE · HELPFULNESS · INNOVATION

We are committed to providing service to the people of Bainbridge Island and to each other that is courteous, cost effective, and continuously improving.

INTEGRITY

We will treat one another and the citizens of Bainbridge Island with honesty and integrity, recognizing that trust is hard won and easily lost. We pledge to promote balanced, consistent, lawful policies and directives in keeping with that integrity and the highest standards of this community.

EQUALITY · FAIRNESS · MUTUAL RESPECT

We pledge to act with the standard of fairness and impartiality in the application of policies and directives and that of equality and mutual respect with regard to interpersonal conduct.

RESPONSIBILITY · STEWARDSHIP · RECOGNITION

We accept our responsibility for the stewardship of public resources.



COMPREHENSIVE PLAN GUIDING PRINCIPLES

The 2016 Comprehensive Plan for the City of Bainbridge Island includes a Vision and eight Guiding Principles to focus our Comprehensive Plan and inform future City work program priorities, budget items, partnerships to establish and programs. The eight Guiding Principles have Guiding Policies to support them and are found in the Introduction section of the Comprehensive Plan. The Guiding Principles are listed below:

Guiding Principle #1 Preserve the special character of the Island, which includes downtown Winslow’s small town atmosphere, historic buildings, extensive forested areas, meadows, farms, marine views, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 Protect the water resources of the Island.

Guiding Principle #3 Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 The use of land on the Island should be based on the principle that the Island’s environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 Address the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 Reduce greenhouse gas emissions and increase the Island’s climate resilience.

Guiding Principle #8 Support the Island’s Guiding Principles and Policies through the City’s organizational and operating budget decisions.



PRIORITY BASED BUDGETING

In the spring of 2014, the City of Bainbridge Island partnered with the Center for Priority Based Budgeting (CPBB) to implement a Priority Based Budgeting (PBB) process. PBB provides a way to compare community values with the programs and services that government provides. PBB helps the City and community:

- Identify key Council and community goals;
- Evaluate how well the City's resources are aligned with these goals; and
- Engage in strategic decision-making regarding funding, adding, and/or eliminating programs and services.

PBB allows the community and City employees to better understand the City's use of its limited resources. The PBB analysis contributes to the City's long-term financial sustainability by helping to identify explicit choices and trade-offs. The PBB process helps the City to develop a strategic budget that reflects community values and ensures a high level of city service to residents.

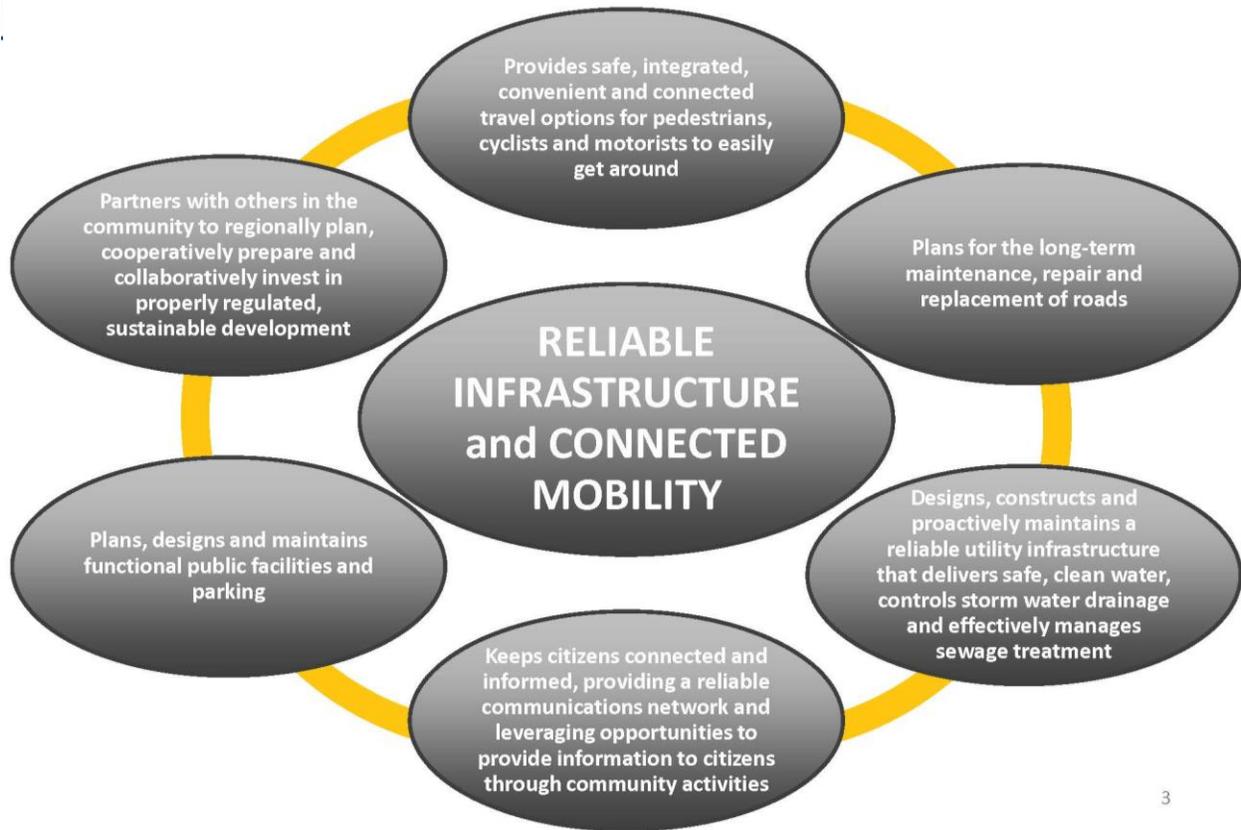
KEY CITY "RESULTS"

Based on Council discussions, staff input, and consultant review, six strategic priorities were identified for the City of Bainbridge Island. These areas represent the City's primary focus, or "results":

- Safe City
- Green, Well-Planned Community
- Reliable Infrastructure and Connected Mobility
- Healthy and Attractive Community
- Vibrant Economy
- Good Governance

The pages that follow show the complete "Results Map" developed to represent in more detail how these priority areas are defined for Bainbridge Island.





3



4





RESOURCE ALIGNMENT DIAGNOSTIC TOOL

The CPBB provides a “Resource Alignment Diagnostic Tool” that illustrates how well the City’s service delivery performs at meeting these strategic results. There are several inputs required for the tool to function, including: program inventory, personnel costs, non-personnel costs, and program scoring. Each of these elements is described below.

Program Inventory

The first step of the PBB process is to establish a program inventory that encompasses all of the activities that the City performs. Each department develops a comprehensive list of programs and services offered. Each program is classified as either a “community program” or a “governance program.” Community programs are those that provide a direct service to the community. Governance programs contribute to the City’s structure as a municipal organization.

The final 2016 program inventory included a total of 392 programs across the City. 72% of these programs were classified as community, and 28% were classified as governance. The City’s complete program inventory is listed in the Appendix of this document.

Personnel Costs and FTE

Once the program inventory has been developed, the next step is to input department personnel costs. Employee time is classified by “full-time equivalence” (FTE), on a scale of 0-1 (with 1 being the equivalent of a full-time employee). Each department then allocates the percentage of each employee’s FTE that is spent on specific programs. In total, 123.6 FTE was allocated, which represents \$13,418,444 in salary and benefits in 2016.¹

Non-Personnel Costs

Non-personnel cost types are also allocated in the model. There are 21 different non-personnel cost types, such as advertising, capital projects and equipment, professional services, supplies and training. In total, \$21,853,213 in non-personnel costs was allocated to the program inventory for 2016.

Program Scoring

The final step to PBB is to score each program on several dimensions. Staff score each program on five basic program attributes (BPAs), using a scale of 0-4: The BPA’s include:

- Level of program mandate
- Reliance on the City to provide the program
- Cost recovery of the program
- Portion of the community served by the program
- Change in the demand for the program

¹ This number is higher than the budgeted amount of FTE because it includes City Council, temporary and seasonal staff as well as intern time allocation.



Next, each program is scored against either the City's six priority results (in the case of community programs), or six governance results (in the case of governance programs). Each program's performance for each result is graded on a 0-4 scale. The community program results were described above. The governance program results are:

- Provides assurance of regulatory policy compliance to minimize and mitigate risk
- Attracts, motivates, develops and retains a high-quality, engaged and productive work force
- Protects, manages, optimizes and invests in its financial, human, physical and technology resources
- Provides responsive and accessible leadership and facilitates timely and effective two-way communication and input with all stakeholders
- Supports decision-making with timely and accurate short-term and long-range analysis
- Develops sustainable fiscal and operation policies and fosters trust and transparency by ensuring accountability, efficiency, integrity, innovation and best practices in all operations

Program Rankings – Quartiles 1, 2, 3 & 4

The analysis described above results in a final score for each program. The score is developed using a formula that provides additional weight/emphasis for a program's alignment with the priority results, and also for the level of "mandate" identified within the BPA analysis. The specific score calculation is:

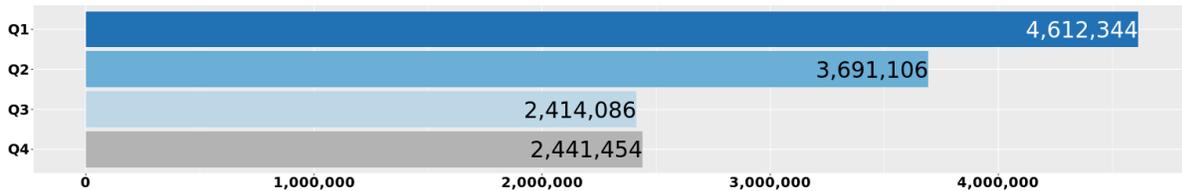
$$3 \times \text{Results Score} + \text{Mandate Score} + \text{BPA Score} = \text{Total Score}$$

The model is standardized by dividing the program's final score by the maximum possible score value, multiplied by 100. The final product splits programs into four quartiles, and provides a visual representation of how much money is being spent on the programs that fall into each quartile. In this representation, the First Quartile (Q1) identifies programs with the most direct connection and support of the City's results and other contributing attributes. The Fourth Quartile identifies the programs with the lowest relative connection to the results and other attributes.

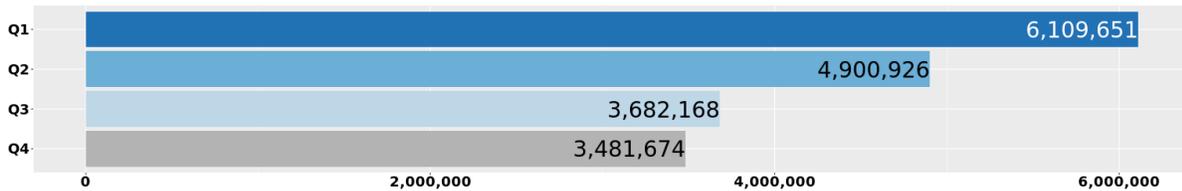


The following graphs represent the City’s total budgeted spending for the programs that fall into each quartile. The length of the bar indicates total dollars budgeted, with the longer bars representing a higher budgeted amount. Quartile 1 programs are determined by the PBB model to be those most closely aligned with the City’s Results, followed by the other quartiles. Quartile 4 programs are also important, and may reflect strongly-held community values, but receive a lower relative rank using the PBB scoring framework.

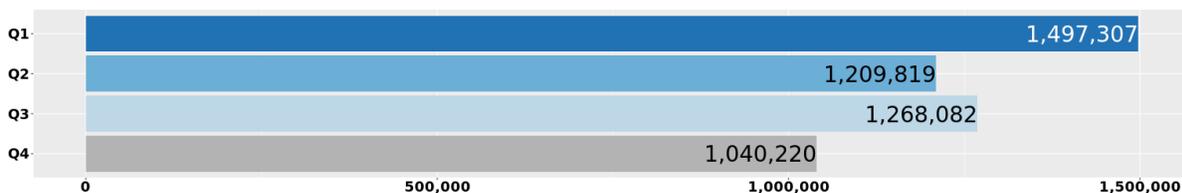
Total Program Quartile Breakdown:



Community Programs Quartile Breakdown



Governance Program Quartile Breakdown:



Source: Center for Priority Based Budgeting, 2016

This analysis helps to illustrate the City’s ongoing effort to ensure that resources are aligned with the programs and services that have been identified as most critical. Across all program types, the City is currently providing the greatest level of resources to Quartile 1 programs, as shown by the longest bars for that Quartile. Within Community programs, there is also noticeable spread in the level of spending between Quartile 2, 3, and 4 programs, with decreasing resources for each grouping. Within Governance programs, the level of resources directed towards Quartile 2 and 3 programs is nearly equal, with fewer resources provided to Quartile 4 programs.

PERFORMANCE MEASUREMENT

Performance measurement is a tool that can help to understand progress towards the City's goals and objectives, and to identify trends in City workload, customer service and service delivery. In 2014, the City developed key performance measures for all City departments. The City has continued to collect data, develop new metrics, and report on the departmental performance measures on a biennial basis. The reporting on these measures (as of June 30th, 2016) is provided in Section Five (Summary by Department) of this book.

Metrics were chosen to reflect key areas of service delivery, customer service, and workload measures. Initially, performance data was limited to items for which some form of tracking was already in place, in order to meet the requirement to provide historical data alongside current and planned values. Additional metrics have been developed since then, based on input from departments on best management practice and specific community priorities.

The goal is to incorporate performance measurement into the regular work plan of City departments, and to adopt an emphasis on regular progress assessment, review, and accountability. The City will continue to seek a scale of data collection and tracking that is appropriate to the size of the organization, is sustainable given current staff resources, and is meaningful to the community and City leadership. By the end of 2016, most metrics will be able to show five year trends of performance. This will allow more robust analysis of performance trends and key resource demands. The City also hopes to integrate department performance measures with other City data platforms, such as OpenGov.

Going forward, the City will use the data on performance measurement to accomplish several objectives:

- Understand trends in workload and service delivery demands
- Identify customer service deficiencies
- Inform long-range planning related to staffing and capital plans
- Track progress towards key Priority Based Budget Results and community goals



NATIONAL CITIZEN SURVEY (NCS)

In 2013, the City participated for the first time in the National Citizen Survey, a unique service to administer, analyze, and report results from a customizable citizen survey. The results provide information on community opinion and allow a comparison of the City's own results compared to results from over 500 other jurisdictions across the United States. The 2013 launch National Citizen Survey (NCS) launch was followed with additional surveys in 2014 and 2015. Going forward, the City will maintain an every other year schedule, with the next NCS scheduled for early 2017.

NRC uses a methodology that reflects industry best practices to maximize response rates and ensure that results are representative of the entire Bainbridge Island community. These survey methods include:

- Selecting households at random within the jurisdiction to receive the survey and providing a framework for randomly selecting an individual within the household. Random selection ensures that the households selected to receive the survey are similar to the entire population.
- Using a multi-contact strategy to encourage response from people who may have different opinions or habits than those who would respond with only a single prompt.
- Using the most recent available information from the Census and American Community Survey about the characteristics of jurisdiction residents to weight the data to reflect the demographics of the population. Weighting ensures that stakeholders and other demographic groups are represented in proportion to their presence in the community.

Surveying citizens helps to measure service performance, benchmark service quality ratings, and assess community needs and priorities. The NCS provides the City with an important new tool to understand community expectations and experience by gathering customer perspectives on how the organization is performing.

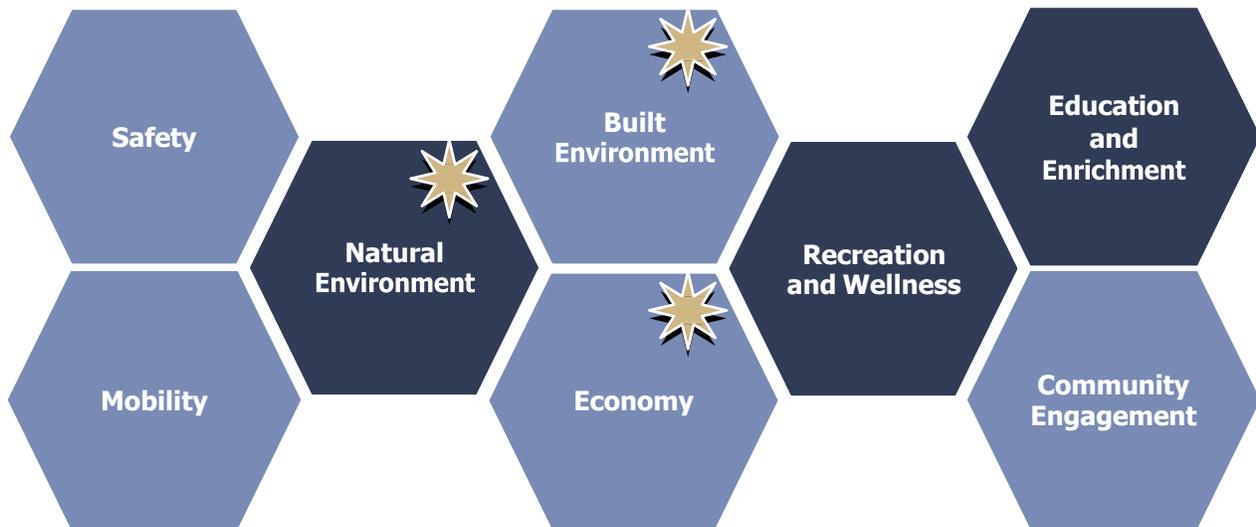
Participating in the National Citizen Survey also provides the City with access to a national database of comparative resident opinion gathered in citizen surveys from approximately 500 jurisdictions whose residents evaluated local government services and gave their opinion about the quality of community life. This allows the City to see how its performance on a variety of metrics measures against other jurisdictions, and helps the City to identify areas where improvement might be needed.

The City achieved a relatively high overall survey response rate of roughly 40% for all three surveys. In general, the survey results reflected the City's high level of citizen engagement and the community's strong interest in land use and development strategies. Most residents experienced a good quality of life on Bainbridge Island and believed the city was a good place to live. In 2015, the overall quality of life on Bainbridge Island was rated as "excellent" or "good" by 95% of respondents. This result placed Bainbridge Island 26th out of nearly 400 participating communities. Bainbridge Island received similarly high rankings (within the top 50 of all NCS participants) for many other aspects including: overall community appearance, sense of safety, natural environment, community engagement, attractiveness as a place to live, to raise children and to retire.

Over the course of three years, overall ratings have remained stable. Of the 133 items for which comparisons were available, 104 items were rated similarly in 2014 and 2015, 4 items showed a decreased ranking and 23 items showed an increase. The survey responses continue to identify challenges with traffic flow and parking. The results also indicate improved ratings for governance, street maintenance, emergency preparedness and public participation. Complete results from the 2015 NCS survey, including year-over-year comparison, are available at the City’s website: [2015 NCS Trends Over Time](#).¹

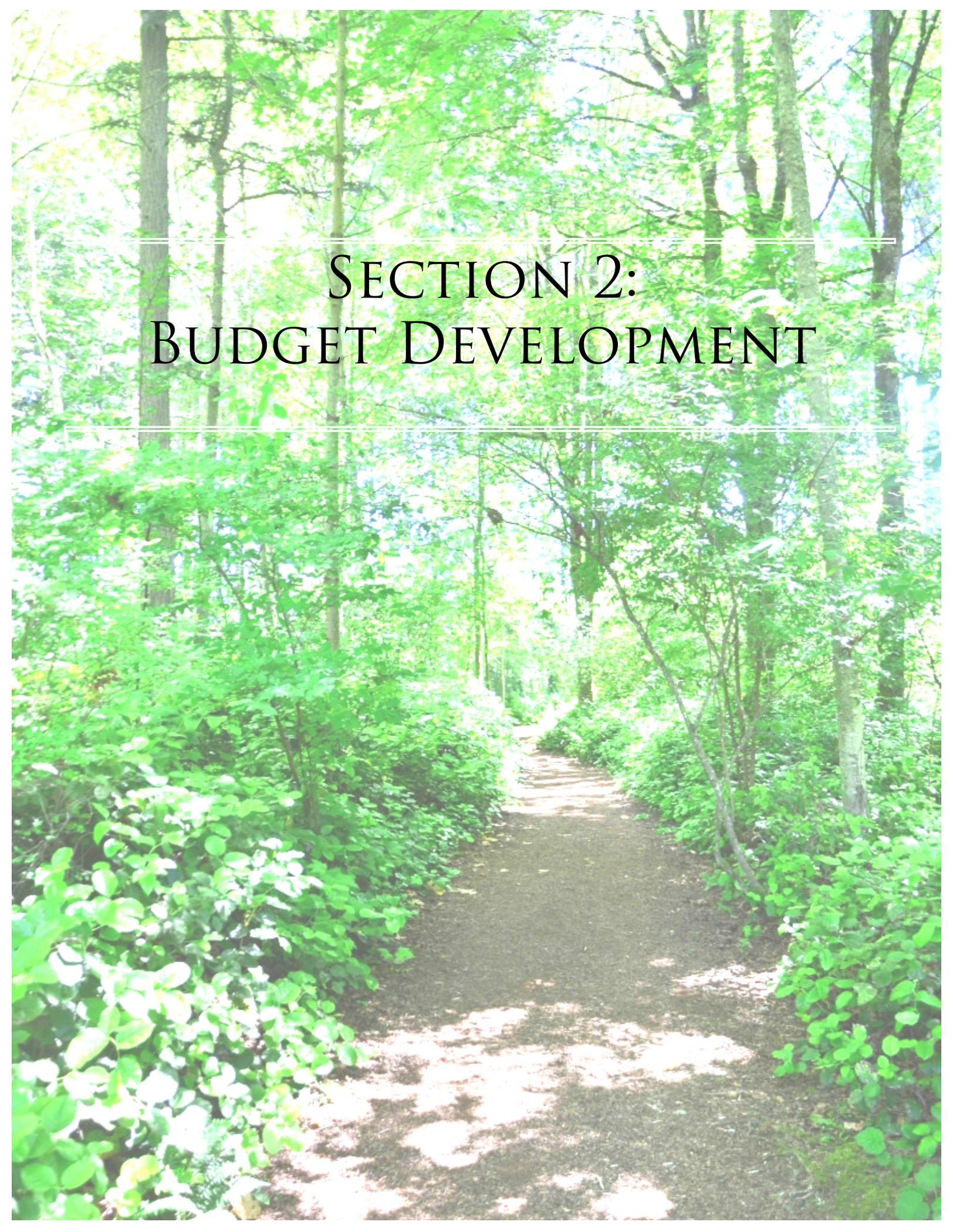
Additional information can be found in the 2015 NCS Community Livability Report. This summary serves to highlight key findings of the community survey. Eight key community facets are illustrated below with color shading to indicate the Bainbridge Island results in comparison to benchmarks across all participating cities. Additional information can be found here: [2015 NCS Livability Report](#).²

- Higher than national benchmark
- Similar to national benchmark
- Lower than national benchmark
- ★ Most important



¹ 2015 NCS Trends Over Time URL: <http://bit.ly/NCSTrendsOverTime>

² 2015 NCS Livability Report URL: <http://bit.ly/NCSReport>



SECTION 2: BUDGET DEVELOPMENT



SECTION 2: BUDGET DEVELOPMENT

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FINANCIAL POLICIES

The City's adopted municipal code is the main policy document of the City of Bainbridge Island. It establishes policy and guidelines for most City operations. In addition, the City defines its approach to operations or the scope of duties and responsibilities through additional policies and practices.

Stewardship of public funds on behalf of the community is the primary financial responsibility of the City of Bainbridge Island. Policies that define and maintain the City's fiscal stability have been created to help City officials plan fiscal strategy with a consistent approach. By adhering to its stated policies, City Council and City management seek to continually improve the City's financial stability and provide adequate funding for the services desired by the public. The City Council reviews the Financial Policies as a key initial step of budget development. In 2016, Council reviewed and adopted an updated set of financial policies. The entire text of the policies is included in the Appendix to this document, with certain key provisions cited below.

KEY POLICY STATEMENTS

The primary purpose of financial policies is to provide guidelines for the City Council and staff to use in making financial decisions that ensure core services are maintained and the Council's vision for the community is achieved.

The City shall adopt a balanced budget. The City defines a balanced budget as one in which current biennium budgeted revenues in addition to fund balances are equal to or greater than current biennium budgeted expenditures. In addition, the City's budget shall maintain recurring expenditures for each fund at a level less than recurring revenues for that fund.

The City shall consider its financial capacity when making budget decisions. Staff shall deliver to Council a ten-year Financial Capacity Analysis as part of the biennial budget process. For each Financial Capacity Analysis, the financial assumptions shall be reasonable and shall take into account an appropriately chosen set of inflation factors and an appropriate set of economic projections. The Administration's chosen assumptions for revenues, expenditure inflation factors and economic measures shall be disclosed to the Council.

The City will strive to maintain a diverse and stable revenue stream to protect against short-run volatility of any single revenue source.

The City shall maintain a structure for all fees and charges where the beneficiary of the service pays the cost of that service except to the extent that the Council has determined that provision of the specific service in question provides a general public benefit.

The City will maintain expenditure categories according to state statute and administrative regulation. Capital expenditures shall meet the requirements of generally accepted accounting principles (GAAP).



The Capital Improvement Plan and the City operating budget will be reviewed at the same time to ensure that capital and operating needs are balanced with each other and support overall City goals.

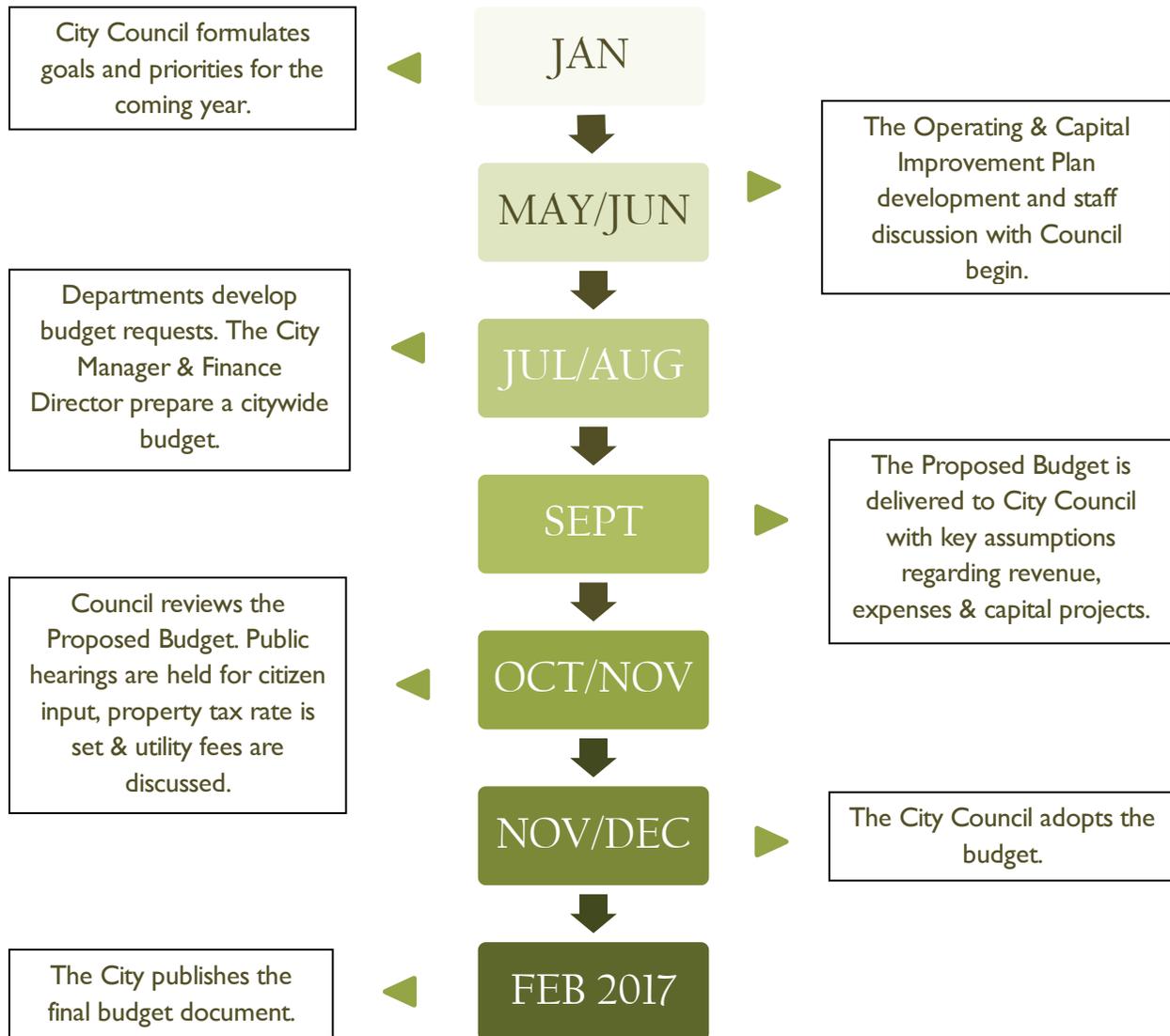
Reserve funds enable the City to deal with unforeseen emergencies and changes in economic conditions. Reserve targets are set by the City Council for the General Fund, and for each utility fund.

The accounting system will maintain records on a basis consistent with accepted national standards for local government accounting and the Washington State Auditor's Budgeting, Accounting and Reporting System.

The City will ensure that City records are audited annually, resulting in a financial opinion. The results of the audit will be available to the public through the City's website.

BUDGET PROCESS

Budget development is a continuous process that begins in January and culminates with the passage of a final budget in November or December. During the year, the City tracks budget to actuals to improve on the next year's budget. On a quarterly basis, Council considers a consolidated set of citywide budget and capital project adjustments, and amends the current year's budget, as necessary. Many of Council's actions, citizen input, and new legislative mandates throughout the year have budgetary implications that also need to be incorporated into the future budgets.



*The City of Bainbridge Island adopts a biennial budget with a full budget process once every two years. In the mid-biennium, there is a review and necessary adjustments are made.

*The Adopted Budget is monitored and amended as necessary during the budget year.

KEY ASSUMPTIONS IN 2017 – 2018 BUDGET DEVELOPMENT

The City developed the 2017-2018 Proposed Budget beginning with some key citywide assumptions, and with additional detailed spending developed on a department-by-department basis.

Citywide assumptions included:

- Estimated beginning fund balances for each fund for 2017 based on actual 2016 performance through July and estimated revenue and expenditure performance through the end of 2016. In most cases, beginning fund balances were higher than originally estimated through the 2016 budget process.
- Revenue estimates were prepared individually after an analysis of the City's past five years of revenue performance. In some cases, such as the statutory limits to increases to property tax, external factors guide the revenue estimate. In other cases, actual performance indicated a reduction or increase was warranted, and for other revenue sources, a general inflator was applied to the average of recent years' actuals.
- Personnel costs were updated in two ways:
 - First, the cost allocation factors were updated. Consistent with best practices, the City reviewed the factors that it uses to distribute personnel costs across operating funds. For example, personnel costs related to Human Resources are distributed based on the number of full-time equivalent employees, while the Code Compliance officer's costs are distributed based on the past three years of cases by topic. Departments including City Council, Public Safety, and the Municipal Court are entirely allocated to the General Fund. To prepare for the 2017-2018 budgets, staff updated the data on allocation factors based on information from the most recent years. Staff used updated data to distribute personnel costs, and incorporated this information into the budgets. These changes represent a redistribution of personnel expenses rather than a net increase or decrease to City personnel spending.
 - Secondly, personnel costs were calculated for 2017-2018 using current proposed position lists and approved salary schedules along with estimated costs provided by external service providers such as the Department of Retirement Services and the Association of Washington Cities (AWC). Vacant positions are estimated at top step. Personnel costs increase by 2.5% in 2017 and 2018, as an assumption for a cost-of-living increase based on current Consumer Price Index information and expected increases due to employees moving up the established position steps. Medical costs increase by 6% for 2017 and 6% in 2018, based on current information from AWC.
- Other central costs such as insurance and utilities were updated based on recent actual costs or estimates from outside service providers.
- Capital costs were updated based on the Capital Improvement Plan proposed with the budget.
- Operating transfers were updated to match budgeted expenditure levels.

Departmental costs were developed for existing programs and services at approved service levels. Changes in costs for additional services or enhanced services are detailed in the department budget sections.



OVERVIEW OF SIGNIFICANT ISSUES

The City has experienced a recovery from the recessionary financial pressures, with modestly increasing revenue from primary general government revenue sources. Utility revenues depend upon rates set by the City Council, and for the Sewer and Water Utilities, rates have not changed since a 45% rate reduction in 2013 and will hold steady in 2017. Surface and Storm Water Management utility rates were last increased for 2011; the current budget includes an increase to fund the proposed capital program.

Current financial performance provides a relatively steady basis against which to budget. The City's budget practice is to support all recurring expenditures, including debt service, with recurring revenues. The 2017-2018 Preliminary Budget conforms to this practice. However, the City continues to face increases in recurring expenses that are both significant and externally driven by factors such as increases to the State of Washington Department of Retirement Services and the rising cost of health care. Currently, annual impacts of this type generate roughly \$400,000 in new costs for salaries and benefits to deliver existing services. These increases accumulate year-over-year, so are expected to grow by a larger amount each year. This is a fundamental challenge faced almost universally by both public and private sector organizations as medical and pension expenses and general inflation levels continue to rise.



GENERAL FUND RESERVES

During 2016, Council reviewed and approved the City’s comprehensive financial policies, including the following reserve targets and definitions.

- Emergency Reserve: established to pay for unexpected emergencies that cannot reasonably be accommodated by current budget appropriations. The target level for this reserve is \$1.0 million.
- General Fund Stability Reserve: defined as the dollar amount of unencumbered fund balance, excluding amounts held in restricted or designated reserves. The year-end target level for this reserve is 25% of ongoing General Fund revenues, or approximately \$4.1 million in 2017 and 2018.
- In addition, there are several sub-funds containing amounts tracked for various purposes, such as marine revenues and expenses and public art.
- The 2017-2018 Proposed Budget provides for additional items to be tracked as part of financial management. These amounts include the following:
 - Specially-tracked General Fund monies. These include PEG Capital Reserve, Police Investigative Reserve, Police Marine Reserve, Public Arts Reserve.
 - General Fund reserve for 2019-2020 capital plans. This reserve is the net City investment required to fund the current 2019-2020 CIP for projects that will begin in those two years.

The charts below provide detail behind the total shown for the General Fund policy reserves at the end of 2017 and 2018. The budgeted total balance of the General Fund year-end is \$9,354,000 for 2017 and \$8,385,000 for 2018.

Detail of General Fund Reserves at end of 2017 and 2018

| General Fund Reserve Category | 2017 | 2018 |
|--|-------------|-------------|
| Emergency Reserve | 1,000,000 | 1,000,000 |
| General Fund Stability Reserve Minimum | 4,058,000 | 4,139,000 |
| Other specially-tracked General Fund Monies | 133,000 | 133,000 |
| Reserve for 2019-2020 CIP | | 2,518,000 |

FINANCIAL CAPACITY/FISCAL HEALTH

In an effort to support the review of the long-term viability of the City's financial structure, the Finance Department provides a six-year forward look at the City's projected financial performance by fund. This analysis is called the "Financial Capacity Analysis" and is based on analysis completed through the Fiscal Health tool.

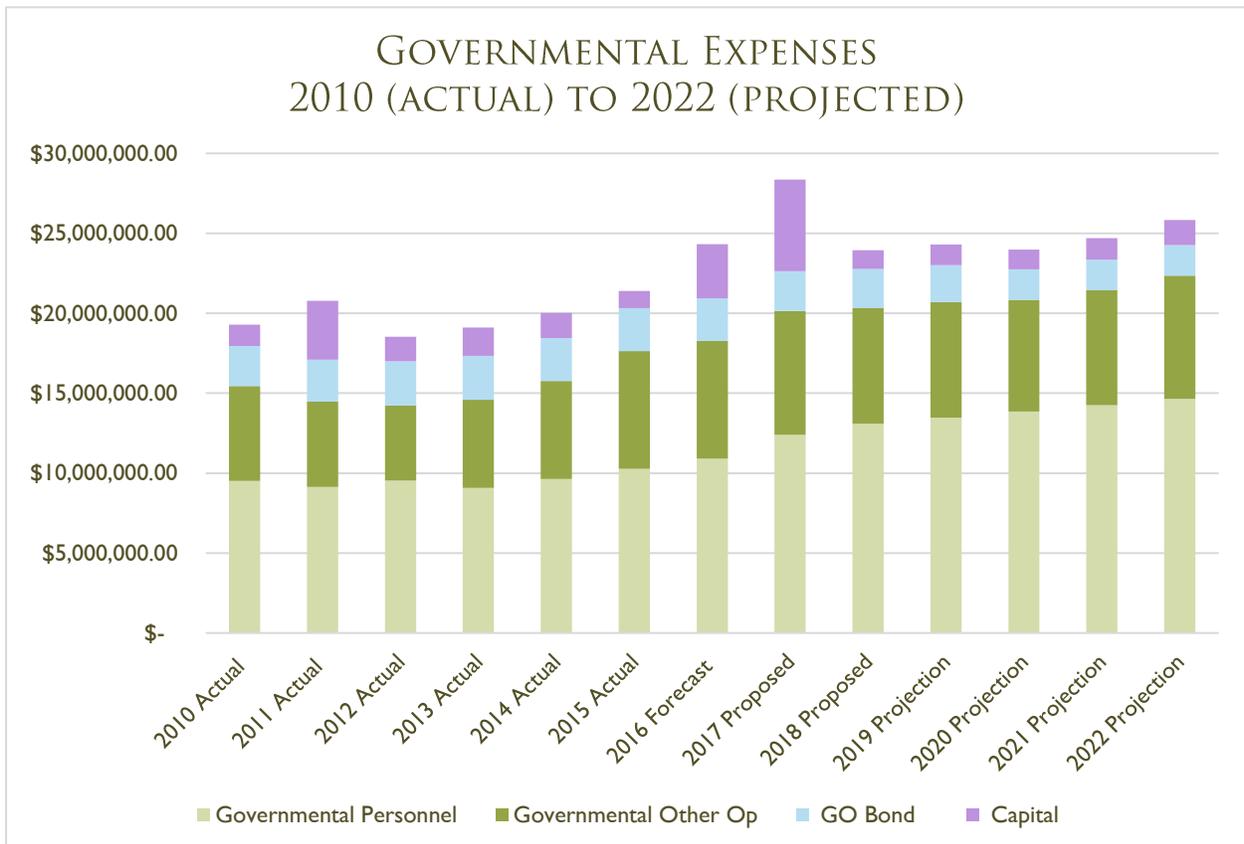
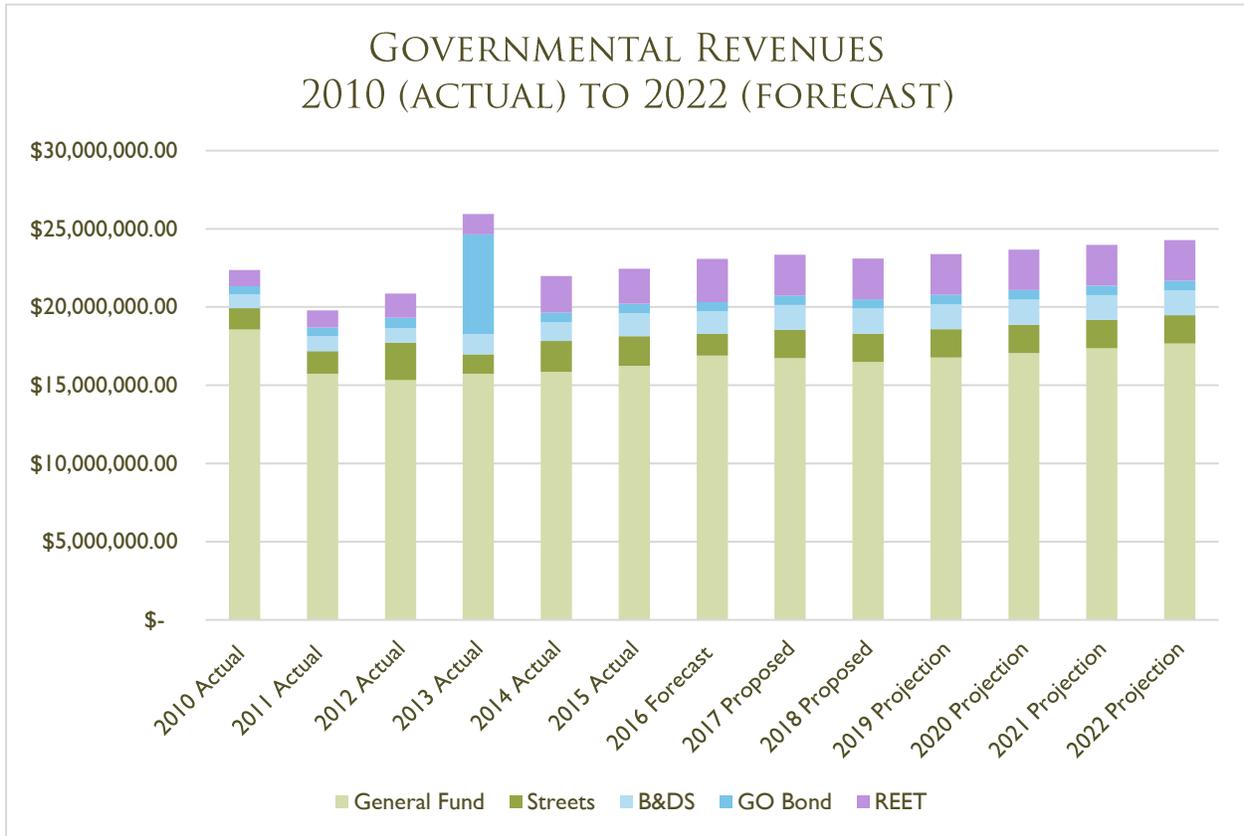
This forward-looking analysis is a long-range planning tool to guide macro-level financial planning. It is based on past actual results, current estimates and budgeted forecasts. The analysis relies on a wide range of assumptions and escalators that require periodic review. Thus, it can provide a useful look at the results of overall budget decisions and multi-year trends and impacts. We update this tool periodically, usually in conjunction with annual budget development and as part of Council financial briefings, and will use the updated information to provide context for future decision making.

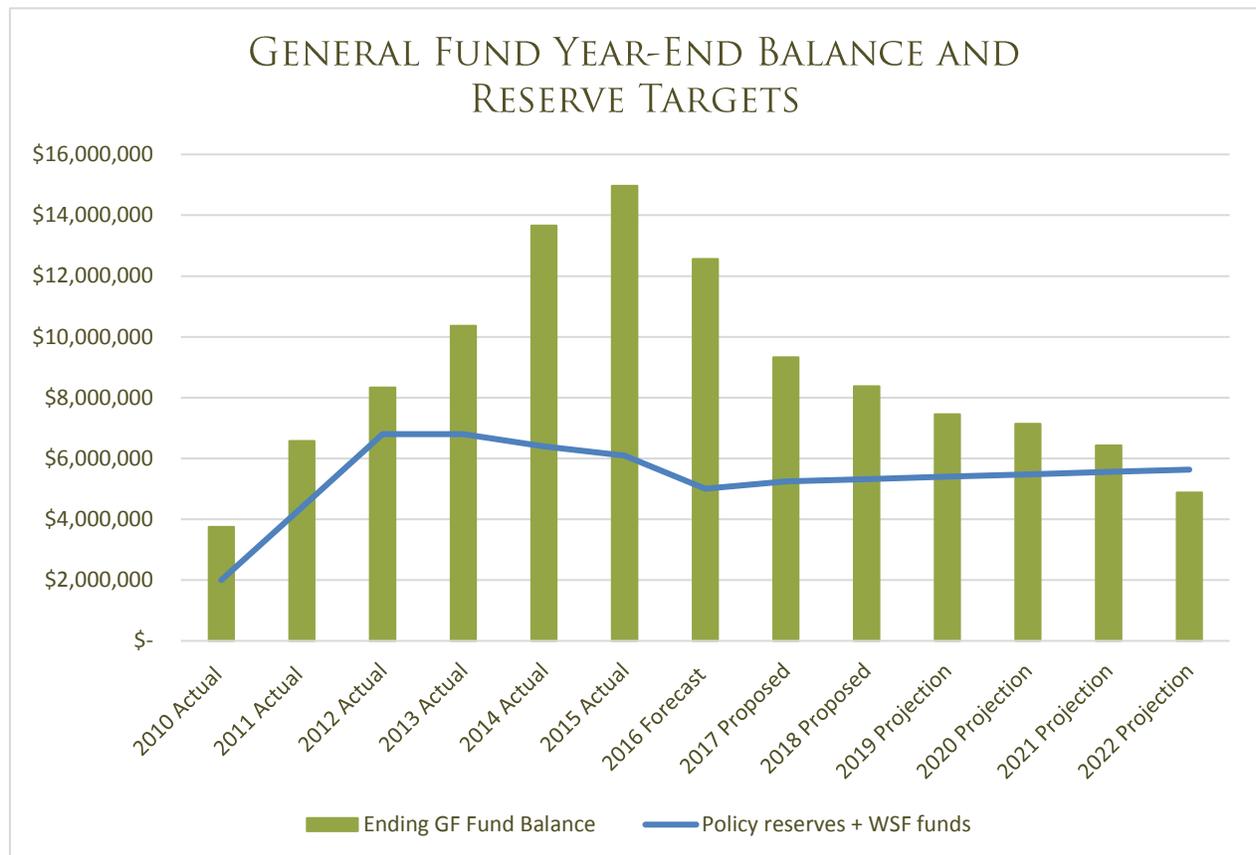
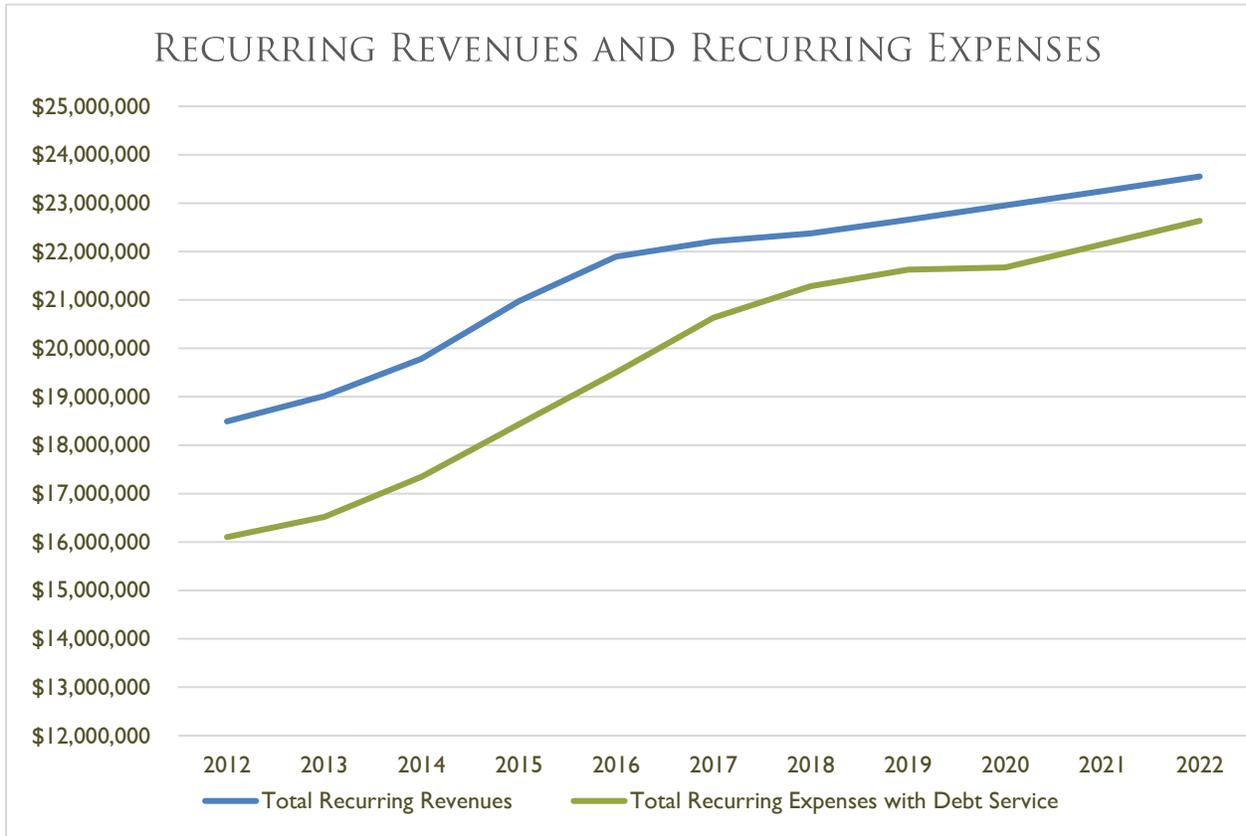
The attached analysis shows that the City has built General Fund balance over the past five years that is now supporting robust capital investment. It also shows that, absent new revenues or significant changes to spending patterns, the City does not have capacity to undertake increases in either programmatic or capital spending beyond what is proposed for 2017-2018. Going forward, reserves are fully funded for the next two biennia, but not for 2022, the last year of analysis. The ongoing updates will provide staff and Council with the information to position the City for continued financial stability.

To help interpret this information, the following assumptions are presented as background.

Listed below are some key assumptions that are incorporated into the FCA results for years after 2018:

- General Fund Sales Tax revenue growth of 3%, Property Tax growth of 1.5%, and B&O growth of 2%;
- For all funds, personnel costs assume an annual increase of 2% and an annual increase of 4% for benefits costs;
- General operating expenses assume an annual increase of 2%;
- Councilmanic general fund debt issued late 2017;
- No change to policy reserve targets or expenditure of reserve funds with exception to the Washington State Ferry reserve which is expected to be spent on improving Waterfront Park and on the Island's road-end water access points in 2016;
- Street annual preservation and maintenance program at \$600,000, increasing annually for inflation;
- REET annual revenue held steady at \$2.6 million;
- Building and Development Services annual revenue held steady at \$1.6 million;
- Capital projects matched to current proposed CIP;
- Revenue for capital projects to match current proposed CIP.







BASIS OF ACCOUNTING & BUDGETING

The basis of accounting determines how and when to recognize revenues and expenditures in the financial accounts of the City, and then to report them on the City's financial statements.

In the City's financial statements, governmental funds use a modified accrual basis of accounting (see glossary), while proprietary funds use accrual (see glossary). Beginning in 2002, the Governmental Accounting Standards Board Statement No. 34 required an additional set of government-wide financial statements that use accrual accounting.

The City's budget is prepared using the modified accrual basis of accounting. Revenues and receivables are recognized in the year in which they are available to fund that year's expenditures. Expenditures are recognized in the year the liability is incurred.

One major function of the City's budget is to evaluate what projects and programs, in addition to normal operations, the City plans to fund in the coming budget biennium and how the City will pay for those plans. Support can come from expected budget-year revenues, fund balance, new long-term debt or a combination of these resources.

**CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
LIMITS ON DEBT**

Washington State law places limits on the amount of debt that cities may issue. Those limits cover all direct debt of the City. The City Council has the authority under RCW 35.42.200 to obligate the taxpayers without a vote of the people for up to a net aggregate total of 1.5% of the 'taxable property value' (assessed value) within the City. In addition, with a 60% vote of the people, the City can issue bonds of up to 2.5% of the assessed value for general purposes plus up to 2.5% for utility purposes plus up to 2.5% for open space and park facilities. The total for all purposes may not exceed 7.5% and the total for general purposes may not exceed 2.5% whether or not a vote has been held. There are no limits (other than political or market driven ones) on the amount of debt that can be issued which is not an obligation of the taxpayers (utility revenue debt and local assessment debt).

| LIMITED TAX GENERAL OBLIGATION BONDS (Can be approved by a majority vote of the City Council) | 1/1/2017 OUTSTANDING | PERCENTAGE OF LEGAL LIMIT |
|--|----------------------------------|--------------------------------------|
| 2005 LTGO (Refunding) Bonds | \$ 1,450,000 | |
| 2007 LTGO (Construction) Bonds | 2,660,000 | |
| 2008 LTGO (Construction) Bonds | 1,235,000 | |
| 2009 LTGO (Refunding) Bonds | 1,235,000 | |
| 2011 LTGO (Construction & Refunding) Bonds | 3,845,000 | |
| TOTAL LTGO BONDS | \$ 10,425,000 | |
| Public Works Trust Fund Loans | 6,844,860 | |
| All Other Direct General Obligation Debt | 8,114,336 | |
| TOTAL DIRECT DEBT | \$ 25,384,196 | 27.2% |
| | LEGAL LIMIT | \$ 93,168,164 |
| | REMAINING (UNUSED) MARGIN | \$ 67,783,969 |
| SPECIAL LEVY GENERAL OBLIGATION BONDS (All types require a 60% vote of the people) | | |
| For General Purposes | \$ 0 | |
| For Utility Purposes | 0 | |
| For Parks & Open Space | 3,715,000 | |
| TOTAL SPECIAL LEVY BONDS | \$ 3,715,000 | |
| TOTAL GENERAL OBLIGATION DEBT | \$ 29,099,196 | 6.2% |
| | LEGAL LIMIT | \$ 465,840,821 |
| | REMAINING (UNUSED) MARGIN | \$ 436,741,626 |
| ASSESSMENT DEBT | | |
| Public Works Trust Loan for South Island Sewer | \$ 2,380,000 | |
| 2011 LID Street Bonds | 261,545 | |
| TOTAL ASSESSMENT DEBT | \$ 2,641,545 | No legal limit |
| REVENUE DEBT | | |
| Public Works Trust Loan #2 for WWTP Constr. | \$ 2,000,081 | |
| TOTAL REVENUE DEBT | \$ 2,000,081 | No legal limit |

**CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
LONG-TERM DEBT AND DEBT SERVICE**

| EXISTING DEBT | ORIGINAL ISSUE | 1/1/2017 BALANCE | 2017 PRINCIPAL | 2017 INTEREST | 12/31/2017 BALANCE | FINAL MATURITY |
|--|---------------------------|-----------------------------|---------------------------|--------------------------|-------------------------------|---------------------------|
| 2005 LTGO Bonds - Refunded Most Portions of the 1996, 1997 & 1999 LTGO Bonds | \$ 7,410,000 | \$ 1,450,000 | \$ 685,000 | \$ 60,605 | \$ 765,000 | Oct-2019 |
| PWTF Loan - New Storm Drain Decant Facility Design | 179,025 | 76,360 | 9,545 | 382 | 66,815 | Jun-2024 |
| PWTF Loan - New Storm Drain Decant Facility Construction | 782,000 | 370,421 | 41,158 | 1,852 | 329,263 | Jun-2025 |
| PWTF Loan - South Island Sewer LID Construction | 5,600,000 | 2,380,000 | 297,500 | 11,900 | 2,082,500 | Jun-2024 |
| PWTF Loan - Sewage Treatment Plant Upgrade Design | 389,215 | 168,700 | 21,088 | 844 | 147,612 | Jun-2024 |
| PWTF Loan - Sewage Treatment Plant Upgrade Construction Loan #1 | 3,618,000 | 1,895,611 | 210,624 | 9,478 | 1,684,987 | Jun-2025 |
| PWTF Loan - Sewage Treatment Plant Upgrade Construction Loan #2 | 3,564,500 | 2,000,081 | 200,008 | 10,001 | 1,800,073 | Jun-2026 |
| PWTF Loan - Dec 2007 Storms - Street Repairs | 449,632 | 283,978 | 23,665 | 8,520 | 260,313 | Jun-2028 |
| 2007 LTGO Bonds - Open Space Purchases & Winslow Way Design | 4,120,000 | 2,660,000 | 195,000 | 108,080 | 2,465,000 | Dec-2027 |
| 2008 LTGO Bonds - Capital Construction | 1,770,000 | 1,235,000 | 80,000 | 52,565 | 1,155,000 | Jun-2028 |
| 2009 LTGO Bonds - Refunded most of the 1998 LTGO Bonds | 5,220,000 | 1,235,000 | 605,000 | 61,750 | 630,000 | Dec-2018 |
| 2011 LTGO Bonds - Sewer Treatment Plant Upgrade Construction | 5,700,000 | 3,845,000 | 210,000 | 151,700 | 3,635,000 | Dec-2030 |
| 2011 LID Bonds - Winslow Way Construction | 755,300 | 261,545 | 37,364 | 11,975 | 224,181 | May-2023 |
| 2013 Voted Refunding Bonds - Refunded 2002 and most of 2004 Voted GO Bonds | 5,230,000 | 3,715,000 | 465,000 | 139,050 | 3,250,000 | Dec-2023 |
| PWTF Loan - Sewer Beach Mains Design | 383,542 | 245,208 | 20,434 | 1,227 | 224,774 | Jun-2028 |
| PWTF Loan - Sewer Beach Mains Construction | 4,167,089 | 3,804,582 | 244,566 | 20,273 | 3,560,016 | Jun-2032 |
| TOTAL EXISTING DEBT | \$ 49,338,303 | \$ 25,626,486 | \$ 3,345,952 | \$ 650,202 | \$ 22,280,534 | |

2017 BUDGETED NEW DEBT

There is no new 2017 budgeted debt at this time

| | | | | | |
|--|----------------------|----------------------|---------------------|-------------------|----------------------|
| TOTAL EXISTING DEBT AND BUDGETED NEW DEBT | \$ 49,338,303 | \$ 25,626,486 | \$ 3,345,952 | \$ 650,202 | \$ 22,280,534 |
|--|----------------------|----------------------|---------------------|-------------------|----------------------|

DEBT ITEMS NOT INCLUDED ABOVE: The following types of debt are not included above:
Interfund Debt, Compensated Absences, Net Pension Liability, Accounts Payable and Accrued Payroll.

**CITY OF BAINBRIDGE ISLAND - 2018 PROPOSED BUDGET
LIMITS ON DEBT**

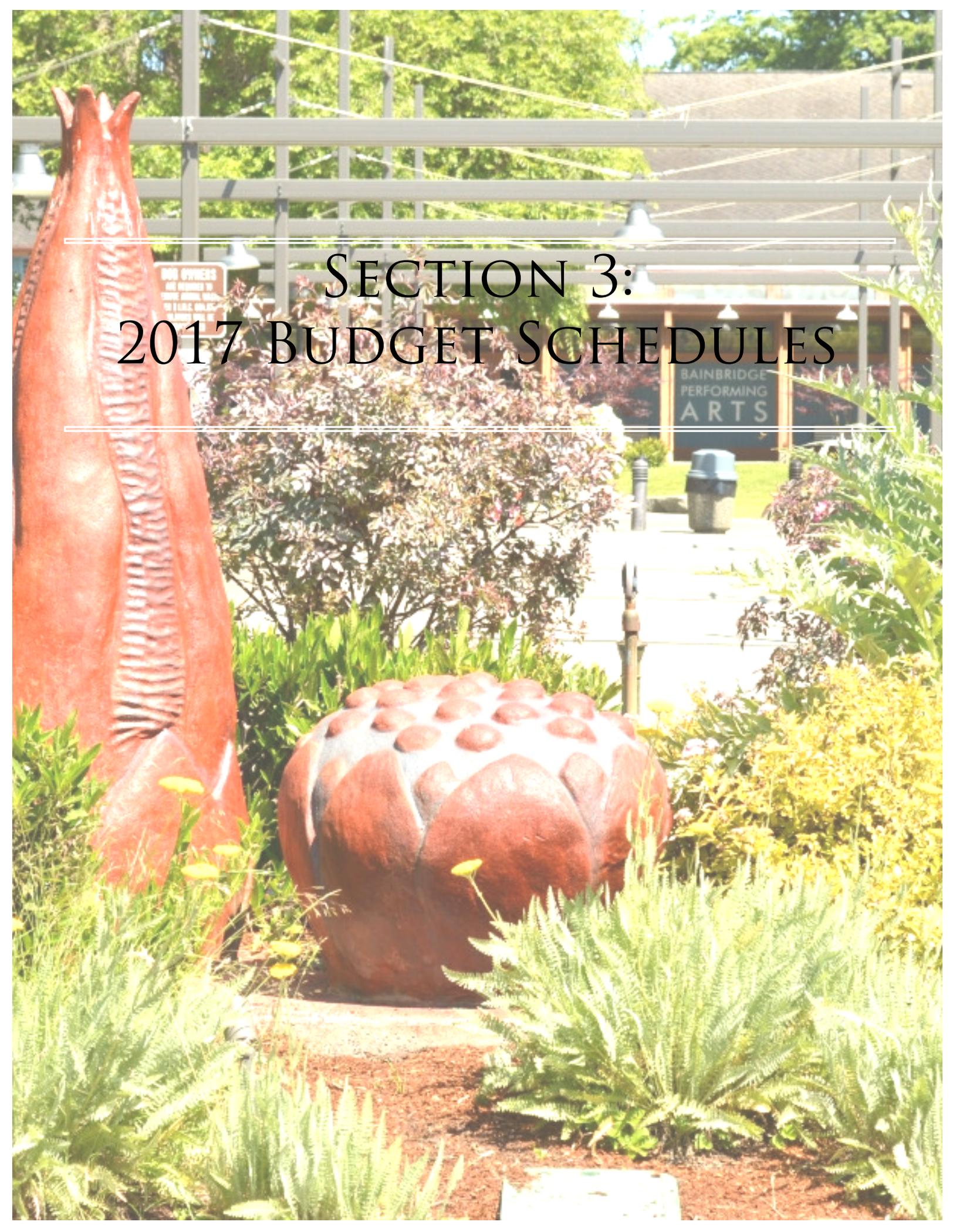
Washington State law places limits on the amount of debt that cities may issue. Those limits cover all direct debt of the City. The City Council has the authority under RCW 35.42.200 to obligate the taxpayers without a vote of the people for up to a net aggregate total of 1.5% of the 'taxable property value' (assessed value) within the City. In addition, with a 60% vote of the people, the City can issue bonds of up to 2.5% of the assessed value for general purposes plus up to 2.5% for utility purposes plus up to 2.5% for open space and park facilities. The total for all purposes may not exceed 7.5% and the total for general purposes may not exceed 2.5% whether or not a vote has been held. There are no limits (other than political or market driven ones) on the amount of debt that can be issued which is not an obligation of the taxpayers (utility revenue debt and local assessment debt).

| LIMITED TAX GENERAL OBLIGATION BONDS (Can be approved by a majority vote of the City Council) | 1/1/2018 OUTSTANDING | PERCENTAGE OF LEGAL LIMIT |
|--|----------------------------------|--------------------------------------|
| 2005 LTGO (Refunding) Bonds | \$ 765,000 | |
| 2007 LTGO (Construction) Bonds | 2,465,000 | |
| 2008 LTGO (Construction) Bonds | 1,155,000 | |
| 2009 LTGO (Refunding) Bonds | 630,000 | |
| 2011 LTGO (Construction & Refunding) Bonds | 3,635,000 | |
| 2018 LTGO (Construction) Bonds | 8,000,000 | |
| TOTAL LTGO BONDS | \$ 16,650,000 | |
| Public Works Trust Fund Loans | 6,273,780 | |
| All Other Direct General Obligation Debt | 8,114,336 | |
| TOTAL DIRECT DEBT | \$ 31,038,116 | 33.3% |
| | LEGAL LIMIT | \$ 93,168,164 |
| | REMAINING (UNUSED) MARGIN | \$ 62,130,049 |
| SPECIAL LEVY GENERAL OBLIGATION BONDS (All types require a 60% vote of the people) | | |
| For General Purposes | \$ 0 | |
| For Utility Purposes | 0 | |
| For Parks & Open Space | 3,250,000 | |
| TOTAL SPECIAL LEVY BONDS | \$ 3,250,000 | |
| TOTAL GENERAL OBLIGATION DEBT | \$ 34,288,116 | 7.4% |
| | LEGAL LIMIT | \$ 465,840,821 |
| | REMAINING (UNUSED) MARGIN | \$ 431,552,706 |
| ASSESSMENT DEBT | | |
| Public Works Trust Loan for South Island Sewer | \$ 2,082,500 | |
| 2011 LID Street Bonds | 224,181 | |
| TOTAL ASSESSMENT DEBT | \$ 2,306,681 | No legal limit |
| REVENUE DEBT | | |
| Public Works Trust Loan #2 for WWTP Constr. | \$ 1,800,073 | |
| TOTAL REVENUE DEBT | \$ 1,800,073 | No legal limit |

**CITY OF BAINBRIDGE ISLAND - 2018 PRELIMINARY BUDGET
LONG-TERM DEBT AND DEBT SERVICE**

| EXISTING DEBT | ORIGINAL ISSUE | 1/1/2018 BALANCE | 2018 PRINCIPAL | 2018 INTEREST | 12/31/2018 BALANCE | FINAL MATURITY |
|--|---------------------------|-----------------------------|---------------------------|--------------------------|-------------------------------|---------------------------|
| 2005 LTGO Bonds - Refunded Most Portions of the 1996, 1997 & 1999 LTGO Bonds | \$ 7,410,000 | \$ 765,000 | \$ 375,000 | \$ 32,520 | \$ 390,000 | Oct-2019 |
| PWTF Loan - New Storm Drain Decant Facility Design | 179,025 | 66,815 | 9,545 | 334 | 57,270 | Jun-2024 |
| PWTF Loan - New Storm Drain Decant Facility Construction | 782,000 | 329,263 | 41,158 | 1,647 | 288,105 | Jun-2025 |
| PWTF Loan - South Island Sewer LID Construction | 5,600,000 | 2,082,500 | 297,500 | 10,413 | 1,785,000 | Jun-2024 |
| PWTF Loan - Sewage Treatment Plant Upgrade Design | 389,215 | 147,612 | 21,088 | 739 | 126,524 | Jun-2024 |
| PWTF Loan - Sewage Treatment Plant Upgrade Construction Loan #1 | 3,618,000 | 1,684,987 | 210,624 | 8,425 | 1,474,363 | Jun-2025 |
| PWTF Loan - Sewage Treatment Plant Upgrade Construction Loan #2 | 3,564,500 | 1,800,073 | 200,008 | 9,001 | 1,600,065 | Jun-2026 |
| PWTF Loan - Dec 2007 Storms - Street Repairs | 449,632 | 260,313 | 23,665 | 7,810 | 236,648 | Jun-2028 |
| 2007 LTGO Bonds - Open Space Purchases & Winslow Way Design | 4,120,000 | 2,465,000 | 205,000 | 100,280 | 2,260,000 | Dec-2027 |
| 2008 LTGO Bonds - Capital Construction | 1,770,000 | 1,155,000 | 85,000 | 49,265 | 1,070,000 | Jun-2028 |
| 2009 LTGO Bonds - Refunded most of the 1998 LTGO Bonds | 5,220,000 | 630,000 | 630,000 | 31,500 | 0 | Dec-2018 |
| 2011 LTGO Bonds - Sewer Treatment Plant Upgrade Construction | 5,700,000 | 3,635,000 | 220,000 | 145,400 | 3,415,000 | Dec-2030 |
| 2011 LID Bonds - Winslow Way Construction | 755,300 | 224,181 | 37,364 | 10,275 | 186,817 | May-2023 |
| 2013 Voted Refunding Bonds - Refunded 2002 and most of 2004 Voted GO Bonds | 5,230,000 | 3,250,000 | 490,000 | 125,100 | 2,760,000 | Dec-2023 |
| PWTF Loan - Sewer Beach Mains Design | 383,542 | 224,774 | 20,434 | 1,124 | 204,340 | Jun-2028 |
| PWTF Loan - Sewer Beach Mains Construction | 4,167,089 | 3,560,016 | 244,566 | 19,876 | 3,315,450 | Jun-2032 |
| TOTAL EXISTING DEBT | \$ 49,338,303 | \$ 22,280,534 | \$ 3,110,952 | \$ 553,709 | \$ 19,169,582 | |
| 2018 BUDGETED NEW DEBT | | | | | | |
| 2018 Public Safety and Municipal Court Facility | 8,000,000 | 0 | 0 | 270,000 | 8,000,000 | Dec-2037 |
| TOTAL EXISTING DEBT AND BUDGETED NEW DEBT | \$ 57,338,303 | \$ 22,280,534 | \$ 3,110,952 | \$ 823,709 | \$ 27,169,582 | |

DEBT ITEMS NOT INCLUDED ABOVE: The following types of debt are not included above:
Interfund Debt, Compensated Absences, Net Pension Liability, Accounts Payable and Accrued Payroll.



SECTION 3:
2017 BUDGET SCHEDULES



SECTION 3: 2017 BUDGET SCHEDULES

| | |
|--|-------|
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CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET

| | General | Streets | Special Revenue & Internal Services | Bonds | Capital & LID Construction | Water, Sewer, & SSWM Utilities | Building & Development Services | Total for 2017 |
|--|-------------------|------------------|---|------------------|-------------------------------|-----------------------------------|---------------------------------------|-------------------|
| BEGINNING FUND BALANCE | 12,555,571 | 135,000 | 1,290,332 | 143,200 | 1,867,242 | 11,694,147 | 320,800 | 28,006,292 |
| REVENUES | | | | | | | | |
| Taxes | 14,777,247 | 846,600 | 3,180,000 | 607,700 | - | - | - | 19,411,547 |
| Fees & Service Charges | 961,558 | 31,620 | 119,000 | - | - | - | 1,600,000 | 2,712,178 |
| Intergovernment Revenue | 313,100 | 530,400 | - | - | 155,000 | - | - | 998,500 |
| Fines & Forfeits | 109,000 | - | - | - | - | - | - | 109,000 |
| Charges for Utility Services | - | - | - | - | - | 7,122,500 | - | 7,122,500 |
| Miscellaneous | 49,000 | - | 500,564 | - | - | 479,600 | - | 1,029,164 |
| Assessments | - | - | - | 44,000 | - | 250,000 | - | 294,000 |
| Investment Revenue | 87,933 | - | 3,470 | 18,500 | - | 55,000 | - | 164,903 |
| Gain on Sale of Fixed Assets | 405,000 | - | - | - | - | - | - | 405,000 |
| TOTAL REVENUES | 16,702,838 | 1,408,620 | 3,803,034 | 670,200 | 155,000 | 7,907,100 | 1,600,000 | 32,246,792 |
| OTHER SOURCES | | | | | | | | |
| From other Funds and Sub-Funds | - | 1,683,182 | 110,000 | 1,876,535 | 3,849,000 | 8,750 | 925,641 | 8,453,108 |
| TOTAL RESOURCES | 29,258,409 | 3,226,802 | 5,203,366 | 2,689,935 | 5,871,242 | 19,609,997 | 2,846,441 | 68,706,192 |
| EXPENDITURES | | | | | | | | |
| Salaries | 6,193,039 | 1,123,465 | - | - | - | 2,195,537 | 1,541,696 | 11,053,737 |
| Benefits | 2,487,556 | 503,386 | - | - | - | 918,950 | 587,531 | 4,497,423 |
| Supplies | 417,670 | 149,245 | - | - | - | 209,845 | 37,143 | 813,902 |
| Professional Services | 1,145,269 | 48,634 | 200,000 | - | - | 388,382 | 78,000 | 1,860,285 |
| Community Services | 399,000 | - | 110,000 | - | - | 35,000 | - | 544,000 |
| Other Services & Charges | 2,564,637 | 1,197,272 | - | - | - | 1,377,422 | 276,671 | 5,416,003 |
| Intergovernmental Services | 772,800 | 5,800 | 2,000 | - | - | 860,665 | 4,600 | 1,645,865 |
| TOTAL OPERATING EXPENDITURES | 13,979,972 | 3,027,802 | 312,000 | - | - | 5,985,801 | 2,525,641 | 25,831,216 |
| NON-OPERATING EXPENDITURES | | | | | | | | |
| Capital Equipment | 448,000 | 64,000 | - | - | - | 99,000 | - | 611,000 |
| Capital Projects | 45,000 | - | - | - | 5,871,242 | 1,575,000 | - | 7,491,242 |
| Debt Service | 3,000 | - | - | 2,533,574 | - | 1,462,580 | - | 3,999,154 |
| TOTAL EXPENDITURES | 14,475,972 | 3,091,802 | 312,000 | 2,533,574 | 5,871,242 | 9,122,381 | 2,525,641 | 37,932,612 |
| OTHER USES | | | | | | | | |
| To Other Funds and Sub-Funds | 5,427,988 | - | 3,025,120 | - | - | - | - | 8,453,108 |
| ENDING FUND BALANCE, RESERVES & CONTINGENCIES | 9,354,449 | 135,000 | 1,866,246 | 156,361 | 0 | 10,487,616 | 320,800 | 22,320,472 |
| TOTAL USES | 29,258,409 | 3,226,802 | 5,203,366 | 2,689,935 | 5,871,242 | 19,609,997 | 2,846,441 | 68,706,192 |

CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET

| | WATER | SEWER | SSWM | TOTAL FOR 2017 |
|--|-----------|-----------|-----------|-------------------|
| BEGINNING FUND BALANCE | 6,479,638 | 4,301,700 | 912,809 | 11,694,147 |
| REVENUES | | | | |
| Charges for Utility Services | 1,090,500 | 3,682,000 | 2,350,000 | 7,122,500 |
| Miscellaneous | 143,000 | 336,600 | - | 479,600 |
| Assessments | - | 250,000 | - | 250,000 |
| Investment Revenue | 32,000 | 20,000 | 3,000 | 55,000 |
| TOTAL REVENUES | 1,265,500 | 4,288,600 | 2,353,000 | 7,907,100 |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 8,750 | - | - | 8,750 |
| TOTAL RESOURCES | 7,753,888 | 8,590,300 | 3,265,809 | 19,609,997 |
| EXPENDITURES | | | | |
| Salaries | 415,228 | 875,338 | 904,972 | 2,195,537 |
| Benefits | 173,714 | 369,196 | 376,040 | 918,950 |
| Supplies | 50,805 | 94,411 | 64,629 | 209,845 |
| Professional Services | 122,237 | 135,056 | 131,089 | 388,382 |
| Community Services | 35,000 | - | - | 35,000 |
| Other Services & Charges | 380,057 | 627,663 | 369,702 | 1,377,422 |
| Intergovernmental Services | 130,975 | 548,703 | 180,987 | 860,665 |
| TOTAL OPERATING EXPENDITURES | 1,308,015 | 2,650,367 | 2,027,419 | 5,985,801 |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 33,000 | 33,000 | 33,000 | 99,000 |
| Capital Projects | 560,000 | 400,000 | 615,000 | 1,575,000 |
| Debt Service | - | 1,409,643 | 52,937 | 1,462,580 |
| TOTAL EXPENDITURES | 1,901,015 | 4,493,010 | 2,728,356 | 9,122,381 |
| ENDING FUND BALANCE, RESERVES & CONTINGENCIES | 5,852,873 | 4,097,290 | 537,453 | 10,487,616 |
| TOTAL USES | 7,753,888 | 8,590,300 | 3,265,809 | 19,609,997 |

CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET

| | Capital & LID Construction |
|--|-------------------------------|
| BEGINNING FUND BALANCE | 1,867,242 |
| REVENUES | |
| Intergovernment Revenue | 155,000 |
| TOTAL REVENUES | <u>155,000</u> |
| OTHER SOURCES | |
| From other Funds and Sub-Funds | 3,849,000 |
| TOTAL RESOURCES | <u>5,871,242</u> |
| EXPENDITURES | |
| NON-OPERATING EXPENDITURES | |
| Capital Projects | 5,871,242 |
| TOTAL EXPENDITURES | <u>5,871,242</u> |
| ENDING FUND BALANCE, RESERVES & CONTINGENCIES | 0 |
| TOTAL USES | <u><u>5,871,242</u></u> |

CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET

Internal Services

| | |
|--|-----------------------|
| REVENUES | |
| Miscellaneous | 500,564 |
| TOTAL REVENUES | <u>500,564</u> |
| OTHER SOURCES | |
| TOTAL RESOURCES | <u>500,564</u> |
| EXPENDITURES | |
| NON-OPERATING EXPENDITURES | |
| TOTAL EXPENDITURES | <u>-</u> |
| ENDING FUND BALANCE, RESERVES & CONTINGENCIES | 500,564 |
| TOTAL USES | <u><u>500,564</u></u> |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
BUDGET COMPARISON - CITYWIDE

| | 2014 ACTUAL | 2015 ACTUAL | 2016 AMENDED | 2017 PROPOSED |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUES | | | | |
| Taxes | 18,343,226 | 18,644,002 | 17,849,800 | 19,411,547 |
| Fees & Service Charges | 2,328,301 | 2,575,602 | 2,391,801 | 2,712,178 |
| Intergovernment Revenue | 2,376,153 | 1,937,879 | 2,256,000 | 998,500 |
| Fines & Forfeits | 111,820 | 111,339 | 124,000 | 109,000 |
| Charges for Utility Services | 6,558,331 | 6,889,536 | 6,626,200 | 7,122,500 |
| Miscellaneous | 489,582 | 937,449 | 470,000 | 1,029,164 |
| Assessments | 316,031 | 288,213 | 264,000 | 294,000 |
| Investment Revenue | 258,791 | 269,472 | 108,000 | 164,903 |
| Gain on Sale of Fixed Assets | 173,126 | 5,926 | 5,000 | 405,000 |
| TOTAL REVENUES | 30,955,361 | 31,659,419 | 30,094,801 | 32,246,792 |
| OTHER SOURCES | | | | |
| Loans/Sale of Bonds | 2,505,708 | 812,595 | - | - |
| Other External Sources | 59,171 | (57,239) | - | - |
| From other Funds and Sub-Funds | 4,307,367 | 5,722,348 | 29,103,995 | 36,459,400 |
| TOTAL RESOURCES | 37,827,606 | 38,137,123 | 59,198,796 | 68,706,192 |
| EXPENDITURES | | | | |
| Salaries | 8,902,464 | 9,378,783 | 10,264,608 | 11,053,737 |
| Benefits | 3,288,861 | 3,588,591 | 4,083,010 | 4,497,423 |
| Supplies | 645,052 | 655,066 | 820,384 | 813,902 |
| Professional Services | 1,925,242 | 1,607,713 | 1,914,534 | 1,895,285 |
| Community Services | 405,118 | 497,377 | 730,491 | 544,000 |
| Other Services & Charges | 3,496,611 | 4,766,056 | 4,099,889 | 5,381,003 |
| Intergovernmental Services | 1,312,515 | 1,402,482 | 1,612,493 | 1,645,865 |
| TOTAL OPERATING EXPENDITURES | 19,975,863 | 21,896,067 | 23,525,409 | 25,831,216 |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 385,838 | 300,404 | 929,817 | 611,000 |
| Capital Projects | 4,947,129 | 1,800,716 | 15,640,262 | 7,491,242 |
| Debt Service | 4,365,704 | 4,246,831 | 4,229,262 | 3,999,154 |
| Other Non-operating Expenditures | - | - | - | - |
| TOTAL EXPENDITURES | 29,674,534 | 28,244,018 | 44,324,750 | 37,932,612 |
| OTHER USES | | | | |
| Interfund Loan Repayment/Impact Fees | - | - | - | - |
| To Other Funds and Sub-Funds | 4,307,367 | 5,722,348 | 5,874,959 | 8,453,108 |
| TOTAL USES | 33,981,901 | 33,966,366 | 50,199,709 | 46,385,720 |

CITY OF BAINBRIDGE ISLAND 2016-2017 PROPOSED BUDGET
INTERFUND TRANSFERS

| | | 2016 | | 2017 | |
|----------------------------------|-----------------------------|------------------|------------------|------------------|------------------|
| | | TRANSFERS IN | TRANSFERS OUT | TRANSFERS IN | TRANSFERS OUT |
| 001 | GENERAL FUND | - | 3,384,338 | - | 5,427,988 |
| 101 | STREET FUND | 1,526,888 | | 1,683,182 | - |
| 103 | REAL ESTATE EXCISE TAX FUND | - | 2,473,794 | - | 2,625,120 |
| 108 | AFFORDABLE HOUSING FUND | 180,784 | | 110,000 | - |
| 171 | TRANSPORTATION BENEFIT FUND | - | | - | 400,000 |
| 201 | GO BOND FUND | 2,000,000 | | 1,876,535 | - |
| 301 | CAPITAL CONSTRUCTION FUND | 1,306,000 | | 3,849,000 | - |
| 401 | WATER OPERATING FUND | 27,500 | | 8,750 | - |
| 407 | BUILDING & DEVELOPMENT FUND | 816,960 | | 925,641 | - |
| TOTAL INTERFUND TRANSFERS | | 5,858,132 | 5,858,132 | 8,453,108 | 8,453,108 |

**CITY OF BAINBRIDGE ISLAND
2016 AMENDED & 2017 PROPOSED BUDGET**

REVENUES BY FUND

| TAX SUPPORTED REVENUES | 2014 ACTUAL | 2015 ACTUAL | 2016 AMENDED | 2017 PROPOSED |
|---|-------------------|-------------------|-------------------|-------------------|
| <u>GENERAL FUND</u> | | | | |
| Property Taxes | 6,870,693 | 6,979,100 | 7,052,500 | 7,224,000 |
| Sales and Use Tax | 3,343,706 | 3,586,506 | 3,300,000 | 3,605,000 |
| Sales Tax - Criminal Justice | 298,448 | 320,785 | 275,000 | 300,000 |
| B&O Tax and Penalties | 448,835 | 464,598 | 451,000 | 552,400 |
| Utility Tax on Private Utilities | 2,672,829 | 2,565,713 | 2,805,000 | 2,604,400 |
| Utility Tax on City Utilities | 444,368 | 489,589 | 387,600 | 480,247 |
| TAXES | 14,078,878 | 14,406,290 | 14,271,100 | 14,766,047 |
| Leasehold & Other Taxes | 9,868 | 9,961 | 11,000 | 11,200 |
| Business License & Penalties | 188,813 | 182,571 | 191,000 | 185,000 |
| Franchise Fees on Cable TV | 350,997 | 375,263 | 320,000 | 353,500 |
| Franchise Fees on Cable TV - PEG Capital | 64,169 | 70,841 | 65,000 | 26,000 |
| Other Licenses & Permits | 2,761 | 3,363 | 4,000 | 4,000 |
| Adult Probation Fees | 54,163 | 53,107 | 86,000 | 55,000 |
| Court Fees & Law Enforcement Charges | 3,769 | 3,328 | 5,000 | 2,500 |
| All Other Taxes | 48,756 | 43,876 | 41,600 | 43,500 |
| Interfund Rent | 366,982 | 338,698 | 334,201 | 292,058 |
| FEES & SERVICE CHARGES | 1,090,279 | 1,081,008 | 1,057,801 | 972,758 |
| Criminal Justice | 32,253 | 33,016 | 30,000 | 30,100 |
| Liquor Excise | 43,576 | 63,599 | 50,000 | 65,000 |
| Liquor Profits | 206,052 | 204,687 | 205,000 | 200,000 |
| Intergovernmental Service Revenue | 1,521 | 5,087 | - | 3,000 |
| Law Enforcement Grants | 3,716 | 45,118 | - | - |
| Planning and Other Operating Grants | 1,000 | 751 | - | - |
| Vessel Registration Fees | 14,379 | 14,680 | 15,000 | 15,000 |
| Other Intergovernmental Revenue | - | 6,600 | - | - |
| INTERGOVERNMENT REVENUE | 302,496 | 373,539 | 300,000 | 313,100 |
| Traffic Fines | 31,668 | 38,299 | 45,000 | 32,000 |
| Parking Fines | 68,622 | 59,855 | 62,000 | 62,000 |
| D.U.I. Penalties | 1,206 | 1,461 | 2,000 | - |
| Other Traffic Misdemeanors | 1,489 | 2,003 | 2,000 | 2,000 |
| Non-Traffic Misdemeanors | 2,012 | 526 | 4,000 | 4,000 |
| Court Recoupments | 3,104 | 1,847 | 3,000 | 3,000 |
| All Other Fines & Forfeits | 3,719 | 7,348 | 6,000 | 6,000 |
| FINES & FORFEITS | 111,820 | 111,339 | 124,000 | 109,000 |
| Facilities Rental | 36,301 | 26,970 | 34,000 | 25,000 |
| Dock Use Charges | 36,743 | 32,789 | 34,000 | 14,000 |
| Private Donations/Sales of PDRs/FAR Purchases | 4,169 | 34,286 | - | - |
| All Other Miscellaneous | 11,990 | 16,264 | 9,000 | 9,000 |
| Electric Car Charger Revenue | - | 903 | - | 1,000 |
| MISCELLANEOUS | 89,202 | 111,212 | 77,000 | 49,000 |
| Interest | 65,482 | 89,879 | 40,000 | 87,933 |
| INVESTMENT REVENUE | 65,482 | 89,879 | 40,000 | 87,933 |
| Gain on Sale of Fixed Assets | 35,005 | 5,926 | 5,000 | 405,000 |
| OTHER EXTERNAL SOURCES | 35,005 | 5,926 | 5,000 | 405,000 |
| TOTAL GENERAL FUND | 15,773,161 | 16,179,192 | 15,874,901 | 16,702,838 |

**CITY OF BAINBRIDGE ISLAND
2016 AMENDED & 2017 PROPOSED BUDGET**

REVENUES BY FUND

| TAX SUPPORTED REVENUES | 2014 ACTUAL | 2015 ACTUAL | 2016 AMENDED | 2017 PROPOSED |
|--|------------------|------------------|------------------|------------------|
| <u>STREETS FUND</u> | | | | |
| Commercial Parking Lot Tax | 753,167 | 806,561 | 800,000 | 846,600 |
| M.V. Fuel Tax - Streets & Arterials | 478,353 | 492,241 | 485,000 | 510,000 |
| Right of Way Permits | 55,795 | 37,388 | 25,000 | 31,620 |
| Other Revenues-Streets | 682,563 | 532,374 | - | 20,400 |
| TOTAL STREETS FUND | 1,969,965 | 1,868,563 | 1,310,000 | 1,408,620 |
| <u>BUILDING & DEV. SERVICES FUNDS</u> | | | | |
| Building Permits & Inspections | 585,656 | 556,057 | 500,000 | 495,000 |
| Planning Review of Building Permits | 43,761 | 97,934 | 75,000 | 145,000 |
| Engineering Fees | 2,536 | 1,194 | - | - |
| Zoning & Subdivision | 136,898 | 141,043 | 150,000 | 320,000 |
| Plan Checking Fees | 292,876 | 462,971 | 430,000 | 530,000 |
| Other Planning & Development Fees | 130,815 | 189,964 | 165,000 | 110,000 |
| Interest on Investments & Other Rev - B&Ds | 206 | 3,250 | - | - |
| TOTAL BUILDING & DEV. SERVICES FUNDS | 1,192,747 | 1,452,414 | 1,320,000 | 1,600,000 |
| <u>SPECIAL REV. FUNDS</u> | | | | |
| REAL ESTATE EXCISE TAX FUND | | | | |
| Real Estate Excise Tax | 2,354,940 | 2,245,366 | 2,000,000 | 2,600,000 |
| Interest on Investments-Real Estate Excise | - | 117 | - | 120 |
| | 2,354,940 | 2,245,483 | 2,000,000 | 2,600,120 |
| CIVIC IMPROVEMENT FUND | | | | |
| Hotel/Motel Tax | 146,511 | 174,773 | 160,000 | 180,000 |
| Interest on Investments & Other Rev - Hotel/Mot | 729 | 1,023 | - | 1,000 |
| | 147,241 | 175,796 | 160,000 | 181,000 |
| FAR-PUBLIC AMENITIES | | | | |
| Interest on Investments & Other Rev - FAR | 58 | 65 | - | 70 |
| | 58 | 65 | - | 70 |
| FAR-FARMLAND/AGRICULTURE | | | | |
| Interest on Investments & Other Rev - FAR | 334 | 369 | - | 380 |
| | 334 | 369 | - | 380 |
| TRANSP BEN FUND | | | | |
| Interest | 1,065 | 1,575 | - | 1,500 |
| Transportation Benefit | 390,298 | 392,088 | - | 400,000 |
| | 391,362 | 393,663 | - | 401,500 |
| TRANSPORTATION IMPACT FUND | | | | |
| Transportation Impact Fee | - | 14,692 | - | 119,000 |
| Interest on Investments | - | - | - | 400 |
| | - | 14,692 | - | 119,400 |
| TOTAL SPECIAL REV. FUNDS | 2,893,935 | 2,830,068 | 2,160,000 | 3,302,470 |

**CITY OF BAINBRIDGE ISLAND
2016 AMENDED & 2017 PROPOSED BUDGET**

REVENUES BY FUND

| TAX SUPPORTED REVENUES | 2014 ACTUAL | 2015 ACTUAL | 2016 AMENDED | 2017 PROPOSED |
|---|-------------------|-------------------|-------------------|-------------------|
| <u>BOND FUNDS</u> | | | | |
| GO BOND FUND | | | | |
| Property Taxes - Bond Levy | 609,563 | 606,581 | 607,700 | 607,700 |
| | 609,563 | 606,581 | 607,700 | 607,700 |
| LID BOND FUND | | | | |
| LID Assessments | 25,812 | 23,720 | 30,000 | 22,500 |
| LID Special Assessments | 100,686 | 44,359 | 40,000 | 40,000 |
| | 126,498 | 68,079 | 70,000 | 62,500 |
| TOTAL BOND FUNDS | 736,061 | 674,660 | 677,700 | 670,200 |
| <u>CAPITAL & LID CONSTRUCTION FUNDS</u> | | | | |
| CAPITAL CONSTRUCTION FUND | | | | |
| WA State & Local Grants & Donations | - | 82,928 | 1,471,000 | - |
| US Government Grants | 950,476 | 383,882 | - | 155,000 |
| Private and Developer Donations | 32,750 | 17,850 | - | - |
| | 983,226 | 484,659 | 1,471,000 | 155,000 |
| LID CAPITAL CONSTRUCTION FUND | | | | |
| LID Construction | 136 | - | - | - |
| | 136 | - | - | - |
| TOTAL CAPITAL & LID CONSTRUCTION FUNDS | 983,362 | 484,659 | 1,471,000 | 155,000 |
| TOTAL TAX SUPPORTED REVENUES | 23,549,231 | 23,489,557 | 22,813,601 | 23,839,128 |

**CITY OF BAINBRIDGE ISLAND
2016 AMENDED & 2017 PROPOSED BUDGET**

REVENUES BY FUND

| UTILITY REVENUES | 2014 ACTUAL | 2015 ACTUAL | 2016 AMENDED | 2017 PROPOSED |
|---|-------------------|-------------------|-------------------|-------------------|
| <u>WATER, SEWER & SSWM UTILITIES FUNDS</u> | | | | |
| WATER OPERATING FUND | | | | |
| Water Charges | 1,078,417 | 1,190,628 | 1,091,200 | 1,090,500 |
| Connections & All Others | 128,053 | 250,162 | 138,000 | 143,000 |
| Interest on Investments-Utility | 27,092 | 31,908 | 28,000 | 32,000 |
| | 1,233,561 | 1,472,698 | 1,257,200 | 1,265,500 |
| SEWER OPERATING FUND | | | | |
| Sewer Charges | 3,502,820 | 3,651,723 | 3,510,000 | 3,682,000 |
| U.L.I.D. Assessments | 330,784 | 331,984 | 220,000 | 250,000 |
| Connections & All Others | 242,460 | 549,278 | 255,000 | 336,600 |
| WA State & Other Intergovernmental Revenue | 2,505,708 | 812,595 | - | - |
| Interest on Investments-Utility | 17,874 | 27,165 | 13,000 | 20,000 |
| | 6,599,645 | 5,372,744 | 3,998,000 | 4,288,600 |
| STORM & SURFACE WATER FUND | | | | |
| Storm Water Management Charges | 1,975,735 | 2,046,876 | 2,025,000 | 2,350,000 |
| Connections & All Others | 90,330 | 74,574 | - | - |
| Interest on Investments-Utility | 4,771 | 5,522 | 1,000 | 3,000 |
| | 2,070,836 | 2,126,973 | 2,026,000 | 2,353,000 |
| TOTAL WATER, SEWER & SSWM UTILITIES FUNDS | 9,904,042 | 8,972,415 | 7,281,200 | 7,907,100 |
| TOTAL UTILITY REVENUES | 9,904,042 | 8,972,415 | 7,281,200 | 7,907,100 |
| <u>INTERNAL SERVICES</u> | | | | |
| EQUIPMENT RENTAL & REVOLVING | | | | |
| Equipment & Vehicle | - | - | - | 500,564 |
| TOTAL INTERNAL SERVICES | - | - | - | 500,564 |
| TOTAL REVENUE-ALL FUNDS | 33,453,273 | 32,461,972 | 30,094,801 | 32,246,792 |

CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
SUMMARY BY FUND

| | | ESTIMATED BEGINNING BALANCE | REVENUES | NON-REV & TRANSFERS | OPERATING EXPENDITURES | NON- OPERATING EXPENDITURES & TRANSFERS | ENDING BALANCE | % CHANGE |
|--------------------------|--------------------------------|-----------------------------------|-------------------|------------------------|---------------------------|--|-------------------|----------------|
| <u>CITY FUNDS</u> | | | | | | | | |
| 001 | GENERAL FUND | 12,555,571 | 16,702,838 | - | 13,979,972 | 5,923,988 | 9,354,449 | (25.5%) |
| 101 | STREET FUND | 135,000 | 1,408,620 | 1,683,182 | 3,027,802 | 64,000 | 135,000 | - % |
| 103 | REAL ESTATE EXCISE TAX FUND | 60,000 | 2,600,120 | - | - | 2,625,120 | 35,000 | (41.7%) |
| 104 | CIVIC IMPROVEMENT FUND | 242,000 | 181,000 | - | 200,000 | - | 223,000 | (7.9%) |
| 108 | AFFORDABLE HOUSING FUND | 61,500 | - | 110,000 | 110,000 | - | 61,500 | - % |
| 151 | FAR-PUBLIC AMENITIES | 13,990 | 70 | - | - | - | 14,060 | 0.5% |
| 152 | FAR-FARMLAND/AGRICULTURE | 80,000 | 380 | - | - | - | 80,380 | 0.5% |
| 161 | TREE FUND | - | - | - | - | - | - | - % |
| 171 | TRANSP BEN FUND | 732,842 | 401,500 | - | 2,000 | 400,000 | 732,342 | (0.1%) |
| 173 | TRANSPORTATION IMPACT FEE FUND | 100,000 | 119,400 | - | - | - | 219,400 | 119.4% |
| 201 | GO BOND FUND | 1,500 | 607,700 | 1,876,535 | - | 2,484,235 | 1,500 | - % |
| 203 | LID BOND FUND | 141,700 | 62,500 | - | - | 49,339 | 154,861 | 9.3% |
| 301 | CAPITAL CONSTRUCTION FUND | 1,867,242 | 155,000 | 3,849,000 | - | 5,871,242 | - | (100.0%) |
| 401 | WATER OPERATING FUND | 6,479,638 | 1,265,500 | 8,750 | 1,308,015 | 593,000 | 5,852,873 | (9.7%) |
| 402 | SEWER OPERATING FUND | 4,301,700 | 4,288,600 | - | 2,650,367 | 1,842,643 | 4,097,290 | (4.8%) |
| 403 | STORM & SURFACE WATER FUND | 912,809 | 2,353,000 | - | 2,027,419 | 700,937 | 537,453 | (41.1%) |
| 407 | BUILDING & DEVELOPMENT FUND | 320,800 | 1,600,000 | 925,641 | 2,525,641 | - | 320,800 | - % |
| 501 | EQUIPMENT RENTAL & REVOLVING | - | 500,564 | - | - | - | 500,564 | - % |
| TOTAL CITY FUNDS | | 28,006,292 | 32,246,792 | 8,453,108 | 25,831,216 | 20,554,504 | 22,320,472 | (20.3%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
GENERAL FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|-------------------|-------------------|--------------------------|---------------|
| REVENUES | | | | |
| Taxes | 14,282,100 | 14,777,247 | 495,147 | 3.47% |
| Fees & Service Charges | 1,046,801 | 961,558 | (85,243) | (8.14%) |
| Intergovernment Revenue | 300,000 | 313,100 | 13,100 | 4.37% |
| Fines & Forfeits | 124,000 | 109,000 | (15,000) | (12.10%) |
| Miscellaneous | 77,000 | 49,000 | (28,000) | (36.36%) |
| Investment Revenue | 40,000 | 87,933 | 47,933 | 119.83% |
| Gain on Sale of Fixed Assets | 5,000 | 405,000 | 400,000 | 8,000.00% |
| TOTAL REVENUES | 15,874,901 | 16,702,838 | 827,937 | 5.22% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 10,892,870 | 12,555,571 | 1,662,701 | 15.26% |
| TOTAL RESOURCES | 26,767,771 | 29,258,409 | 2,490,638 | 9.30% |
| EXPENDITURES | | | | |
| Salaries | 5,702,826 | 6,193,039 | 490,213 | 8.60% |
| Benefits | 2,265,356 | 2,487,556 | 222,200 | 9.81% |
| Supplies | 436,527 | 417,670 | (18,857) | (4.32%) |
| Professional Services | 1,273,927 | 1,180,269 | (93,657) | (7.35%) |
| Community Services | 497,880 | 399,000 | (98,880) | (19.86%) |
| Other Services & Charges | 1,785,689 | 2,529,637 | 743,948 | 41.66% |
| Intergovernmental Services | 805,002 | 772,800 | (32,202) | (4.00%) |
| TOTAL OPERATING EXPENDITURES | 12,767,206 | 13,979,972 | 1,212,765 | 9.50% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 424,817 | 448,000 | 23,183 | 5.46% |
| Capital Projects | 395,373 | 45,000 | (350,373) | (88.62%) |
| Debt Service | 56,824 | 3,000 | (53,824) | (94.72%) |
| TOTAL EXPENDITURES | 13,644,220 | 14,475,972 | 831,751 | 6.10% |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | 3,401,165 | 5,427,988 | 2,026,823 | 59.59% |
| TOTAL USES | 17,045,385 | 19,903,960 | 2,858,574 | 16.77% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
STREET FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Taxes | 800,000 | 846,600 | 46,600 | 5.83% |
| Fees & Service Charges | 25,000 | 31,620 | 6,620 | 26.48% |
| Intergovernment Revenue | 485,000 | 530,400 | 45,400 | 9.36% |
| TOTAL REVENUES | 1,310,000 | 1,408,620 | 98,620 | 7.53% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 1,853,976 | 1,818,182 | (35,794) | (1.93%) |
| TOTAL RESOURCES | 3,163,976 | 3,226,802 | 62,826 | 1.99% |
| EXPENDITURES | | | | |
| Salaries | 1,068,808 | 1,123,465 | 54,657 | 5.11% |
| Benefits | 451,755 | 503,386 | 51,631 | 11.43% |
| Supplies | 141,739 | 149,245 | 7,506 | 5.30% |
| Professional Services | 144,668 | 48,634 | (96,034) | (66.38%) |
| Other Services & Charges | 1,129,356 | 1,197,272 | 67,916 | 6.01% |
| Intergovernmental Services | 3,200 | 5,800 | 2,600 | 81.25% |
| TOTAL OPERATING EXPENDITURES | 2,939,526 | 3,027,802 | 88,277 | 3.00% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 205,000 | 64,000 | (141,000) | (68.78%) |
| TOTAL EXPENDITURES | 3,144,526 | 3,091,802 | (52,723) | (1.68%) |
| TOTAL USES | 3,144,526 | 3,091,802 | (52,723) | (1.68%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
REAL ESTATE EXCISE TAX FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------|
| REVENUES | | | | |
| Taxes | 2,000,000 | 2,600,000 | 600,000 | 30.00% |
| Investment Revenue | - | 120 | 120 | 100.00% |
| TOTAL REVENUES | 2,000,000 | 2,600,120 | 600,120 | 30.01% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 588,500 | 60,000 | (528,500) | (89.80%) |
| TOTAL RESOURCES | 2,588,500 | 2,660,120 | 71,620 | 2.77% |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | 2,473,794 | 2,625,120 | 151,326 | 6.12% |
| TOTAL USES | 2,473,794 | 2,625,120 | 151,326 | 6.12% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
CIVIC IMPROVEMENT FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Taxes | 160,000 | 180,000 | 20,000 | 12.50% |
| Investment Revenue | - | 1,000 | 1,000 | 100.00% |
| TOTAL REVENUES | 160,000 | 181,000 | 21,000 | 13.13% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 97,994 | 242,000 | 144,006 | 146.95% |
| TOTAL RESOURCES | 257,994 | 423,000 | 165,006 | 63.96% |
| EXPENDITURES | | | | |
| Professional Services | 160,000 | 200,000 | 40,000 | 25.00% |
| TOTAL OPERATING EXPENDITURES | 160,000 | 200,000 | 40,000 | 25.00% |
| TOTAL EXPENDITURES | 160,000 | 200,000 | 40,000 | 25.00% |
| TOTAL USES | 160,000 | 200,000 | 40,000 | 25.00% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
AFFORDABLE HOUSING FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|-----------------|------------------|--------------------------|-----------------|
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 197,611 | 171,500 | (26,111) | (13.21%) |
| TOTAL RESOURCES | 197,611 | 171,500 | (26,111) | (13.21%) |
| EXPENDITURES | | | | |
| Community Services | 197,611 | 110,000 | (87,611) | (44.34%) |
| TOTAL OPERATING EXPENDITURES | 197,611 | 110,000 | (87,611) | (44.34%) |
| TOTAL EXPENDITURES | 197,611 | 110,000 | (87,611) | (44.34%) |
| TOTAL USES | 197,611 | 110,000 | (87,611) | (44.34%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
FAR-PUBLIC AMENITIES

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Investment Revenue | - | 70 | 70 | 100.00% |
| TOTAL REVENUES | - | 70 | 70 | 100.00% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 13,867 | 13,990 | 123 | 0.89% |
| TOTAL RESOURCES | 13,867 | 14,060 | 193 | 1.39% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
FAR-FARMLAND/AGRICULTURE

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Investment Revenue | - | 380 | 380 | 100.00% |
| TOTAL REVENUES | - | 380 | 380 | 100.00% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 79,217 | 80,000 | 783 | 0.99% |
| TOTAL RESOURCES | 79,217 | 80,380 | 1,163 | 1.47% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
TRANSPORTATION BENEFIT FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|------------|
| REVENUES | | | | |
| Taxes | - | 400,000 | 400,000 | 100.00% |
| Investment Revenue | - | 1,500 | 1,500 | 100.00% |
| TOTAL REVENUES | - | 401,500 | 401,500 | 100.00% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 366,897 | 732,842 | 365,945 | 99.74% |
| TOTAL RESOURCES | 366,897 | 1,134,342 | 767,445 | 209.17% |
| EXPENDITURES | | | | |
| Intergovernmental Services | 2,500 | 2,000 | (500) | (20.00%) |
| TOTAL OPERATING EXPENDITURES | 2,500 | 2,000 | (500) | (20.00%) |
| TOTAL EXPENDITURES | 2,500 | 2,000 | (500) | (20.00%) |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | - | 400,000 | 400,000 | 100.00% |
| TOTAL USES | 2,500 | 402,000 | 399,500 | 15,980.00% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
TRANSPORTATION IMPACT FEE FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Fees & Service Charges | - | 119,000 | 119,000 | 100.00% |
| Investment Revenue | - | 400 | 400 | 100.00% |
| TOTAL REVENUES | - | 119,400 | 119,400 | 100.00% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | - | 100,000 | 100,000 | 100.00% |
| TOTAL RESOURCES | - | 219,400 | 219,400 | - % |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
GO BOND FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Taxes | 607,700 | 607,700 | - | - % |
| TOTAL REVENUES | 607,700 | 607,700 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 2,125,903 | 1,878,035 | (247,868) | (11.66%) |
| TOTAL RESOURCES | 2,733,603 | 2,485,735 | (247,868) | (9.07%) |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Debt Service | 2,650,500 | 2,484,235 | (166,265) | (6.27%) |
| TOTAL EXPENDITURES | 2,650,500 | 2,484,235 | (166,265) | (6.27%) |
| TOTAL USES | 2,650,500 | 2,484,235 | (166,265) | (6.27%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
LID BOND FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------|
| REVENUES | | | | |
| Assessments | 44,000 | 44,000 | - | - |
| Investment Revenue | 26,000 | 18,500 | (7,500) | (28.85%) |
| TOTAL REVENUES | 70,000 | 62,500 | (7,500) | (10.71%) |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 136,918 | 141,700 | 4,782 | 3.49% |
| TOTAL RESOURCES | 206,918 | 204,200 | (2,718) | (1.31%) |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Debt Service | 51,032 | 49,339 | (1,693) | (3.32%) |
| TOTAL EXPENDITURES | 51,032 | 49,339 | (1,693) | (3.32%) |
| TOTAL USES | 51,032 | 49,339 | (1,693) | (3.32%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
CAPITAL CONSTRUCTION FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-------------------|------------------|--------------------------|-----------------|
| REVENUES | | | | |
| Intergovernment Revenue | 1,471,000 | 155,000 | (1,316,000) | (89.46%) |
| TOTAL REVENUES | 1,471,000 | 155,000 | (1,316,000) | (89.46%) |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 1,363,500 | 5,716,242 | 4,352,742 | 319.23% |
| TOTAL RESOURCES | 2,834,500 | 5,871,242 | 3,036,742 | 107.14% |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Projects | 11,117,040 | 5,871,242 | (5,245,798) | (47.19%) |
| TOTAL EXPENDITURES | 11,117,040 | 5,871,242 | (5,245,798) | (47.19%) |
| TOTAL USES | 11,117,040 | 5,871,242 | (5,245,798) | (47.19%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
WATER OPERATING FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|-----------------|
| REVENUES | | | | |
| Charges for Utility Services | 1,091,200 | 1,090,500 | (700) | (0.06%) |
| Miscellaneous | 138,000 | 143,000 | 5,000 | 3.62% |
| Investment Revenue | 28,000 | 32,000 | 4,000 | 14.29% |
| TOTAL REVENUES | 1,257,200 | 1,265,500 | 8,300 | 0.66% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 5,684,159 | 6,488,388 | 804,229 | 14.15% |
| TOTAL RESOURCES | 6,941,359 | 7,753,888 | 812,529 | 11.71% |
| EXPENDITURES | | | | |
| Salaries | 465,164 | 415,228 | (49,936) | (10.74%) |
| Benefits | 187,395 | 173,714 | (13,681) | (7.30%) |
| Supplies | 55,791 | 50,805 | (4,986) | (8.94%) |
| Professional Services | 74,555 | 122,237 | 47,682 | 63.96% |
| Community Services | 35,000 | 35,000 | - | - |
| Other Services & Charges | 205,532 | 380,057 | 174,526 | 84.91% |
| Intergovernmental Services | 155,440 | 130,975 | (24,465) | (15.74%) |
| TOTAL OPERATING EXPENDITURES | 1,178,876 | 1,308,015 | 129,139 | 10.95% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 10,000 | 33,000 | 23,000 | 230.00% |
| Capital Projects | 1,135,094 | 560,000 | (575,094) | (50.66%) |
| TOTAL EXPENDITURES | 2,323,970 | 1,901,015 | (422,955) | (18.20%) |
| TOTAL USES | 2,323,970 | 1,901,015 | (422,955) | (18.20%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
SEWER OPERATING FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|-----------------|
| REVENUES | | | | |
| Charges for Utility Services | 3,510,000 | 3,682,000 | 172,000 | 4.90% |
| Miscellaneous | 255,000 | 336,600 | 81,600 | 32.00% |
| Assessments | 220,000 | 250,000 | 30,000 | 13.64% |
| Investment Revenue | 13,000 | 20,000 | 7,000 | 53.85% |
| TOTAL REVENUES | 3,998,000 | 4,288,600 | 290,600 | 7.27% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 3,854,045 | 4,301,700 | 447,655 | 11.62% |
| TOTAL RESOURCES | 7,852,045 | 8,590,300 | 738,255 | 9.40% |
| EXPENDITURES | | | | |
| Salaries | 888,273 | 875,338 | (12,935) | (1.46%) |
| Benefits | 353,455 | 369,196 | 15,741 | 4.45% |
| Supplies | 109,507 | 94,411 | (15,096) | (13.79%) |
| Professional Services | 14,506 | 135,056 | 120,550 | 831.05% |
| Other Services & Charges | 444,068 | 627,663 | 183,594 | 41.34% |
| Intergovernmental Services | 456,201 | 548,703 | 92,502 | 20.28% |
| TOTAL OPERATING EXPENDITURES | 2,266,010 | 2,650,367 | 384,357 | 16.96% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 25,000 | 33,000 | 8,000 | 32.00% |
| Capital Projects | 2,561,944 | 400,000 | (2,161,944) | (84.39%) |
| Debt Service | 1,417,716 | 1,409,643 | (8,073) | (0.57%) |
| TOTAL EXPENDITURES | 6,270,670 | 4,493,010 | (1,777,660) | (28.35%) |
| TOTAL USES | 6,270,670 | 4,493,010 | (1,777,660) | (28.35%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
STORM & SURFACE WATER FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|---------------|
| REVENUES | | | | |
| Charges for Utility Services | 2,025,000 | 2,350,000 | 325,000 | 16.05% |
| Investment Revenue | 1,000 | 3,000 | 2,000 | 200.00% |
| TOTAL REVENUES | 2,026,000 | 2,353,000 | 327,000 | 16.14% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 844,395 | 912,809 | 68,414 | 8.10% |
| TOTAL RESOURCES | 2,870,395 | 3,265,809 | 395,414 | 13.78% |
| EXPENDITURES | | | | |
| Salaries | 838,884 | 904,972 | 66,088 | 7.88% |
| Benefits | 341,245 | 376,040 | 34,795 | 10.20% |
| Supplies | 72,112 | 64,629 | (7,483) | (10.38%) |
| Professional Services | 173,879 | 131,089 | (42,790) | (24.61%) |
| Other Services & Charges | 304,481 | 369,702 | 65,221 | 21.42% |
| Intergovernmental Services | 185,750 | 180,987 | (4,763) | (2.56%) |
| TOTAL OPERATING EXPENDITURES | 1,916,351 | 2,027,419 | 111,068 | 5.80% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 265,000 | 33,000 | (232,000) | (87.55%) |
| Capital Projects | 430,812 | 615,000 | 184,188 | 42.75% |
| Debt Service | 53,190 | 52,937 | (253) | (0.48%) |
| TOTAL EXPENDITURES | 2,665,353 | 2,728,356 | 63,003 | 2.36% |
| TOTAL USES | 2,665,353 | 2,728,356 | 63,003 | 2.36% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
BUILDING & DEVELOPMENT FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Fees & Service Charges | 1,320,000 | 1,600,000 | 280,000 | 21.21% |
| TOTAL REVENUES | 1,320,000 | 1,600,000 | 280,000 | 21.21% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 971,803 | 1,246,441 | 274,638 | 28.26% |
| TOTAL RESOURCES | 2,291,803 | 2,846,441 | 554,638 | 24.20% |
| EXPENDITURES | | | | |
| Salaries | 1,300,653 | 1,541,696 | 241,043 | 18.53% |
| Benefits | 483,804 | 587,531 | 103,727 | 21.44% |
| Supplies | 4,708 | 37,143 | 32,435 | 688.92% |
| Professional Services | 73,000 | 78,000 | 5,000 | 6.85% |
| Other Services & Charges | 230,764 | 276,671 | 45,907 | 19.89% |
| Intergovernmental Services | 4,400 | 4,600 | 200 | 4.55% |
| TOTAL OPERATING EXPENDITURES | 2,097,329 | 2,525,641 | 428,312 | 20.42% |
| TOTAL EXPENDITURES | 2,097,329 | 2,525,641 | 428,312 | 20.42% |
| TOTAL USES | 2,097,329 | 2,525,641 | 428,312 | 20.42% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
EQUIPMENT RENTAL & REVOLVING

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-----------------|-----------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Miscellaneous | - | 500,564 | 500,564 | 100.00% |
| TOTAL REVENUES | - | 500,564 | 500,564 | 100.00% |
| | | | | |
| TOTAL RESOURCES | - | 500,564 | 500,564 | - % |

CITY OF BAINBRIDGE ISLAND - 2016 AMENDED & 2017 PROPOSED BUDGET

TOTAL EXPENDITURES BY DEPARTMENT AND FUND

| | Legislative | Municipal Court | Executive | Finance, IT & Admin Services | Police | Planning & Community Development | Public Works | General Government | Total 2017 PROPOSED | Total 2016 Amended | 2017 to 2016 | % Variance |
|--------------------------------|----------------|-----------------|------------------|------------------------------|------------------|----------------------------------|-------------------|--------------------|---------------------|--------------------|--------------------|----------------|
| GENERAL FUND | 423,250 | 596,400 | 2,344,356 | 6,960,487 | 4,674,489 | 1,009,270 | 2,428,110 | 1,467,597 | 19,903,960 | 17,045,385 | 2,858,574 | 16.8% |
| STREET FUND | - | - | 99,445 | 181,477 | - | - | 2,556,436 | 254,444 | 3,091,802 | 3,144,526 | (52,723) | (1.7%) |
| REAL ESTATE EXCISE TAX FUND | - | - | - | 2,625,120 | - | - | - | - | 2,625,120 | 2,473,794 | 151,326 | 6.1% |
| CIVIC IMPROVEMENT FUND | - | - | - | - | - | - | - | 200,000 | 200,000 | 160,000 | 40,000 | 25.0% |
| AFFORDABLE HOUSING FUND | - | - | 110,000 | - | - | - | - | - | 110,000 | 197,611 | (87,611) | (44.3%) |
| TRANSP BEN FUND | - | - | - | 400,000 | - | - | - | 2,000 | 402,000 | 2,500 | 399,500 | 15980.0% |
| GO BOND FUND | - | - | - | - | - | - | - | 2,484,235 | 2,484,235 | 2,650,500 | (166,265) | (6.3%) |
| LID BOND FUND | - | - | - | - | - | - | - | 49,339 | 49,339 | 51,032 | (1,693) | (3.3%) |
| CAPITAL CONSTRUCTION FUND | - | - | - | - | - | - | 5,871,242 | - | 5,871,242 | 11,117,040 | (5,245,798) | (47.2%) |
| BUILDING & DEVELOPMENT FUND | - | - | 255,685 | 142,317 | - | 1,538,931 | 412,886 | 175,822 | 2,525,641 | 2,097,329 | 428,312 | 20.4% |
| TAX SUPPORTED FUNDS | 423,250 | 596,400 | 2,809,486 | 10,309,401 | 4,674,489 | 2,548,201 | 11,268,674 | 4,633,437 | 37,263,338 | 38,939,716 | (1,676,378) | (4.3%) |
| WATER OPERATING FUND | - | - | 71,645 | 129,750 | - | 3,365 | 1,402,983 | 293,272 | 1,901,015 | 2,323,970 | (422,955) | (18.2%) |
| SEWER OPERATING FUND | - | - | 55,043 | 178,233 | - | 3,365 | 2,244,610 | 2,011,759 | 4,493,010 | 6,270,670 | (1,777,660) | (28.3%) |
| STORM & SURFACE WATER FUND | - | - | 50,039 | 98,149 | - | 40,650 | 2,166,255 | 373,263 | 2,728,356 | 2,665,353 | 63,003 | 2.4% |
| UTILITY SUPPORTED FUNDS | - | - | 176,727 | 406,132 | - | 47,380 | 5,813,848 | 2,678,294 | 9,122,381 | 11,259,993 | (2,137,612) | (19.0%) |
| OVERALL TOTALS | 423,250 | 596,400 | 2,986,213 | 10,715,533 | 4,674,489 | 2,595,581 | 17,082,522 | 7,311,731 | 46,385,720 | 50,199,709 | (3,813,989) | (7.6%) |

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
CITY COUNCIL**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|-------------------------------------|-----------------|------------------|--------------------------|------------------|
| Salaries | 87,000 | 87,000 | - | - % |
| Benefits | 7,000 | 7,000 | - | - % |
| SALARIES & BENEFITS | 94,000 | 94,000 | - | - % |
| Supplies | 1,100 | 2,000 | 900 | 81.82% |
| SUPPLIES | 1,100 | 2,000 | 900 | 81.82% |
| Professional Services | 16,000 | 16,000 | - | - % |
| Communication | - | 250 | 250 | 100.00% |
| Travel | 500 | 500 | - | - % |
| Training | 500 | 2,000 | 1,500 | 300.00% |
| Advertising | 3,000 | 7,000 | 4,000 | 133.33% |
| All Other Miscellaneous | 800 | 1,500 | 700 | 87.50% |
| Contingency & Settlement | - | 300,000 | 300,000 | 100.00% |
| SERVICES & CHARGES | 20,800 | 327,250 | 306,450 | 1,473.32% |
| TOTAL OPERATING EXPENDITURES | 115,900 | 423,250 | 307,350 | 265.19% |
| TOTAL EXPENDITURES | 115,900 | 423,250 | 307,350 | 265.19% |

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
MUNICIPAL COURT**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|-----------------|------------------|--------------------------|---------------|
| Salaries | 386,900 | 400,000 | 13,100 | 3.39% |
| Benefits | 135,000 | 147,000 | 12,000 | 8.89% |
| SALARIES & BENEFITS | 521,900 | 547,000 | 25,100 | 4.81% |
| Supplies | 5,300 | 9,400 | 4,100 | 77.36% |
| SUPPLIES | 5,300 | 9,400 | 4,100 | 77.36% |
| Professional Services | 12,000 | 12,000 | - | - |
| Travel | 2,000 | 2,000 | - | - |
| Training | 2,500 | 3,000 | 500 | 20.00% |
| Operating Leases | 15,000 | 16,000 | 1,000 | 6.67% |
| Repair & Maintenance | 1,000 | 2,500 | 1,500 | 150.00% |
| All Other Miscellaneous | 3,500 | 3,500 | - | - |
| SERVICES & CHARGES | 36,000 | 39,000 | 3,000 | 8.33% |
| Intergovernmental Services | 1,000 | 1,000 | - | - |
| INTERGOVERNMENTAL & INTERFUND | 1,000 | 1,000 | - | - % |
| TOTAL OPERATING EXPENDITURES | 564,200 | 596,400 | 32,200 | 5.71% |
| TOTAL EXPENDITURES | 564,200 | 596,400 | 32,200 | 5.71% |

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
EXECUTIVE**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|-----------------|
| Salaries | 1,020,622 | 1,031,978 | 11,356 | 1.11% |
| Benefits | 381,090 | 369,535 | (11,555) | (3.03%) |
| SALARIES & BENEFITS | 1,401,712 | 1,401,513 | (199) | (0.01%) |
| Supplies | 30,400 | 47,300 | 16,900 | 55.59% |
| SUPPLIES | 30,400 | 47,300 | 16,900 | 55.59% |
| Professional Services | 751,500 | 601,000 | (150,500) | (20.03%) |
| Community Services | 612,491 | 544,000 | (68,491) | (11.18%) |
| Communication | 1,600 | 8,150 | 6,550 | 409.38% |
| Travel | 8,500 | 10,700 | 2,200 | 25.88% |
| Training | 28,500 | 34,600 | 6,100 | 21.40% |
| Advertising | 16,000 | 17,400 | 1,400 | 8.75% |
| Operating Leases | 22,300 | 19,500 | (2,800) | (12.56%) |
| Repair & Maintenance | 3,000 | 3,000 | - | - |
| All Other Miscellaneous | 181,500 | 196,550 | 15,050 | 8.29% |
| SERVICES & CHARGES | 1,625,391 | 1,434,900 | (190,491) | (11.72%) |
| Intergovernmental Services | 2,000 | 2,500 | 500 | 25.00% |
| INTERGOVERNMENTAL & INTERFUND | 2,000 | 2,500 | 500 | 25.00% |
| TOTAL OPERATING EXPENDITURES | 3,059,503 | 2,886,213 | (173,290) | (5.66%) |
| Capital Equipment | 44,817 | 100,000 | 55,183 | 123.13% |
| OTHER EXPENDITURES | 44,817 | 100,000 | 55,183 | 123.13% |
| TOTAL NON-OPERATING EXPENDITURES | 44,817 | 100,000 | 55,183 | 123.13% |
| TOTAL EXPENDITURES | 3,104,320 | 2,986,213 | (118,107) | (3.80%) |

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
FINANCE, IT & ADMINISTRATIVE SERVICES**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|---|------------------|-------------------|--------------------------|-----------------|
| Salaries | 1,111,477 | 1,222,703 | 111,226 | 10.01% |
| Benefits | 428,964 | 485,122 | 56,158 | 13.09% |
| SALARIES & BENEFITS | 1,540,441 | 1,707,825 | 167,384 | 10.87% |
| Supplies | 23,000 | 23,500 | 500 | 2.17% |
| Computer Equipment & Software | 52,530 | 78,600 | 26,070 | 49.63% |
| SUPPLIES | 75,530 | 102,100 | 26,570 | 35.18% |
| Professional Services | 87,989 | 77,000 | (10,989) | (12.49%) |
| Communication | - | 36,500 | 36,500 | 100.00% |
| Travel | 5,600 | 5,600 | - | - % |
| Training | 14,000 | 15,000 | 1,000 | 7.14% |
| Advertising | 1,030 | 1,100 | 70 | 6.80% |
| Operating Leases | 41,600 | 52,000 | 10,400 | 25.00% |
| Repair & Maintenance | 187,060 | 224,100 | 37,040 | 19.80% |
| All Other Miscellaneous | 4,000 | 6,200 | 2,200 | 55.00% |
| SERVICES & CHARGES | 341,279 | 417,500 | 76,221 | 22.33% |
| TOTAL OPERATING EXPENDITURES | 1,957,250 | 2,227,425 | 270,175 | 13.80% |
| Capital Equipment | 150,000 | 35,000 | (115,000) | (76.67%) |
| OTHER EXPENDITURES | 150,000 | 35,000 | (115,000) | (76.67%) |
| To Other Funds and Sub-Funds | 5,874,959 | 8,453,108 | 2,578,149 | 43.88% |
| OTHER USES | 5,874,959 | 8,453,108 | 2,578,149 | 43.88% |
| TOTAL NON-OPERATING EXPENDITURES | 6,024,959 | 8,488,108 | 2,463,149 | 40.88% |
| TOTAL EXPENDITURES | 7,982,209 | 10,715,533 | 2,733,324 | 34.24% |

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
PUBLIC SAFETY**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|-----------------|
| Salaries | 2,542,398 | 2,612,664 | 70,266 | 2.76% |
| Benefits | 886,475 | 943,981 | 57,506 | 6.49% |
| SALARIES & BENEFITS | 3,428,873 | 3,556,645 | 127,772 | 3.73% |
| Supplies | 161,826 | 160,800 | (1,026) | (0.63%) |
| Computer Equipment & Software | 3,000 | 4,000 | 1,000 | 33.33% |
| SUPPLIES | 164,826 | 164,800 | (26) | (0.02%) |
| Professional Services | 19,040 | 24,000 | 4,960 | 26.05% |
| Travel | 10,500 | 8,000 | (2,500) | (23.81%) |
| Training | 39,500 | 45,800 | 6,300 | 15.95% |
| Advertising | 2,500 | 4,000 | 1,500 | 60.00% |
| Operating Leases | 6,500 | 193,454 | 186,954 | 2,876.22% |
| Insurance | 30 | 40 | 10 | 33.33% |
| Repair & Maintenance | 57,250 | 67,750 | 10,500 | 18.34% |
| All Other Miscellaneous | 20,000 | 17,200 | (2,800) | (14.00%) |
| SERVICES & CHARGES | 155,320 | 360,244 | 204,924 | 131.94% |
| Intergovernmental Services | 417,402 | 397,800 | (19,602) | (4.70%) |
| INTERGOVERNMENTAL & INTERFUND | 417,402 | 397,800 | (19,602) | (4.70%) |
| TOTAL OPERATING EXPENDITURES | 4,166,421 | 4,479,489 | 313,068 | 7.51% |
| Capital Equipment | 220,000 | 195,000 | (25,000) | (11.36%) |
| OTHER EXPENDITURES | 220,000 | 195,000 | (25,000) | (11.36%) |
| TOTAL NON-OPERATING EXPENDITURES | 220,000 | 195,000 | (25,000) | (11.36%) |
| TOTAL EXPENDITURES | 4,386,421 | 4,674,489 | 288,068 | 6.57% |

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
PLANNING & COMMUNITY DEVELOPMENT**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|------------------|
| Salaries | 1,744,249 | 1,657,744 | (86,505) | (4.96%) |
| Benefits | 676,096 | 647,201 | (28,895) | (4.27%) |
| SALARIES & BENEFITS | 2,420,345 | 2,304,945 | (115,400) | (4.77%) |
| Supplies | 20,755 | 37,200 | 16,445 | 79.23% |
| SUPPLIES | 20,755 | 37,200 | 16,445 | 79.23% |
| Professional Services | 210,432 | 152,000 | (58,432) | (27.77%) |
| Communication | 1,500 | 3,500 | 2,000 | 133.33% |
| Travel | 855 | 1,000 | 145 | 16.96% |
| Training | 13,300 | 18,000 | 4,700 | 35.34% |
| Advertising | 11,850 | 11,850 | - | - |
| Operating Leases | 23,000 | 45,956 | 22,956 | 99.81% |
| Insurance | - | 30 | 30 | 100.00% |
| Repair & Maintenance | 4,000 | 4,000 | - | - |
| All Other Miscellaneous | 3,900 | 7,100 | 3,200 | 82.05% |
| SERVICES & CHARGES | 268,837 | 243,436 | (25,401) | (9.45%) |
| Intergovernmental Services | 10,000 | 10,000 | - | - |
| INTERGOVERNMENTAL & INTERFUND | 10,000 | 10,000 | - | - % |
| TOTAL OPERATING EXPENDITURES | 2,719,937 | 2,595,581 | (124,356) | (4.57%) |
| Capital Projects | 3,122 | - | (3,122) | (100.00%) |
| OTHER EXPENDITURES | 3,122 | - | (3,122) | (100.00%) |
| TOTAL NON-OPERATING EXPENDITURES | 3,122 | - | (3,122) | (100.00%) |
| TOTAL EXPENDITURES | 2,723,059 | 2,595,581 | (127,478) | (4.68%) |

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
PUBLIC WORKS**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|-------------------|-------------------|--------------------------|-----------------|
| Salaries | 3,257,003 | 3,892,973 | 635,970 | 19.53% |
| Benefits | 1,320,075 | 1,651,534 | 331,459 | 25.11% |
| SALARIES & BENEFITS | 4,577,078 | 5,544,507 | 967,429 | 21.14% |
| Supplies | 510,473 | 440,602 | (69,870) | (13.69%) |
| Computer Equipment & Software | 6,000 | 4,000 | (2,000) | (33.33%) |
| SUPPLIES | 516,473 | 444,602 | (71,870) | (13.92%) |
| Professional Services | 485,823 | 657,522 | 171,698 | 35.34% |
| Communication | 2,484 | 2,606 | 123 | 4.95% |
| Travel | 450 | 650 | 200 | 44.44% |
| Training | 29,108 | 29,565 | 457 | 1.57% |
| Advertising | 1,215 | 1,220 | 5 | 0.38% |
| Operating Leases | 27,676 | 335,113 | 307,437 | 1,110.84% |
| Insurance | 400 | 400 | - | - % |
| Utilities | - | 107,125 | 107,125 | 100.00% |
| Repair & Maintenance | 1,258,615 | 1,931,457 | 672,842 | 53.46% |
| All Other Miscellaneous | 30,956 | 60,513 | 29,557 | 95.48% |
| SERVICES & CHARGES | 1,836,727 | 3,126,170 | 1,289,444 | 70.20% |
| Intergovernmental Services | 160,115 | 195,000 | 34,885 | 21.79% |
| INTERGOVERNMENTAL & INTERFUND | 160,115 | 195,000 | 34,885 | 21.79% |
| TOTAL OPERATING EXPENDITURES | 7,090,392 | 9,310,280 | 2,219,888 | 31.31% |
| Capital Equipment | 515,000 | 281,000 | (234,000) | (45.44%) |
| Capital Projects | 15,637,140 | 7,491,242 | (8,145,898) | (52.09%) |
| OTHER EXPENDITURES | 16,152,140 | 7,772,242 | (8,379,898) | (51.88%) |
| TOTAL NON-OPERATING EXPENDITURES | 16,152,140 | 7,772,242 | (8,379,898) | (51.88%) |
| TOTAL EXPENDITURES | 23,242,532 | 17,082,522 | (6,160,010) | (26.50%) |

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
GENERAL GOVERNMENT**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|-----------------|
| Salaries | 114,959 | 148,675 | 33,716 | 29.33% |
| Benefits | 248,310 | 246,050 | (2,260) | (0.91%) |
| SALARIES & BENEFITS | 363,269 | 394,725 | 31,456 | 8.66% |
| Supplies | 6,000 | 6,500 | 500 | 8.33% |
| SUPPLIES | 6,000 | 6,500 | 500 | 8.33% |
| Professional Services | 331,750 | 320,763 | (10,987) | (3.31%) |
| Community Services | 118,000 | - | (118,000) | (100.00%) |
| Communication | 125,745 | 141,410 | 15,665 | 12.46% |
| Travel | - | 1,500 | 1,500 | 100.00% |
| Training | 5,000 | 5,000 | - | - |
| Operating Leases | 383,777 | 343,558 | (40,219) | (10.48%) |
| Insurance | 691,695 | 453,720 | (237,975) | (34.40%) |
| Utilities | 752,294 | 549,836 | (202,458) | (26.91%) |
| All Other Miscellaneous | 52,300 | 56,000 | 3,700 | 7.07% |
| SERVICES & CHARGES | 2,460,561 | 1,871,787 | (588,774) | (23.93%) |
| Intergovernmental Services | 283,700 | 267,600 | (16,100) | (5.68%) |
| Intergovernmental-Taxes and Assessments | 201,744 | 179,518 | (22,226) | (11.02%) |
| Interfund - Taxes and Assessments | 536,532 | 592,447 | 55,915 | 10.42% |
| INTERGOVERNMENTAL & INTERFUND | 1,021,976 | 1,039,565 | 17,589 | 1.72% |
| TOTAL OPERATING EXPENDITURES | 3,851,806 | 3,312,577 | (539,229) | (14.00%) |
| Debt Service | 4,229,262 | 3,999,154 | (230,108) | (5.44%) |
| OTHER EXPENDITURES | 4,229,262 | 3,999,154 | (230,108) | (5.44%) |
| TOTAL NON-OPERATING EXPENDITURES | 4,229,262 | 3,999,154 | (230,108) | (5.44%) |
| TOTAL EXPENDITURES | 8,081,068 | 7,311,731 | (769,336) | (9.52%) |

**CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
COMMUNITY SERVICES**

| | 2016 MODIFIED | 2017 PROPOSED |
|---|--------------------------|--------------------------|
| EXECUTIVE DEPARTMENT | | |
| Executive Department-Community Services-Tax Supported | | |
| Cultural Element: | | |
| Public Art Program Management | 26,500 | 24,000 |
| Public Art Project-Waypoint | 44,800 | - |
| Public Art Conservation | 10,000 | 10,000 |
| Subtotal Cultural Element | 81,300 | 34,000 |
| Health Housing & Human Services: | | |
| Community Grants | 330,000 | 330,000 |
| Grants Administration | - | 10,000 |
| Housing Trust Fund | 100,000 | 100,000 |
| Subtotal Health Housing & Human Services | 430,000 | 440,000 |
| Community & Economic Development: | | |
| Kitsap Economic Development Alliance (KEDA) | 10,000 | 10,000 |
| Transfer to BIDA via Water | 35,000 | 35,000 |
| Economic Development | 15,000 | 15,000 |
| Subtotal Community & Economic Development | 60,000 | 60,000 |
| Affordable Housing: | | |
| Housing Resource Board (HRB)-IMHP Management | 15,000 | - |
| Housing Resource Board (HRB)-IMHP Rent Default | 12,611 | 10,000 |
| Subtotal Housing Resource Board | 27,611 | 10,000 |
| Total Executive Community Services | 598,911 | 544,000 |
| GENERAL GOVERNMENT DEPARTMENT | | |
| General Government Department Community Services-Tax Supported | | |
| P.E.G. Operations | 66,000 | - |
| Public Access Television | 52,000 | - |
| Total General Government Community Services | 118,000 | - |
| TOTAL COMMUNITY SERVICES | 716,911 | 544,000 |

**CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
OUTSIDE PROFESSIONAL SERVICES**

| | 2016 MODIFIED | 2017 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|--|----------------|----------------|--------------------------|------------|
| LEGISLATIVE DEPARTMENT | | | | |
| Legislative - Outside Professional Services Tax Supported | 16,000 | 16,000 | - | 0% |
| Total Legislative Outside Professional Services | 16,000 | 16,000 | - | 0% |
| MUNICIPAL COURT | | | | |
| Municipal Court - Outside Professional Services Tax Supported | | | | |
| Judge Pro-Tem | 4,500 | 5,000 | 500 | 11% |
| Interpreters & Expert Witnesses | 2,500 | 3,000 | 500 | 20% |
| Investigator | 4,000 | 4,000 | - | 0% |
| Other Contracts | 1,000 | - | (1,000) | -100% |
| Total Municipal Court Outside Professional Services | 12,000 | 12,000 | - | 0% |
| EXECUTIVE DEPARTMENT | | | | |
| Executive - Outside Professional Services-Tax Supported | | | | |
| Community Outreach | - | 42,000 | 42,000 | 100% |
| Community Engagement | 35,000 | - | (35,000) | -100% |
| Human Resources | 25,000 | 25,000 | - | 0% |
| City Clerk | - | 12,000 | - | 0% |
| Legal - Outside Legal Services | 35,000 | 35,000 | - | 0% |
| Legal - Outside Attorney Labor Negotiations | 25,500 | 20,000 | (5,500) | -22% |
| Legal - Litigation | 200,000 | 200,000 | - | 0% |
| Prosecuting Attorney | 96,000 | 105,000 | 9,000 | 9% |
| Public Defender/Conflict Public Defender | 62,000 | 60,000 | (2,000) | -3% |
| Subtotal Legal | 478,500 | 499,000 | 20,500 | 4% |
| Hearing Examiner | | | | |
| Hearing Examiner Pro-Tem | 57,000 | 60,000 | 3,000 | 5% |
| Hearing Examiner Support | 16,000 | 16,000 | - | 0% |
| Subtotal Hearing Examiner | 73,000 | 76,000 | 3,000 | 4% |
| Executive Contracts | 20,000 | 20,000 | - | 0% |
| Comprehensive Plan Support | - | 1,000 | - | 0% |
| Emergency Preparedness | - | 5,000 | 5,000 | 100% |
| Subtotal General Executive Contracts | 20,000 | 26,000 | 6,000 | 30% |
| Executive- Outside Professional Services-Utility Supported | - | - | - | 0% |
| Total Executive Outside Professional Services | 571,500 | 601,000 | 29,500 | 5% |

**CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
OUTSIDE PROFESSIONAL SERVICES**

| | 2016 MODIFIED | 2017 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|---|-----------------------|-----------------------|--------------------------|-------------------|
| FINANCE DEPARTMENT | | | | |
| Finance - Outside Professional Services-Tax Supported | | | | |
| Financial Advisor | 10,000 | 10,000 | - | 0% |
| MUNIS/Crystal Report Development | 10,000 | 10,000 | - | 0% |
| Fiscal Health Tool | 6,000 | 6,000 | - | 0% |
| Priority Based Budgeting | 20,000 | 20,000 | - | 0% |
| MUNIS Payroll Modification | - | 15,000 | 15,000 | 100% |
| Records Management | 600 | - | (600) | -100% |
| Subtotal Tax Supported | <u>46,600</u> | <u>61,000</u> | <u>14,400</u> | <u>31%</u> |
| Finance - Outside Professional Services-Utility Supported | | | | |
| Water/Sewer Administration | 15,200 | 16,000 | 800 | 5% |
| Subtotal Utility Supported | <u>15,200</u> | <u>16,000</u> | <u>800</u> | <u>5%</u> |
| | | | | |
| Total Finance Outside Professional Services | <u>61,800</u> | <u>77,000</u> | <u>15,200</u> | <u>25%</u> |
| | | | | |
| PUBLIC SAFETY | | | | |
| Public Safety - Outside Professional Services-Tax Supported | | | | |
| Security and Monitoring Services | 6,000 | 6,000 | - | 0% |
| Community Outreach | 1,040 | 1,000 | (40) | -4% |
| Derelict Vessel Removal Program | 10,000 | 11,000 | 1,000 | 10% |
| Investigative Professional Services | - | 3,000 | | |
| Patrol Professional Services | 2,000 | 3,000 | 1,000 | 50% |
| | | | | |
| Total Public Safety Outside Professional Services | <u>19,040</u> | <u>24,000</u> | <u>4,960</u> | <u>26%</u> |
| | | | | |
| PLANNING & COMMUNITY DEVELOPMENT | | | | |
| Planning & Community Development - Outside Professional Services-Tax Supported | | | | |
| Comprehensive Plan Update | 100,000 | 100,000 | - | 0% |
| Building Permits | - | 2,000 | | |
| Farm Preservation Study | - | 50,000 | 50,000 | 100% |
| Mediation | 2,500 | - | (2,500) | -100% |
| | | | | |
| Total Planning & Community Development Outside Professional Services | <u>102,500</u> | <u>152,000</u> | <u>49,500</u> | <u>48%</u> |

**CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
OUTSIDE PROFESSIONAL SERVICES**

| | 2016 MODIFIED | 2017 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|---|----------------|----------------|--------------------------|-------------|
| PUBLIC WORKS | | | | |
| Public Works - Outside Professional Services-Tax Supported | | | | |
| On Call Professional Service-Engineering | 20,000 | 25,000 | 5,000 | 25% |
| On Call Materials-Soils Testing Services | 5,000 | 25,000 | 20,000 | 400% |
| On Call Surveying Services | 10,000 | 25,000 | 15,000 | 150% |
| Eel Grass Survey and Mitigation | 30,000 | 20,000 | (10,000) | -33% |
| Joint SR305 Study | - | 15,000 | 15,000 | 100% |
| Groundwater Management | - | 27,000 | 27,000 | 100% |
| Water Quality and Flow Monitoring Program | - | 23,500 | 23,500 | 100% |
| Rockaway Beach Stabilization and Mitigation | - | 85,000 | 85,000 | 100% |
| Bridge Inspection | 8,000 | - | (8,000) | -100% |
| Lab Services-Facilities | 458 | 500 | 42 | 9% |
| Facilities Professional Services-Annual Inspections (O&M) | 13,978 | 12,729 | (1,249) | -9% |
| Facilities Alarm Services (O&M) | 1,694 | 1,711 | 17 | 1% |
| Waypoint Well Monitoring | 15,000 | 15,000 | - | 0% |
| Tree Care (O&M) | 2,525 | 3,000 | 475 | 19% |
| Open Space & Access Professional Services | 2,927 | 1,700 | (1,227) | -42% |
| Transportation & Modeling TIA Review | 25,000 | 5,000 | (20,000) | -80% |
| Subtotal Tax Supported | 134,582 | 285,140 | 150,558 | 112% |
| Public Works - Outside Professional Services-Utility Supported | | | | |
| Professional Service-Water | 1,831 | 3,130 | 1,299 | 71% |
| Water Lab Services-O&M | 8,312 | 10,875 | 2,563 | 31% |
| Sewer System Plan Update | - | 50,000 | 50,000 | 100% |
| Sewer Lab Services-O&M | 2,445 | 3,700 | 1,255 | 51% |
| Rockaway Beach Lab Services | 1,497 | 1,520 | 23 | 2% |
| Backflow testing | 28,091 | 33,000 | 4,909 | 17% |
| SCADA upgrades (water and sewer) | - | 130,000 | 130,000 | 100% |
| Spoils Sample Analysis & Vibration (O&M) | 4,900 | - | (4,900) | -100% |
| Decant Facility Vincent Road Landfill Monitoring-outside lab test | 5,100 | 5,000 | (100) | -2% |
| Decant Facility Vincent Road Landfill Monitoring-equipment rental | 3,060 | 3,000 | (60) | -2% |
| Locate Services (O&M) | 1,903 | 1,950 | 47 | 2% |
| Stormwater Routine Lab Services (O&M) | 4,166 | 4,208 | 42 | 1% |
| Stormwater Illicit Discharge Laboratory Services | 500 | 500 | - | 0% |
| Water Quality and Flow Monitoring Program | 37,000 | 23,500 | (13,500) | -36% |
| Water Quality and Flow Monitoring Program-misc testing | - | 2,000 | 2,000 | 100% |
| NPDES Analytical | 8,000 | 10,000 | 2,000 | 25% |
| Groundwater Management | 27,000 | - | (27,000) | -100% |
| Stormwater Technical Assistance | 5,000 | 5,000 | - | 0% |
| Deep Culvert Assessment and Repairs | - | 50,000 | 50,000 | 100% |
| Spill Testing & Clean Up Services-Engineering | 8,000 | 35,000 | 27,000 | 338% |
| Subtotal Utility Supported | 146,805 | 372,383 | 225,578 | 154% |
| Total Public Works Outside Professional Services | 281,387 | 657,523 | 376,136 | 134% |
| GENERAL GOVERNMENT | | | | |
| General Government - Outside Professional Services Tax Supported | | | | |
| Commons Maintenance | 2,000 | 2,000 | - | 0% |
| Property Maintenance | 11,500 | 20,000 | 8,500 | 74% |
| Civil Service | 25,000 | 25,000 | - | 0% |
| Animal Control | 69,700 | 65,213 | (4,487) | -6% |
| WestSound Wildlife Shelter | 8,550 | 8,550 | - | 0% |
| City Hall General Maintenance | 55,000 | - | (55,000) | -100% |

**CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
OUTSIDE PROFESSIONAL SERVICES**

| | 2016 MODIFIED | 2017 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|---|----------------------|----------------------|----------------------------------|-------------------|
| Hotel/Motel Expenditures | 160,000 | 200,000 | 40,000 | 25% |
| Total General Government Outside Professional Svcs | 331,750 | 320,763 | (10,987) | -3% |
| CITYWIDE TOTAL OUTSIDE PROFESSIONAL SERVICES | 1,395,977 | 1,860,286 | 464,309 | 33% |
| CITYWIDE TOTAL COMMUNITY SERVICE CONTRACTS | 716,911 | 544,000 | (172,911) | -24% |
| TOTAL PROFESSIONAL & COMMUNITY SERVICES | 2,112,888 | 2,404,286 | 291,398 | 14% |

**CITY OF BAINBRIDGE ISLAND 2017 PROPOSED BUDGET
INTERGOVERNMENTAL SERVICES**

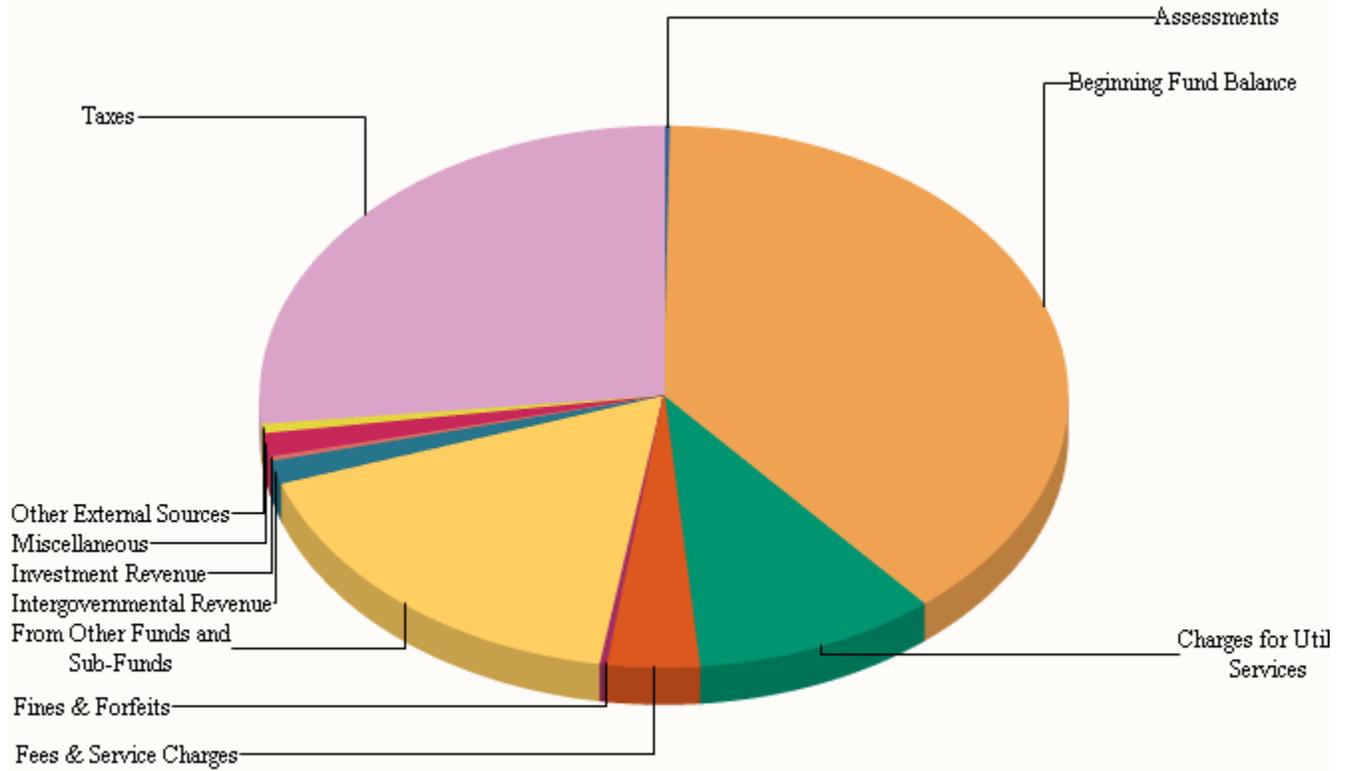
| | 2016 MODIFIED | 2017 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|--|------------------|------------------|--------------------------|------------|
| MUNICIPAL COURT | | | | |
| Municipal Court - Intergovernmental Services-Tax Supported | | | | |
| Kitsap County-Jury Panels | 1,000 | 1,000 | - | 0% |
| Total Municipal Intergovernmental Services | 1,000 | 1,000 | - | 0% |
| EXECUTIVE | | | | |
| Executive-Intergovernmental Services-Tax Supported | | | | |
| Recordings with County Auditor | 2,000 | 2,500 | 500 | 25% |
| Total Executive Intergovernmental Services | 2,000 | 2,500 | 500 | 25% |
| PUBLIC SAFETY | | | | |
| Public Safety - Intergovernmental Services-Tax Supported | | | | |
| ILEADS (Computer Systems) | 3,000 | - | (3,000) | -100% |
| Department of Licensing | 500 | - | (500) | -100% |
| Kitsap County-Prisoner Detention | 100,000 | 80,000 | (20,000) | -20% |
| Kitsap County Task Force | 2,652 | 2,800 | 148 | 6% |
| Department of Emergency Management | 32,274 | 35,000 | 2,726 | 8% |
| BI Fire District-Fire Prevention | 160,000 | 180,000 | 20,000 | 13% |
| Cencom Investigations | 37,856 | 30,000 | (7,856) | -21% |
| Cencom Patrol | 81,120 | 70,000 | (11,120) | -14% |
| Total Public Safety Intergovernmental Services | 417,402 | 397,800 | (19,602) | -5% |
| PLANNING | | | | |
| Planning- Intergovernmental Services-Utility | | | | |
| Noxious Weed Control | 10,000 | 10,000 | - | 0% |
| Total Planning Intergovernmental Services-Utility Support | 10,000 | 10,000 | - | 0% |
| PUBLIC WORKS | | | | |
| Public Works - Intergovernmental Services-Utility | | | | |
| O&M Sewer Operations S/D #7 | 160,115 | 195,000 | 34,885 | 22% |
| Total Public Works Intergovernmental Services | 160,115 | 195,000 | 34,885 | 22% |
| GENERAL GOVERNMENT | | | | |
| General Government - Intergovernmental Services-Tax Supported | | | | |
| Association of WA Cities-Consortium | 1,500 | 1,500 | - | 0% |
| Kitsap County Conservation District | 10,000 | 20,400 | 10,400 | 104% |
| Election Costs | 50,000 | 25,000 | (25,000) | -50% |
| Kitsap County-Voter Registration | 45,000 | 45,000 | - | 0% |
| State Auditor's Office-Audit Services | 26,000 | 33,600 | 7,600 | 29% |
| Kitsap Sound Regional Council-Regional Planning | 49,500 | 51,500 | 2,000 | 4% |
| Building Audit Services | 4,200 | 4,200 | - | 0% |
| Kitsap County Health District-Public Health | 50,000 | 50,000 | - | 0% |
| Subtotal Tax Supported Professional Services | 236,200 | 231,200 | (5,000) | -2% |
| Intergovernmental-Taxes and Assessments | 3,000 | - | (3,000) | -100% |
| Puget Sound Clean Air Authority | 25,000 | 25,000 | - | 0% |
| Kitsap County-Detox Support | 6,400 | 6,400 | - | 0% |
| Interfund-Taxes and Assessments (Fire Flow) | 112,200 | 112,200 | - | 0% |
| Subtotal Tax Supported Intergovernmental & Interfund | 382,800 | 374,800 | (8,000) | -2% |
| General Government - Intergovernmental Services-Utility Supported Professional Services | | | | |
| Kitsap County Conservation District | 30,600 | 20,400 | (10,200) | -33% |
| Utilities Audit Services | 13,400 | 16,000 | 2,600 | 19% |
| Subtotal Utility Supported Professional Services | 44,000 | 36,400 | (7,600) | -17% |

**CITY OF BAINBRIDGE ISLAND 2017 PROPOSED BUDGET
INTERGOVERNMENTAL SERVICES**

| | 2016 MODIFIED | 2017 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|--|--------------------------|--------------------------|----------------------------------|-------------------|
| Utilities Assessments | | | | |
| Utilities External Taxes | 168,344 | 148,118 | (20,226) | -12% |
| Subtotal Utility Supported Assessments and Taxes | <u>168,344</u> | <u>148,118</u> | <u>(20,226)</u> | <u>-12%</u> |
| Utilities Interfund Taxes and Assessments | 424,332 | 480,247 | 55,915 | 13% |
| Subtotal Utility Supported Intergovernmental & Interfund | <u>636,676</u> | <u>664,765</u> | <u>28,089</u> | <u>4%</u> |
| Total General Government Intergovernmental Services | <u>1,019,476</u> | <u>1,039,565</u> | <u>20,089</u> | <u>2%</u> |
| TOTAL INTERGOVERNMENTAL SERVICES | <u>1,609,993</u> | <u>1,645,865</u> | <u>35,872</u> | <u>2%</u> |

CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET

SOURCES OF FUNDS



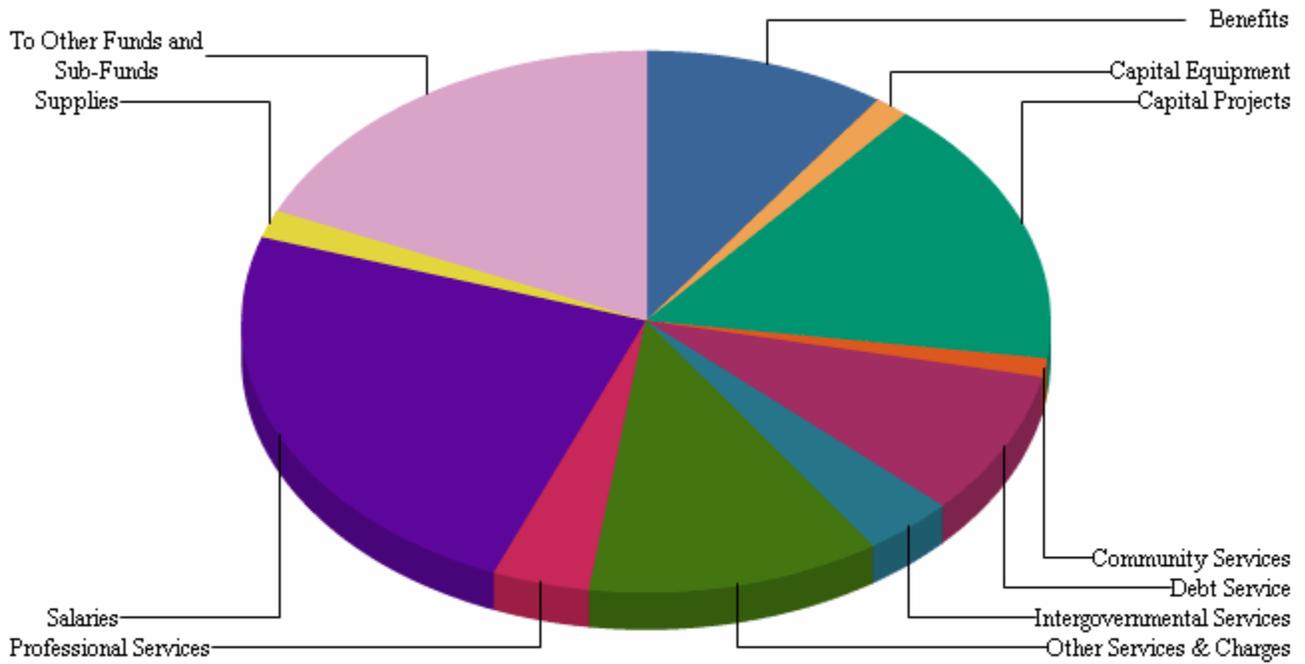
REVENUES & OTHER SOURCES OF FUNDS

2017 BUDGET

| | | |
|--------------------------------|-------------------|--------|
| Beginning Cash Balance | 28,006,292 | 40.76% |
| Taxes | 19,411,547 | 28.25% |
| Fees & Service Charges | 2,712,178 | 3.95% |
| Intergovernment Revenue | 998,500 | 1.45% |
| Fines & Forfeits | 109,000 | 0.16% |
| Charges for Utility Services | 7,122,500 | 10.37% |
| Miscellaneous | 1,029,164 | 1.50% |
| Assessments | 294,000 | 0.43% |
| Investment Revenue | 164,903 | 0.24% |
| Other External Sources | 405,000 | 0.59% |
| From other Funds and Sub-Funds | 8,453,108 | 12.30% |
| TOTAL | 68,706,192 | |

CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET

USES OF FUNDS



EXPENDITURES & OTHER USES OF FUNDS

2017 BUDGET

| | | |
|-------------------------------|---------------------|--------|
| Salaries | 11,053,737 | 23.83% |
| Benefits | 4,497,423 | 9.70% |
| Supplies | 813,902 | 1.75% |
| Professional Services | 1,860,285 | 4.01% |
| Community Services | 544,000 | 1.17% |
| Other Services & Charges | 5,416,003 | 11.68% |
| Intergovernmental Services | 1,645,865 | 3.55% |
| Capital Equipment | 611,000 | 1.32% |
| Capital Projects | 7,491,242 | 16.15% |
| Debt Service | 3,999,154 | 8.62% |
| To Other Funds and Sub-Funds | 8,453,108 | 18.22% |
| Estimated Ending Fund Balance | 22,320,472 | |
| TOTAL | \$68,706,192 | |



SECTION 4:
SUMMARY BY FUND



SECTION 4: SUMMARY BY FUND

| | |
|--|-------|
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| | |
|---|----|
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FUND DESCRIPTION AND 2017 BUDGET STATUS

The City of Bainbridge Island prepares a budget for each City fund, which the City Council adopts as the legal limit of expenditure for the fiscal year. In certain cases, the City Council may amend the budget by ordinance during the year to accommodate unexpected expenditures or allow for spending of higher than budgeted revenues, or to reduce the expenditure limit in case of a revenue shortfall.

For 2017, the proposed budget by fund is shown following this introduction. The funds are presented in numerical order, with governmental, or “tax-supported” funds generally at the beginning, followed by the utility funds and the City’s ER&R fund. For funds for which the budget projects an increase or decrease to the fund balance that is greater than 10%, an explanation is included in the introduction.

TAX SUPPORTED FUNDS

General Fund

Accounts for the City's unrestricted ongoing operations and is the primary operating fund of the City. It accounts for all financial resources of the general government except those required to be accounted for in another fund. The fund includes expenditures for the City Council, Court, Executive, Finance and Administrative Services, Police, Planning and Community Development, and Public Works. Major revenue sources are property taxes, sales taxes and business and occupation taxes.

The 2017 Proposed Budget shows a decrease of \$3.2 million, or 26%, from \$12.6 million to \$9.4 million. This decrease is due to a combination of factors, including one-time expenditures on major maintenance projects, and the large operating transfer to the Capital Construction Fund supporting one-time capital expenditures. The \$9.4 million projected ending fund balance exceeds the total required by City policies of roughly \$5.5 million in the General Fund.

Street Fund

Accounts for maintenance of the City's roads, road shoulders, streets, sidewalks, bike lanes and trails. The fund receives revenue from State taxes on gasoline that can only be used for expenditures on the City's transportation system. The fund also receives taxes imposed on commercial parking lots can only be used for transportation purposes as restricted in RCW chapter 82.80. Supplemental funding, as needed, comes from the General Fund, the Real Estate Excise Tax fund, and the Transportation Benefit Fund. These resources are used for non-capital transportation-related activities such as the City's annual street preservation program.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Real Estate Excise Tax (REET) Fund

Accounts for REET revenues received by the City. The State of Washington allows cities to charge a tax on the sale of real estate up to ½ of 1%. The revenue raised by this tax is restricted to capital construction projects as described in RCW Chapter 82.46.



The 2017 Proposed Budget shows a decrease of \$25,000, or 42%, from \$60,000 to \$35,000. This decrease is due to the use of REET Funds for eligible expenses.

Civic Improvement (Hotel/Motel Tax) Fund

Accounts for revenues received from a tax imposed on the revenues of hotels and motels. Funds are used to aid local tourism in accordance with state guidelines.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Affordable Housing Fund

Accounts for revenues and expenditures related to Affordable Housing.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Floor Area Ratio (FAR) Fund

Accounts for payments from developers to add density above the base level specified in the Winslow Master Plan. Funds may be used to preserve agricultural land and develop public amenities and/or infrastructure in Winslow.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Tree Fund

Accounts for revenue from certain developer permits and is restricted to supporting the City's tree program.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Transportation Benefit Fund

Accounts for revenue received through a vehicle licensing fee, which is restricted to funding certain transportation improvements.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Transportation Impact Fee Fund

Accounts for revenue from impact fees levied on certain types of development, which is restricted to funding transportation improvements that increase capacity.

The 2017 Proposed Budget shows an increase of \$119,000, or 119% for this fund. This increase is due to no appropriation from this fund in 2017, resulting in the accumulation of fund balance. The fund balance in this fund is planned to be spent on an eligible project on Sportsman's Club Road in 2018 and 2019.



General Obligation (GO) Bond Fund

Accounts for revenues and expenditures of GO debt. Each debt issue is accounted for in a separate sub-fund. This fund receives the special levy for the Open Space Bonds.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Local Improvement District (LID) Bond Fund

This fund receives LID assessments and pays principal and interest due on LID debt while keeping necessary reserves to ensure timely bond payments.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Capital Construction

Accounts for all major capital construction projects except those paid for with Local Improvement District (LID) debt proceeds or the City's Water, Sewer or Storm and Surface Water Management utility resources.

The 2017 Proposed Budget shows a decrease of \$1.9 million, or 100% to zero. The budget shows completion of all funded projects in 2017. If projects continue the appropriation and associated funding will carry forward into 2018.

Building & Development Services Fund

Segregates revenues and costs associated with permitting of building and development. The City classifies its Building and Development Services fund as an enterprise fund for accounting and financial statement purposes because a majority of land use and building permitting costs are recovered through user charges. However, for budgeting purposes, it is considered a "Tax-Supported" fund because costs not covered by user charges are funded through transfers from the General Fund. The Building and Development Services Fund consists of two sub-funds for these activities that separately track costs and related revenues.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

UTILITY FUNDS

Water Fund

Accounts for all activities related to the City's water utility.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.

Sewer Fund

Accounts for all activities related to the City's sewer utility.

The 2017 Proposed Budget shows no significant change to fund balance for this fund.



Storm & Surface Water Management Fund

Accounts for all activities related to the City's storm and surface water management utility.

The 2017 Proposed Budget shows a decrease of \$375,000, or 41%, to \$537,000. This is the result of an increase to rate revenue, offset by increased capital spending that spends down the fund balance in 2017.

INTERNAL SERVICE FUNDS

Equipment Rental and Revolving Fund

Accounts for revenues for equipment rental from other City funds and for expenditures for purchase of replacement capital equipment.

UNAPPROPRIATED FUNDS

Agency Fund and Expendable Trust Fund

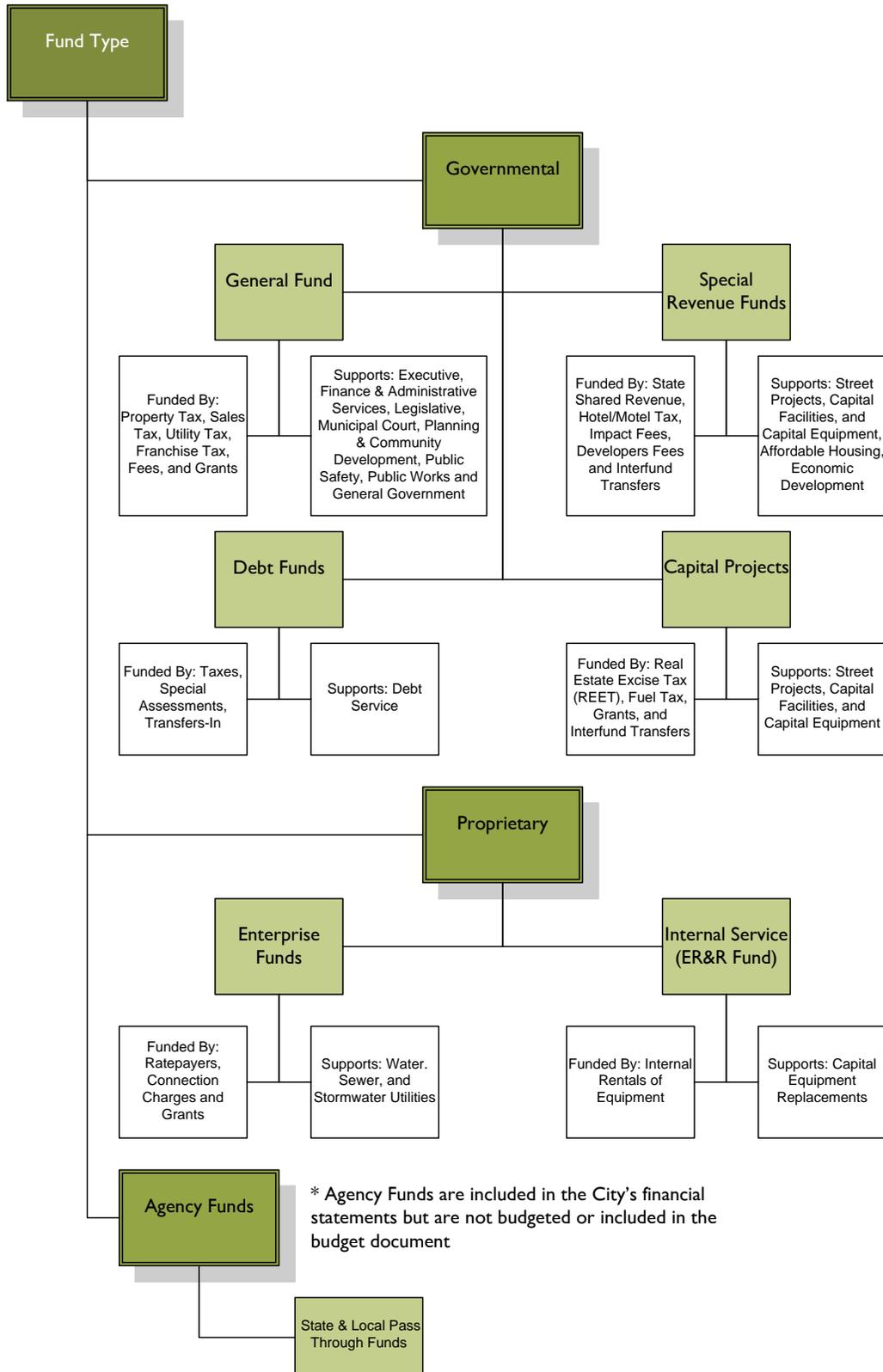
For budget purposes, the City has combined what are actually several distinct funds and sub-funds. These funds share the characteristic that the money accounted for in them belongs to someone other than the City or that the City has a junior claim on the money. Included are construction retainage accounts, performance bonds and guarantees, court trust funds and money held in transit to Kitsap County or the State of Washington.

Clearing Fund

An accounting mechanism for funds that will be allocated at a later date.



CITY OF BAINBRIDGE ISLAND FUND TYPES CHART



CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED BUDGET
SUMMARY BY FUND

| | | ESTIMATED BEGINNING BALANCE | REVENUES | NON-REV & TRANSFERS | OPERATING EXPENDITURES | NON- OPERATING EXPENDITURES & TRANSFERS | ENDING BALANCE | % CHANGE |
|--------------------------|--------------------------------|-----------------------------------|-------------------|------------------------|---------------------------|--|-------------------|----------------|
| <u>CITY FUNDS</u> | | | | | | | | |
| 001 | GENERAL FUND | 12,555,571 | 16,702,838 | - | 13,979,972 | 5,923,988 | 9,354,449 | (25.5%) |
| 101 | STREET FUND | 135,000 | 1,408,620 | 1,683,182 | 3,027,802 | 64,000 | 135,000 | - % |
| 103 | REAL ESTATE EXCISE TAX FUND | 60,000 | 2,600,120 | - | - | 2,625,120 | 35,000 | (41.7%) |
| 104 | CIVIC IMPROVEMENT FUND | 242,000 | 181,000 | - | 200,000 | - | 223,000 | (7.9%) |
| 108 | AFFORDABLE HOUSING FUND | 61,500 | - | 110,000 | 110,000 | - | 61,500 | - % |
| 151 | FAR-PUBLIC AMENITIES | 13,990 | 70 | - | - | - | 14,060 | 0.5% |
| 152 | FAR-FARMLAND/AGRICULTURE | 80,000 | 380 | - | - | - | 80,380 | 0.5% |
| 161 | TREE FUND | - | - | - | - | - | - | - % |
| 171 | TRANSP BEN FUND | 732,842 | 401,500 | - | 2,000 | 400,000 | 732,342 | (0.1%) |
| 173 | TRANSPORTATION IMPACT FEE FUND | 100,000 | 119,400 | - | - | - | 219,400 | 119.4% |
| 201 | GO BOND FUND | 1,500 | 607,700 | 1,876,535 | - | 2,484,235 | 1,500 | - % |
| 203 | LID BOND FUND | 141,700 | 62,500 | - | - | 49,339 | 154,861 | 9.3% |
| 301 | CAPITAL CONSTRUCTION FUND | 1,867,242 | 155,000 | 3,849,000 | - | 5,871,242 | - | (100.0%) |
| 401 | WATER OPERATING FUND | 6,479,638 | 1,265,500 | 8,750 | 1,308,015 | 593,000 | 5,852,873 | (9.7%) |
| 402 | SEWER OPERATING FUND | 4,301,700 | 4,288,600 | - | 2,650,367 | 1,842,643 | 4,097,290 | (4.8%) |
| 403 | STORM & SURFACE WATER FUND | 912,809 | 2,353,000 | - | 2,027,419 | 700,937 | 537,453 | (41.1%) |
| 407 | BUILDING & DEVELOPMENT FUND | 320,800 | 1,600,000 | 925,641 | 2,525,641 | - | 320,800 | - % |
| 501 | EQUIPMENT RENTAL & REVOLVING | - | 500,564 | - | - | - | 500,564 | - % |
| TOTAL CITY FUNDS | | 28,006,292 | 32,246,792 | 8,453,108 | 25,831,216 | 20,554,504 | 22,320,472 | (20.3%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
GENERAL FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|-------------------|-------------------|--------------------------|---------------|
| REVENUES | | | | |
| Taxes | 14,282,100 | 14,777,247 | 495,147 | 3.47% |
| Fees & Service Charges | 1,046,801 | 961,558 | (85,243) | (8.14%) |
| Intergovernment Revenue | 300,000 | 313,100 | 13,100 | 4.37% |
| Fines & Forfeits | 124,000 | 109,000 | (15,000) | (12.10%) |
| Miscellaneous | 77,000 | 49,000 | (28,000) | (36.36%) |
| Investment Revenue | 40,000 | 87,933 | 47,933 | 119.83% |
| Gain on Sale of Fixed Assets | 5,000 | 405,000 | 400,000 | 8,000.00% |
| TOTAL REVENUES | 15,874,901 | 16,702,838 | 827,937 | 5.22% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 10,892,870 | 12,555,571 | 1,662,701 | 15.26% |
| TOTAL RESOURCES | 26,767,771 | 29,258,409 | 2,490,638 | 9.30% |
| EXPENDITURES | | | | |
| Salaries | 5,702,826 | 6,193,039 | 490,213 | 8.60% |
| Benefits | 2,265,356 | 2,487,556 | 222,200 | 9.81% |
| Supplies | 436,527 | 417,670 | (18,857) | (4.32%) |
| Professional Services | 1,273,927 | 1,180,269 | (93,657) | (7.35%) |
| Community Services | 497,880 | 399,000 | (98,880) | (19.86%) |
| Other Services & Charges | 1,785,689 | 2,529,637 | 743,948 | 41.66% |
| Intergovernmental Services | 805,002 | 772,800 | (32,202) | (4.00%) |
| TOTAL OPERATING EXPENDITURES | 12,767,206 | 13,979,972 | 1,212,765 | 9.50% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 424,817 | 448,000 | 23,183 | 5.46% |
| Capital Projects | 395,373 | 45,000 | (350,373) | (88.62%) |
| Debt Service | 56,824 | 3,000 | (53,824) | (94.72%) |
| TOTAL EXPENDITURES | 13,644,220 | 14,475,972 | 831,751 | 6.10% |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | 3,401,165 | 5,427,988 | 2,026,823 | 59.59% |
| TOTAL USES | 17,045,385 | 19,903,960 | 2,858,574 | 16.77% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
STREET FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Taxes | 800,000 | 846,600 | 46,600 | 5.83% |
| Fees & Service Charges | 25,000 | 31,620 | 6,620 | 26.48% |
| Intergovernment Revenue | 485,000 | 530,400 | 45,400 | 9.36% |
| TOTAL REVENUES | 1,310,000 | 1,408,620 | 98,620 | 7.53% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 1,853,976 | 1,818,182 | (35,794) | (1.93%) |
| TOTAL RESOURCES | 3,163,976 | 3,226,802 | 62,826 | 1.99% |
| EXPENDITURES | | | | |
| Salaries | 1,068,808 | 1,123,465 | 54,657 | 5.11% |
| Benefits | 451,755 | 503,386 | 51,631 | 11.43% |
| Supplies | 141,739 | 149,245 | 7,506 | 5.30% |
| Professional Services | 144,668 | 48,634 | (96,034) | (66.38%) |
| Other Services & Charges | 1,129,356 | 1,197,272 | 67,916 | 6.01% |
| Intergovernmental Services | 3,200 | 5,800 | 2,600 | 81.25% |
| TOTAL OPERATING EXPENDITURES | 2,939,526 | 3,027,802 | 88,277 | 3.00% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 205,000 | 64,000 | (141,000) | (68.78%) |
| TOTAL EXPENDITURES | 3,144,526 | 3,091,802 | (52,723) | (1.68%) |
| TOTAL USES | 3,144,526 | 3,091,802 | (52,723) | (1.68%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
REAL ESTATE EXCISE TAX FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------|
| REVENUES | | | | |
| Taxes | 2,000,000 | 2,600,000 | 600,000 | 30.00% |
| Investment Revenue | - | 120 | 120 | 100.00% |
| TOTAL REVENUES | 2,000,000 | 2,600,120 | 600,120 | 30.01% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 588,500 | 60,000 | (528,500) | (89.80%) |
| TOTAL RESOURCES | 2,588,500 | 2,660,120 | 71,620 | 2.77% |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | 2,473,794 | 2,625,120 | 151,326 | 6.12% |
| TOTAL USES | 2,473,794 | 2,625,120 | 151,326 | 6.12% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
CIVIC IMPROVEMENT FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Taxes | 160,000 | 180,000 | 20,000 | 12.50% |
| Investment Revenue | - | 1,000 | 1,000 | 100.00% |
| TOTAL REVENUES | 160,000 | 181,000 | 21,000 | 13.13% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 97,994 | 242,000 | 144,006 | 146.95% |
| TOTAL RESOURCES | 257,994 | 423,000 | 165,006 | 63.96% |
| EXPENDITURES | | | | |
| Professional Services | 160,000 | 200,000 | 40,000 | 25.00% |
| TOTAL OPERATING EXPENDITURES | 160,000 | 200,000 | 40,000 | 25.00% |
| TOTAL EXPENDITURES | 160,000 | 200,000 | 40,000 | 25.00% |
| TOTAL USES | 160,000 | 200,000 | 40,000 | 25.00% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
AFFORDABLE HOUSING FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|-----------------|------------------|--------------------------|-----------------|
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 197,611 | 171,500 | (26,111) | (13.21%) |
| TOTAL RESOURCES | 197,611 | 171,500 | (26,111) | (13.21%) |
| EXPENDITURES | | | | |
| Community Services | 197,611 | 110,000 | (87,611) | (44.34%) |
| TOTAL OPERATING EXPENDITURES | 197,611 | 110,000 | (87,611) | (44.34%) |
| TOTAL EXPENDITURES | 197,611 | 110,000 | (87,611) | (44.34%) |
| TOTAL USES | 197,611 | 110,000 | (87,611) | (44.34%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
FAR-PUBLIC AMENITIES

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Investment Revenue | - | 70 | 70 | 100.00% |
| TOTAL REVENUES | - | 70 | 70 | 100.00% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 13,867 | 13,990 | 123 | 0.89% |
| TOTAL RESOURCES | 13,867 | 14,060 | 193 | 1.39% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
FAR-FARMLAND/AGRICULTURE

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Investment Revenue | - | 380 | 380 | 100.00% |
| TOTAL REVENUES | - | 380 | 380 | 100.00% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 79,217 | 80,000 | 783 | 0.99% |
| TOTAL RESOURCES | 79,217 | 80,380 | 1,163 | 1.47% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
TRANSPORTATION BENEFIT FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|------------|
| REVENUES | | | | |
| Taxes | - | 400,000 | 400,000 | 100.00% |
| Investment Revenue | - | 1,500 | 1,500 | 100.00% |
| TOTAL REVENUES | - | 401,500 | 401,500 | 100.00% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 366,897 | 732,842 | 365,945 | 99.74% |
| TOTAL RESOURCES | 366,897 | 1,134,342 | 767,445 | 209.17% |
| EXPENDITURES | | | | |
| Intergovernmental Services | 2,500 | 2,000 | (500) | (20.00%) |
| TOTAL OPERATING EXPENDITURES | 2,500 | 2,000 | (500) | (20.00%) |
| TOTAL EXPENDITURES | 2,500 | 2,000 | (500) | (20.00%) |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | - | 400,000 | 400,000 | 100.00% |
| TOTAL USES | 2,500 | 402,000 | 399,500 | 15,980.00% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
TRANSPORTATION IMPACT FEE FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Fees & Service Charges | - | 119,000 | 119,000 | 100.00% |
| Investment Revenue | - | 400 | 400 | 100.00% |
| TOTAL REVENUES | - | 119,400 | 119,400 | 100.00% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | - | 100,000 | 100,000 | 100.00% |
| TOTAL RESOURCES | - | 219,400 | 219,400 | - % |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
GO BOND FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------|
| REVENUES | | | | |
| Taxes | 607,700 | 607,700 | - | - % |
| TOTAL REVENUES | 607,700 | 607,700 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 2,125,903 | 1,878,035 | (247,868) | (11.66%) |
| TOTAL RESOURCES | 2,733,603 | 2,485,735 | (247,868) | (9.07%) |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Debt Service | 2,650,500 | 2,484,235 | (166,265) | (6.27%) |
| TOTAL EXPENDITURES | 2,650,500 | 2,484,235 | (166,265) | (6.27%) |
| TOTAL USES | 2,650,500 | 2,484,235 | (166,265) | (6.27%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
LID BOND FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|----------|
| REVENUES | | | | |
| Assessments | 44,000 | 44,000 | - | - % |
| Investment Revenue | 26,000 | 18,500 | (7,500) | (28.85%) |
| TOTAL REVENUES | 70,000 | 62,500 | (7,500) | (10.71%) |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 136,918 | 141,700 | 4,782 | 3.49% |
| TOTAL RESOURCES | 206,918 | 204,200 | (2,718) | (1.31%) |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Debt Service | 51,032 | 49,339 | (1,693) | (3.32%) |
| TOTAL EXPENDITURES | 51,032 | 49,339 | (1,693) | (3.32%) |
| TOTAL USES | 51,032 | 49,339 | (1,693) | (3.32%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
CAPITAL CONSTRUCTION FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-------------------|------------------|--------------------------|-----------------|
| REVENUES | | | | |
| Intergovernment Revenue | 1,471,000 | 155,000 | (1,316,000) | (89.46%) |
| TOTAL REVENUES | 1,471,000 | 155,000 | (1,316,000) | (89.46%) |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 1,363,500 | 5,716,242 | 4,352,742 | 319.23% |
| TOTAL RESOURCES | 2,834,500 | 5,871,242 | 3,036,742 | 107.14% |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Projects | 11,117,040 | 5,871,242 | (5,245,798) | (47.19%) |
| TOTAL EXPENDITURES | 11,117,040 | 5,871,242 | (5,245,798) | (47.19%) |
| TOTAL USES | 11,117,040 | 5,871,242 | (5,245,798) | (47.19%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
WATER OPERATING FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|-----------------|
| REVENUES | | | | |
| Charges for Utility Services | 1,091,200 | 1,090,500 | (700) | (0.06%) |
| Miscellaneous | 138,000 | 143,000 | 5,000 | 3.62% |
| Investment Revenue | 28,000 | 32,000 | 4,000 | 14.29% |
| TOTAL REVENUES | 1,257,200 | 1,265,500 | 8,300 | 0.66% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 5,684,159 | 6,488,388 | 804,229 | 14.15% |
| TOTAL RESOURCES | 6,941,359 | 7,753,888 | 812,529 | 11.71% |
| EXPENDITURES | | | | |
| Salaries | 465,164 | 415,228 | (49,936) | (10.74%) |
| Benefits | 187,395 | 173,714 | (13,681) | (7.30%) |
| Supplies | 55,791 | 50,805 | (4,986) | (8.94%) |
| Professional Services | 74,555 | 122,237 | 47,682 | 63.96% |
| Community Services | 35,000 | 35,000 | - | - |
| Other Services & Charges | 205,532 | 380,057 | 174,526 | 84.91% |
| Intergovernmental Services | 155,440 | 130,975 | (24,465) | (15.74%) |
| TOTAL OPERATING EXPENDITURES | 1,178,876 | 1,308,015 | 129,139 | 10.95% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 10,000 | 33,000 | 23,000 | 230.00% |
| Capital Projects | 1,135,094 | 560,000 | (575,094) | (50.66%) |
| TOTAL EXPENDITURES | 2,323,970 | 1,901,015 | (422,955) | (18.20%) |
| TOTAL USES | 2,323,970 | 1,901,015 | (422,955) | (18.20%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
SEWER OPERATING FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|-----------------|
| REVENUES | | | | |
| Charges for Utility Services | 3,510,000 | 3,682,000 | 172,000 | 4.90% |
| Miscellaneous | 255,000 | 336,600 | 81,600 | 32.00% |
| Assessments | 220,000 | 250,000 | 30,000 | 13.64% |
| Investment Revenue | 13,000 | 20,000 | 7,000 | 53.85% |
| TOTAL REVENUES | 3,998,000 | 4,288,600 | 290,600 | 7.27% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 3,854,045 | 4,301,700 | 447,655 | 11.62% |
| TOTAL RESOURCES | 7,852,045 | 8,590,300 | 738,255 | 9.40% |
| EXPENDITURES | | | | |
| Salaries | 888,273 | 875,338 | (12,935) | (1.46%) |
| Benefits | 353,455 | 369,196 | 15,741 | 4.45% |
| Supplies | 109,507 | 94,411 | (15,096) | (13.79%) |
| Professional Services | 14,506 | 135,056 | 120,550 | 831.05% |
| Other Services & Charges | 444,068 | 627,663 | 183,594 | 41.34% |
| Intergovernmental Services | 456,201 | 548,703 | 92,502 | 20.28% |
| TOTAL OPERATING EXPENDITURES | 2,266,010 | 2,650,367 | 384,357 | 16.96% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 25,000 | 33,000 | 8,000 | 32.00% |
| Capital Projects | 2,561,944 | 400,000 | (2,161,944) | (84.39%) |
| Debt Service | 1,417,716 | 1,409,643 | (8,073) | (0.57%) |
| TOTAL EXPENDITURES | 6,270,670 | 4,493,010 | (1,777,660) | (28.35%) |
| TOTAL USES | 6,270,670 | 4,493,010 | (1,777,660) | (28.35%) |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
STORM & SURFACE WATER FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|---------------|
| REVENUES | | | | |
| Charges for Utility Services | 2,025,000 | 2,350,000 | 325,000 | 16.05% |
| Investment Revenue | 1,000 | 3,000 | 2,000 | 200.00% |
| TOTAL REVENUES | 2,026,000 | 2,353,000 | 327,000 | 16.14% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 844,395 | 912,809 | 68,414 | 8.10% |
| TOTAL RESOURCES | 2,870,395 | 3,265,809 | 395,414 | 13.78% |
| EXPENDITURES | | | | |
| Salaries | 838,884 | 904,972 | 66,088 | 7.88% |
| Benefits | 341,245 | 376,040 | 34,795 | 10.20% |
| Supplies | 72,112 | 64,629 | (7,483) | (10.38%) |
| Professional Services | 173,879 | 131,089 | (42,790) | (24.61%) |
| Other Services & Charges | 304,481 | 369,702 | 65,221 | 21.42% |
| Intergovernmental Services | 185,750 | 180,987 | (4,763) | (2.56%) |
| TOTAL OPERATING EXPENDITURES | 1,916,351 | 2,027,419 | 111,068 | 5.80% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 265,000 | 33,000 | (232,000) | (87.55%) |
| Capital Projects | 430,812 | 615,000 | 184,188 | 42.75% |
| Debt Service | 53,190 | 52,937 | (253) | (0.48%) |
| TOTAL EXPENDITURES | 2,665,353 | 2,728,356 | 63,003 | 2.36% |
| TOTAL USES | 2,665,353 | 2,728,356 | 63,003 | 2.36% |

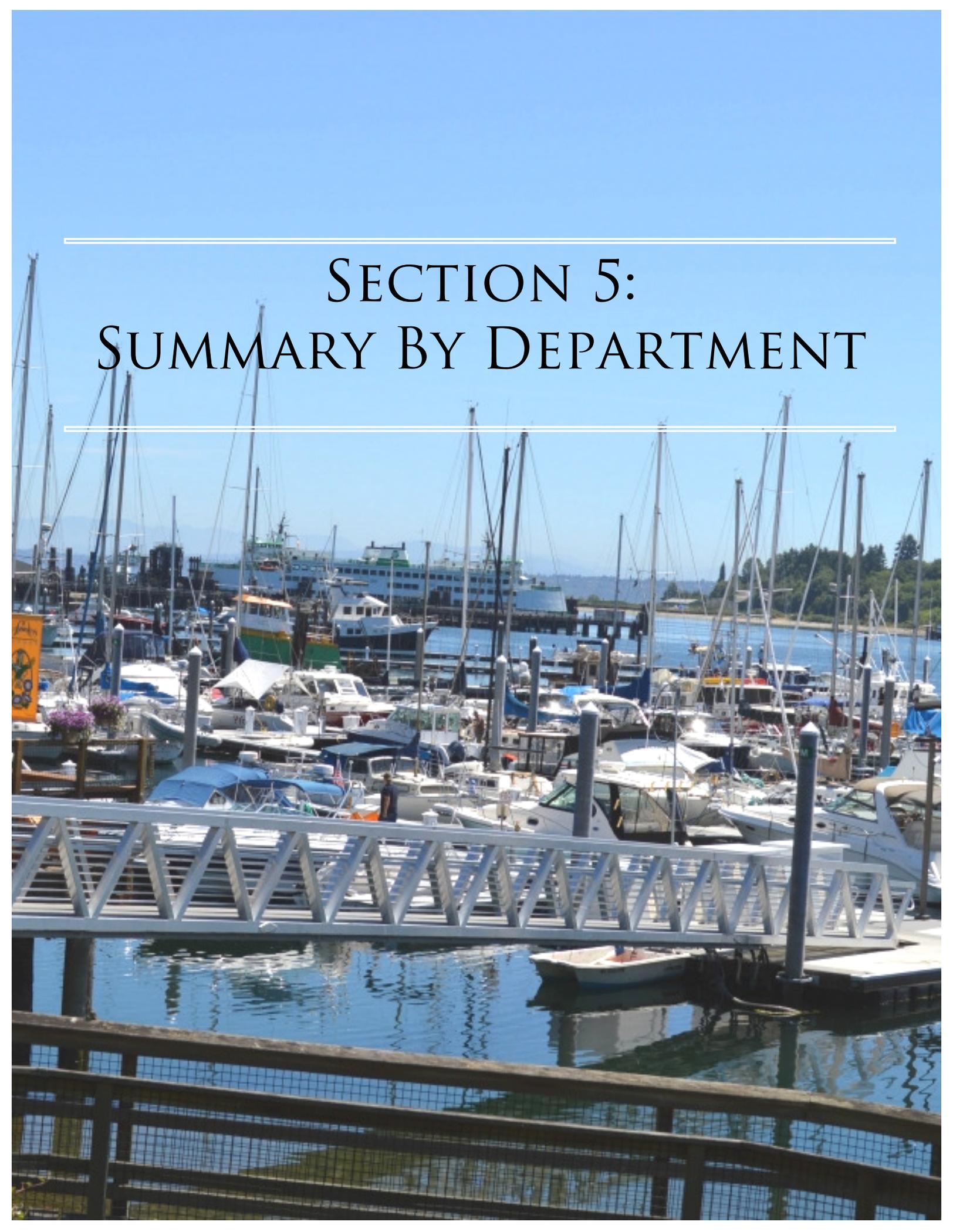
CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
BUILDING & DEVELOPMENT FUND

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|--------------------------------|-----------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Fees & Service Charges | 1,320,000 | 1,600,000 | 280,000 | 21.21% |
| TOTAL REVENUES | 1,320,000 | 1,600,000 | 280,000 | 21.21% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 971,803 | 1,246,441 | 274,638 | 28.26% |
| TOTAL RESOURCES | 2,291,803 | 2,846,441 | 554,638 | 24.20% |
| EXPENDITURES | | | | |
| Salaries | 1,300,653 | 1,541,696 | 241,043 | 18.53% |
| Benefits | 483,804 | 587,531 | 103,727 | 21.44% |
| Supplies | 4,708 | 37,143 | 32,435 | 688.92% |
| Professional Services | 73,000 | 78,000 | 5,000 | 6.85% |
| Other Services & Charges | 230,764 | 276,671 | 45,907 | 19.89% |
| Intergovernmental Services | 4,400 | 4,600 | 200 | 4.55% |
| TOTAL OPERATING EXPENDITURES | 2,097,329 | 2,525,641 | 428,312 | 20.42% |
| TOTAL EXPENDITURES | 2,097,329 | 2,525,641 | 428,312 | 20.42% |
| TOTAL USES | 2,097,329 | 2,525,641 | 428,312 | 20.42% |

CITY OF BAINBRIDGE ISLAND
2016 AMENDED AND 2017 PROPOSED BUDGET
EQUIPMENT RENTAL & REVOLVING

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VAR |
|-----------------|-----------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Miscellaneous | - | 500,564 | 500,564 | 100.00% |
| TOTAL REVENUES | - | 500,564 | 500,564 | 100.00% |
| | | | | |
| TOTAL RESOURCES | - | 500,564 | 500,564 | - % |

SECTION 5: SUMMARY BY DEPARTMENT





SECTION 5: SUMMARY BY DEPARTMENT

| | |
|--|---------|
| City Council..... | 96-101 |
| Executive..... | 102-118 |
| Finance and Administrative Services..... | 119-130 |
| Municipal Court..... | 131-141 |
| Planning and Community Development..... | 142-159 |
| Public Safety..... | 160-174 |
| Public Works..... | 175-195 |
| General Government..... | 196-200 |



CITY COUNCIL

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
CITY COUNCIL**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|-------------------------------------|-----------------|------------------|--------------------------|------------------|
| Salaries | 87,000 | 87,000 | - | - % |
| Benefits | 7,000 | 7,000 | - | - % |
| SALARIES & BENEFITS | 94,000 | 94,000 | - | - % |
| Supplies | 1,100 | 2,000 | 900 | 81.82% |
| SUPPLIES | 1,100 | 2,000 | 900 | 81.82% |
| Professional Services | 16,000 | 16,000 | - | - % |
| Communication | - | 250 | 250 | 100.00% |
| Travel | 500 | 500 | - | - % |
| Training | 500 | 2,000 | 1,500 | 300.00% |
| Advertising | 3,000 | 7,000 | 4,000 | 133.33% |
| All Other Miscellaneous | 800 | 1,500 | 700 | 87.50% |
| Contingency & Settlement | - | 300,000 | 300,000 | 100.00% |
| SERVICES & CHARGES | 20,800 | 327,250 | 306,450 | 1,473.32% |
| TOTAL OPERATING EXPENDITURES | 115,900 | 423,250 | 307,350 | 265.19% |
| TOTAL EXPENDITURES | 115,900 | 423,250 | 307,350 | 265.19% |

CITY COUNCIL

The City Council is the legislative and policy-making body of the government. City Council members are the elected representatives of the citizens of Bainbridge Island. The Council represents the public interest in developing public policy, establishes the goals and priorities that provide the framework for the City's budget, and adopts the City's budget.

There are seven seats on the City Council. There are two seats for each ward on the Island: Central, North, South, and one At-Large seat. Citizens elect council members to four-year terms, with elections held every two years. The City Council elects a mayor from within its members to direct the administrative management of the Council.

BUDGET NOTES AND CHANGES – CITY COUNCIL

- Increase Training and Advertising budgets in alignment with current spending patterns.
- Appropriate \$300,000 to fund a contingency budget in compliance with the Financial Policies as adopted in 2016.

PRIORITY BASED BUDGETING RESULTS – CITY COUNCIL



Green, Well-Planned Community



Healthy and Attractive Community



Reliable Infrastructure and Connected Mobility



Safe City

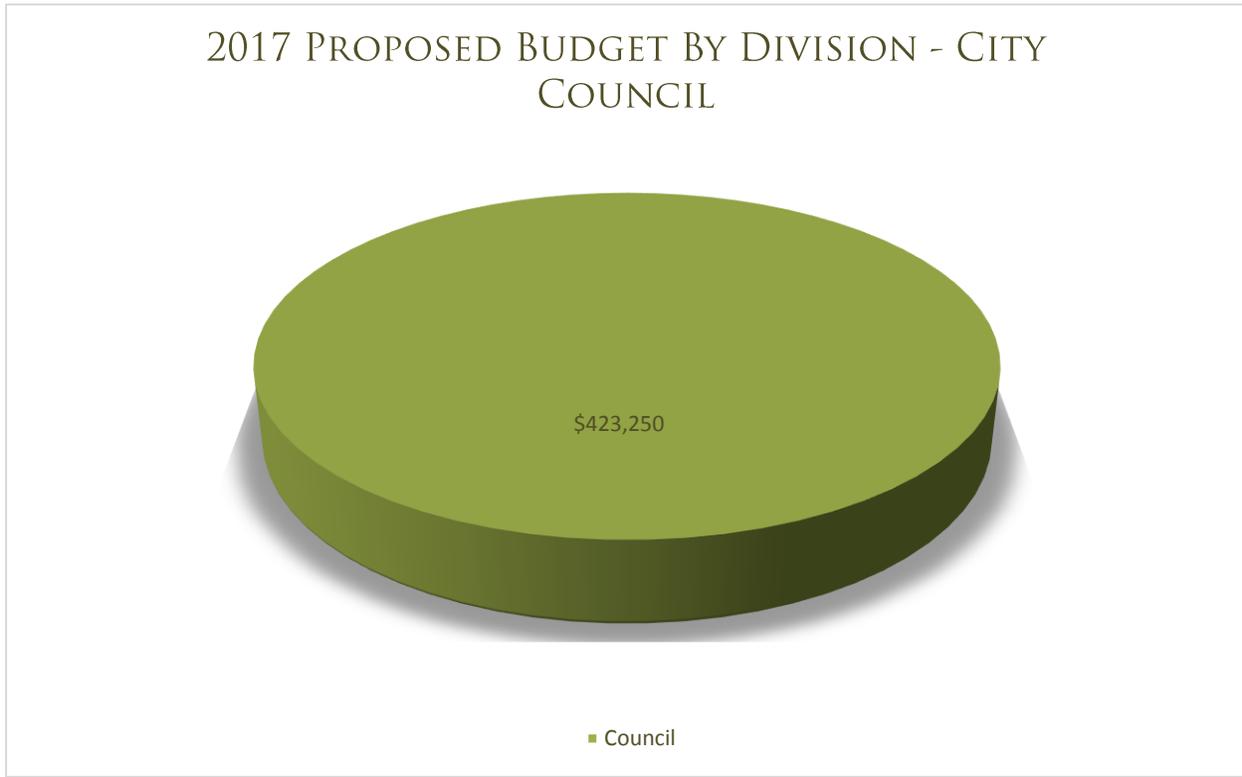


Vibrant Economy



Good Governance

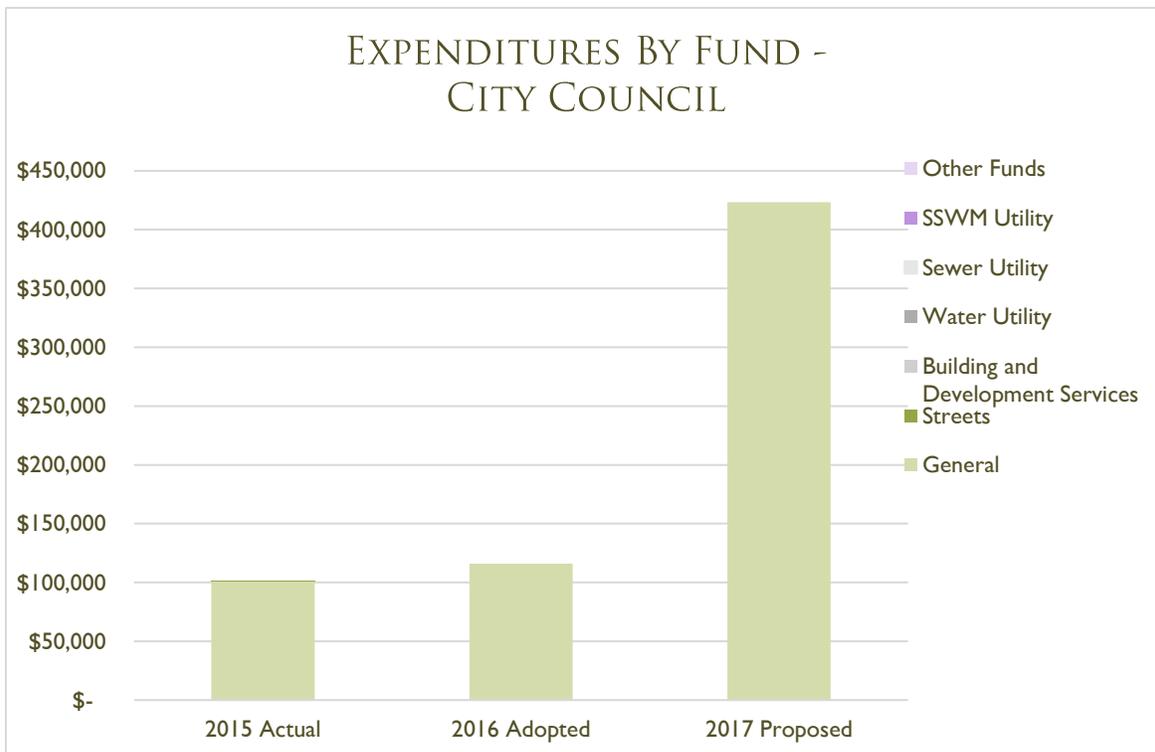
DEPARTMENT SUMMARY – CITY COUNCIL





EXPENDITURES BY FUND – CITY COUNCIL

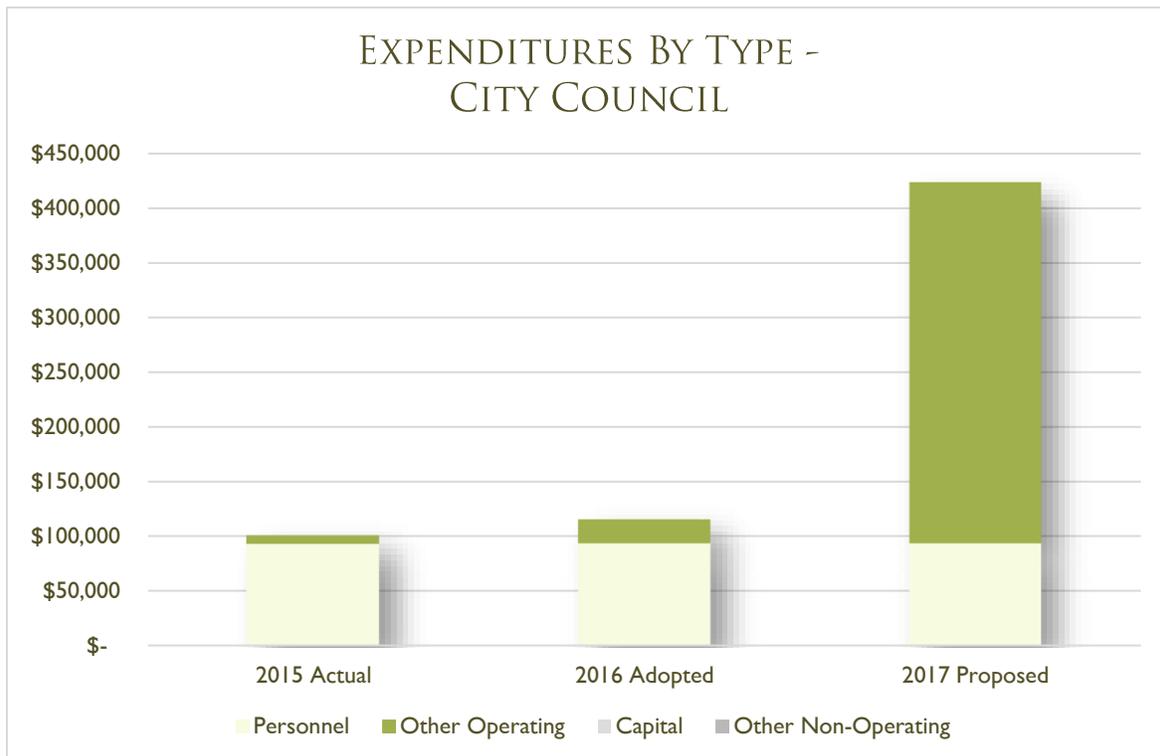
| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|-----------------------------------|-------------------|-------------------|-------------------|-----------------------|
| General | \$ 101,178 | \$ 115,900 | \$ 423,250 | \$ 307,350 |
| Streets | \$ 85 | \$ - | \$ - | \$ - |
| Building and Development Services | \$ - | \$ - | \$ - | \$ - |
| Water Utility | \$ - | \$ - | \$ - | \$ - |
| Sewer Utility | \$ - | \$ - | \$ - | \$ - |
| SSWM Utility | \$ - | \$ - | \$ - | \$ - |
| Other Funds | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 101,263 | \$ 115,900 | \$ 423,250 | \$ 307,350 |





EXPENDITURES BY TYPE – CITY COUNCIL

| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|---------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| Personnel | \$ 93,448 | \$ 94,000 | \$ 94,000 | \$ - |
| Other Operating | \$ 7,815 | \$ 21,900 | \$ 329,250 | \$ 307,350 |
| Capital | \$ - | \$ - | \$ - | \$ - |
| Other Non-Operating | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 101,263 | \$ 115,900 | \$ 423,250 | \$ 307,350 |





EXECUTIVE

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
EXECUTIVE**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|-----------------|
| Salaries | 1,020,622 | 1,031,978 | 11,356 | 1.11% |
| Benefits | 381,090 | 369,535 | (11,555) | (3.03%) |
| SALARIES & BENEFITS | 1,401,712 | 1,401,513 | (199) | (0.01%) |
| Supplies | 30,400 | 47,300 | 16,900 | 55.59% |
| SUPPLIES | 30,400 | 47,300 | 16,900 | 55.59% |
| Professional Services | 751,500 | 601,000 | (150,500) | (20.03%) |
| Community Services | 612,491 | 544,000 | (68,491) | (11.18%) |
| Communication | 1,600 | 8,150 | 6,550 | 409.38% |
| Travel | 8,500 | 10,700 | 2,200 | 25.88% |
| Training | 28,500 | 34,600 | 6,100 | 21.40% |
| Advertising | 16,000 | 17,400 | 1,400 | 8.75% |
| Operating Leases | 22,300 | 19,500 | (2,800) | (12.56%) |
| Repair & Maintenance | 3,000 | 3,000 | - | - |
| All Other Miscellaneous | 181,500 | 196,550 | 15,050 | 8.29% |
| SERVICES & CHARGES | 1,625,391 | 1,434,900 | (190,491) | (11.72%) |
| Intergovernmental Services | 2,000 | 2,500 | 500 | 25.00% |
| INTERGOVERNMENTAL & INTERFUND | 2,000 | 2,500 | 500 | 25.00% |
| TOTAL OPERATING EXPENDITURES | 3,059,503 | 2,886,213 | (173,290) | (5.66%) |
| Capital Equipment | 44,817 | 100,000 | 55,183 | 123.13% |
| OTHER EXPENDITURES | 44,817 | 100,000 | 55,183 | 123.13% |
| TOTAL NON-OPERATING EXPENDITURES | 44,817 | 100,000 | 55,183 | 123.13% |
| TOTAL EXPENDITURES | 3,104,320 | 2,986,213 | (118,107) | (3.80%) |



EXECUTIVE

The Executive Department establishes direction for the City organization as a whole and functions as a coordination and communication hub. The Executive Department seeks to implement the policy and operational decisions developed by City Council. It also works to help City departments continually improve the manner in which they do business with the public, expand the service delivery achieved by approved budgets, and produce positive results for key projects and initiatives. The Executive Department works to identify external trends that will impact City operations in the future, in order to anticipate potential impacts and develop proactive responses that will ensure long-term sustainability.

The department provides service in seven main areas: city management, legal, city clerk, public records, human resources, emergency preparedness and community engagement.

The City Manager balances policy directives and resources to protect and preserve the health, safety, welfare, and quality of life for the community. From managing the day-to-day operations of the City organization to providing leadership and guidance on organizational policy and direction, this office serves as the City's chief executive officer and official spokesperson.

The City Attorney provides legal advice to the City Manager, City Council, and City Departments. This office reviews ordinances, resolutions, contracts, and other legal documents for compliance with local, State and Federal law and to protect and advance the City's interests. The City Attorney also manages litigation and the retention of outside legal resources.

The Public Records function manages City responses to requests for public records, records retention and records management. This area also works to provide citywide guidance on policies and practices related to public records, and ensures compliance with State training requirements.

The City Clerk supports the City Council and administration. The City Clerk prepares and publishes a wide variety of official documents, including official legal notices for public hearings, City Council meetings, and advertisements for bids, City Council agenda materials and minutes, and updates to the Bainbridge Island Municipal Code.

The Human Resources function provides policy direction on human resource management issues and manages programs that attract, develop, retain and engage a skilled and diverse workforce. Human Resources supports the City Manager and department directors to minimize risk and maximize employee productivity in areas including recruiting, retention, performance management, compensation, benefits, labor relations and training and development.

The Emergency Preparedness function organizes and implements training, planning, outreach, and other activities that encourage City staff readiness in the event of significant community events. This function also interacts extensively with community partners and the general public to encourage a high level of citizen readiness and awareness. The Emergency Preparedness Coordinator leads the effort to identify and provide necessary emergency supplies and equipment to City staff, and to recommend and implement the components and organization of the City's Emergency Operations Center (EOC).

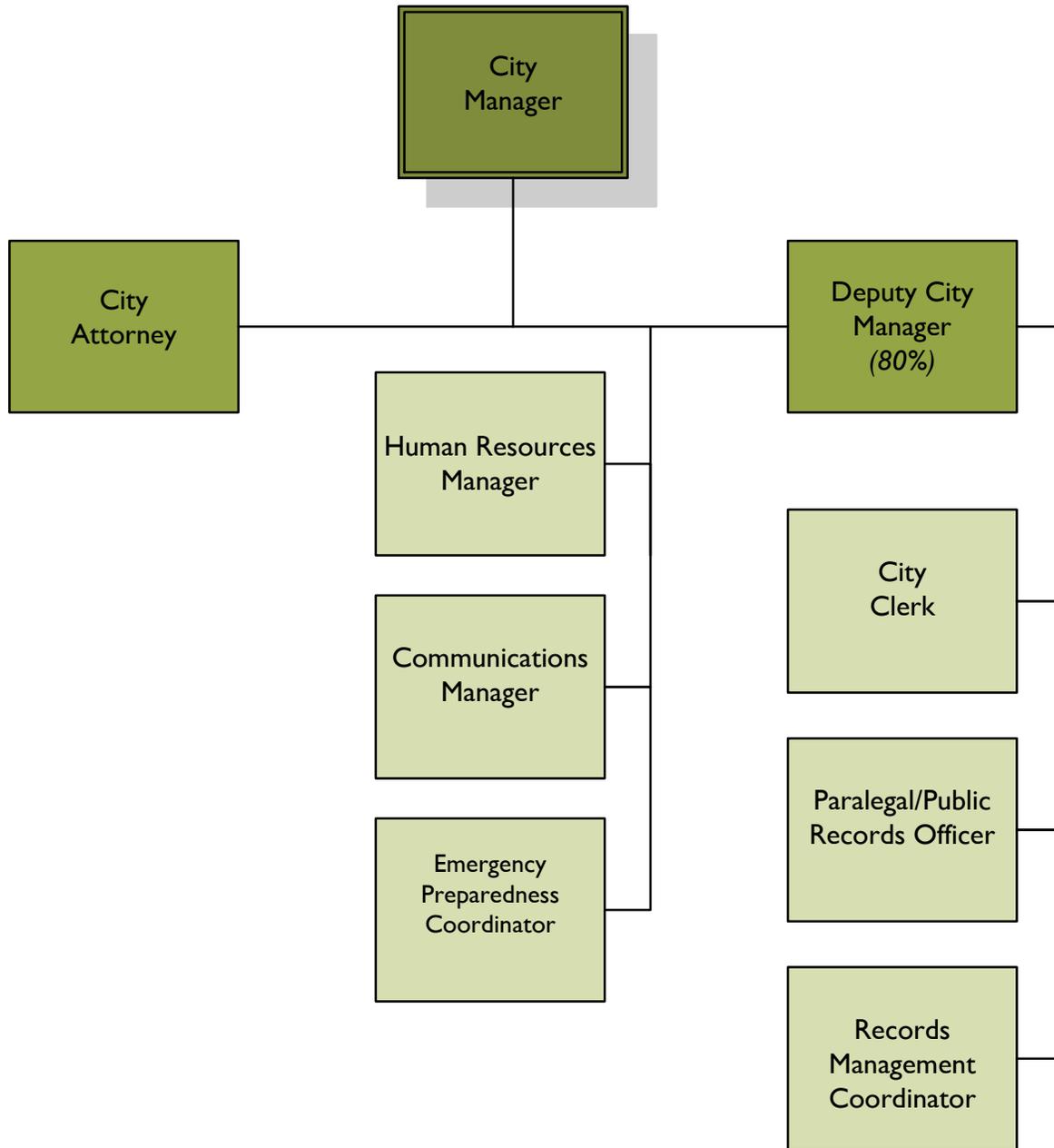
Community Engagement manages the development, implementation and control of effective communication with citizens, staff and Council, with the goal of increasing the understanding of and support for city priorities, messages and programs. Working with the City Manager, department directors and staff, proactive outreach strategies for public participation are initiated, designed and implemented. This function is also responsible for support and engagement related to citizen advisory committees, volunteers and other community groups whose activities intersect with City functions.



BUDGET NOTES AND CHANGES – EXECUTIVE

- The 2017-2018 budget includes funding for increased activities related to Emergency Preparedness, led by the Executive Department. In particular,
 - Adjust duties of existing staff to provide for fulltime Emergency Preparedness Coordinator, increasing time spent on this function to 1.0 FTE. Retain Civil Service Commission functions with this position and distribute administrative duties to other current staff.
 - Provide increased funding to the annual program budget for emergency preparedness
 - Provide one-time capital funding to initiate an AM radio station
- Add 0.05 FTE to existing 0.75 FTE Deputy City Manager position to adjust schedule to four full days per week
- Adjust Professional Services budget to include funding for the annual program budget for community services to support consulting services to facilitate and assess biennial human services awards, and eliminate funding for one-time 2016 efforts. Full detail on the professional services budget is included on Page 66.
- Provide one-time funding for Suyematsu Farm historic preservation planning project.
- Provide funding for Neighborhood Matching Grant program.

ORGANIZATIONAL CHART – EXECUTIVE



PRIORITY BASED BUDGETING RESULTS – EXECUTIVE



Green, Well-Planned Community



Healthy and Attractive Community



Reliable Infrastructure and Connected Mobility



Safe City



Vibrant Economy



Good Governance

SERVICES PROVIDED – EXECUTIVE

- Assist City Council in the development of the City’s strategic goals and implement work programs.
- Manage the day-to-day operations of the City organization by directing and supervising all departments of the City.
- Provide legal advice to the City Manager, City Council, City Departments, and various boards, committees and commissions through direct consultations and written legal opinions.
- Manage litigation and supervise the preparation of ordinances, resolutions, contracts, and other legal documents ensuring compliance with local, State, and Federal law adequate for the protection of the City.
- Oversee communication efforts citywide, to both internal and external audiences. Deliver content through a variety of channels, including social media.
- Facilitate emergency preparedness within the City organization and throughout the broader community.
- Support citizen volunteer efforts and actively seek opportunities to improve and expand citizen engagement with City activities.
- Prepare City Council agenda packets and official City Council minutes.
- Oversee the preparation, publication, codification, and filing of legal notices and ordinances in accordance with established procedures and legal requirements.
- Support citizen committees and commissions, including annual appointments, public meeting notices, and publication of committee agendas and minutes.
- Manage and administer City funding to a wide range of community service programs including housing, human services, public art, and economic development.
- Coordinate, monitor, and respond to public records requests pursuant to the Revised Code of Washington and City procedures, including review of records to determine responsiveness and need for redaction and privilege log.
- Plan, organize, control, and manage the Human Resources operations and programs of the City including recruitment/selection, compensation/classification, training/development, labor relations, safety, personnel records, policy development, and general management assistance.

- Manage, inventory, store, and dispose of City records in conformity with State law.

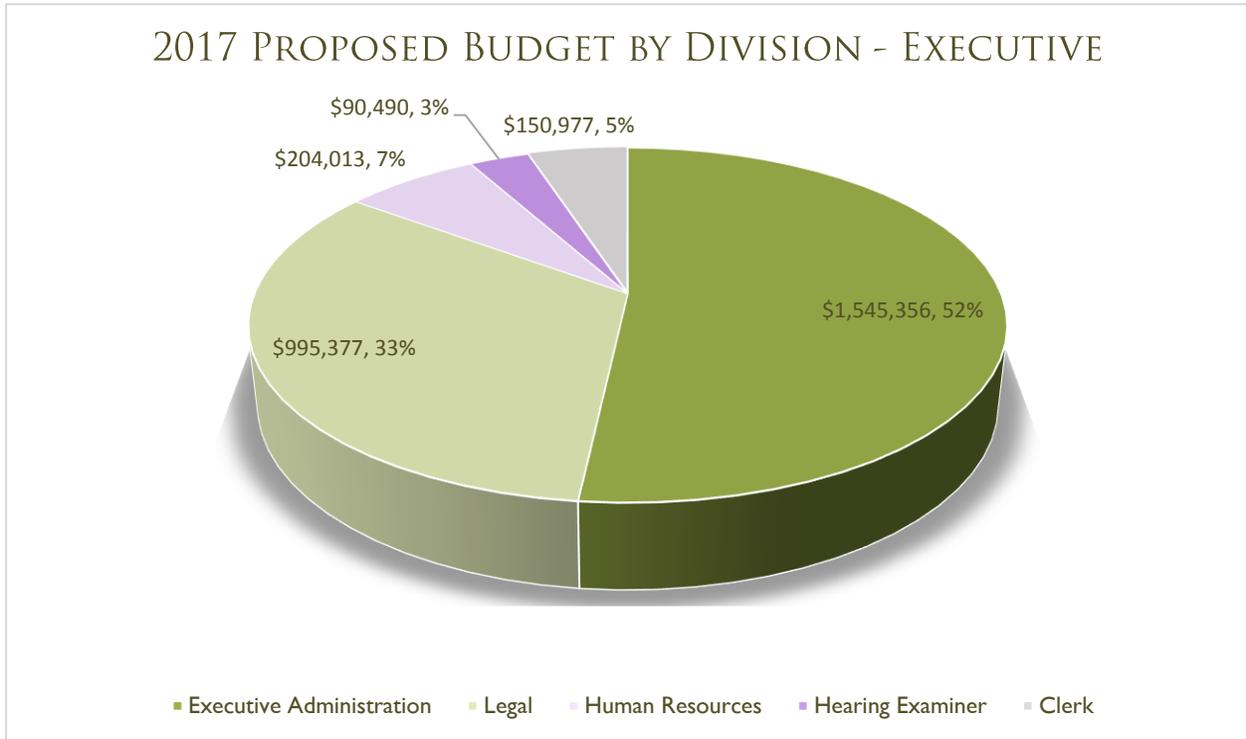
ACCOMPLISHMENTS AND HIGHLIGHTS FOR 2016 – EXECUTIVE

- Supported City Council consideration of development options for Suzuki property.
- Supported City Council consideration of options related to a municipal electric utility.
- Supported ongoing planning process to replace the Police Station and Municipal Court.
- Supported extensive public engagement process to complete the Comprehensive Plan Update.
- Continued work with community and businesses to review Downtown parking options.
- Expanded emergency preparedness, and coordinated relocation of City Emergency Operations Center to City Hall.
- Hired a new Director of Planning and Community Development and a new City Attorney.

OBJECTIVES FOR 2017 – 2018 – EXECUTIVE

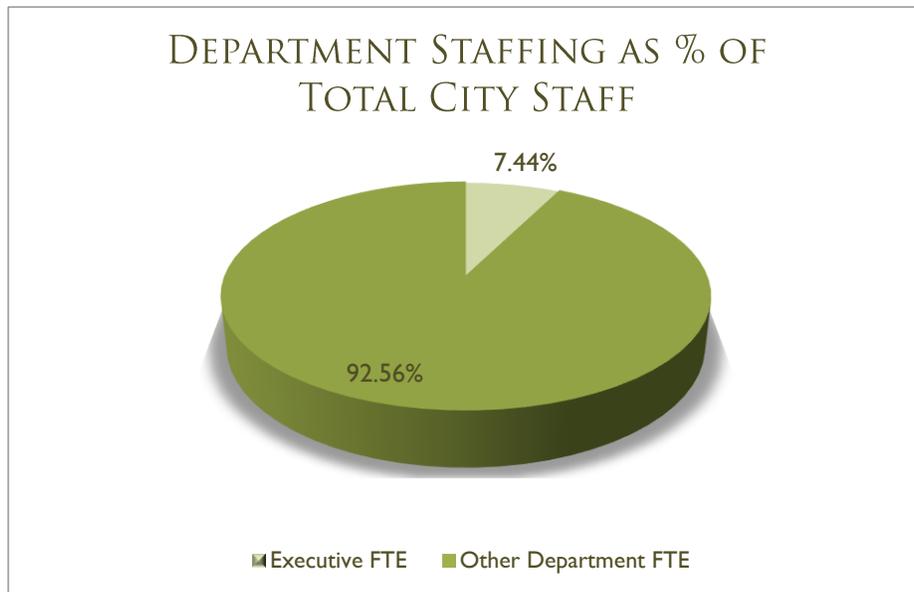
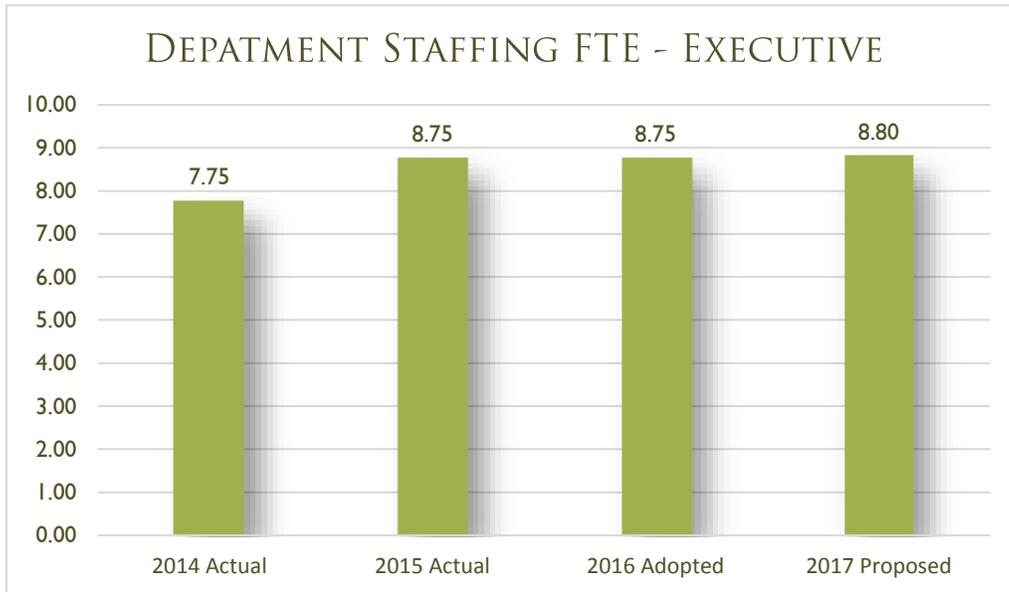
- Support priority implementation activities identified within update to the City's Comprehensive Plan.
- Select site, complete design and initiate construction for planned Law and Justice Center to support Police and Municipal Court.
- Complete surplus process for City's Suzuki property and select development team.
- Complete consideration of options for municipal electric utility.
- Support Council consideration of significant transportation project portfolio and funding options.
- Develop proposal for downtown parking/Town Square project.
- Continue participation in regional planning for SR 305 corridor.
- Expand City website functionality and content, continue work to integrate with OpenGov and other transparency platforms.

DEPARTMENT SUMMARY – EXECUTIVE





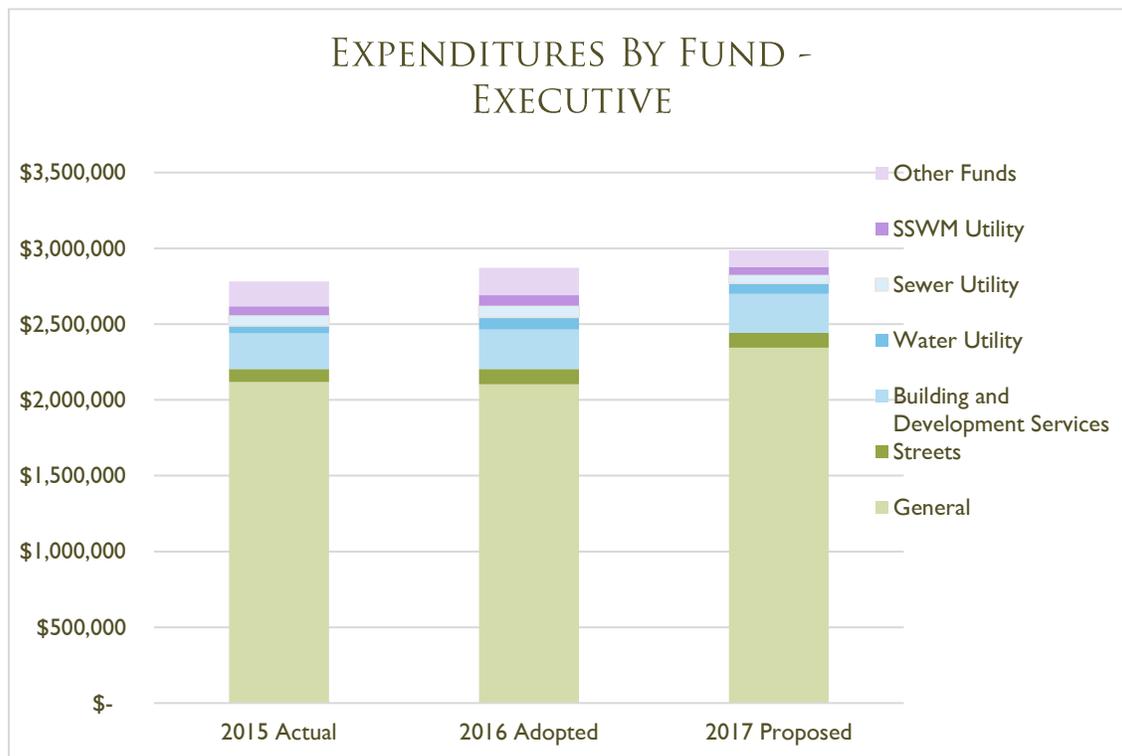
DEPARTMENT STAFFING – EXECUTIVE





EXPENDITURES BY FUND – EXECUTIVE

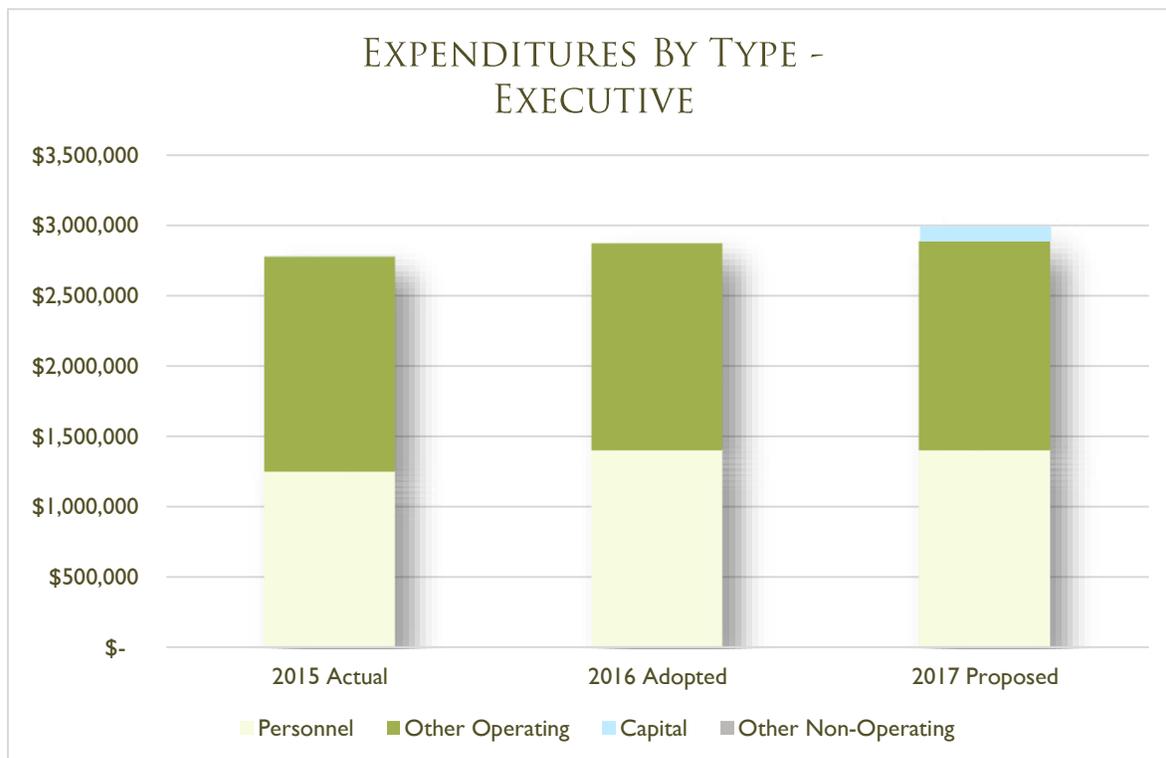
| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|-----------------------------------|---------------------|---------------------|---------------------|-----------------------|
| General | \$ 2,118,530 | \$ 2,103,407 | \$ 2,344,356 | \$ 240,949 |
| Streets | \$ 86,386 | \$ 99,628 | \$ 99,445 | \$ (183) |
| Building and Development Services | \$ 235,005 | \$ 260,483 | \$ 255,685 | \$ (4,798) |
| Water Utility | \$ 49,075 | \$ 82,790 | \$ 71,645 | \$ (11,145) |
| Sewer Utility | \$ 69,856 | \$ 75,560 | \$ 55,043 | \$ (20,517) |
| SSWM Utility | \$ 59,456 | \$ 68,271 | \$ 50,039 | \$ (18,232) |
| Other Funds | \$ 161,902 | \$ 180,784 | \$ 110,000 | \$ (70,784) |
| Total Budget | \$ 2,780,210 | \$ 2,870,923 | \$ 2,986,213 | \$ 115,290 |





EXPENDITURES BY FUND – EXECUTIVE

| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|---------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| Personnel | \$ 1,251,047 | \$ 1,401,712 | \$ 1,401,513 | \$ (199) |
| Other Operating | \$ 1,528,981 | \$ 1,469,211 | \$ 1,484,700 | \$ 15,489 |
| Capital | \$ 183 | \$ - | \$ 100,000 | \$ 100,000 |
| Other Non-Operating | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 2,780,211 | \$ 2,870,923 | \$ 2,986,213 | \$ 115,290 |





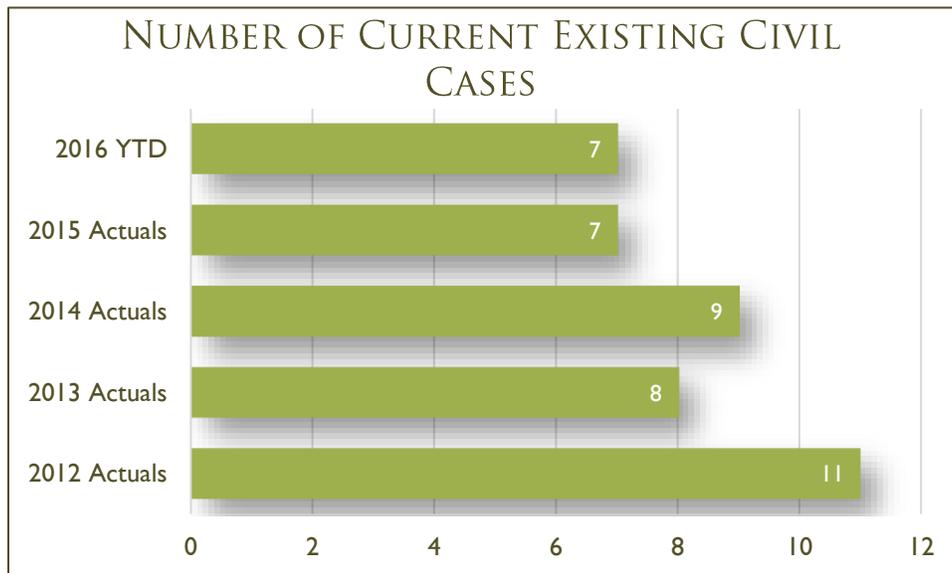
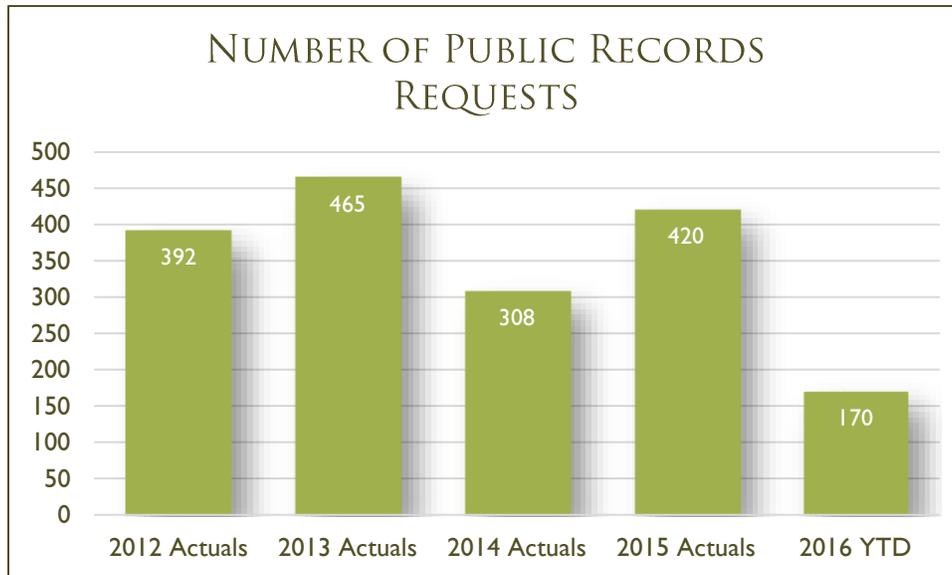
PERFORMANCE MEASURES – EXECUTIVE*

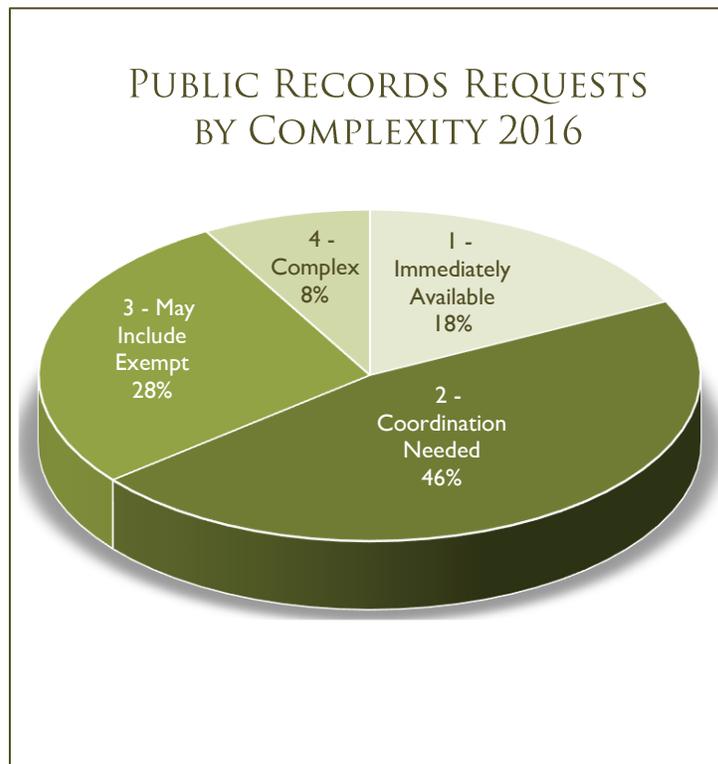
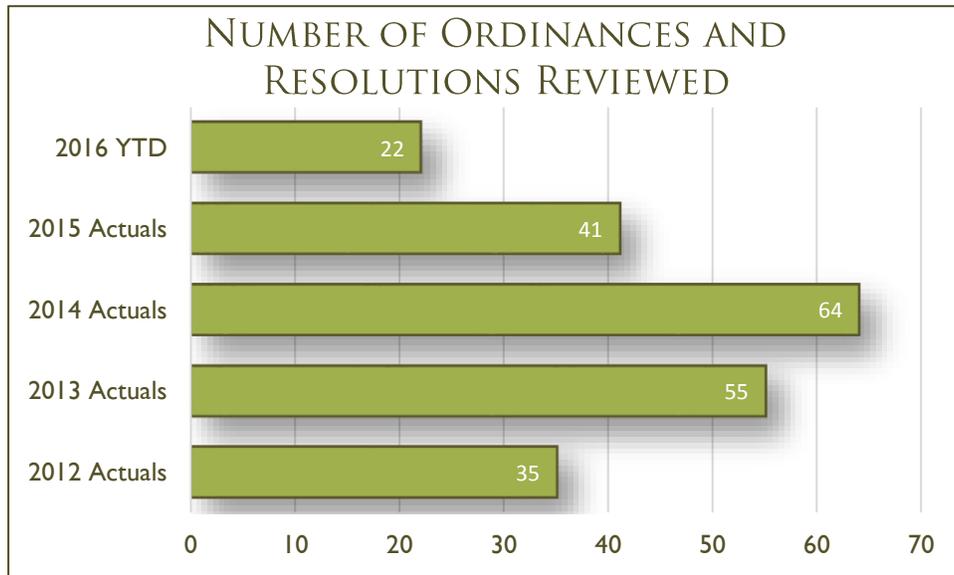
Legal

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|--------------|-----------------|
| Number of Cases Settled | N/A | N/A | N/A | 1 | 3 |
| Number of New Civil Cases (Superior Ct./GMHB) | N/A | N/A | N/A | 3 | 2 |
| Number of New Administrative Appeals | N/A | N/A | N/A | 3 | 1 |
| Number of Public Records Requests | 392 | 465 | 308 | 420 | 170 |
| Number of Current Civil Cases | 11 | 8 | 9 | 7 | 7 |
| Number of Contracts and Agreements Reviewed | 183 | 164 | 161 | 160 | 91 ^a |
| Number of Ordinances and Resolutions Reviewed | 35 | 55 | 64 | 41 | 22 |

^aNumber of contracts reviewed by City Attorney not available at time of publishing

* All data as of June, 30 2016. Data will be updated at year end.

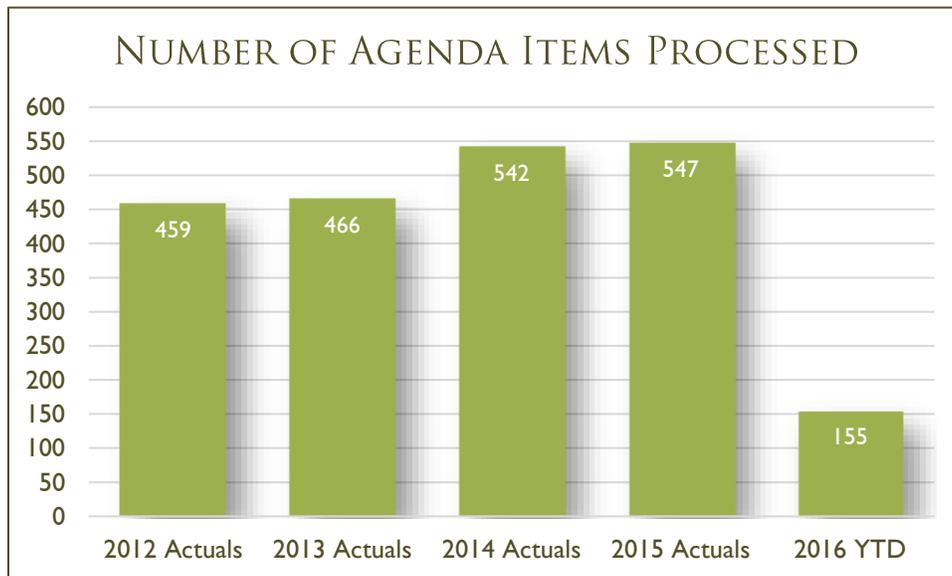






City Clerk

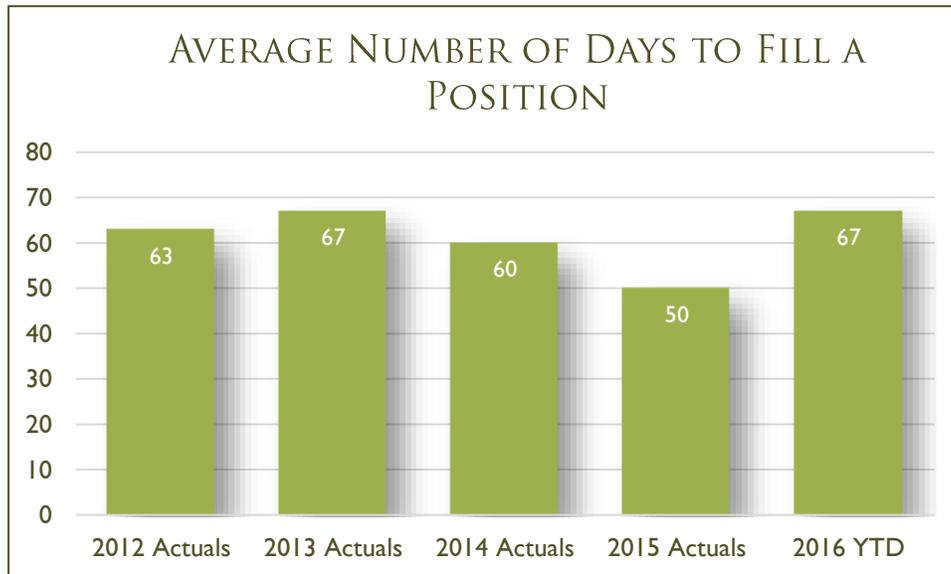
| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|--------------|----------|
| Number of Councilmanic Packets Produced | 57 | 49 | 53 | 38 | 11 |
| Number of Ordinances Processed | 22 | 33 | 38 | 32 | 4 |
| Board and Commission Applications Processed | 55 | 47 | 48 | 62 | 54 |
| Number of Resolutions Processed | 12 | 20 | 23 | 22 | 7 |
| Number of Agenda Items Processed | 459 | 466 | 542 | 547 | 155 |





Human Resources

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|--------------|----------|
| Percent of Annual City-Wide Employee Turnover | 11% | 13% | 11% | 4% | 9% |
| Percent of Annual Voluntary Employee Turnover | 8% | 6% | 11% | 4% | 9% |
| Average Number of Days to Fill a Position | 63 | 67 | 60 | 50 | 67 |
| First Aid Claims | N/A | N/A | N/A | 3 | 1 |
| Medical Claims | N/A | N/A | N/A | 6 | 2 |
| Time Loss Claims | N/A | N/A | N/A | 1 | 1 |
| Workplace Injuries - Total | N/A | N/A | N/A | 10 | 4 |

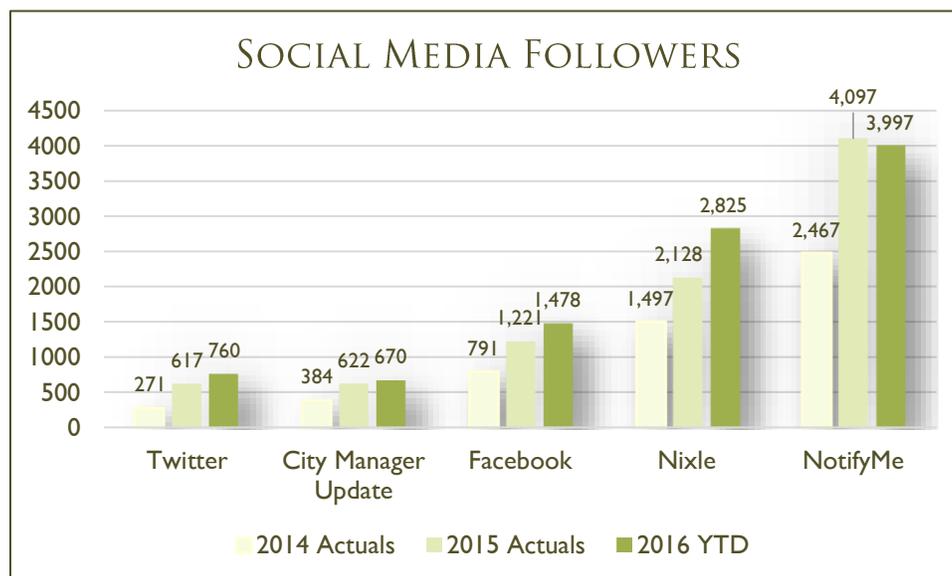


Community Engagement

| Indicator | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|----------|
| Number of Press Releases that Earned a 'Pick-Up' from Media | N/A | 24 | 80 | 52 |

Social Media Followers

| Indicator | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|-------------------------------|--------------|--------------|--------------|----------|
| Twitter | N/A | 271 | 617 | 760 |
| City Manager Update | 306 | 384 | 622 | 670 |
| Facebook | 492 | 791 | 1,221 | 1,478 |
| Nixle | N/A | 1,497 | 2,128 | 2,825 |
| NotifyMe | N/A | 2,467 | 4,097 | 3,997 |
| Number of Hits on the Website | N/A | N/A | 198,207 | 118,100 |





FINANCE & ADMINISTRATIVE SERVICES

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
FINANCE, IT & ADMINISTRATIVE SERVICES**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|---|------------------|-------------------|--------------------------|-----------------|
| Salaries | 1,111,477 | 1,222,703 | 111,226 | 10.01% |
| Benefits | 428,964 | 485,122 | 56,158 | 13.09% |
| SALARIES & BENEFITS | 1,540,441 | 1,707,825 | 167,384 | 10.87% |
| Supplies | 23,000 | 23,500 | 500 | 2.17% |
| Computer Equipment & Software | 52,530 | 78,600 | 26,070 | 49.63% |
| SUPPLIES | 75,530 | 102,100 | 26,570 | 35.18% |
| Professional Services | 87,989 | 77,000 | (10,989) | (12.49%) |
| Communication | - | 36,500 | 36,500 | 100.00% |
| Travel | 5,600 | 5,600 | - | - |
| Training | 14,000 | 15,000 | 1,000 | 7.14% |
| Advertising | 1,030 | 1,100 | 70 | 6.80% |
| Operating Leases | 41,600 | 52,000 | 10,400 | 25.00% |
| Repair & Maintenance | 187,060 | 224,100 | 37,040 | 19.80% |
| All Other Miscellaneous | 4,000 | 6,200 | 2,200 | 55.00% |
| SERVICES & CHARGES | 341,279 | 417,500 | 76,221 | 22.33% |
| TOTAL OPERATING EXPENDITURES | 1,957,250 | 2,227,425 | 270,175 | 13.80% |
| Capital Equipment | 150,000 | 35,000 | (115,000) | (76.67%) |
| OTHER EXPENDITURES | 150,000 | 35,000 | (115,000) | (76.67%) |
| To Other Funds and Sub-Funds | 5,874,959 | 8,453,108 | 2,578,149 | 43.88% |
| OTHER USES | 5,874,959 | 8,453,108 | 2,578,149 | 43.88% |
| TOTAL NON-OPERATING EXPENDITURES | 6,024,959 | 8,488,108 | 2,463,149 | 40.88% |
| TOTAL EXPENDITURES | 7,982,209 | 10,715,533 | 2,733,324 | 34.24% |



FINANCE AND ADMINISTRATIVE SERVICES

The Finance and Administrative Services Department provides financial services such as cashiering and utility billing to citizens as well as administrative and technology central support to the City's five operating departments. The department has four primary functions: Accounting and Audit, Budget and Operations, Information Technology, and citywide Financial Planning.

The Accounting and Audit group completes all required financial reporting and audit functions. This group also performs periodic reporting and maintains the information on the City's financial transparency web portal.

The Budget and Operations unit collects money on behalf of the City through utility billing and accounts receivable. This group also performs functions such as payroll and invoice processing. This group monitors financial performance throughout the year, and prepares adjustments as needed for Council consideration and approval.

The Information Technology (IT) unit provides technical support, systems administration, web, and GIS/mapping maintenance services. IT manages and procures computers, phone, and software for all City departments, and sets the strategic direction for technology use in the City's programs and services.

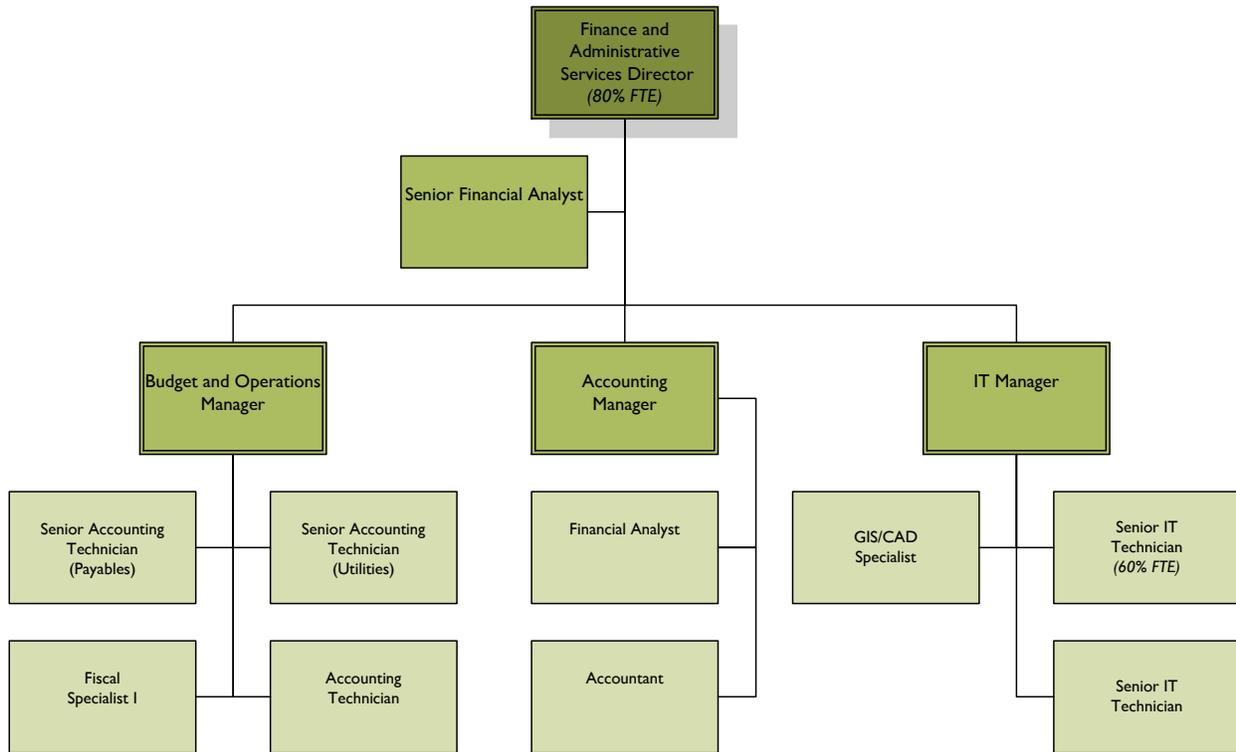
The Financial Planning staff work with both budget and accounting functions. This group's primary focus includes forecasting revenue and monitoring capital and operating spending. Forecasting is done both for same-year analysis and with a two to six-year outlook.

BUDGET NOTES AND CHANGES – FINANCE AND ADMINISTRATIVE SERVICES

- Increase existing Financial Analyst position from 0.5 FTE to 1.0 FTE to support financial reporting and transparency efforts, in particular to increase the City's timely and comprehensive use of the OpenGov platform.
- Add 1.0 FTE Accountant position to provide additional capacity to process the increasing number of financial transactions, assist with the administration of the new utility tax, and improve consistency of financial records.
- Provide funding for software and process support for transition to online payroll processing.
- The 2017-2018 budget transfers the funding for televising City Council meetings from the General Government budget to the Finance and Administrative Services budget. This transfer does not change budgeted spending, but shows in Finance and Administrative Services as an increase to Communication as compared to 2016.



ORGANIZATIONAL CHART – FINANCE AND ADMINISTRATIVE SERVICES



PRIORITY BASED BUDGETING RESULTS – FINANCE AND ADMINISTRATIVE SERVICES

Good Governance

SERVICES PROVIDED – FINANCE AND ADMINISTRATIVE SERVICES

- Maintains financial operations, policies, processes, and controls for the City.
- Staffs City Hall front desk, providing cashiering, information and reception services.
- Manages and maintains financial records in conformity with Generally Accepted Accounting Principles (GAAP) and in compliance with local, state, and federal laws.
- Administers payroll, accounts payable, business licensing, utility billing, general ledger maintenance, cash management, long-term debt, and all internal financial controls.
- Prepares, monitors, and reports on the City's budget and Capital Improvement Plan.
- Provides Information Technology backbone, systems administration, user support, and data security for the City.
- Manages City mapping and Geographic Information Systems (GIS) data, creating maps and datasets to support City and community objectives.

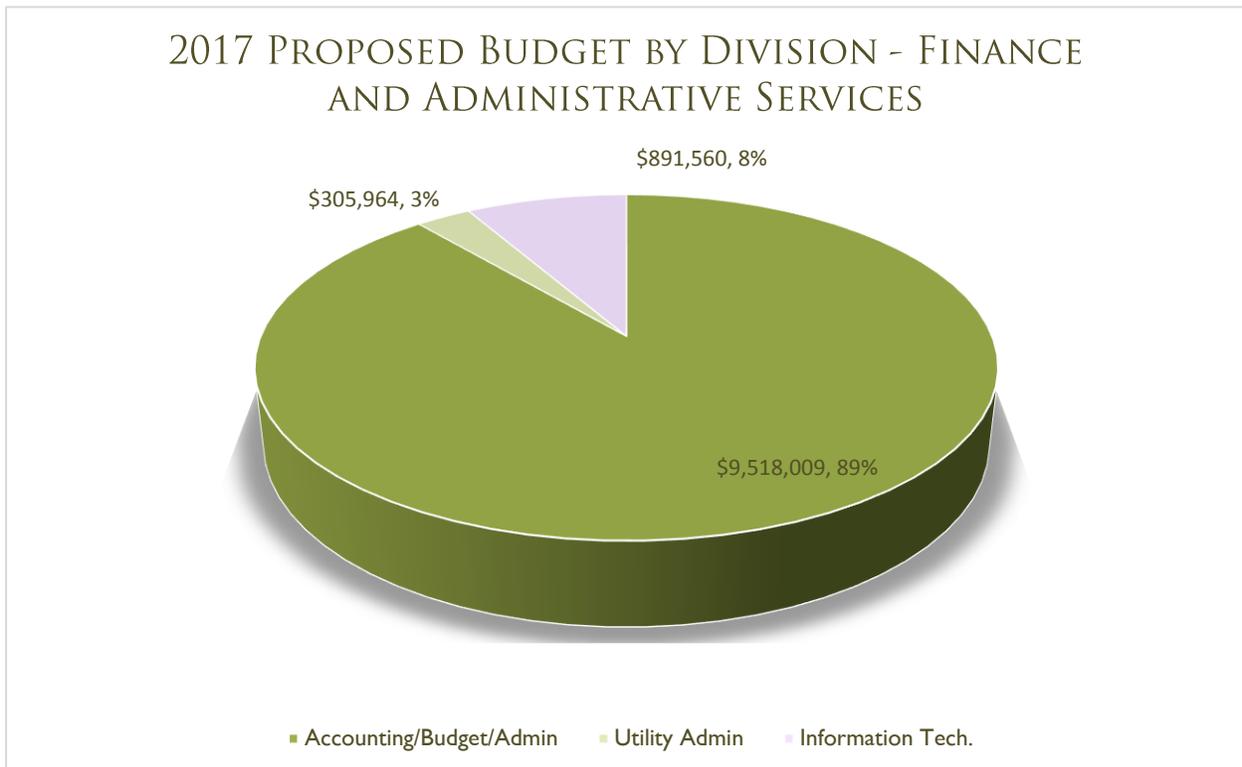
ACCOMPLISHMENTS AND HIGHLIGHTS FOR 2016 – FINANCE AND ADMINISTRATIVE SERVICES

- Completed review and update to citywide financial policies, including adoption of new language demonstrating compliance with best financial management practices.
- Implemented significant new Government Accounting Standards Board (GASB) guidance related to showing pension liabilities.
- Updated Priority Based Budgeting Resource Alignment Diagnostic Tool and Fiscal Health Model.
- Updated and published Budget in Brief document to provide budget synopsis.
- Supported implementation of new Mobile Computer Terminal hardware for police officers.
- Implemented use of cloud-based GIS system, including replacement of Public GIS access via City website.
- Implemented usage of tablet-based GIS data collection system, enabling mobile access to update geometry and data attributes of City datasets. First projects included water quality stream and wetland analysis, and disaster assessment during Emergency Preparedness drill.
- Implemented cloud-based video streaming and archive service for City Council meetings.
- Implemented methodology for redundant network routing to internet during unexpected service provider outages.

OBJECTIVES FOR 2017 – 2018 – FINANCE AND ADMINISTRATIVE SERVICES

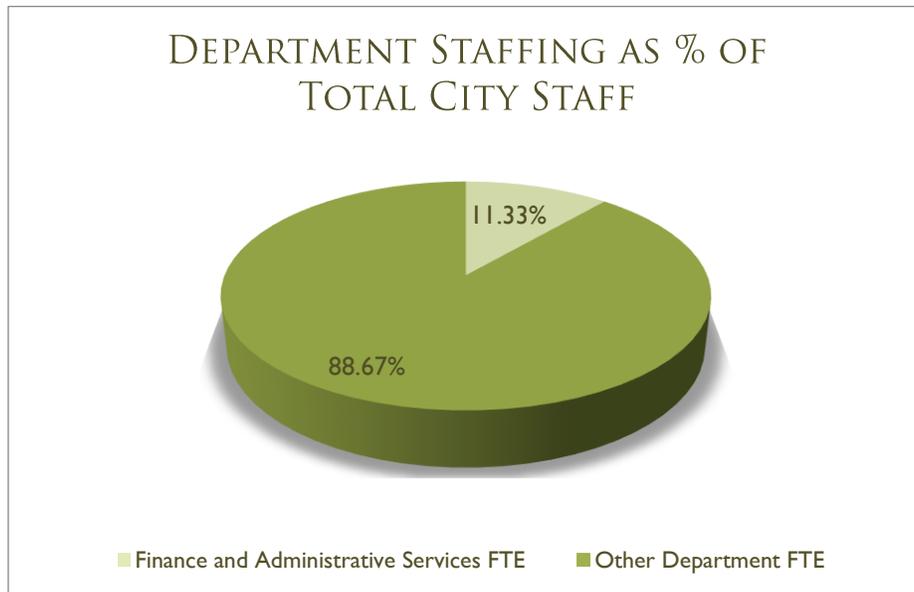
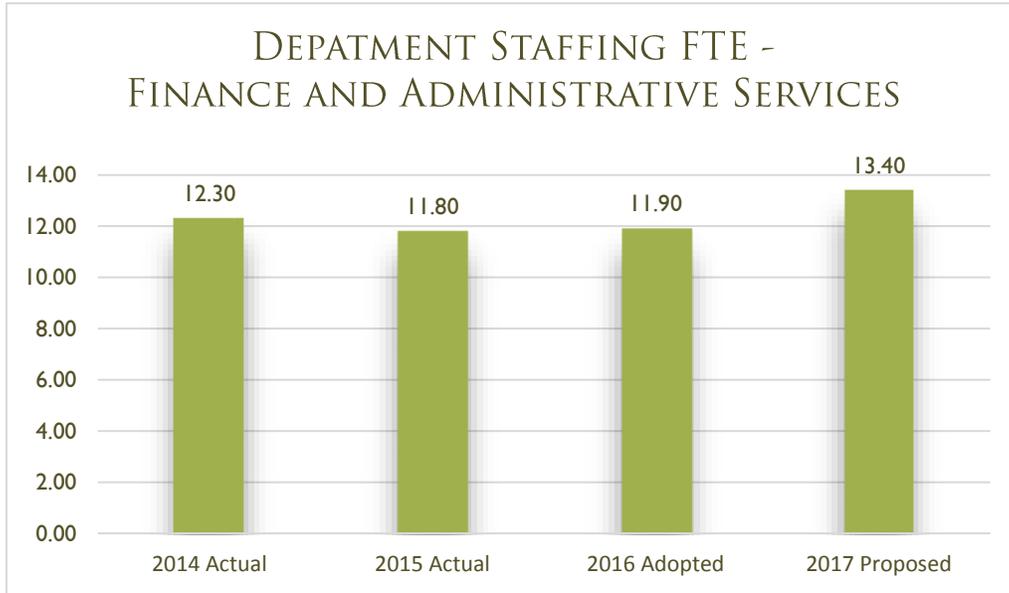
- Participate in Law and Justice Center project planning and financing.
- Increase internal and external use of financial transparency portal, especially OpenGov functionality.
- Receive Certificate of Achievement for Excellence in Financial Reporting from GFOA.
- Receive Distinguished Budget Award from GFOA.
- Increase use of Help Desk support software within Information Technology group and across the City.
- Implement new utility tax across island-wide water and sewer providers.
- Implement online timesheet functionality and integrate with MUNIS Financial System.
- Implement new Equipment Rental and Revolving fund.
- Expand usage of cloud-based GIS system.
- Expand usage of tablet-based GIS data collection system. Potential projects relate to City utility systems.

DEPARTMENT SUMMARY – FINANCE AND ADMINISTRATIVE SERVICES





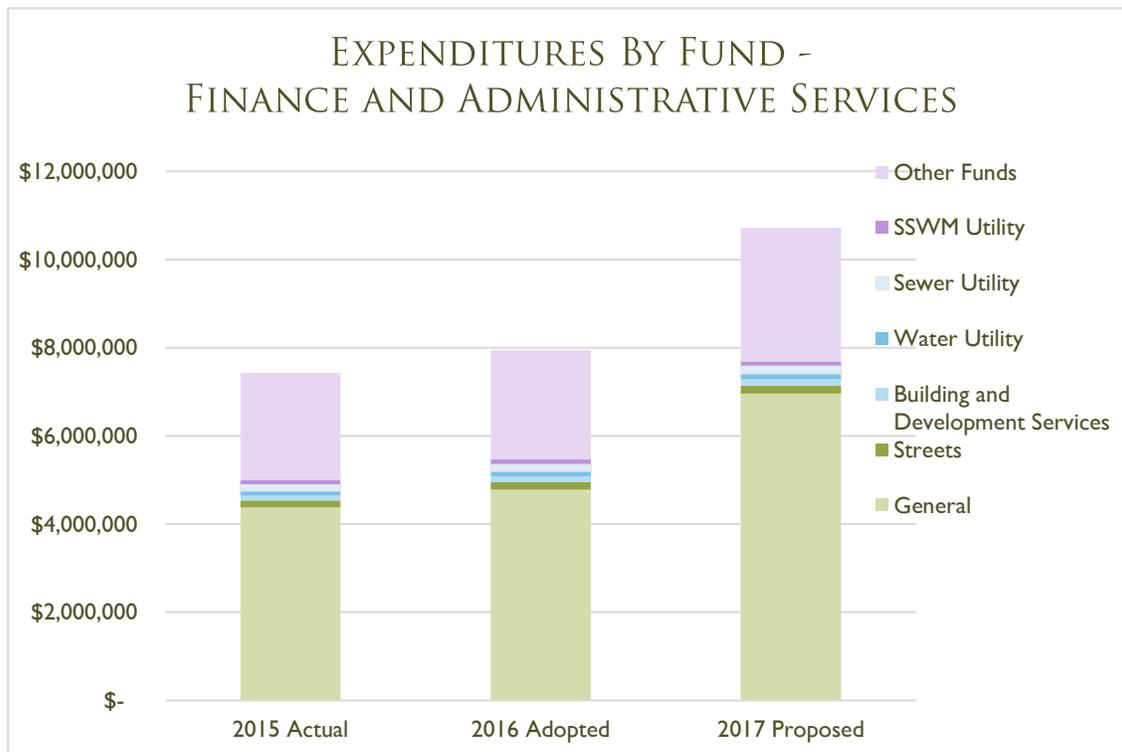
DEPARTMENT STAFFING – FINANCE AND ADMINISTRATIVE SERVICES





EXPENDITURES BY FUND – FINANCE AND ADMINISTRATIVE SERVICES

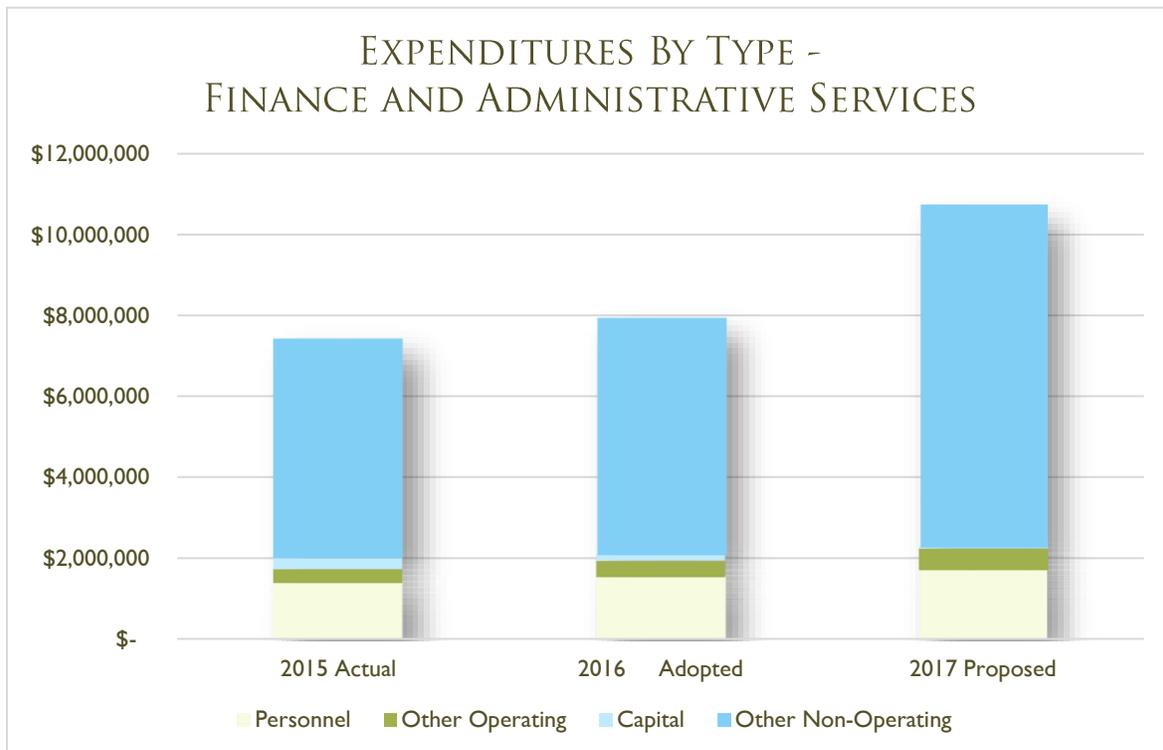
| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|-----------------------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| General | \$ 4,374,413 | \$ 4,779,172 | \$ 6,960,487 | \$ 2,181,315 |
| Streets | \$ 157,475 | \$ 172,860 | \$ 181,477 | \$ 8,617 |
| Building and Development Services | \$ 111,675 | \$ 124,707 | \$ 142,317 | \$ 17,610 |
| Water Utility | \$ 118,813 | \$ 128,395 | \$ 129,750 | \$ 1,355 |
| Sewer Utility | \$ 143,942 | \$ 157,905 | \$ 178,233 | \$ 20,328 |
| SSWM Utility | \$ 93,084 | \$ 102,360 | \$ 98,149 | \$ (4,211) |
| Other Funds | \$ 2,426,367 | \$ 2,473,794 | \$ 3,025,120 | \$ 551,326 |
| Total Budget | \$ 7,425,769 | \$ 7,939,193 | \$ 10,715,533 | \$ 2,776,340 |





EXPENDITURES BY TYPE – FINANCE AND ADMINISTRATIVE SERVICES

| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|---------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| Personnel | \$ 1,398,797 | \$ 1,540,441 | \$ 1,707,825 | \$ 167,384 |
| Other Operating | \$ 339,862 | \$ 390,620 | \$ 519,600 | \$ 128,980 |
| Capital | \$ 264,761 | \$ 150,000 | \$ 35,000 | \$ (115,000) |
| Other Non-Operating | \$ 5,422,348 | \$ 5,858,132 | \$ 8,453,108 | \$ 2,594,976 |
| Total Budget | \$ 7,425,768 | \$ 7,939,193 | \$ 10,715,533 | \$ 2,776,340 |



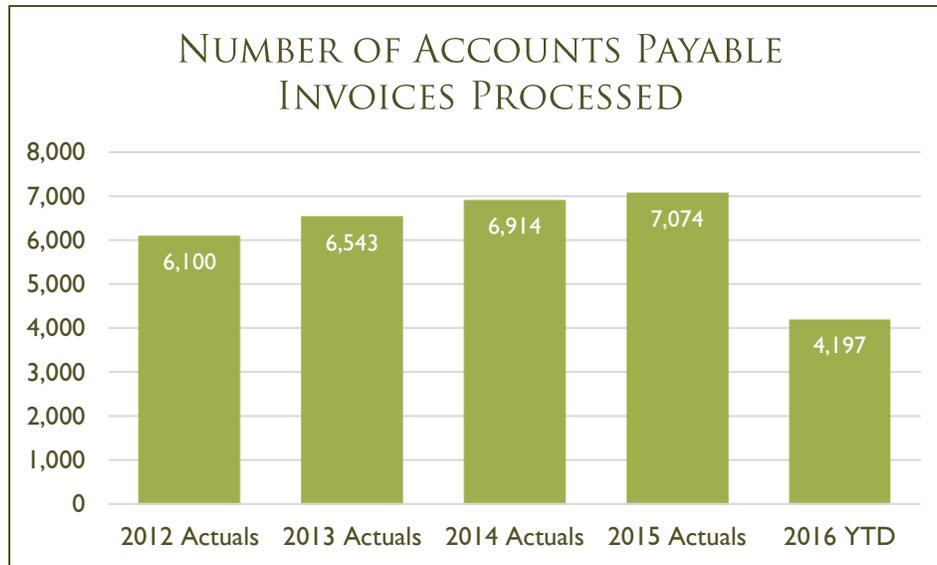


PERFORMANCE MEASURES – FINANCE AND ADMINISTRATIVE SERVICES*

Accounting & Audit

| Indicators | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|---------------------|---------------------|---------------------|---------------------|-----------------|
| State Audit Results (for prior year report) | No Findings | Finding | No Findings | No Findings | No Findings |
| Number of Accounts Payable Invoices Processed | 6,100 | 6,543 | 6,914 | 7,074 | 4,197 |
| Number of Cash Receipt Transactions Processed | 38,976 | 40,070 | 31,624 | 30,532 | 17,117 |
| Number of Payroll Direct Deposits Processed | 2,783 | 2,555 | 2,635 | 2,725 | 1,595 |
| Number of Business Licenses Issued | 2,877 | 3,100 | 3,141 | 3,236 | 3,300 |
| Number of New Business Licenses Issued | 294 | 296 | 297 | 326 | 204 |
| Percent of Total Dollar Value Paid by Credit Card | 1.69% | 1.00% | 1.01% | 1.44% | 1.44% |
| Obtained Certificate of Achievement for Excellence in Financial Reporting from GFOA | N/A | N/A | N/A | Yes | Submitted |

* All data as of June, 30 2016. Data will be updated at year end.





Budget & Revenue

| Indicators | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|--------------|--------------------|
| Number of Utility Customers | 4,413 | 4,442 | 4,504 | 4,531 | 4,595 |
| General Fund Year-End Cash Balance as a Percent of Annual General Fund Revenues | 58% | 71% | 89% | 97% | N/A |
| Bond Rating Change over Time | A1 | A1 | Aa3 | Aa3 | Aa3 |
| Total Citywide Capital-Debt as a Percentage of Total Capital Assets (at Book Value) | 24% | 22% | 20% | 20% | 19% |
| Total Citywide Debt as a Percentage of Capacity | 9% | 8% | 7% | 7% | 6% |
| Obtained Distinguished Budget Award from GFOA | No | No | No | Yes | Will be submitting |

Information Technology

| Indicators | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|--------------|-----------|
| Number of Computers Managed | 178 | 184 | 186 | 173 | 178 |
| Number of Peripherals Managed | 45 | 49 | 52 | 129 | 133 |
| Number of GIS-Related Map and Data Requests (internal/external) | N/A | 141/66 | 126/88 | 162/51 | 72/20 |
| Number of Applications Moved to Hosted Versions to Utilize Cloud-Based Data Storage | 1 | 1 | 2 | 3 | 1 |
| Percentage of Data Stored in Cloud-Based Data Storage | Less than 1% | Less than 1% | Approx 3% | Approx 5% | Approx 6% |



MUNICIPAL COURT

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
MUNICIPAL COURT**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|-----------------|------------------|--------------------------|---------------|
| Salaries | 386,900 | 400,000 | 13,100 | 3.39% |
| Benefits | 135,000 | 147,000 | 12,000 | 8.89% |
| SALARIES & BENEFITS | 521,900 | 547,000 | 25,100 | 4.81% |
| Supplies | 5,300 | 9,400 | 4,100 | 77.36% |
| SUPPLIES | 5,300 | 9,400 | 4,100 | 77.36% |
| Professional Services | 12,000 | 12,000 | - | - |
| Travel | 2,000 | 2,000 | - | - |
| Training | 2,500 | 3,000 | 500 | 20.00% |
| Operating Leases | 15,000 | 16,000 | 1,000 | 6.67% |
| Repair & Maintenance | 1,000 | 2,500 | 1,500 | 150.00% |
| All Other Miscellaneous | 3,500 | 3,500 | - | - |
| SERVICES & CHARGES | 36,000 | 39,000 | 3,000 | 8.33% |
| Intergovernmental Services | 1,000 | 1,000 | - | - |
| INTERGOVERNMENTAL & INTERFUND | 1,000 | 1,000 | - | - % |
| TOTAL OPERATING EXPENDITURES | 564,200 | 596,400 | 32,200 | 5.71% |
| TOTAL EXPENDITURES | 564,200 | 596,400 | 32,200 | 5.71% |



MUNICIPAL COURT

The Bainbridge Island Municipal Court provides a local forum for fair, accessible, and timely resolution of alleged violations of Washington State statutes and municipal ordinances that occur on Bainbridge Island.

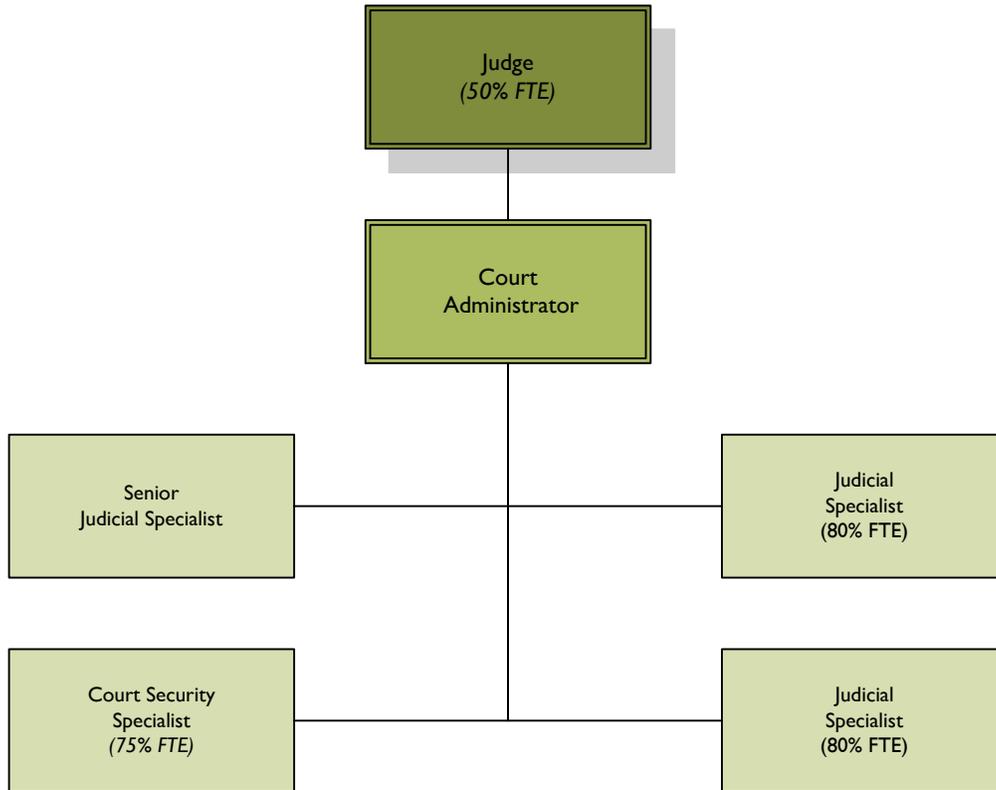
The Municipal Court has jurisdiction over misdemeanor criminal cases, traffic infractions, parking citations, and municipal code violations filed by the Bainbridge Island Police Department, the Prosecuting Attorney, animal control, and the City code compliance staff. The Court also has jurisdiction to hear citizen requests for civil protection orders. Court administration oversees the Court's schedule and tracks fines and penalties paid to the Court.

The Court maintains a probation function to monitor defendants who are placed on probation or are subject to pre-trial diversion agreements. The judge conducts probation review hearings to ensure and support full compliance with these agreements. The court security officer manages the jail alternatives program for those who are sentenced to electronic home detention, Secure Continuous Remote Alcohol Monitoring (SCRAM), GPS monitoring, and drug-testing.

BUDGET NOTES AND CHANGES – MUNICIPAL COURT

- Increase Supply budget in alignment with current spending patterns.

ORGANIZATIONAL CHART – MUNICIPAL COURT



PRIORITY BASED BUDGETING RESULTS – MUNICIPAL COURT



Safe City



Healthy and Attractive
Community

SERVICES PROVIDED – MUNICIPAL COURT

- Adjudication of criminal misdemeanor offenses such as domestic violence assault, driving under the influence of alcohol and drugs, hit and run, theft, and vehicle prowling.
- Petition for domestic violence, anti-harassment, stalking, and sexual assault protection orders.
- Mitigation and contested hearings for parking, traffic, animal control, and code violations.
- Probation monitoring for all pre-trial diversion agreements and misdemeanor sentencing conditions.
- Monitoring of offenders placed on electronic home detention, SCRAM alcohol monitoring devices, and GPS monitoring devices.
- The Municipal Court houses YWCA domestic violence advocates. Advocates provide information and advocacy-based counseling for victims of domestic violence in criminal cases. The YWCA staff also assists victims with petitions for protection orders

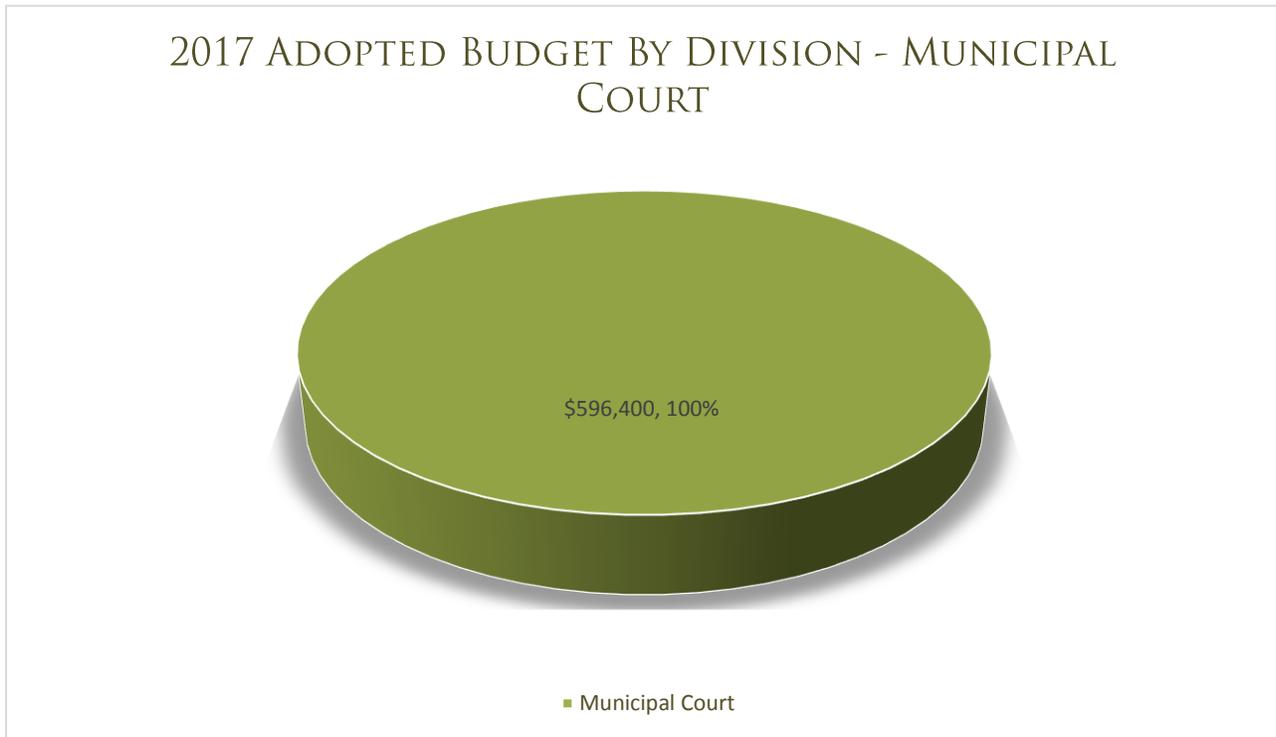
ACCOMPLISHMENTS AND HIGHLIGHTS FOR 2016 – MUNICIPAL COURT

- Developed a very comprehensive webpage with detailed information and forms for all issues handled by the court. This allows individuals to get up-to-date, accurate information about parking tickets, infractions, criminal cases, protection orders, and any needed forms at a convenient time and place.
- Implemented a debt write-off policy so all uncollected parking ticket debt over 10 years old could be removed from the judicial information system.
- Establishment of mental health working group that offers regular meetings involving the Judge, attorneys, probation clerk, therapists and social workers to discuss working with mentally ill defendants and use of the Kitsap County funded Behavioral Health Specialist in the court.

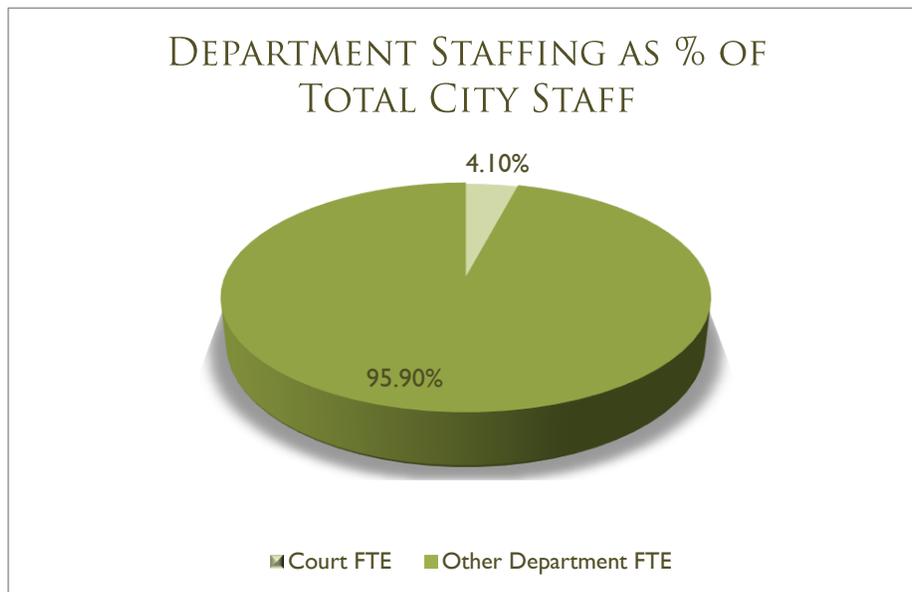
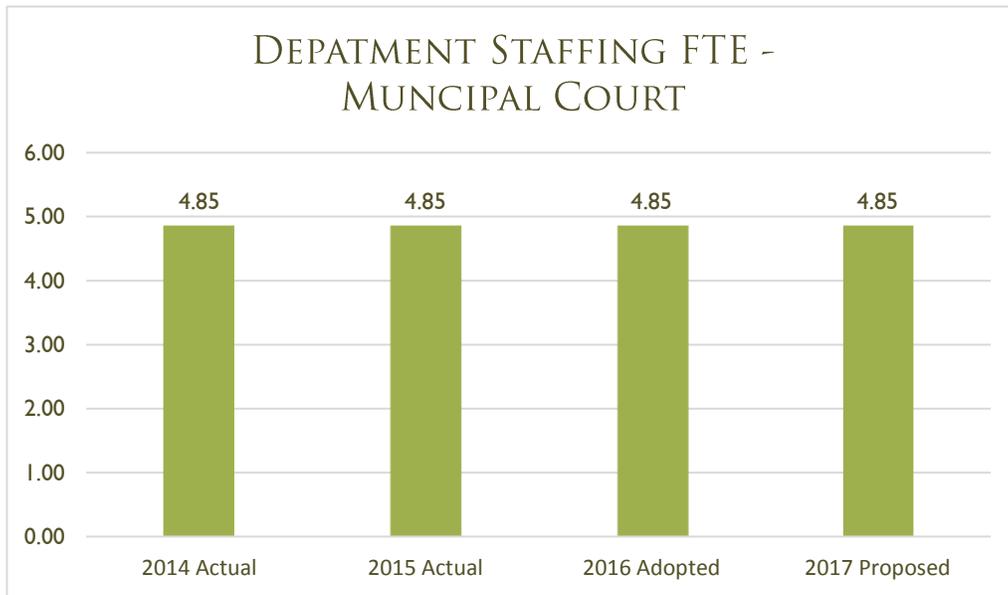
OBJECTIVES FOR 2017 – 2018 – MUNICIPAL COURT

- Complete debt write-off for uncollected debt in infractions and criminal cases over 10 years old. Continue regular write-off of aging debt over 10 years old.
- Increase technology in the courtroom such as adding a new speakerphone system for court hearings and technology to allow litigants to easily present digital evidence in the courtroom.
- Replace aging and outdated courtroom furniture
- Continue development of programs to aid mentally ill defendants.
- Participate in city outreach events such as National Night Out and the Police Department Citizens Academy.

DEPARTMENT SUMMARY – MUNICIPAL COURT



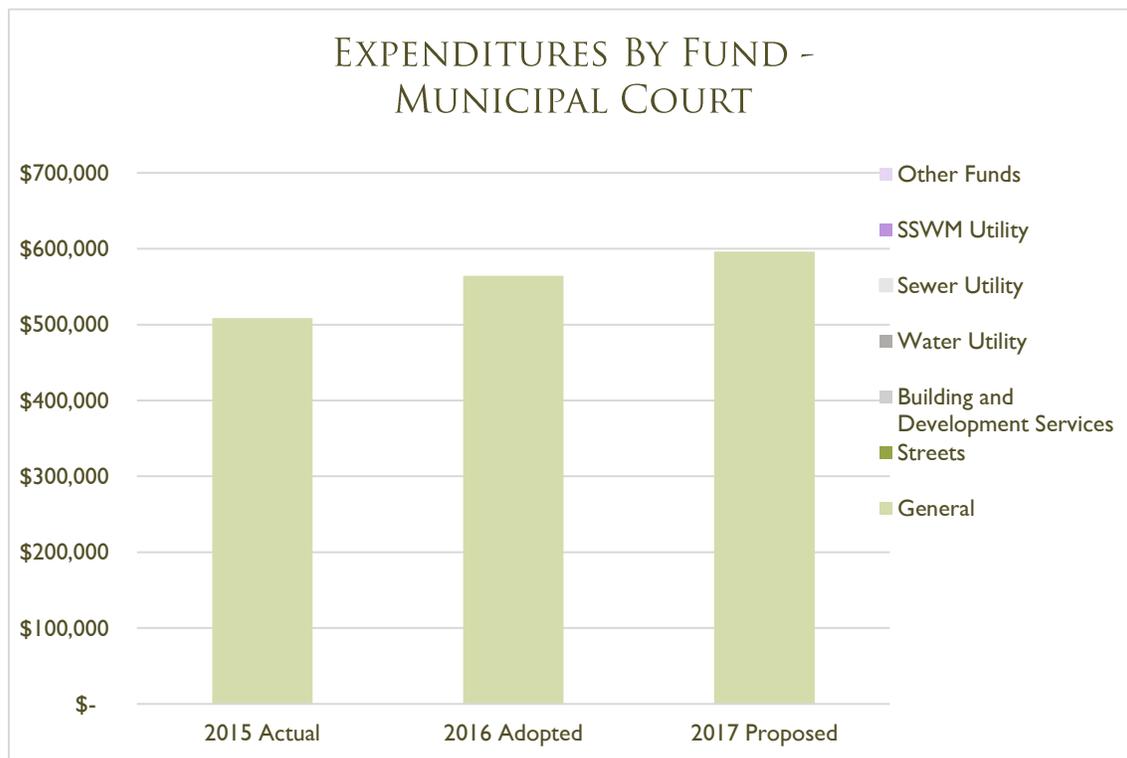
DEPARTMENT STAFFING – MUNICIPAL COURT





EXPENDITURES BY FUND – MUNICIPAL COURT

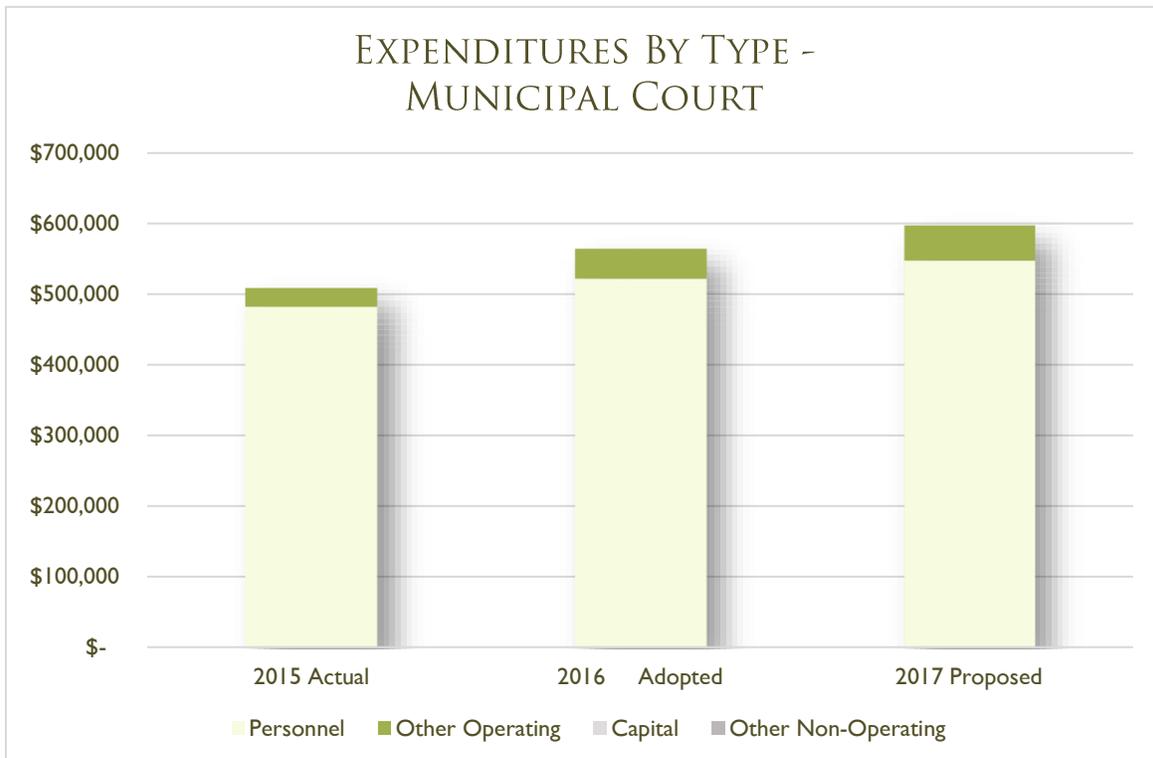
| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|-----------------------------------|-------------------|-------------------|-------------------|-----------------------|
| General | \$ 508,683 | \$ 564,200 | \$ 596,400 | \$ 32,200 |
| Streets | \$ - | \$ - | \$ - | \$ - |
| Building and Development Services | \$ - | \$ - | \$ - | \$ - |
| Water Utility | \$ - | \$ - | \$ - | \$ - |
| Sewer Utility | \$ - | \$ - | \$ - | \$ - |
| SSWM Utility | \$ - | \$ - | \$ - | \$ - |
| Other Funds | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 508,683 | \$ 564,200 | \$ 596,400 | \$ 32,200 |





EXPENDITURES BY TYPE – MUNICIPAL COURT

| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|---------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| Personnel | \$ 481,881 | \$ 521,900 | \$ 547,000 | \$ 25,100 |
| Other Operating | \$ 26,801 | \$ 42,300 | \$ 49,400 | \$ 7,100 |
| Capital | \$ - | \$ - | \$ - | \$ - |
| Other Non-Operating | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 508,682 | \$ 564,200 | \$ 596,400 | \$ 32,200 |

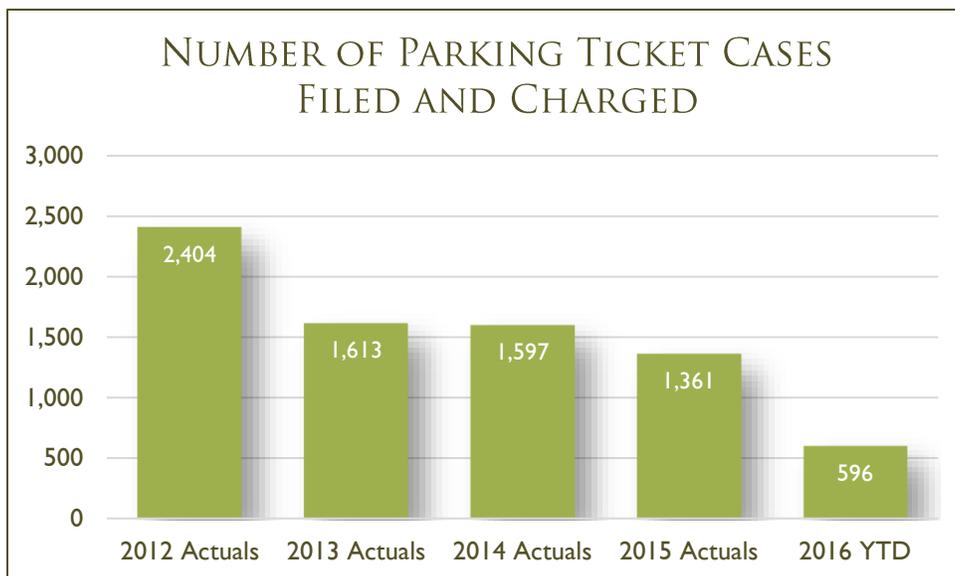
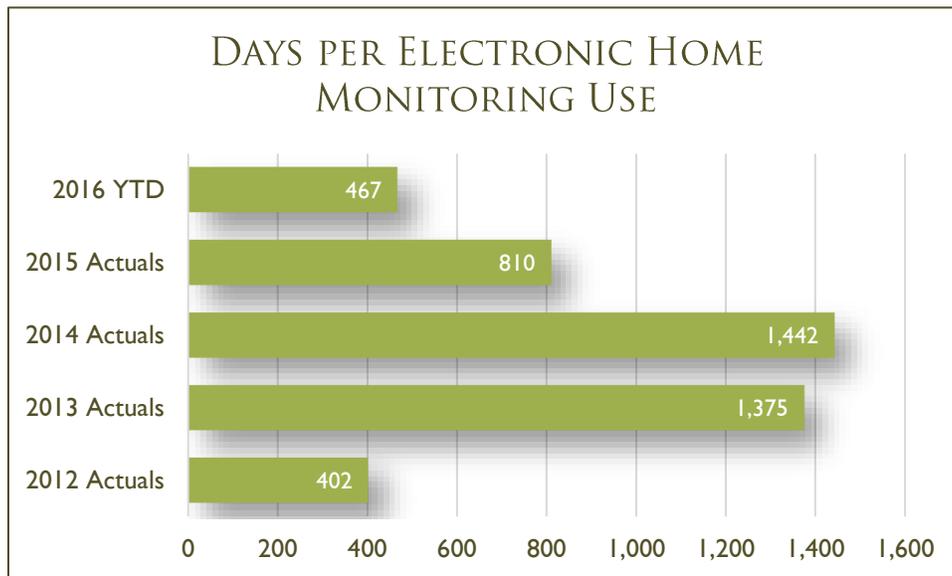




PERFORMANCE MEASURES – MUNICIPAL COURT*

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|--|-------------------------|-------------------------|-------------------------|-------------------------|---------------------|
| Cases Filed | 3,256 | 2,542 | 2,381 | 2,419 | 1,062 |
| Protection Orders Filed | 40 | 40 | 48 | 34 | 21 |
| Cases Disposed of | 3,661 | 2,661 | 2,265 | 2,675 | 1,040 |
| Hearings Held | 3,446 | 2,879 | 2,405 | 2,236 | 1,195 |
| Days per Electronic Home Monitoring (EHM) Use | 402 | 1,375 | 1,442 | 810 | 467 |
| Number of Parking Ticket Cases Filed and Charged | 2,404 | 1,613 | 1,597 | 1,361 | 596 |
| EHM vs Jail - Savings to City | N/A | N/A | N/A | \$53,460 | \$30,822 |

* All data as of June, 30 2016. Data will be updated at year end.





PLANNING & COMMUNITY DEVELOPMENT

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
PLANNING & COMMUNITY DEVELOPMENT**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|------------------|
| Salaries | 1,744,249 | 1,657,744 | (86,505) | (4.96%) |
| Benefits | 676,096 | 647,201 | (28,895) | (4.27%) |
| SALARIES & BENEFITS | 2,420,345 | 2,304,945 | (115,400) | (4.77%) |
| Supplies | 20,755 | 37,200 | 16,445 | 79.23% |
| SUPPLIES | 20,755 | 37,200 | 16,445 | 79.23% |
| Professional Services | 210,432 | 152,000 | (58,432) | (27.77%) |
| Communication | 1,500 | 3,500 | 2,000 | 133.33% |
| Travel | 855 | 1,000 | 145 | 16.96% |
| Training | 13,300 | 18,000 | 4,700 | 35.34% |
| Advertising | 11,850 | 11,850 | - | - |
| Operating Leases | 23,000 | 45,956 | 22,956 | 99.81% |
| Insurance | - | 30 | 30 | 100.00% |
| Repair & Maintenance | 4,000 | 4,000 | - | - |
| All Other Miscellaneous | 3,900 | 7,100 | 3,200 | 82.05% |
| SERVICES & CHARGES | 268,837 | 243,436 | (25,401) | (9.45%) |
| Intergovernmental Services | 10,000 | 10,000 | - | - |
| INTERGOVERNMENTAL & INTERFUND | 10,000 | 10,000 | - | - % |
| TOTAL OPERATING EXPENDITURES | 2,719,937 | 2,595,581 | (124,356) | (4.57%) |
| Capital Projects | 3,122 | - | (3,122) | (100.00%) |
| OTHER EXPENDITURES | 3,122 | - | (3,122) | (100.00%) |
| TOTAL NON-OPERATING EXPENDITURES | 3,122 | - | (3,122) | (100.00%) |
| TOTAL EXPENDITURES | 2,723,059 | 2,595,581 | (127,478) | (4.68%) |



PLANNING AND COMMUNITY DEVELOPMENT

The Planning and Community Development Department implements the City's land use policies and regulations through planning and building permit review, ordinance development and code compliance. The department engages the public through a variety of avenues intended to keep citizens involved in development activities, regulatory changes and planning projects. Department Staff also provide public information on and front counter customer service for Current and Long Range Planning, Building Services and Code Compliance.

Current and Long Range Planning Staff review development proposals for conformance with applicable zoning, shoreline, critical areas and environmental regulations. Planning Staff are also responsible for developing and administering the municipal code (Titles 2, 15-18), and processing zoning and development-related ordinances as well as maintaining and updating required plans such as the Comprehensive Plan, Shoreline Management Program and Critical Areas Ordinance.

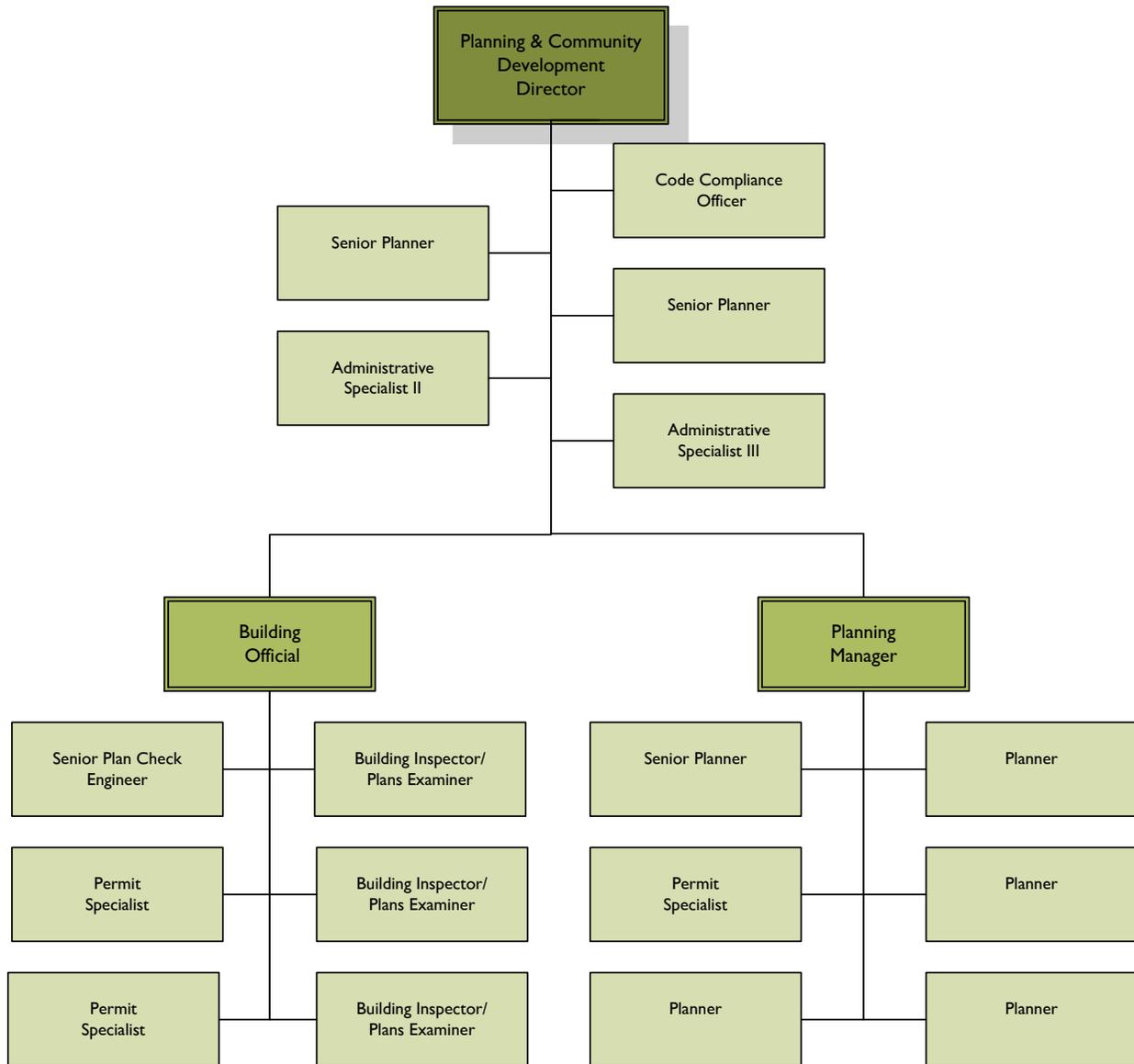
Building Services Staff administer the International Building Codes for residential, commercial and industrial structures through plan review, permitting and inspection services in order to protect the health, safety and welfare of the community. The Building Division is also responsible for FEMA Floodplain Management and citywide parcel addressing coordination.

Code Compliance Staff investigates code violation complaints with the goal of working with citizens to resolve code enforcement issues and bring properties into compliance while increasing awareness of the City's regulations.

BUDGET NOTES AND CHANGES – PLANNING AND COMMUNITY DEVELOPMENT

- The 2017-2018 budget includes the establishment of a Development group within the Public Works Department. As part of this effort, transfer two 1.0 FTE Development Engineer positions from Planning and Community Development to Public Works.
- Add 1.0 FTE Planner to provide support for long-range planning efforts and for initiatives included in the Comprehensive Plan.
- Add 1.0 FTE Planner to provide additional capacity for current planning efforts, reducing the amount of time needed to issue a permit and allowing the customer service counter to be open at all times.
- The 2017-2018 budget establishes an Equipment Rental and Revolving (ER&R) Fund. Increase the Operating Leases budget to reflect annual contribution to vehicle replacement and current year usage. The ER&R fund is a new fund, implemented for 2017 to increase the City's ability to save for and replace its equipment according to the established lifecycle replacement schedule.

ORGANIZATIONAL CHART – PLANNING AND COMMUNITY DEVELOPMENT



PRIORITY BASED BUDGETING RESULTS – PLANNING AND COMMUNITY DEVELOPMENT



Green, Well-Planned Community



Healthy and Attractive Community



Reliable Infrastructure and Connected Mobility



Vibrant Economy



Good Governance

SERVICES PROVIDED – PLANNING AND COMMUNITY DEVELOPMENT

- Serve as a resource to the community for information on zoning, development regulations, building requirements, critical areas and City permitting processes.
- Review and process applications for land use development permits and conduct site inspections.
- Review and process building permit applications and conduct building inspections.
- Review and process Comprehensive Plan amendment requests and rezone requests.
- Develop and process ordinances amending the City’s land use and zoning regulations.
- Provide staffing to the Planning Commission, Historic Preservation Commission, Design Review Board, Environmental Technical Advisory Committee and Tree and Low Impact Development Ad Hoc Committee.
- Coordinate with the County and its cities on regional planning activities.

ACCOMPLISHMENTS AND HIGHLIGHTS FOR 2016 – PLANNING AND COMMUNITY DEVELOPMENT

- Began work and drafted a proposal on the Shoreline Master Plan Limited Amendment for Aquaculture, and began work on the Shoreline Master Plan General Limited Amendment.
- Worked with Planning Commission and City Council to review and approve the City’s 2016 Comprehensive Plan update mandated by the State to be completed by June, 30 2016.
- Continued to work with the Tree and Low Impact Development Ad Hoc Committee to review and modify tree, landscaping and clearing regulations including the addition of an “After-the-Fact” clearing permit and fee. See Ordinances 2015-03, 2015-04, 2015-15, 2016-01 and Resolution 2015-01.
- Coordinated with the Department of Public Works to implement “Low Impact Development (LID)” requirements by reviewing and modifying the City’s stormwater regulations.
- Reviewed and updated the Department’s Administrative Manual for Land Use Permit Submittal Requirements (Ordinance 2016-15).

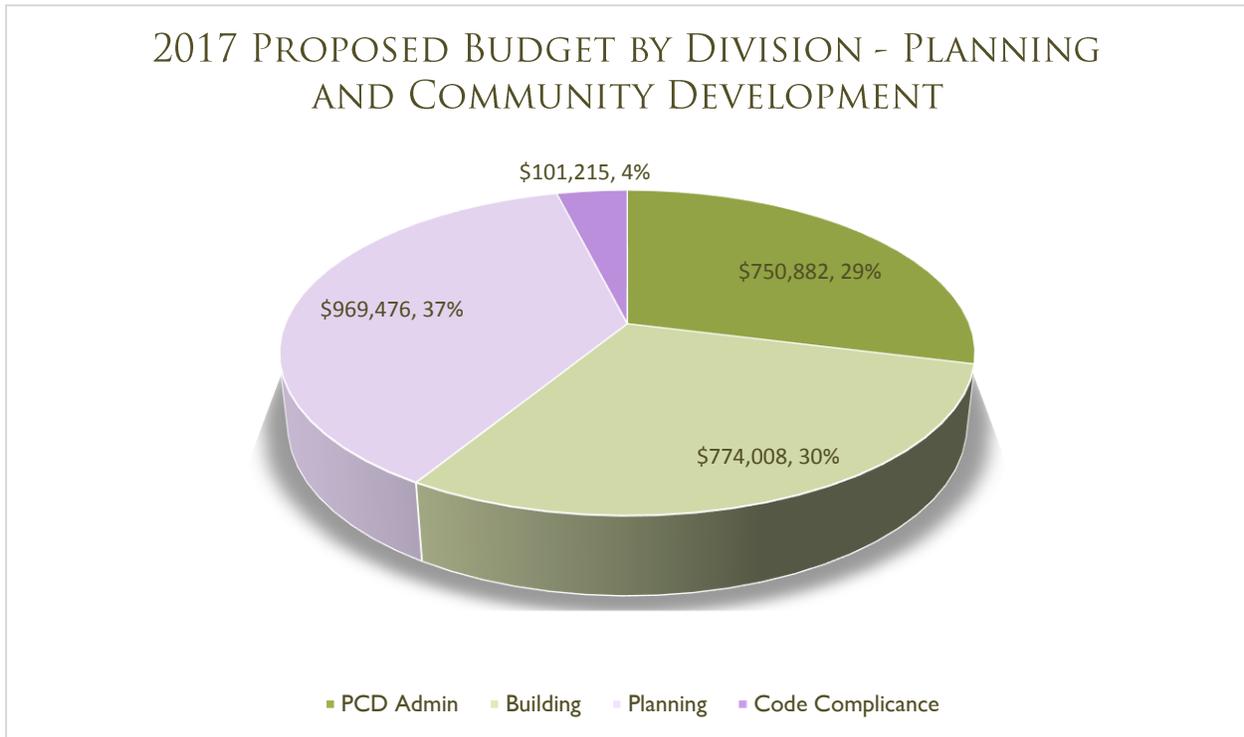


- Supported community engagement on planning; completed shoreline review and approval for the Fletcher Landing road-end project.

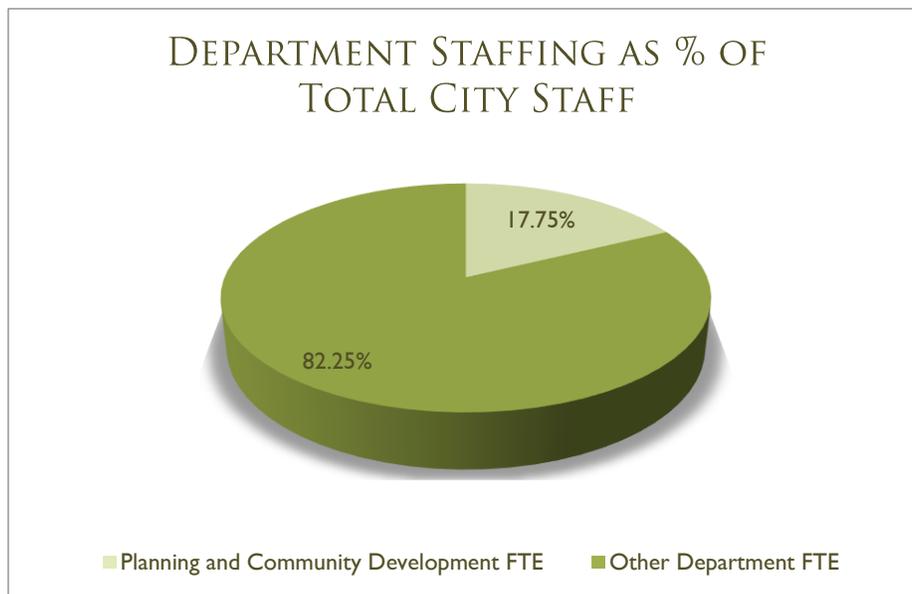
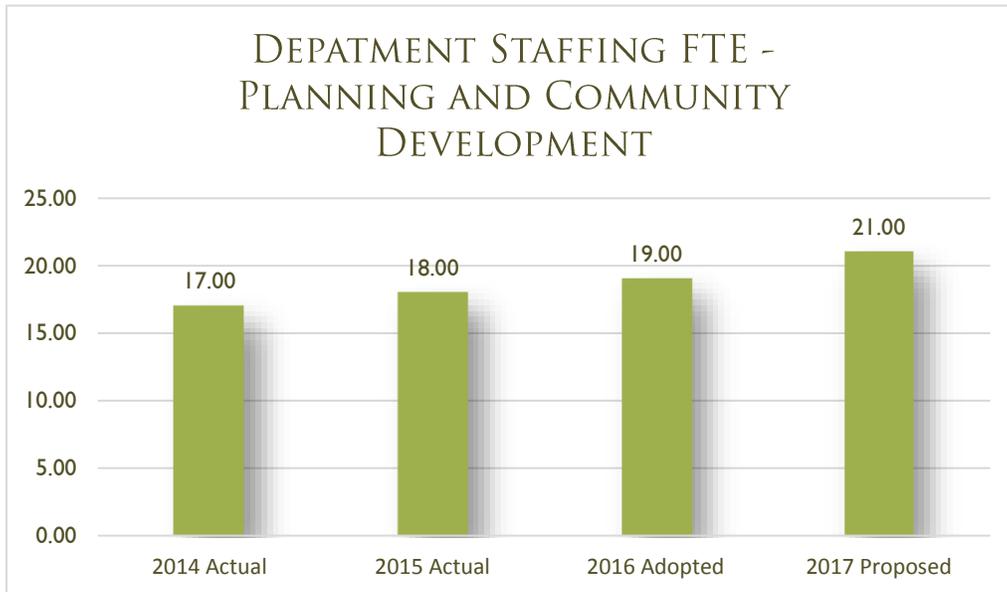
OBJECTIVES FOR 2017–2018 – PLANNING AND COMMUNITY DEVELOPMENT

- Ensure all staff has completed training and certifications needed in their respective areas to best serve the community of Bainbridge Island.
- Coordinate long-term implementation of the 2016 Comprehensive Plan through work program items, program development and consideration of budget priorities.
- Develop and implement “no net loss” monitoring program for amended shoreline regulations.
- Complete work with the Tree and Low Impact Development Ad Hoc Committee reviewing the City’s Vegetation Management and Land Clearing Permits, BIMC Chapters 16.22 and 16.18 respectively.
- Continue to improve permit review timelines through the creation of SmartGov templates to facilitate permitting steps and staff report development.
- Process all land use permit applications within state-mandated timelines.
- Institute digital online development permit submittal process for citizen convenience.
- Maintain SMARTGov database as the City’s official filing format for permits, easing the way toward a paperless permit review process.

DEPARTMENT SUMMARY – PLANNING AND COMMUNITY DEVELOPMENT



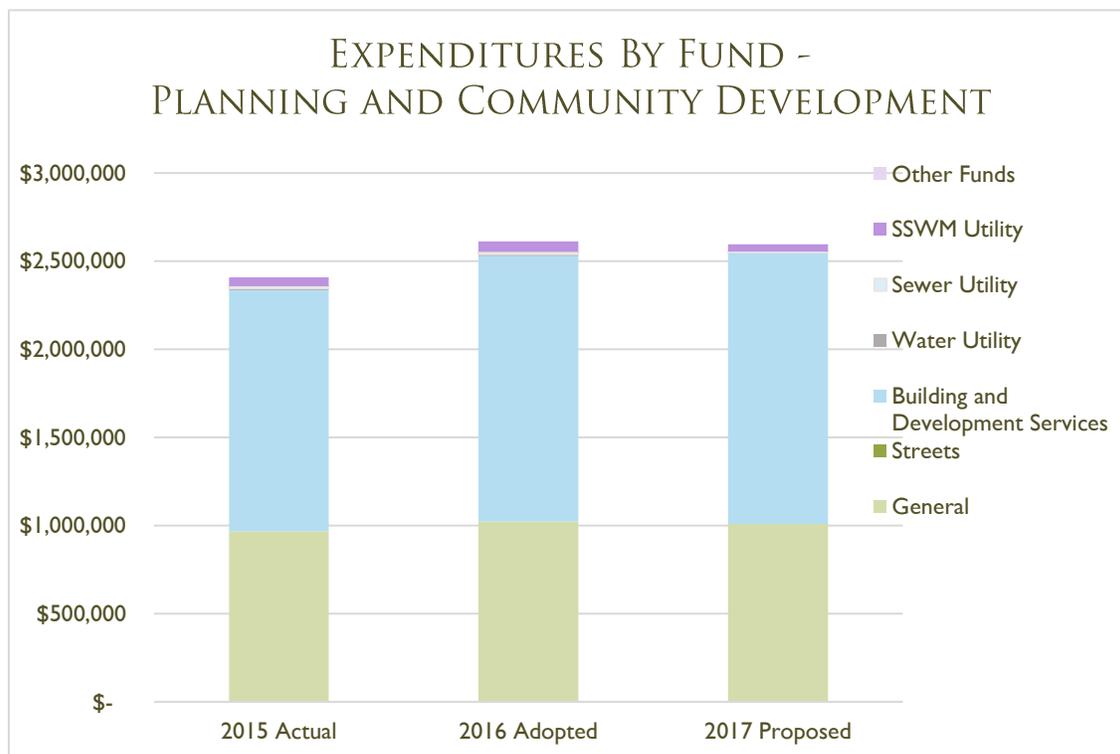
DEPARTMENT STAFFING – PLANNING AND COMMUNITY DEVELOPMENT





EXPENDITURES BY FUND – PLANNING AND COMMUNITY DEVELOPMENT

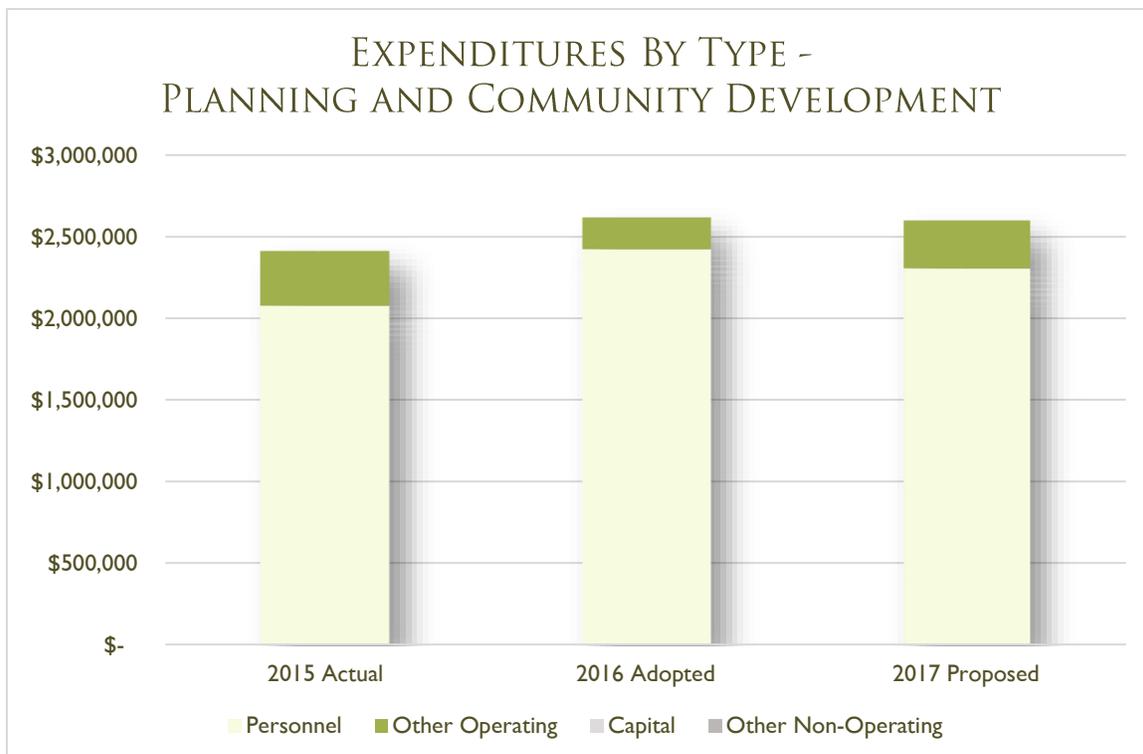
| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|-----------------------------------|---------------------|---------------------|----------------------|------------------------------|
| General | \$ 967,555 | \$ 1,024,067 | \$ 1,009,270 | \$ (14,797) |
| Streets | \$ - | \$ - | \$ - | \$ - |
| Building and Development Services | \$ 1,368,834 | \$ 1,504,903 | \$ 1,538,931 | \$ 34,028 |
| Water Utility | \$ 10,406 | \$ 11,824 | \$ 3,365 | \$ (8,459) |
| Sewer Utility | \$ 10,406 | \$ 11,863 | \$ 3,365 | \$ (8,498) |
| SSWM Utility | \$ 51,635 | \$ 59,348 | \$ 40,650 | \$ (18,698) |
| Other Funds | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 2,408,836 | \$ 2,612,005 | \$ 2,595,581 | \$ (16,424) |





EXPENDITURES BY TYPE – PLANNING AND COMMUNITY DEVELOPMENT

| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|---------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| Personnel | \$ 2,078,253 | \$ 2,420,345 | \$ 2,304,945 | \$ (115,400) |
| Other Operating | \$ 330,583 | \$ 191,660 | \$ 290,636 | \$ 98,976 |
| Capital | \$ - | \$ - | \$ - | \$ - |
| Other Non-Operating | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 2,408,836 | \$ 2,612,005 | \$ 2,595,581 | \$ (16,424) |



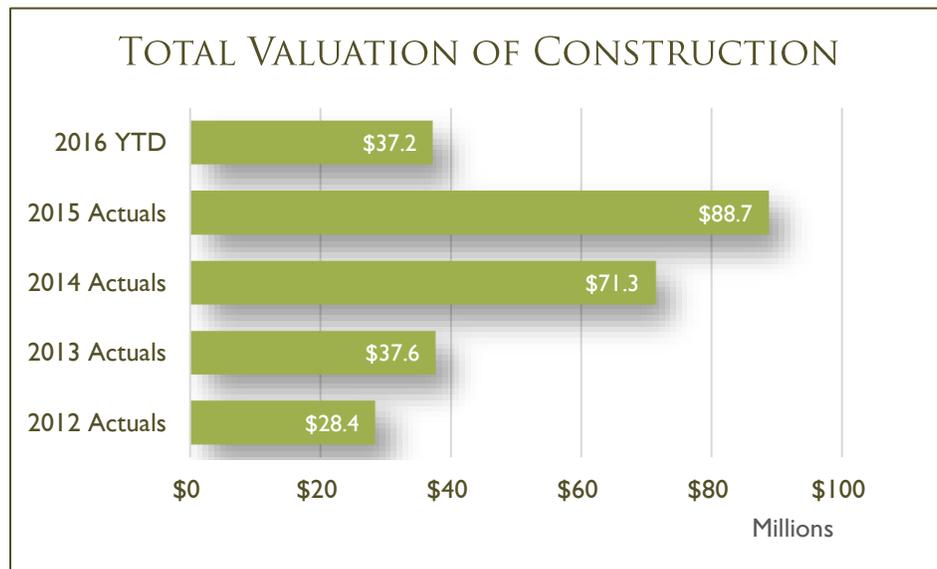
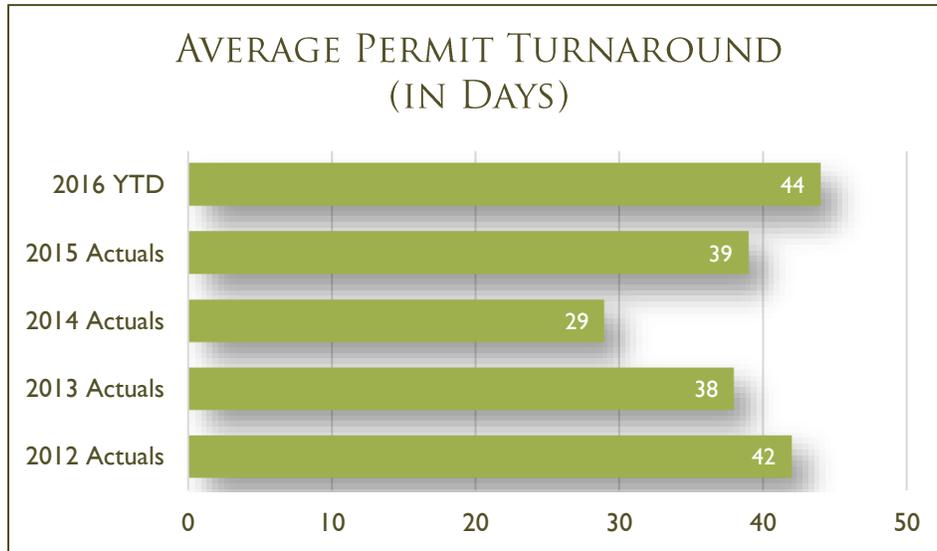


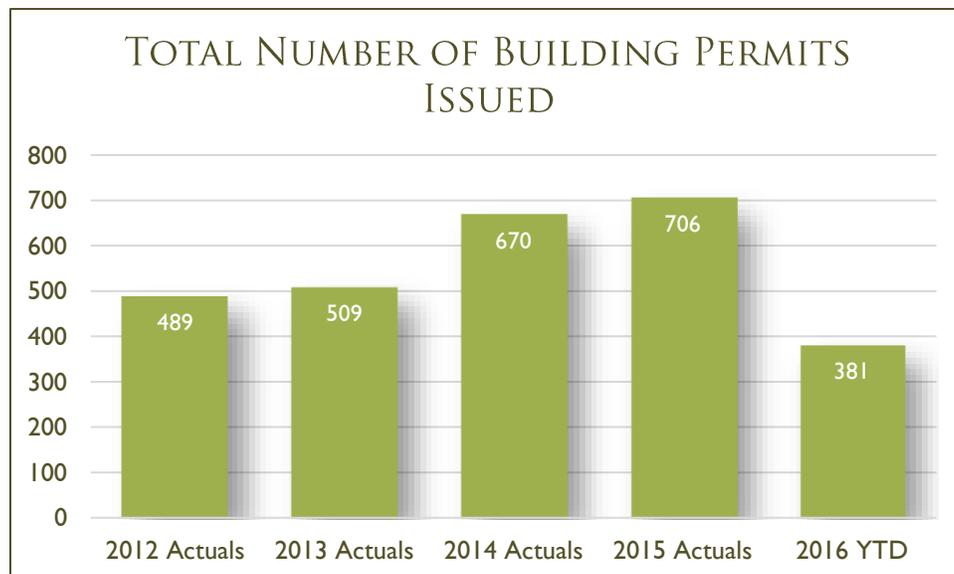
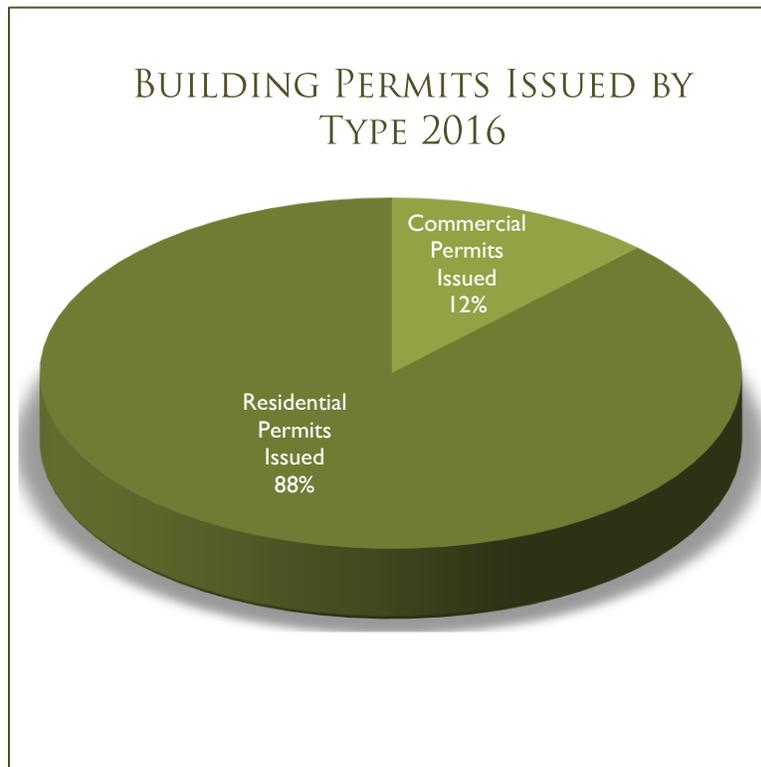
PERFORMANCE MEASURES – PLANNING AND COMMUNITY DEVELOPMENT*

Building Services

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|--|-------------------------|-------------------------|-------------------------|-------------------------|---------------------|
| Average Permit Turnaround (in days) | 42 | 38 | 29 | 39 | 44 |
| Percent of Construction Document Review Completed in 30 Days (1st Submittal) | 62% | 64% | 63% | 60% | 69% |
| Number of Building Plans Reviewed (including revisions) | 557 | 583 | 695 | 724 | 398 |
| Number of Building Site Inspections Performed | 2,326 | 4,137 | 3,750 | 3,974 | 1,722 |
| Number of Permits Issued Online | 0 | 0 | 3 | 30 | 24 |
| Total Valuation of Construction | \$28,370,525 | \$37,641,588 | \$71,337,448 | \$88,698,532 | \$37,193,935 |
| Commercial Permits Issued | N/A | N/A | N/A | 95 | 47 |
| Residential Permits Issued | N/A | N/A | N/A | 611 | 334 |
| Total Number of Building Permits Issued | 489 | 509 | 670 | 706 | 381 |

* All data as of June, 30 2016. Data will be updated at year end.

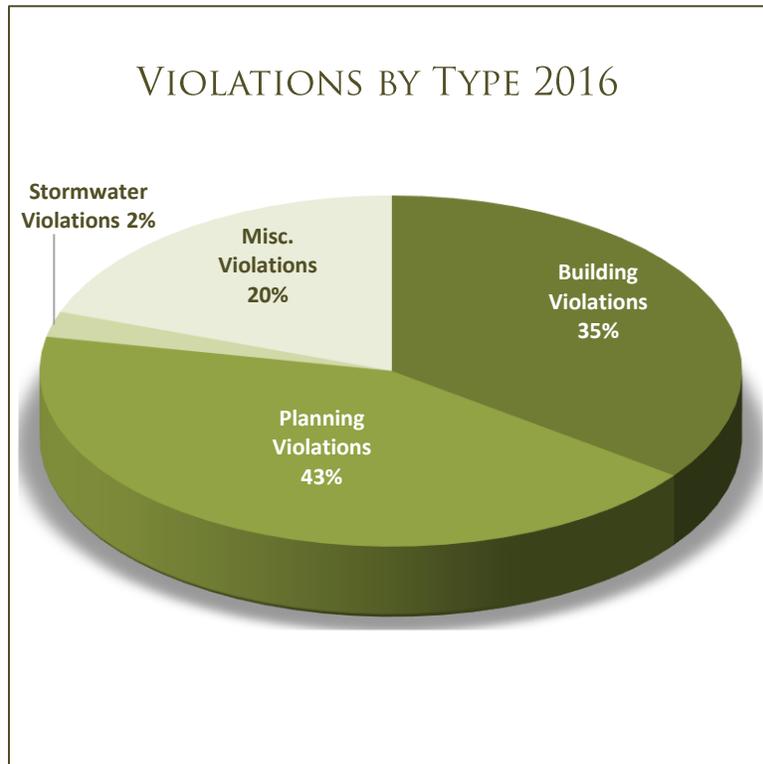






Code Compliance

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|-------------------------|-------------------------|-------------------------|-------------------------|---------------------|
| Request for Service | 118 | 115 | 188 | 183 | 128 |
| Service Request Converted to Full Cases | N/A | N/A | 63 | 66 | 38 |
| Cases Move Forward to Enforcement | 0 | 0 | 0 | 0 | 2 |
| Court Hearings | 0 | 0 | 0 | 0 | 1 |
| Sign Permits Issued | 11 | 9 | 33 | 18 | 11 |
| Building Violations | N/A | N/A | N/A | 63 | 45 |
| Planning Violations | N/A | N/A | N/A | 85 | 55 |
| Stormwater Violations | N/A | N/A | N/A | 7 | 3 |
| Miscellaneous Violations | N/A | N/A | N/A | 28 | 25 |
| Total Violations | N/A | N/A | N/A | 183 | 128 |



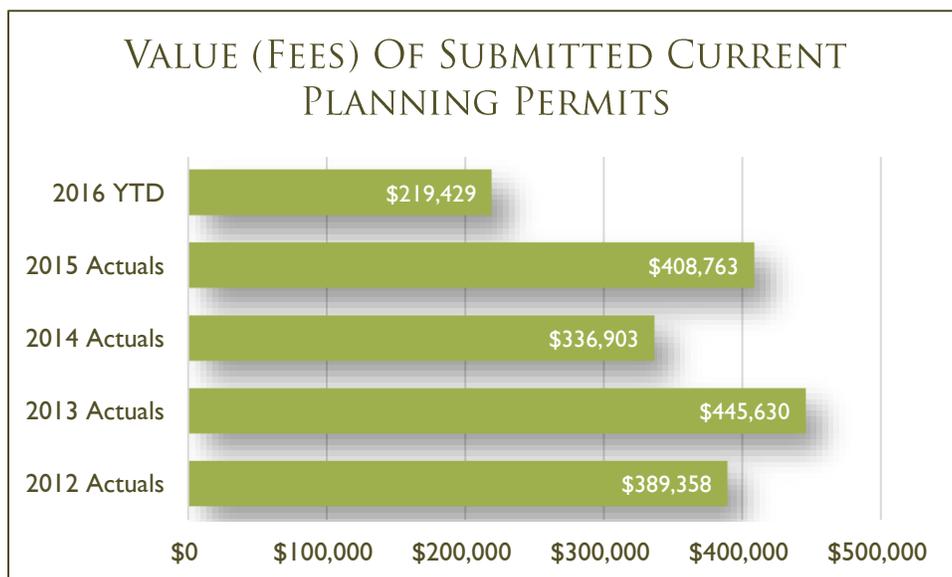
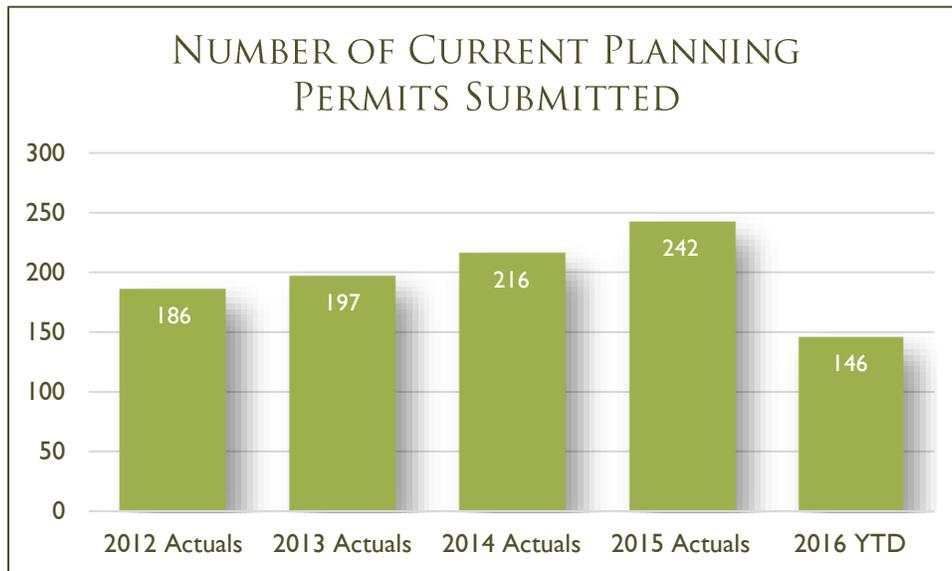


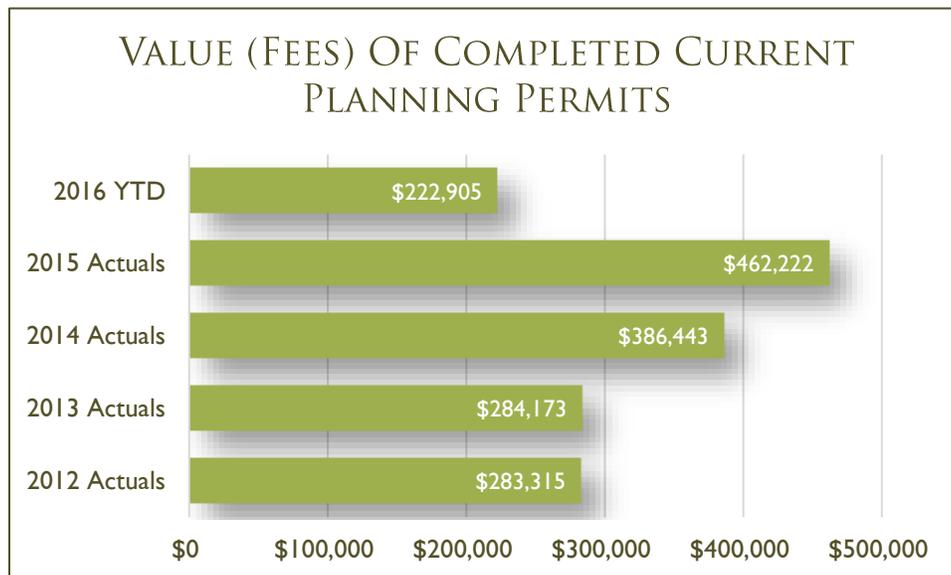
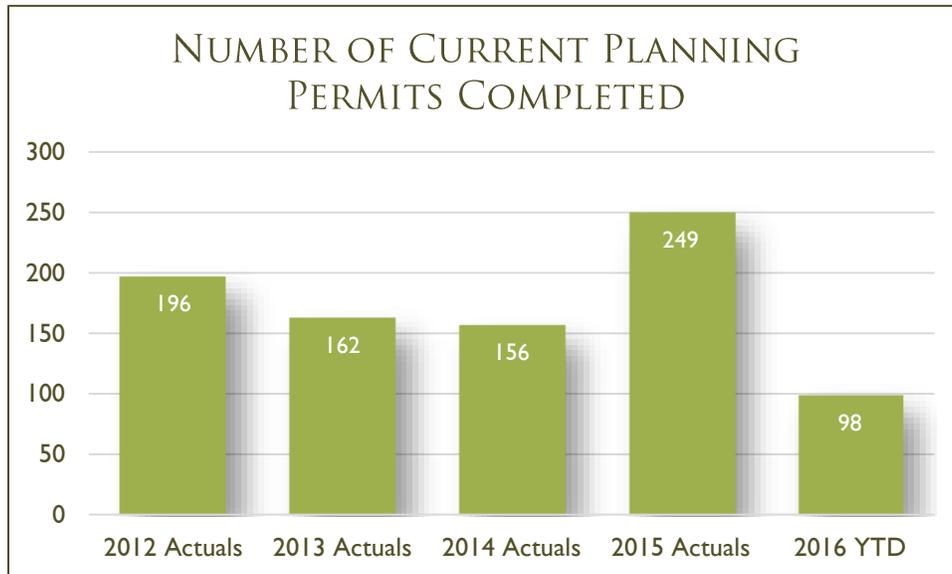
Long-Range Planning

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|--------------|----------|
| Number of Ordinances in Legislative Process | 6 | 15 | 13 | 12 | 3 |
| Number of Approved Ordinances | 3 | 11 | 11 | 7 | 2 |

Current Planning

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|--------------|-----------|
| Number of Current Planning Permits Submitted | 186 | 197 | 216 | 242 | 146 |
| Number of Current Planning Permits Completed | 196 | 162 | 156 | 249 | 98 |
| Value (fees) of Submitted Current Planning Permits | \$389,358 | \$445,630 | \$336,903 | \$408,763 | \$219,429 |
| Value (fees) Collected for Completed Current Planning Permits | \$283,315 | \$284,173 | \$386,443 | \$462,222 | \$222,905 |
| Number of Clearing Permits Issued | 42 | 51 | 94 | 123 | 58 |
| Number of Appeals | 2 | 8 | 4 | 1 | 5 |







PUBLIC SAFETY

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
PUBLIC SAFETY**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|-----------------|
| Salaries | 2,542,398 | 2,612,664 | 70,266 | 2.76% |
| Benefits | 886,475 | 943,981 | 57,506 | 6.49% |
| SALARIES & BENEFITS | 3,428,873 | 3,556,645 | 127,772 | 3.73% |
| Supplies | 161,826 | 160,800 | (1,026) | (0.63%) |
| Computer Equipment & Software | 3,000 | 4,000 | 1,000 | 33.33% |
| SUPPLIES | 164,826 | 164,800 | (26) | (0.02%) |
| Professional Services | 19,040 | 24,000 | 4,960 | 26.05% |
| Travel | 10,500 | 8,000 | (2,500) | (23.81%) |
| Training | 39,500 | 45,800 | 6,300 | 15.95% |
| Advertising | 2,500 | 4,000 | 1,500 | 60.00% |
| Operating Leases | 6,500 | 193,454 | 186,954 | 2,876.22% |
| Insurance | 30 | 40 | 10 | 33.33% |
| Repair & Maintenance | 57,250 | 67,750 | 10,500 | 18.34% |
| All Other Miscellaneous | 20,000 | 17,200 | (2,800) | (14.00%) |
| SERVICES & CHARGES | 155,320 | 360,244 | 204,924 | 131.94% |
| Intergovernmental Services | 417,402 | 397,800 | (19,602) | (4.70%) |
| INTERGOVERNMENTAL & INTERFUND | 417,402 | 397,800 | (19,602) | (4.70%) |
| TOTAL OPERATING EXPENDITURES | 4,166,421 | 4,479,489 | 313,068 | 7.51% |
| Capital Equipment | 220,000 | 195,000 | (25,000) | (11.36%) |
| OTHER EXPENDITURES | 220,000 | 195,000 | (25,000) | (11.36%) |
| TOTAL NON-OPERATING EXPENDITURES | 220,000 | 195,000 | (25,000) | (11.36%) |
| TOTAL EXPENDITURES | 4,386,421 | 4,674,489 | 288,068 | 6.57% |



PUBLIC SAFETY

The Bainbridge Island Police Department serves and protects the residents, businesses, guests and visitors to the Island. Members of the department work individually and collectively to promote peace and public safety through education, enforcement and outreach. The department consists of four divisions: Administration, Patrol, Investigations and Marine.

The Administration division provides overall direction to the department through policy development, training, and financial management. The Chief and Deputy Chief provide oversight, assistance with capital projects, budgeting, emergency operations, intergovernmental relations, and work with community groups to improve the quality of life for all islanders. The Administration division also maintains records and evidence and responds to public records requests.

The Patrol division is responsible for proactive patrol, traffic enforcement, and is the first response to calls for service. Along with traditional vehicles, this group uses bicycle and foot patrols to serve the public and is the most frequently seen division of the department. Patrol responds to calls for service 24 hours a day to maintain peace and order on the Island.

The Investigations division consists of detectives that are assigned cases based on reports received from citizens, patrol and outside agencies. They gather information through court-approved search warrants, witness interviews and other research. Detectives perform follow-up investigations on cases initially handled by patrol officers with regard to property crimes and crimes against persons and may also provide courtroom testimony and conduct background checks.

The Marine division provides enforcement and safety on the waters surrounding the Island. With 53 miles of shoreline the Marine division is a critical component of public safety. This division has several missions; namely the enforcement of marine laws, search and rescue calls for persons and vessels in distress, emergency environmental response, and homeland security duties. Additionally, the Marine division participates in recreational boating enforcement, education, training, and provides vessel inspections.

The Harbormaster, in conjunction with the department's marine division and the Marine Access Committee, plans, organizes, coordinates and directs activities related to the use, operation, security, maintenance and improvement of Bainbridge Island harbors. Additional responsibilities include facilitating a full array of marine and general services for commercial and recreational boaters, ensuring compliance with federal, state and local laws regulating harbor activity, and addressing vessels lost, found, adrift, sinking, derelict and abandoned.

The Parking Enforcement Officer (PEO) performs field and office work relating to the enforcement of traffic and parking regulations.

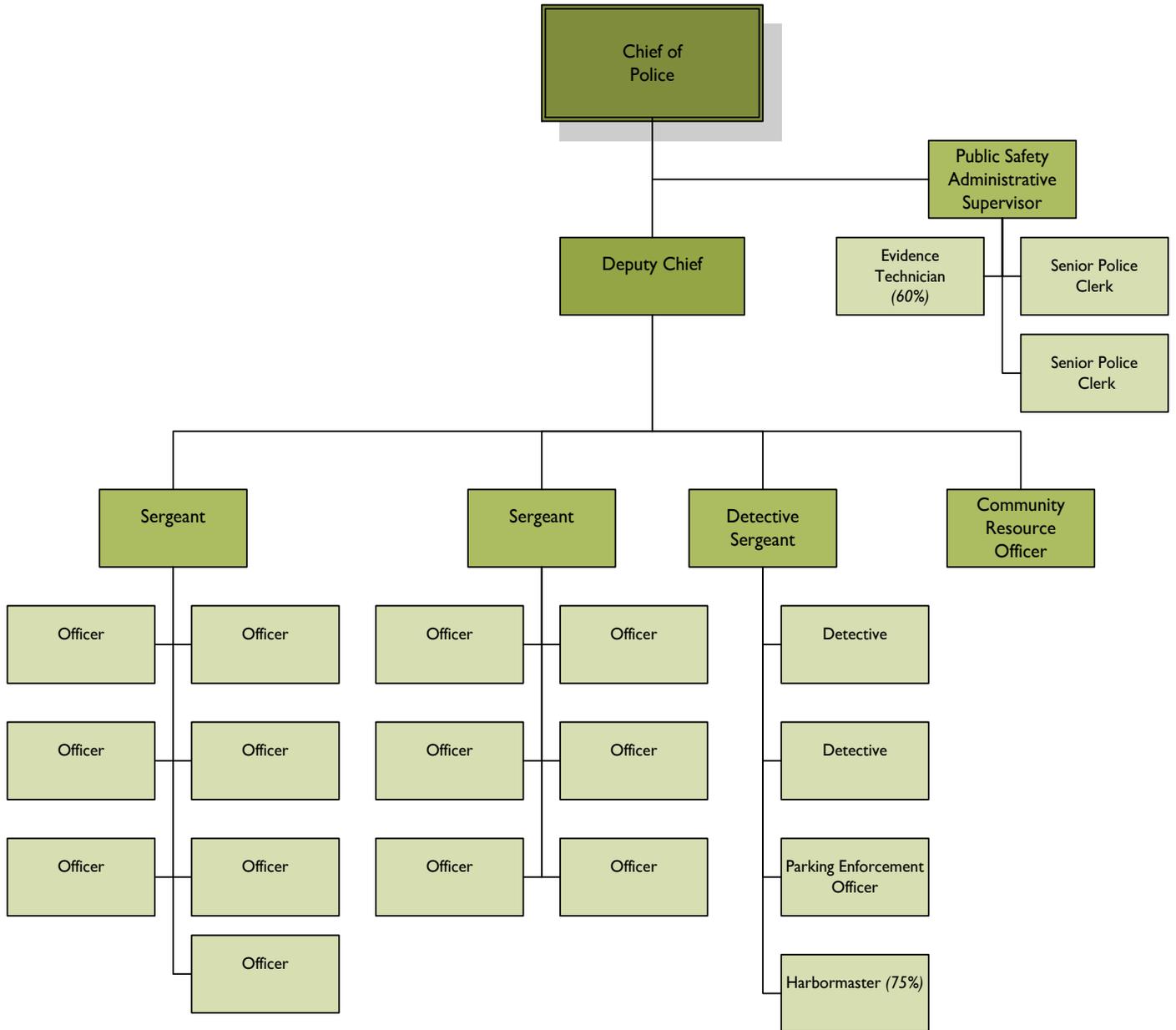


BUDGET NOTES AND CHANGES – PUBLIC SAFETY

- Add 0.1 FTE to existing 0.50 FTE Evidence Technician position to adjust schedule to three full days per week and assist with front desk coverage.
- Add \$25,000 to establish a signing bonus fund to assist with attracting qualified candidates to the City police force.
- The 2017-2018 budget establishes an Equipment Rental and Revolving (ER&R) Fund. Increase the Operating Leases budget to reflect annual contribution to vehicle replacement and current year usage. The ER&R fund is a new fund, implemented for 2017 to increase the City's ability to save for and replace its equipment according to the established lifecycle replacement schedule.
- Reduce the Capital Equipment budget as part of the ER&R implementation.



ORGANIZATIONAL CHART – PUBLIC SAFETY



PRIORITY BASED BUDGETING RESULTS – PUBLIC SAFETY

Safe City

Healthy and Attractive
Community**SERVICES PROVIDED – PUBLIC SAFETY**

- 911 Calls for service
- Traffic control
- Process protection orders and bench warrants
- Register stolen property
- Homeland and maritime security
- Emergency preparedness
- Animal licensing
- Concealed pistol licenses
- Special events permits
- Fingerprinting
- Found property
- Community outreach events and citizens' academy
- Alarm registration and vacation house checks

ACCOMPLISHMENTS AND HIGHLIGHTS FOR 2016 – PUBLIC SAFETY

- Continued work to complete Washington Association of Sheriffs and Police Chiefs (WASPC) accreditation.
- Continued work to fully implement Lexipol policies.
- Hired one new officer and a senior police clerk.
- Supported analysis and planning for new police facility.
- Adopted Lumen, a crime analytics program.
- Transitioned to new CENCOM hardware including new Mobile Computer Terminals (MCTs) in police vehicles.
- Revised process for review of citizen complaints to improve tracking and documentation.
- Supported City Council Public Safety Committee.

OBJECTIVES FOR 2017-2018 – PUBLIC SAFETY

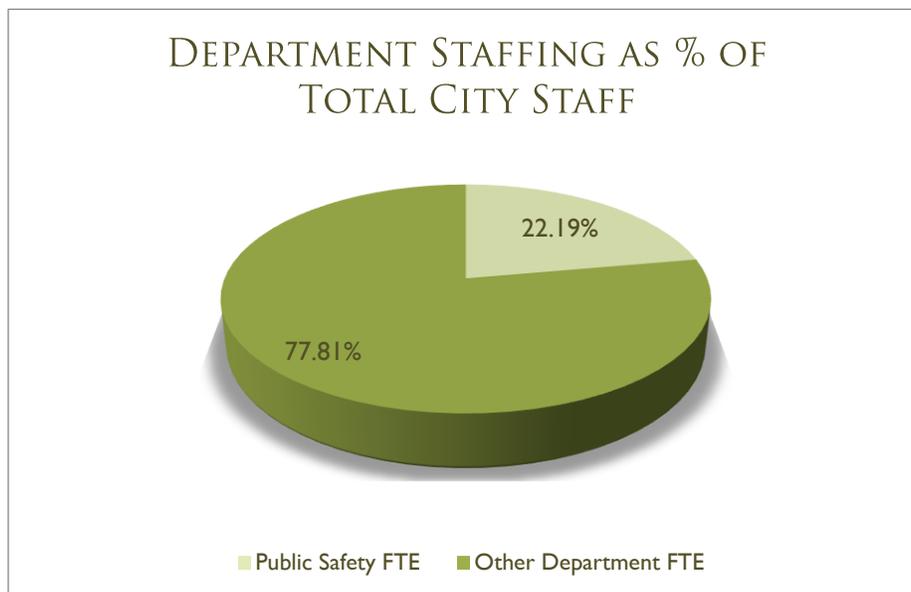
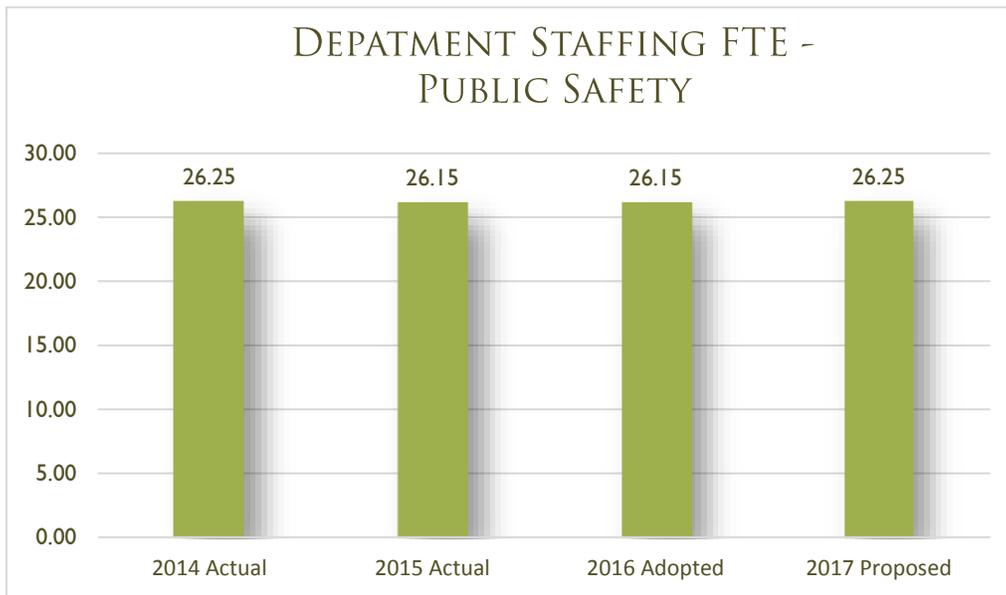
- Complete WASPC Accreditation process.
- Continue expanded emphasis on officer training and professional development.
- Expand recruitment and succession planning efforts.
- Continue implementation of updates to Lexipol policy recommendations.
- Continue support for planning and design of new police facility.
- Continue expanded community engagement initiatives.

DEPARTMENT SUMMARY – PUBLIC SAFETY





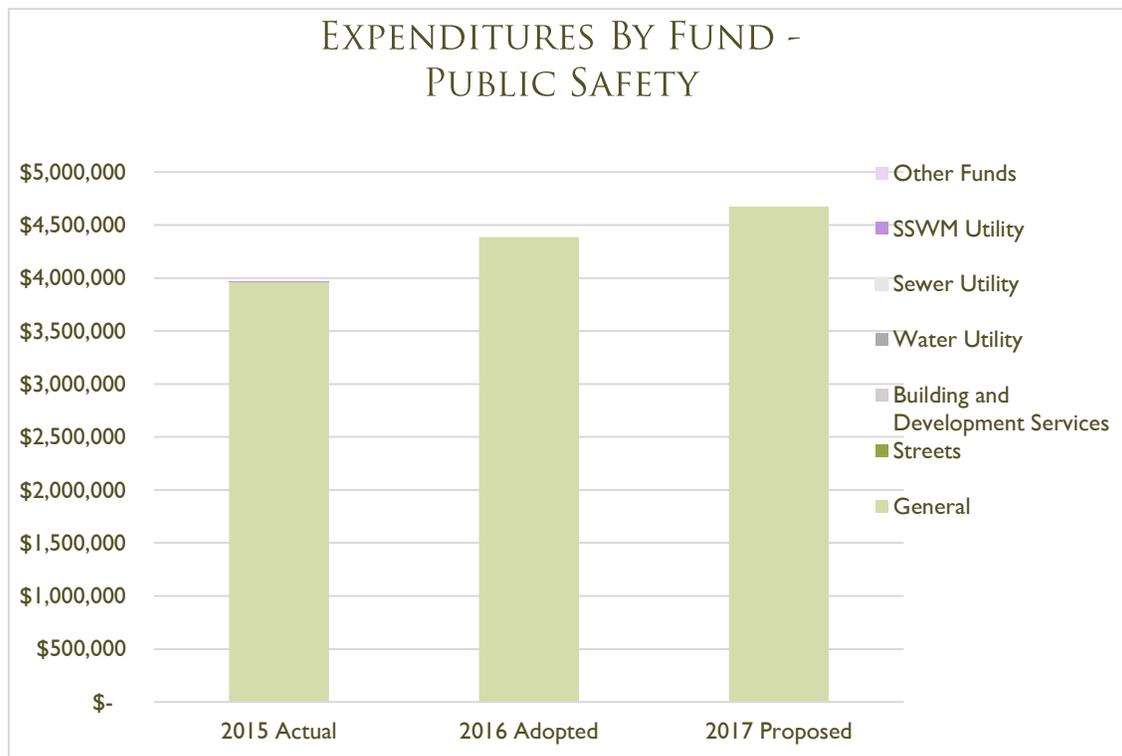
DEPARTMENT STAFFING – PUBLIC SAFETY





EXPENDITURES BY FUND – PUBLIC SAFETY

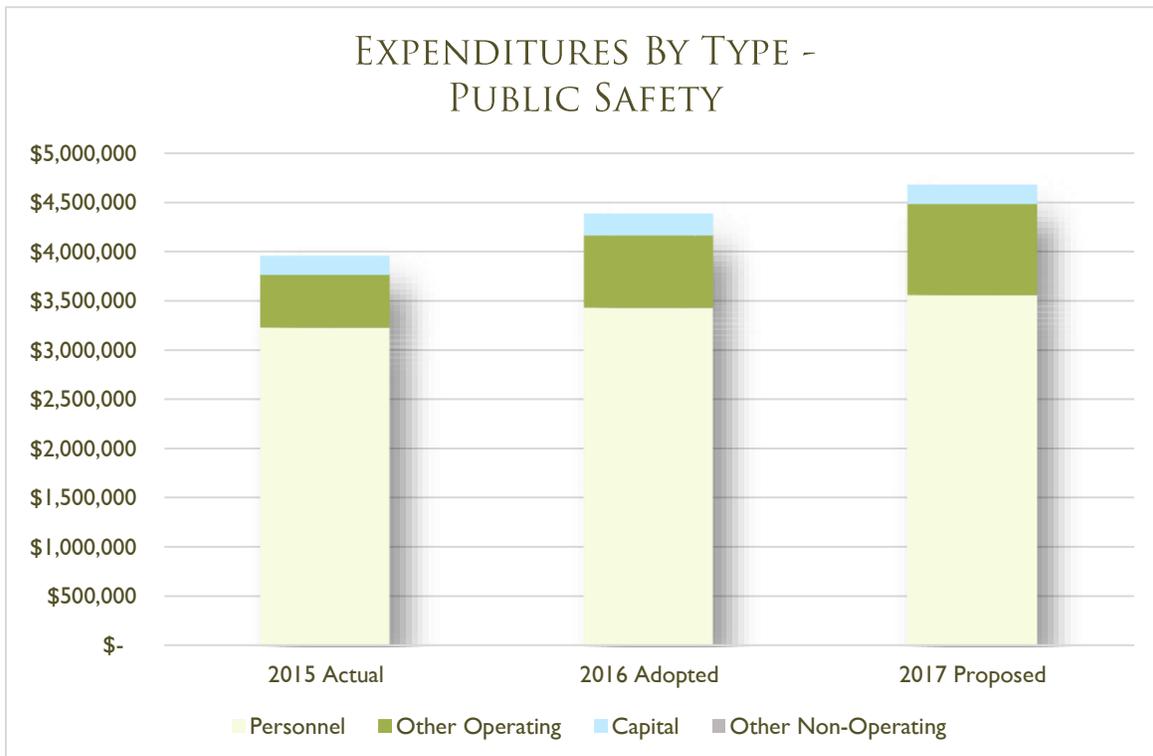
| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|--------------------------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| General | \$ 3,959,467 | \$ 4,386,421 | \$ 4,674,489 | \$ 288,068 |
| Streets | \$ - | \$ - | \$ - | \$ - |
| Building and Development Services | \$ - | \$ - | \$ - | \$ - |
| Water Utility | \$ - | \$ - | \$ - | \$ - |
| Sewer Utility | \$ - | \$ - | \$ - | \$ - |
| SSWM Utility | \$ 3,389 | \$ - | \$ - | \$ - |
| Other Funds | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 3,962,856 | \$ 4,386,421 | \$ 4,674,489 | \$ 288,068 |





EXPENDITURES BY TYPE – PUBLIC SAFETY

| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|---------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| Personnel | \$ 3,226,963 | \$ 3,428,873 | \$ 3,556,645 | \$ 127,772 |
| Other Operating | \$ 540,026 | \$ 737,548 | \$ 922,844 | \$ 185,296 |
| Capital | \$ 195,867 | \$ 220,000 | \$ 195,000 | \$ (25,000) |
| Other Non-Operating | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 3,962,856 | \$ 4,386,421 | \$ 4,674,489 | \$ 288,068 |

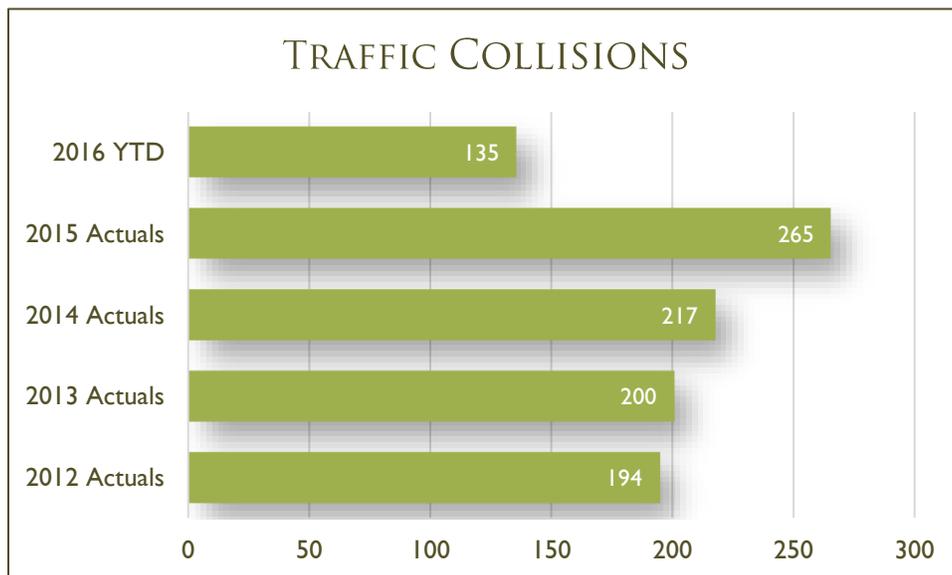
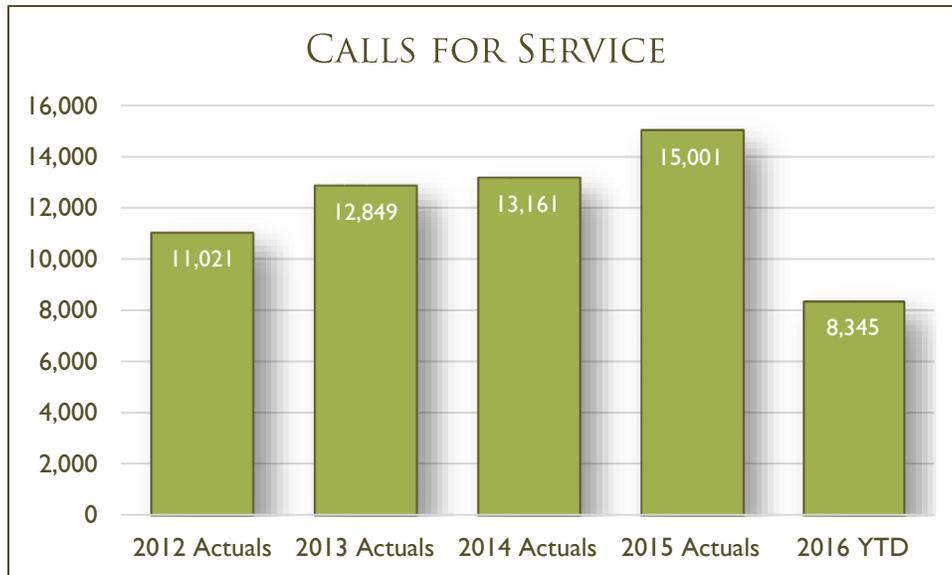




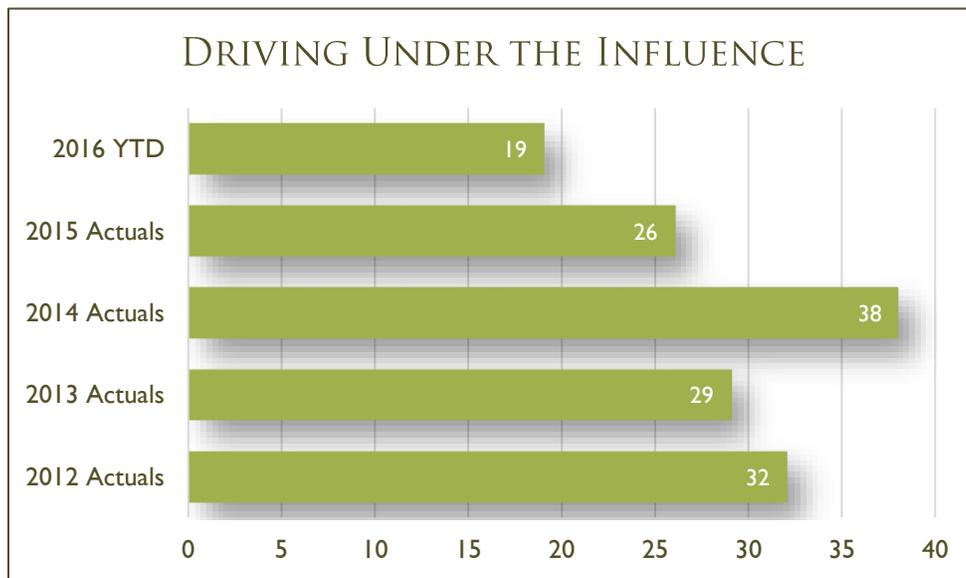
PERFORMANCE MEASURES – PUBLIC SAFETY*

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|---------------------|---------------------|---------------------|---------------------|-----------------|
| Calls for Service | 11,021 | 12,849 | 13,161 | 15,001 | 8,345 |
| Top Priority Calls: Average Time from Dispatch to Arrival (min/sec) | N/A | N/A | N/A | 4.28 | 3.26 |
| Case Reports | 1,731 | 1,870 | 1,876 | 1,703 | 892 |
| Criminal Citations | 96 | 81 | 59 | 77 | 28 |
| Traffic Infractions | 636 | 761 | 573 | 817 | 366 |
| Traffic Collisions | 194 | 200 | 217 | 265 | 135 |
| Adult Arrests | 437 | 353 | 248 | 265 | 176 |
| Juvenile Arrests | 46 | 16 | 6 | 10 | 7 |

* All data as of June, 30 2016. Data will be updated at year end.



| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|--------------|----------|
| Driving Under the Influence | 32 | 30 | 37 | 26 | 19 |
| Drugs/Narcotics | 47 | 27 | 28 | 23 | 11 |
| Use of Force Incidents | N/A | 5 | 5 | 3 | 3 |
| Complaints Against Sworn Personnel: Total | 7 | 9 | 27 | 15 | 9 |
| Complaints Sustained Against Sworn Personnel: Total | 4 | 0 | 3 | 6 | 0 |





| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|--|--------------|--------------|--------------|--------------|----------|
| Crimes Against Persons (Murder, Forcible Sex Offenses, Robbery, Aggravated Assault, Simple Assault, Intimidation, Non-Forcible Sex Offenses, Kidnapping, Human Trafficking, and Violation of No Contact Order) | 101 | 90 | 84 | 83 | 61 |
| Violent Crime Cases Categorized as Domestic Violence | N/A | N/A | N/A | 40 | 26 |
| Crimes Against Persons: Cleared by Arrest | 35 | 35 | 25 | 23 | 24 |
| Crimes Against Property (Burglary/Breaking and Entering, Arson, Larceny, Motor Vehicle Theft, Extortion / Blackmail, Counterfeiting / Forgery, Fraud, Embezzlement, Stolen Property Offenses, and Destruction / Damage/ Vandalism of Property) | 510 | 568 | 582 | 524 | 211 |
| Crimes Against Property: Cleared by Arrest | 47 | 44 | 39 | 41 | 18 |





PUBLIC WORKS

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
PUBLIC WORKS**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|-------------------|-------------------|--------------------------|-----------------|
| Salaries | 3,257,003 | 3,892,973 | 635,970 | 19.53% |
| Benefits | 1,320,075 | 1,651,534 | 331,459 | 25.11% |
| SALARIES & BENEFITS | 4,577,078 | 5,544,507 | 967,429 | 21.14% |
| Supplies | 510,473 | 440,602 | (69,870) | (13.69%) |
| Computer Equipment & Software | 6,000 | 4,000 | (2,000) | (33.33%) |
| SUPPLIES | 516,473 | 444,602 | (71,870) | (13.92%) |
| Professional Services | 485,823 | 657,522 | 171,698 | 35.34% |
| Communication | 2,484 | 2,606 | 123 | 4.95% |
| Travel | 450 | 650 | 200 | 44.44% |
| Training | 29,108 | 29,565 | 457 | 1.57% |
| Advertising | 1,215 | 1,220 | 5 | 0.38% |
| Operating Leases | 27,676 | 335,113 | 307,437 | 1,110.84% |
| Insurance | 400 | 400 | - | - % |
| Utilities | - | 107,125 | 107,125 | 100.00% |
| Repair & Maintenance | 1,258,615 | 1,931,457 | 672,842 | 53.46% |
| All Other Miscellaneous | 30,956 | 60,513 | 29,557 | 95.48% |
| SERVICES & CHARGES | 1,836,727 | 3,126,170 | 1,289,444 | 70.20% |
| Intergovernmental Services | 160,115 | 195,000 | 34,885 | 21.79% |
| INTERGOVERNMENTAL & INTERFUND | 160,115 | 195,000 | 34,885 | 21.79% |
| TOTAL OPERATING EXPENDITURES | 7,090,392 | 9,310,280 | 2,219,888 | 31.31% |
| Capital Equipment | 515,000 | 281,000 | (234,000) | (45.44%) |
| Capital Projects | 15,637,140 | 7,491,242 | (8,145,898) | (52.09%) |
| OTHER EXPENDITURES | 16,152,140 | 7,772,242 | (8,379,898) | (51.88%) |
| TOTAL NON-OPERATING EXPENDITURES | 16,152,140 | 7,772,242 | (8,379,898) | (51.88%) |
| TOTAL EXPENDITURES | 23,242,532 | 17,082,522 | (6,160,010) | (26.50%) |



PUBLIC WORKS

The Public Works Department plans, designs, constructs, operates and maintains public improvements, facilities and equipment owned by the City of Bainbridge Island and the public. The department provides services in five main areas: Administration, Engineering, Development Engineering, Water Resources, and Operations & Maintenance.

The Administration Division provides overall direction and management to the department, including contract and work order management. This group also provides a range of public services such as gathering information for public records requests, maintaining the department's website, and processing permits.

The Engineering Division oversees the pre-design, design and construction of all public improvements and implementation of the Capital Improvement Plan adopted by the City Council. This division also provides project management, professional services, survey and construction management.

Development Engineering staff review applications for compliance with local and state regulations and technical requirements associated with the City's design and construction standards and stormwater management regulations. Staff also conduct site inspections for private development construction of public facilities.

The Water Resources group oversees ground and surface water planning, protection, and monitoring activities. This group also oversees overall City regulatory compliance with the stormwater permit.

The Operations and Maintenance Division operates, repairs, and maintains the City's infrastructure, including streets, sidewalks, medians, green space, trails, buildings, water utility production, treatment and distribution, wastewater utility collection and treatment, and stormwater utility collection, treatment, and conveyance. This group includes mechanics who maintain the City's vehicles and mechanical equipment.

BUDGET NOTES AND CHANGES – PUBLIC WORKS

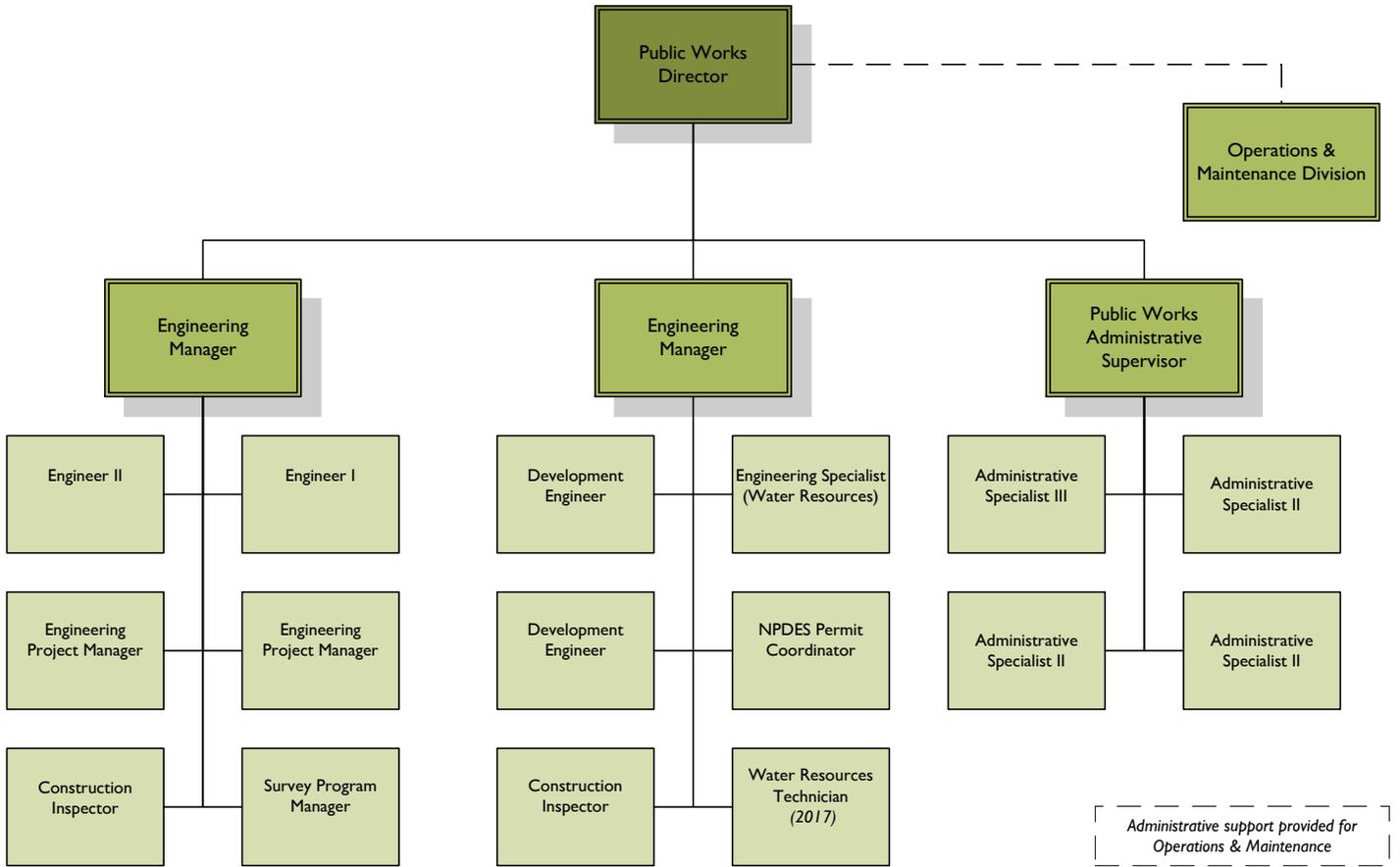
- The 2017-2018 budget includes the establishment of a Development group within the Public Works Department. As part of this effort, transfer two 1.0 FTE Development Engineer positions from Planning and Community Development to Public Works.
- Add 1.0 FTE Engineering Manager position to provide leadership and supervision for the Development group, including Development Engineering, inspection and Water Resources.
- Add 1.0 FTE Construction Inspector position to provide capacity for inspection of private development, in particular utility and transportation development, which will become the responsibility of the City.
- Extend 1.0 FTE Water Resources Technician, term-limited, through 2017. This position supports the City's ongoing efforts related to its required National Pollutant Discharge Elimination System (NPDES) permit, as well as the Water Quality and Flow Monitoring Program. As the new Development group is formed, longer-term staffing decisions will be made.
- Add 1.0 FTE Maintenance Technician II, Water/Wastewater, to provide additional capacity for routine maintenance for water and sewer utility infrastructure.
- The 2017-2018 budget establishes an Equipment Rental and Revolving (ER&R) Fund. Increase the Operating Leases budget to reflect annual contribution to vehicle replacement and current year usage. The ER&R fund is a new fund, implemented for 2017 to increase the City's ability to save for and replace its equipment according to the established lifecycle replacement schedule.
- The 2017-2018 budget transfers the funding for certain expenses such as biosolids disposal and decant facility spoils disposal from General Government budget to the Public Works budget. This transfer does not change budgeted spending, but shows in Public Works as an increase to Utilities spending as compared to 2016.

MAJOR MAINTENANCE

The 2017-2018 budget includes several major maintenance projects within the operating budget. These projects are not listed in the Capital Improvement Plan, as they are not capital in nature, but do represent significant investments in the infrastructure of the City. Projects in the Major Maintenance category include:

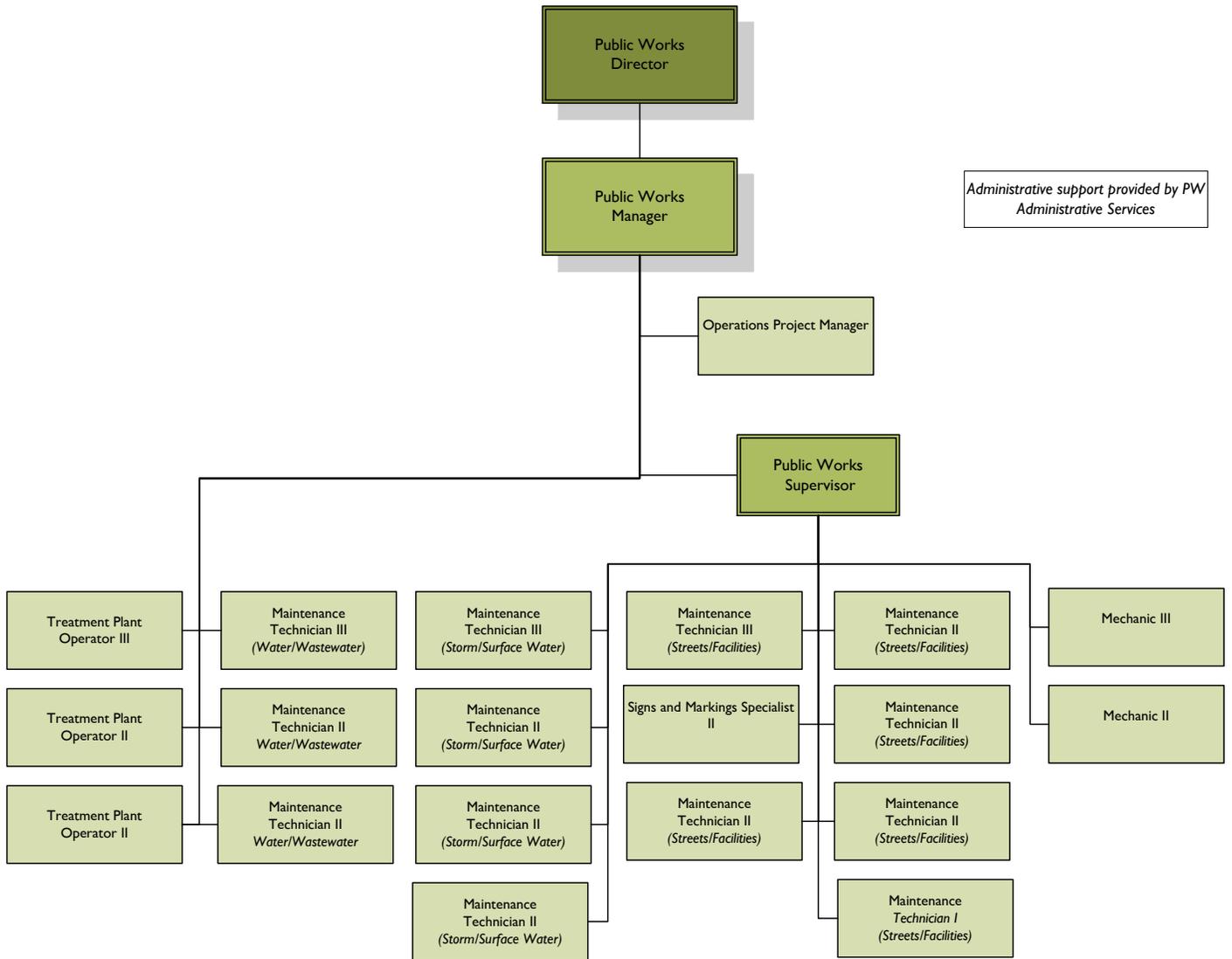
- Maintenance at Suyematsu farm including: fuel tank removal, farmhouse stabilization and farm irrigation system repairs.
- Repair to Beach Drive Road End.
- Rockaway Beach stabilization/mitigation.
- Annual programs for the water, sewer and SSWM utilities. The budget for these annual programs was previously in the capital budget, but has been used largely for major maintenance. The transfer from the capital to the operating budget does not represent an overall budget increase.
- Annual road maintenance program, which is an existing annual program and appeared in the operating budget (Repair and Maintenance line) in the previous biennium.
- Annual facilities maintenance program, which is an existing annual program and appeared in the operating budget (Repair and Maintenance line) in the previous biennium.

ORGANIZATIONAL CHART – PUBLIC WORKS: ENGINEERING DIVISION





ORGANIZATIONAL CHART – PUBLIC WORKS: OPERATIONS & MAINTENANCE DIVISION



PRIORITY BASED BUDGETING RESULTS – PUBLIC WORKS



Green, Well-Planned
Community



Healthy and Attractive
Community



Reliable Infrastructure
and Connected Mobility



Safe City

SERVICES PROVIDED – PUBLIC WORKS

- Operates the water, sewer, and stormwater utilities.
- Manages the City-owned rights-of-way including the street, sidewalk, and trail networks.
- Manages the City Capital Improvement Program from planning and programming through design and construction.
- Maintains City-owned facilities including: City Hall, police station, parks, trails, and road ends.
- Manages and maintains equipment and vehicle fleet.
- Monitors the surface and groundwater resources of the island.

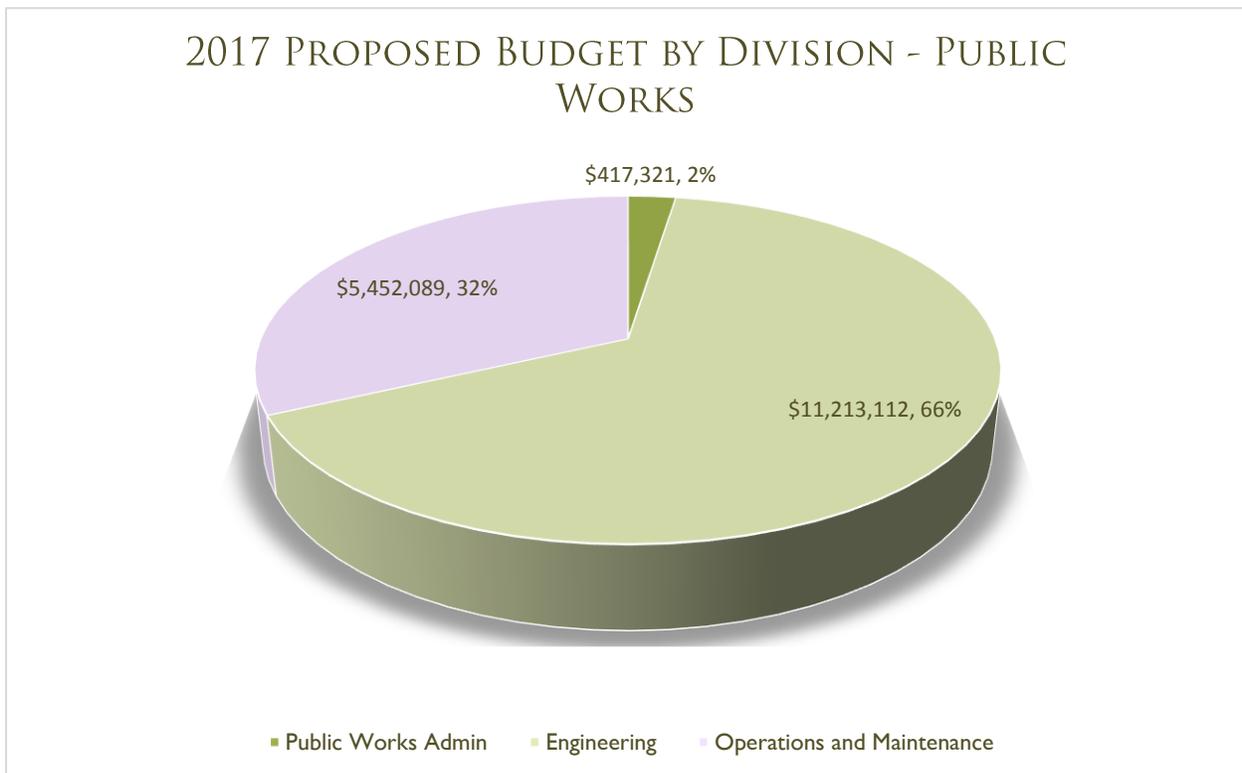
ACCOMPLISHMENTS AND HIGHLIGHTS FOR 2016 – PUBLIC WORKS

- Completed Wing Point Way Non-Motorized Improvements Projects.
- Completed Waterfront Park Improvements Project.
- Completed Annual Roads Preservation Program.
- Completed replacement of Rockaway Beach culvert.
- Completed drainage and pavement repairs to Mountain View Road.
- Completed Island-Wide Transportation Plan Update.
- Completed Water System Plan Update.
- Completed updated Ground Water Assessment and Model Update.
- Completed Murden Cove Nutrient and Bacteria Reduction Project.
- Completed LED retrofit for street lights.
- Completed improvements to Fletcher Bay Road End.
- Completed Manitou Beach Drive parking and boardwalk improvements

OBJECTIVES FOR 2017 – 2018 – PUBLIC WORKS

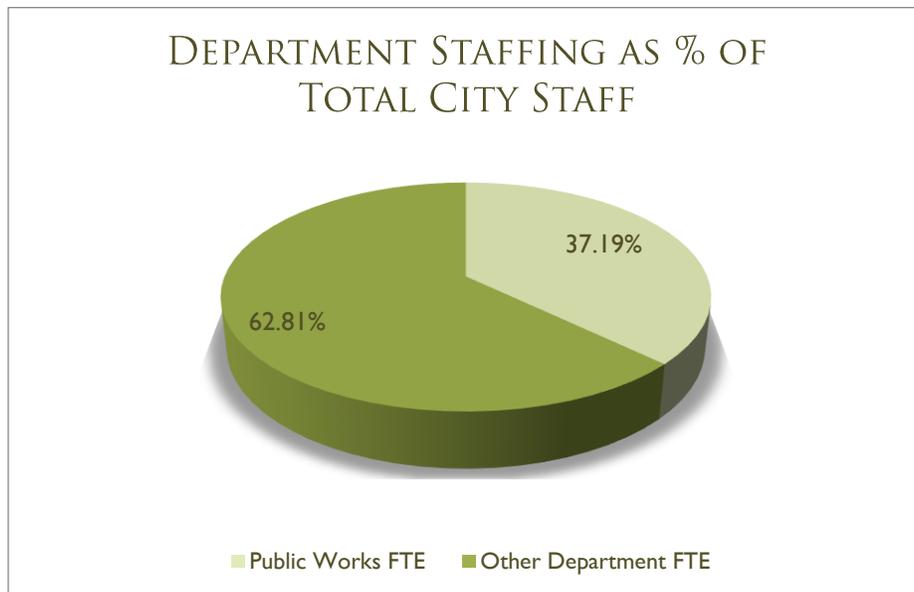
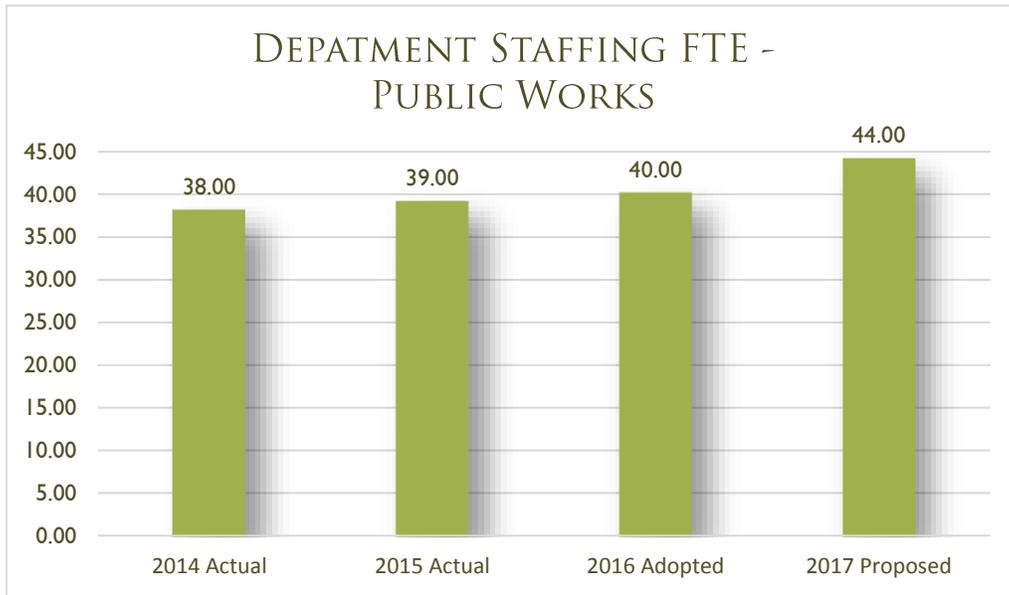
- Complete construction of Phases 1, 2, and 4 of the Sound-to-Olympics Trail.
- Complete design, permitting, and construction for the City Dock replacement.
- Complete State of the Island Waters Report.
- Complete design and construction of the Wyatt Way Improvements Project.
- Complete design and construction of the Village Sewer Pump Station Rehabilitation.
- Complete design and construction of the Lower Lovell Sewer Mains Replacement Project.
- Complete design and construction of culvert replacement for McDonald Creek at Eagle Harbor Drive.
- Complete construction of a new sewer force main on Madison Avenue.
- Complete construction of the Lynwood Center Pump Station upgrade.

DEPARTMENT SUMMARY – PUBLIC WORKS





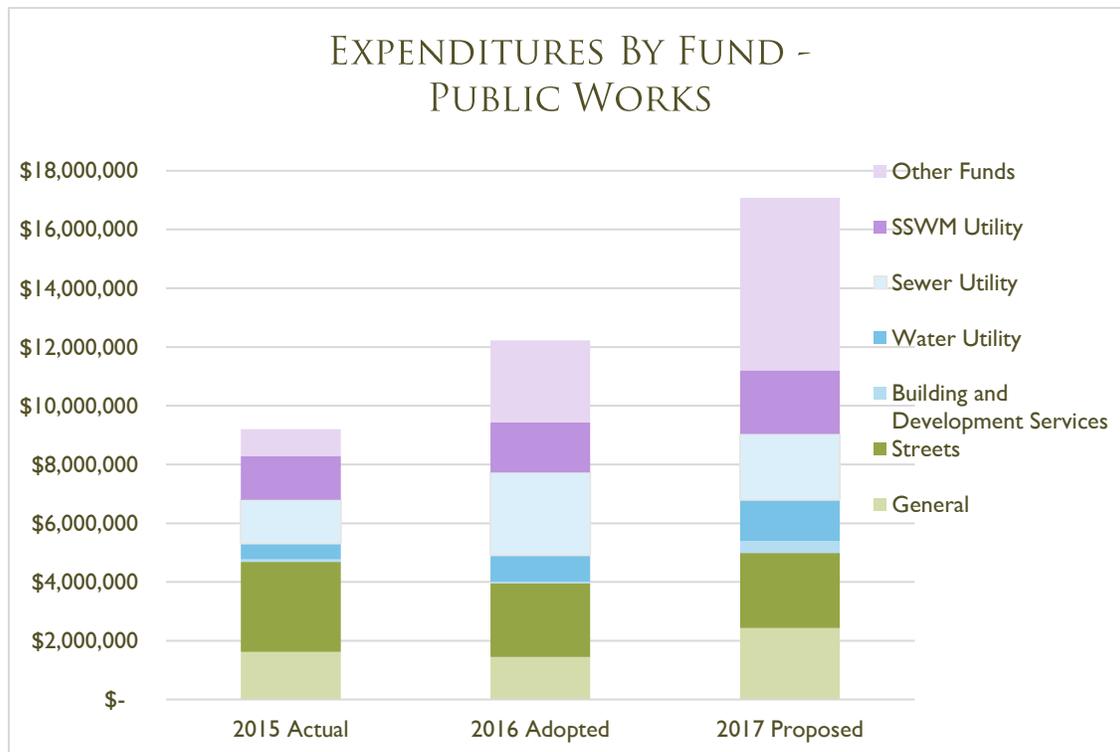
DEPARTMENT STAFFING – PUBLIC WORKS





EXPENDITURES BY FUND – PUBLIC WORKS

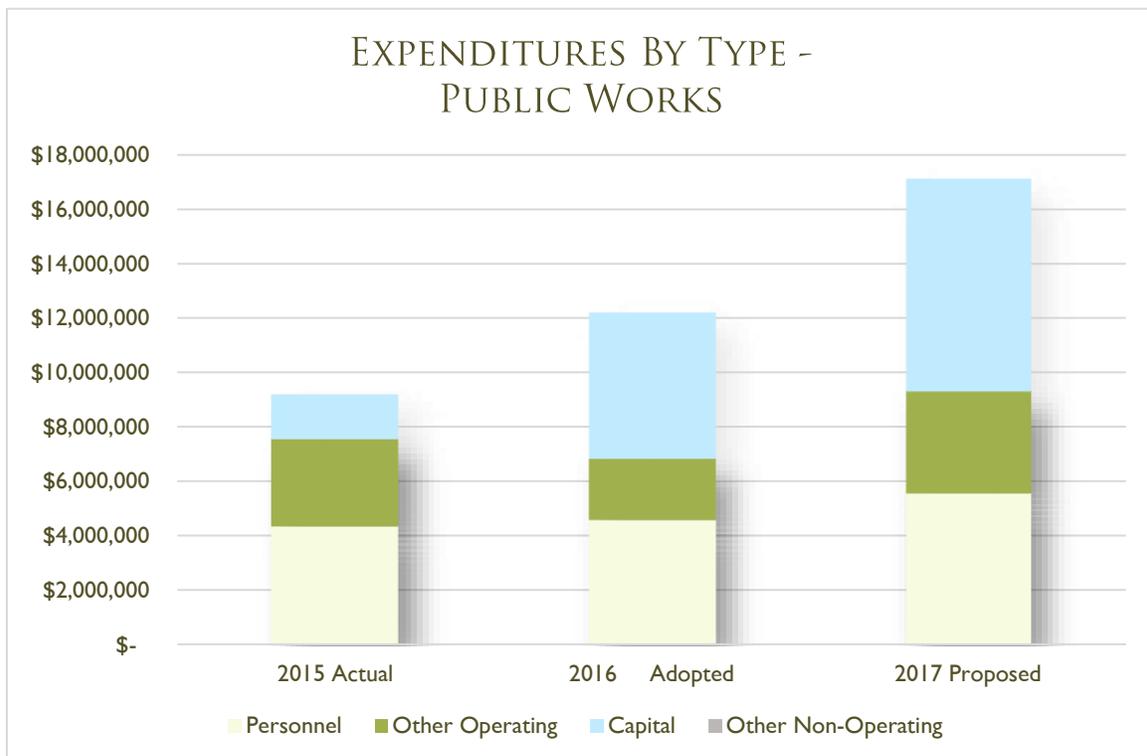
| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|--------------------------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| General | \$ 1,624,750 | \$ 1,450,366 | \$ 2,428,110 | \$ 977,744 |
| Streets | \$ 3,056,340 | \$ 2,506,038 | \$ 2,556,436 | \$ 50,398 |
| Building and Development Services | \$ 87,714 | \$ 58,888 | \$ 412,886 | \$ 353,998 |
| Water Utility | \$ 547,370 | \$ 897,377 | \$ 1,402,983 | \$ 505,606 |
| Sewer Utility | \$ 1,482,948 | \$ 2,822,152 | \$ 2,244,610 | \$ (577,542) |
| SSWM Utility | \$ 1,497,009 | \$ 1,708,352 | \$ 2,166,254 | \$ 457,902 |
| Other Funds | \$ 907,104 | \$ 2,777,000 | \$ 5,871,242 | \$ 3,094,242 |
| Total Budget | \$ 9,203,234 | \$ 12,220,173 | \$ 17,082,521 | \$ 4,862,348 |





EXPENDITURES BY TYPE – PUBLIC WORKS

| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|---------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| Personnel | \$ 4,336,944 | \$ 4,577,078 | \$ 5,544,507 | \$ 967,429 |
| Other Operating | \$ 3,225,980 | \$ 2,258,095 | \$ 3,765,772 | \$ 1,507,677 |
| Capital | \$ 1,640,310 | \$ 5,385,000 | \$ 7,772,242 | \$ 2,387,242 |
| Other Non-Operating | \$ - | \$ - | \$ - | \$ - |
| Total Budget | \$ 9,203,234 | \$ 12,220,173 | \$ 17,082,521 | \$ 4,862,348 |



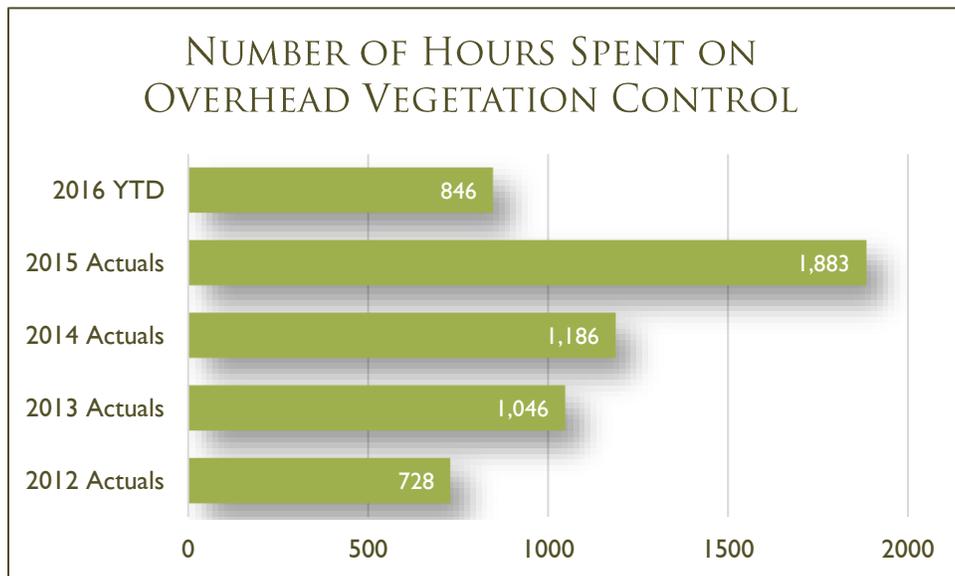
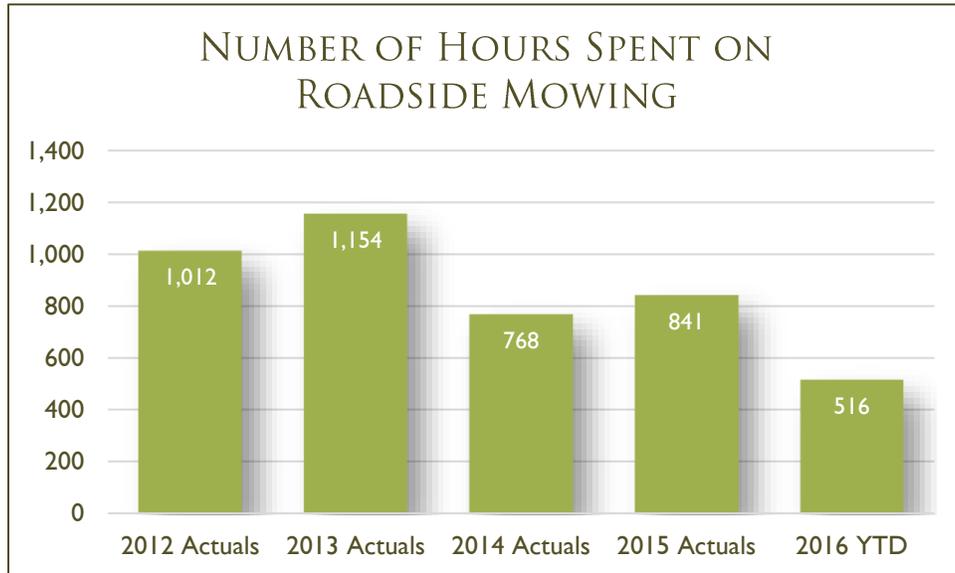


PERFORMANCE MEASURES – PUBLIC WORKS*

Streets

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|---------------------|---------------------|---------------------|---------------------|-----------------|
| Number of Miles Completed Towards the C40 Non-Motorized Improvements | 0.71 | 0.16 | 0.11 | 0.3 | 0.55 |
| Number of Cubic Yards of Street Waste Removed During Roadway Sweeping | 349 | 237 | 321 | 191 | 77 |
| Number of Hours Spent on Roadside Mowing | 1,012 | 1,154 | 768 | 841 | 516 |
| Number of Hours Spent on Overhead Vegetation Control | 728 | 1,046 | 1,186 | 1,883 | 846 |
| Number of Hours Spent on Street Sweeping | 835 | 798 | 820 | 671 | 177 |
| Number of Hours Spent on Bike lane Sweeping | N/A | N/A | 201 | 205 | 45 |

* All data as of June, 30 2016. Data will be updated at year end.



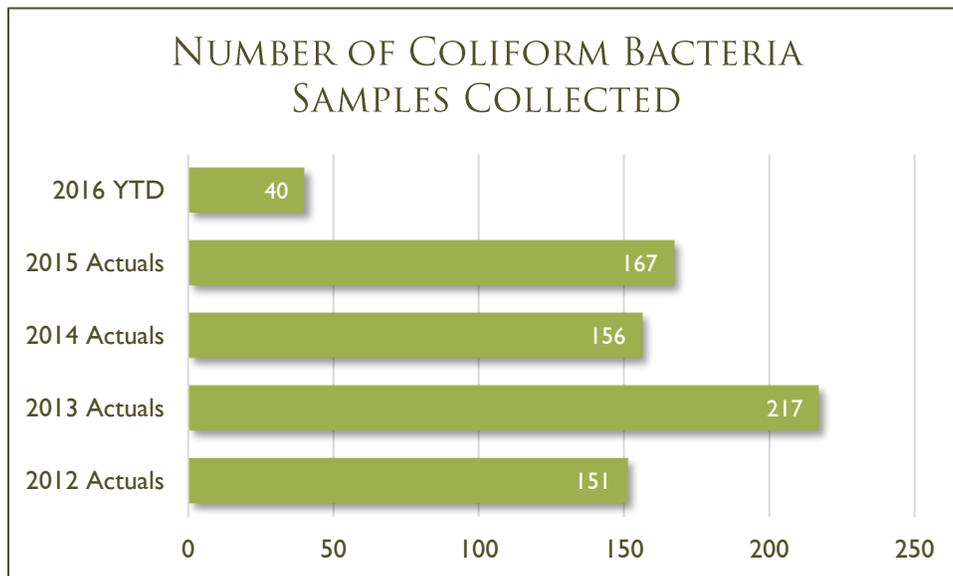
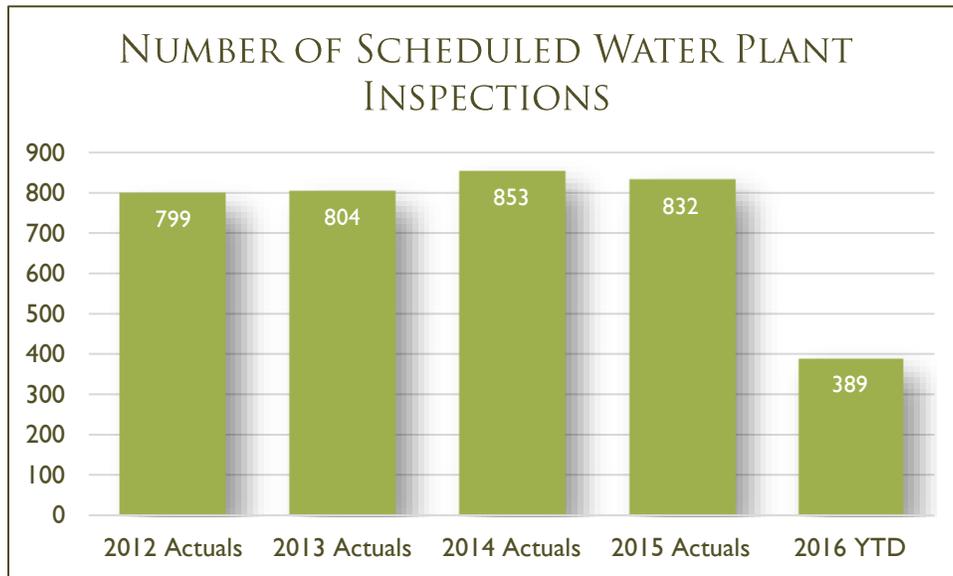


Fleet and Facility Services

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|--|--------------|--------------|--------------|--------------|----------|
| Number of Square Feet Facilities Maintained | 67,007 | 67,007 | 67,007 | 67,007 | 67,007 |
| Number of Vehicles and Equipment Maintained | 145 | 145 | 149 | 153 | 157 |
| Average Age of Vehicles and Equipment (in years) | 9.2 | 10.2 | 10.5 | 10.9 | 11.6 |

Water Utility

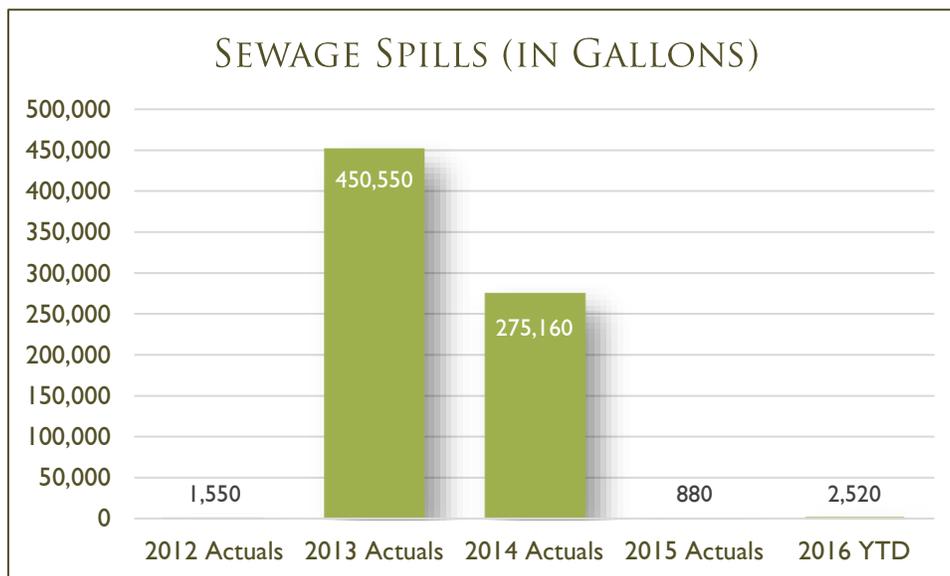
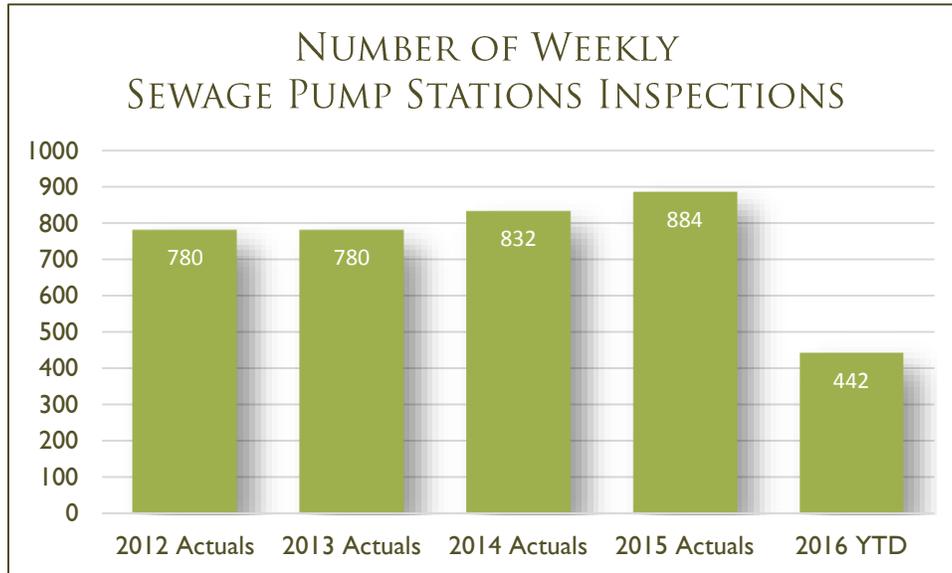
| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|--|--------------|--------------|--------------|--------------|----------|
| Number of Scheduled Water Plant Inspections | 799 | 804 | 853 | 832 | 389 |
| Number of Coliform Bacteria Samples Collected | 151 | 217 | 156 | 167 | 51.6 |
| Number of Unsatisfactory Routine Coliform Bacteria Samples | 0 | 0 | 0 | 0 | 0 |
| Average Water Use Per Single Family Residence - Winslow Water System (in gallons per day) | 138 | 146 | 144 | 156 | N/A |
| Average Water Use Per Single Family Residence - Rockaway Beach Water System (in gallons per day) | 197 | 194 | 236 | 232 | N/A |





Sewer Utility

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|-------------------------|-------------------------|-------------------------|-------------------------|---------------------|
| Winslow Wastewater Treatment Plant (WWTP): Average Sewage Flow Treated (million gallons per day) | 0.49 | 0.46 | 0.56 | 0.59 | 0.79 |
| Annual Average Percent of WWTP Biochemical Oxygen Demand (BOD) Removal - 85% Required by NPDES Permit | 99% | 99% | 99% | 99% | 98% |
| Average Percent of Treatment Plant Total Suspended Solids (TSS) Removal | 99% | 99% | 99% | 98% | 98% |
| Number of Sewage Pump Stations Inspected | 780 | 780 | 832 | 884 | 442 |
| Sewage Spills (in Gallons) | 1,550 | 450,550 | 275,160 | 880 | 2,520 |





Stormwater Utility

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|--|-------------------------|-------------------------|-------------------------|-------------------------|---------------------|
| Number of Catch Basins Inspected | 153 | 322 | 375 | 410 | 194 |
| Number of Catch Basins Cleaned | 138 | 221 | 176 | 379 | 184 |
| Linear Feet of Open Conveyance Ditched | 1745 | 5,885 | 5,967 | 1,285 | 510 |
| Number of Culverts Inspected (Four Year Cycle by Zone) | 519 | 1,154 | 806 | 696 | 139 |
| Number of Culverts Cleaned | 136 | 125 | 101 | 263 | 24 |

Water Resources - Drinking Water

| Indicator | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|------------------|------------------|----------------|-----------------|
| Number of Safe Yield EWL-Trigging Events ^a | 0 | 0 | 3 ^b | N/A |
| Number of Seawater Intrusion EWL-Trigging Events ^c | 0 | 0 | 0 | N/A |
| Number of wells monitored | 46 | 52 | 51 | 44 ^d |
| Number of groundwater level measurements collected | 324 ^e | 267 ^e | 481 | 222 |
| Number of chloride samples collected | 28 | 30 | 29 | 0 ^d |
| Number of staff and equipment hours ^f | 399 | 232 | 339 | 192 |

^aEWL (Early Warning Level) for safe yield \geq 0.5 feet of groundwater level decline per year for 10 years.

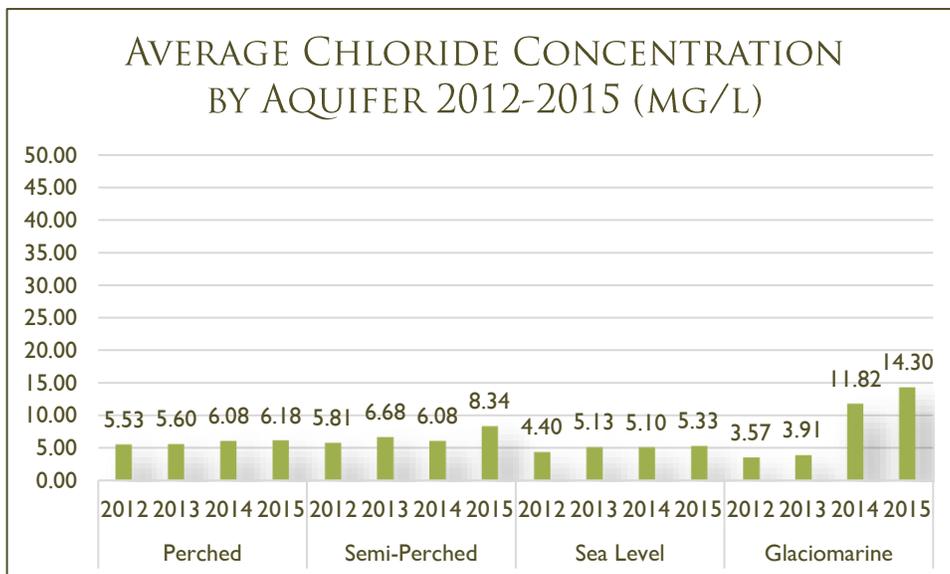
^bAssessment completed 8/19/16; 2 events were due to spurious data & did not exceed safe yield; remaining event involved KPUD Island Utilities Well #1 being addressed by KPUD

^cEWL (Early Warning Level) for seawater intrusion \geq 100 mg/L chloride concentration or any increasing trend in concentration (defined by 4 consecutive increasing chloride concentrations).

^dChloride samples collected in early September.

^eReduced number of groundwater level measurements in 2013 - 2014 reflect lack of available field staff.

^fField hours only; does not include data management and assessment.



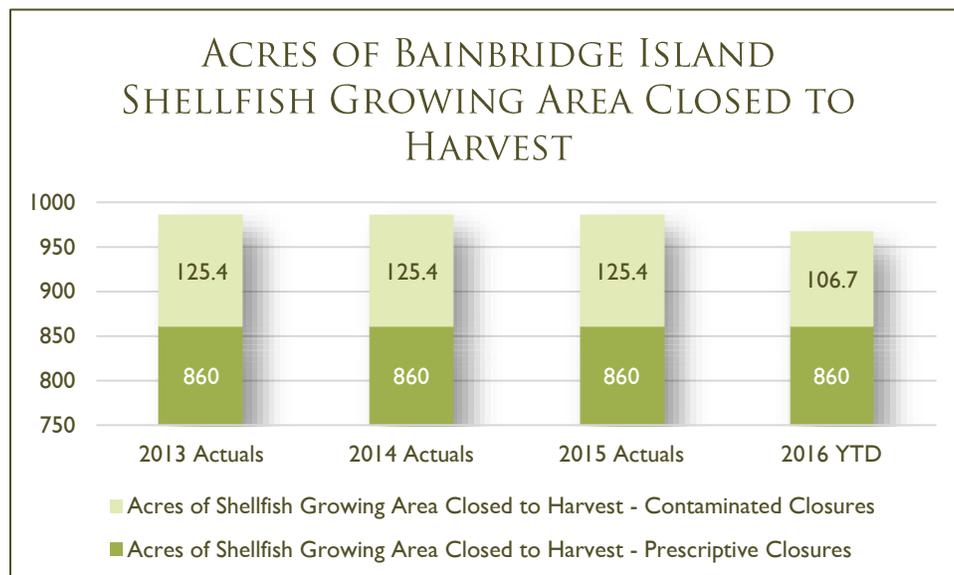
The graph to the left measures the amount of chloride concentration in groundwater aquifers over the last 4-year period. The existence of chloride in the groundwater can represent potential seawater intrusion into the aquifers. See footnote c above for explanation of levels.

Water Resources - Marine Water

| Indicator | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 YTD |
|---|--------------|--------------|--------------|----------|
| Number of Shellfish Growing Area Monitoring Sites Identified as "Threatened" ^a | 1 | 2 | 2 | 0 |
| Number of Shellfish Growing Area Closures ^b | 7 | 7 | 7 | 5 |
| Acres of Shellfish Growing Area Closed to Harvest - Prescriptive Closures | 860 | 860 | 860 | 860 |
| Acres of Shellfish Growing Area Closed to Harvest - Contaminated Closures | 125.4 | 125.4 | 125.4 | 106.7 |

^aWashington State Department of Health's Annual Threatened Areas List.

^bWashington State Department of Health's Annual Growing Area Reports.

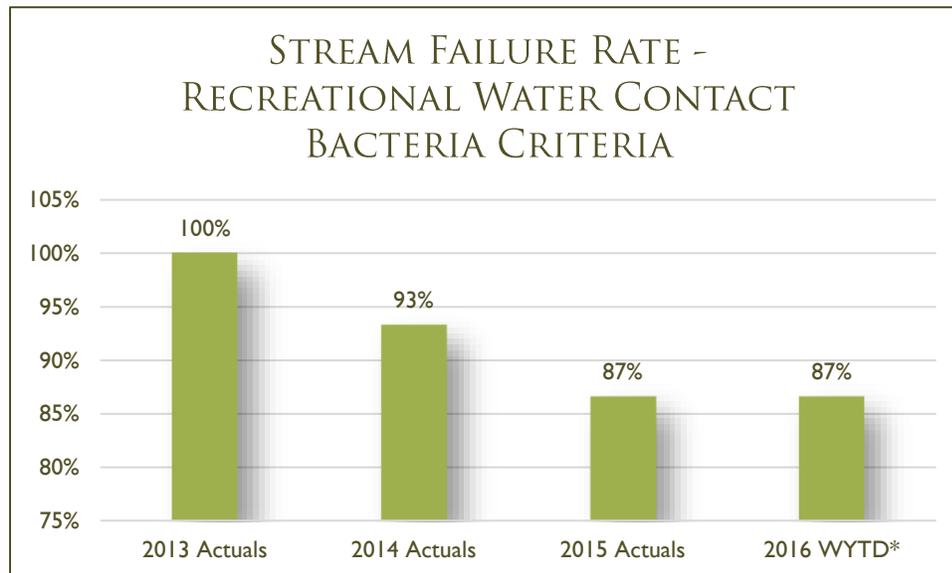


Water Resources - Freshwater

| Indicator | 2013 Actuals | 2014 Actuals | 2015 Actuals | 2016 WYTD* |
|--|--------------|--------------|--------------|------------|
| Number of Streams Monitored | 15 | 15 | 15 | 15 |
| Stream Failure Rate - Recreational Water Contact Bacteria Criteria | 100% | 93% | 87% | 87% |
| Number of Bacteria Samples Collected | 396 | 364 | 368 | 308 |
| Number of Staff Hours ^b | 30 | 73 | 35 | 21 |
| Number of Volunteer Hours ^b | 258 | 291 | 329 | 140 |
| Number of Equipment Hours | 103 | 78 | 78 | 88 |

*Water monitoring data/results are assessed by “water year”, which is Oct 1 – Sept 30

^bHours associated with calibrating equipment, collecting samples, and lab coordination. Does not include data management or assessment.



For the 15 streams that the City monitors, the graph to the left indicates the percentage of these streams that fail to meet Washington State water quality standards for bacteria. These standards indicate what could be a potential health risk to citizens.

*Water monitoring data/results are assessed by “water year”, which is Oct 1 – Sept 30



GENERAL GOVERNMENT

**CITY OF BAINBRIDGE ISLAND
2017 PROPOSED BUDGET - ALL FUNDS
GENERAL GOVERNMENT**

| | 2016 AMENDED | 2017 PROPOSED | 2017 to 2016 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|-----------------|
| Salaries | 114,959 | 148,675 | 33,716 | 29.33% |
| Benefits | 248,310 | 246,050 | (2,260) | (0.91%) |
| SALARIES & BENEFITS | 363,269 | 394,725 | 31,456 | 8.66% |
| Supplies | 6,000 | 6,500 | 500 | 8.33% |
| SUPPLIES | 6,000 | 6,500 | 500 | 8.33% |
| Professional Services | 331,750 | 320,763 | (10,987) | (3.31%) |
| Community Services | 118,000 | - | (118,000) | (100.00%) |
| Communication | 125,745 | 141,410 | 15,665 | 12.46% |
| Travel | - | 1,500 | 1,500 | 100.00% |
| Training | 5,000 | 5,000 | - | - |
| Operating Leases | 383,777 | 343,558 | (40,219) | (10.48%) |
| Insurance | 691,695 | 453,720 | (237,975) | (34.40%) |
| Utilities | 752,294 | 549,836 | (202,458) | (26.91%) |
| All Other Miscellaneous | 52,300 | 56,000 | 3,700 | 7.07% |
| SERVICES & CHARGES | 2,460,561 | 1,871,787 | (588,774) | (23.93%) |
| Intergovernmental Services | 283,700 | 267,600 | (16,100) | (5.68%) |
| Intergovernmental-Taxes and Assessments | 201,744 | 179,518 | (22,226) | (11.02%) |
| Interfund - Taxes and Assessments | 536,532 | 592,447 | 55,915 | 10.42% |
| INTERGOVERNMENTAL & INTERFUND | 1,021,976 | 1,039,565 | 17,589 | 1.72% |
| TOTAL OPERATING EXPENDITURES | 3,851,806 | 3,312,577 | (539,229) | (14.00%) |
| Debt Service | 4,229,262 | 3,999,154 | (230,108) | (5.44%) |
| OTHER EXPENDITURES | 4,229,262 | 3,999,154 | (230,108) | (5.44%) |
| TOTAL NON-OPERATING EXPENDITURES | 4,229,262 | 3,999,154 | (230,108) | (5.44%) |
| TOTAL EXPENDITURES | 8,081,068 | 7,311,731 | (769,336) | (9.52%) |

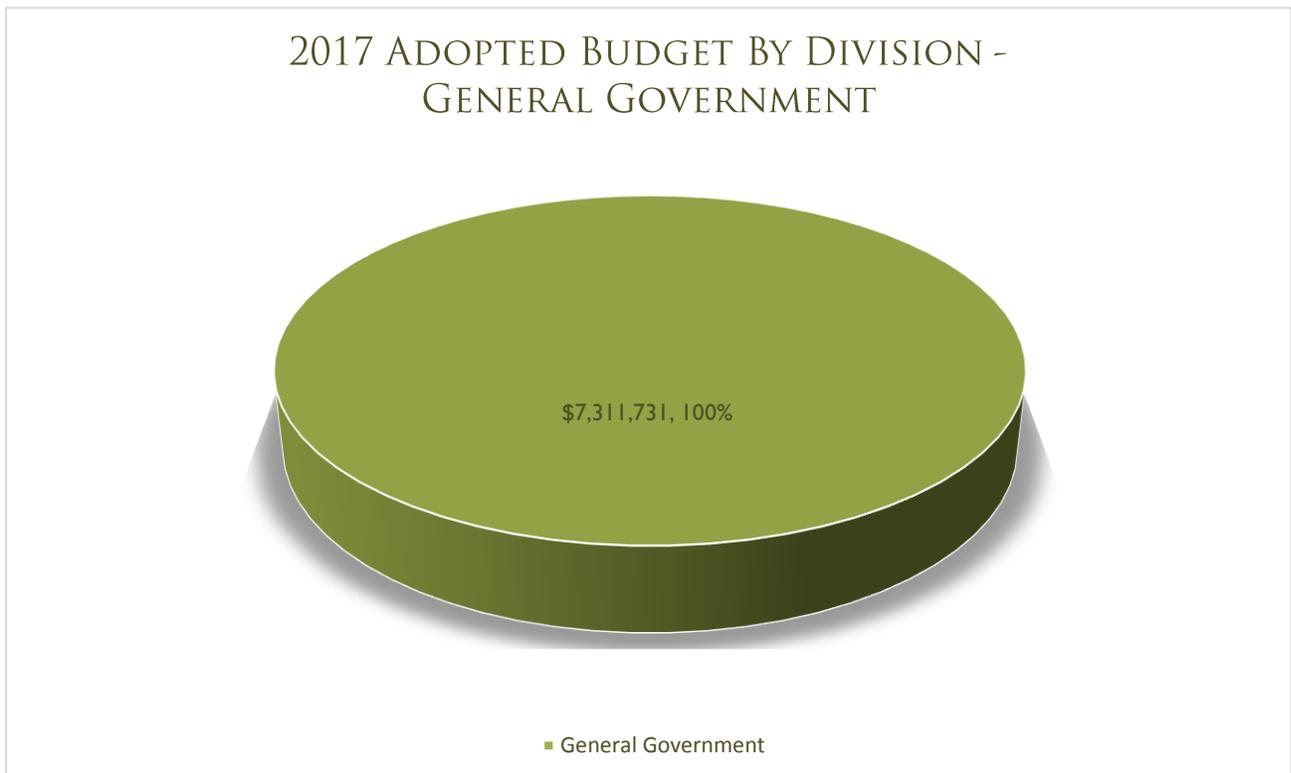
GENERAL GOVERNMENT

The purpose of the General Government budget is to pay certain citywide costs out of a central location, in order to track and manage citywide costs.

BUDGET NOTES AND CHANGES – GENERAL GOVERNMENT

- The 2017-2018 budget transfers the funding for televising City Council meetings from the General Government budget to the Finance and Administrative Services budget. This transfer does not change budgeted spending, but shows in General Government as a decrease to Community Services as compared to 2016.
- The 2017-2018 budget transfers the funding for certain expenses such as biosolids disposal and decant facility spoils disposal from General Government budget to the Public Works budget. This transfer does not change budgeted spending, but shows in General Government as a decrease to Utilities spending as compared to 2016.
- Adjustments to intergovernmental and professional service contracts to reflect new contract amounts with various agencies.
- Adjustments to taxes and assessments in correlation with revenue budgets.
- Adjustments to debt service in correlation with expected debt service for current debt.

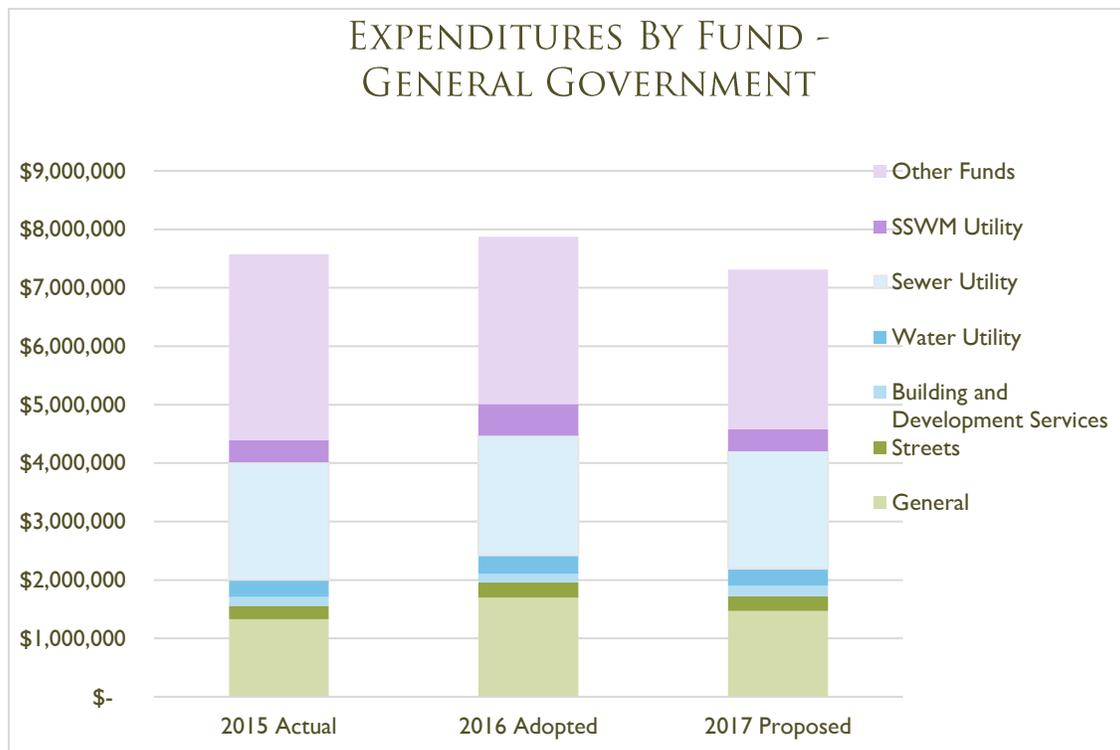
DEPARTMENT SUMMARY – GENERAL GOVERNMENT





EXPENDITURES BY FUND – GENERAL GOVERNMENT

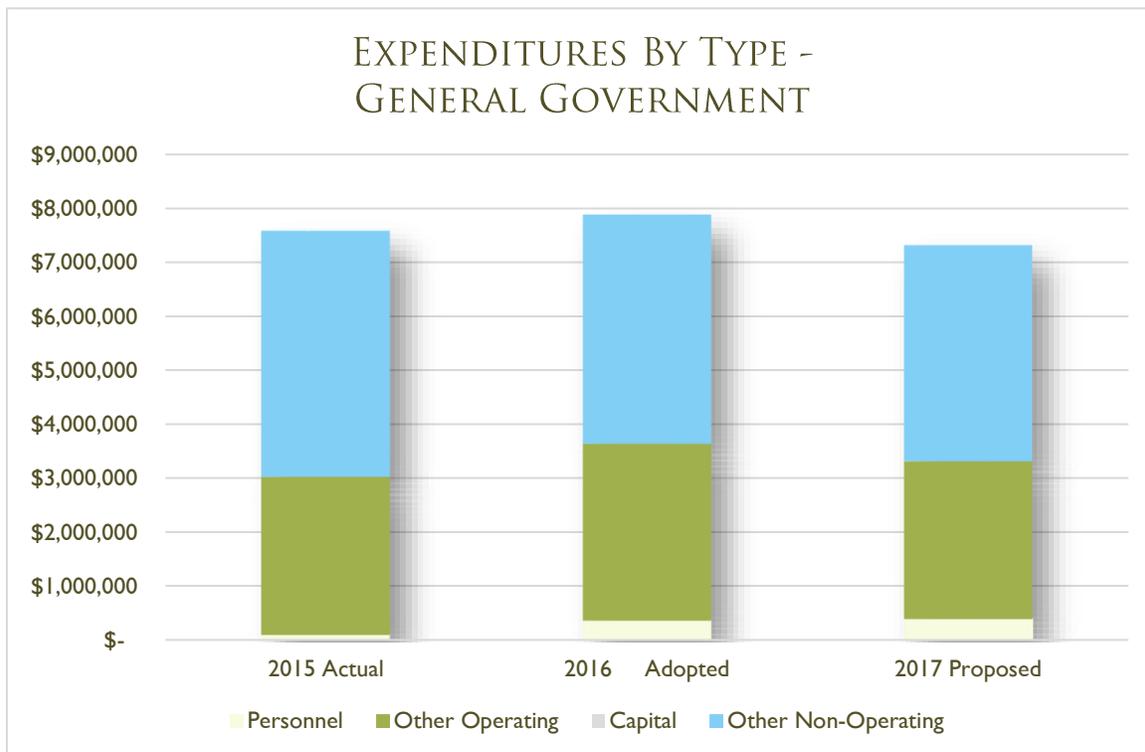
| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|--------------------------------------|------------------------|-------------------------|--------------------------|----------------------------------|
| General | \$ 1,329,514 | \$ 1,698,265 | \$ 1,467,597 | \$ (230,668) |
| Streets | \$ 226,539 | \$ 260,450 | \$ 254,444 | \$ (6,006) |
| Building and Development Services | \$ 154,064 | \$ 148,348 | \$ 175,822 | \$ 27,474 |
| Water Utility | \$ 293,324 | \$ 316,490 | \$ 293,272 | \$ (23,218) |
| Sewer Utility | \$ 2,008,643 | \$ 2,048,246 | \$ 2,011,759 | \$ (36,487) |
| SSWM Utility | \$ 381,919 | \$ 534,237 | \$ 373,263 | \$ (160,974) |
| Other Funds | \$ 3,181,512 | \$ 2,864,032 | \$ 2,735,574 | \$ (128,458) |
| Total Budget | \$ 7,575,515 | \$ 7,870,068 | \$ 7,311,731 | \$ (558,337) |





EXPENDITURES BY TYPE – GENERAL GOVERNMENT

| | 2015 Actual | 2016 Adopted | 2017 Proposed | Change 2017 over 2016 |
|---------------------|---------------------|---------------------|----------------------|------------------------------|
| Personnel | \$ 100,041 | \$ 363,269 | \$ 394,725 | \$ 31,456 |
| Other Operating | \$ 2,928,643 | \$ 3,277,537 | \$ 2,917,852 | \$ (359,685) |
| Capital | \$ - | \$ - | \$ - | \$ - |
| Other Non-Operating | \$ 4,546,831 | \$ 4,229,262 | \$ 3,999,154 | \$ (230,108) |
| Total Budget | \$ 7,575,515 | \$ 7,870,068 | \$ 7,311,731 | \$ (558,337) |





SECTION 6: CAPITAL IMPROVEMENT PLAN



SECTION 6: CAPITAL IMPROVEMENT PLAN

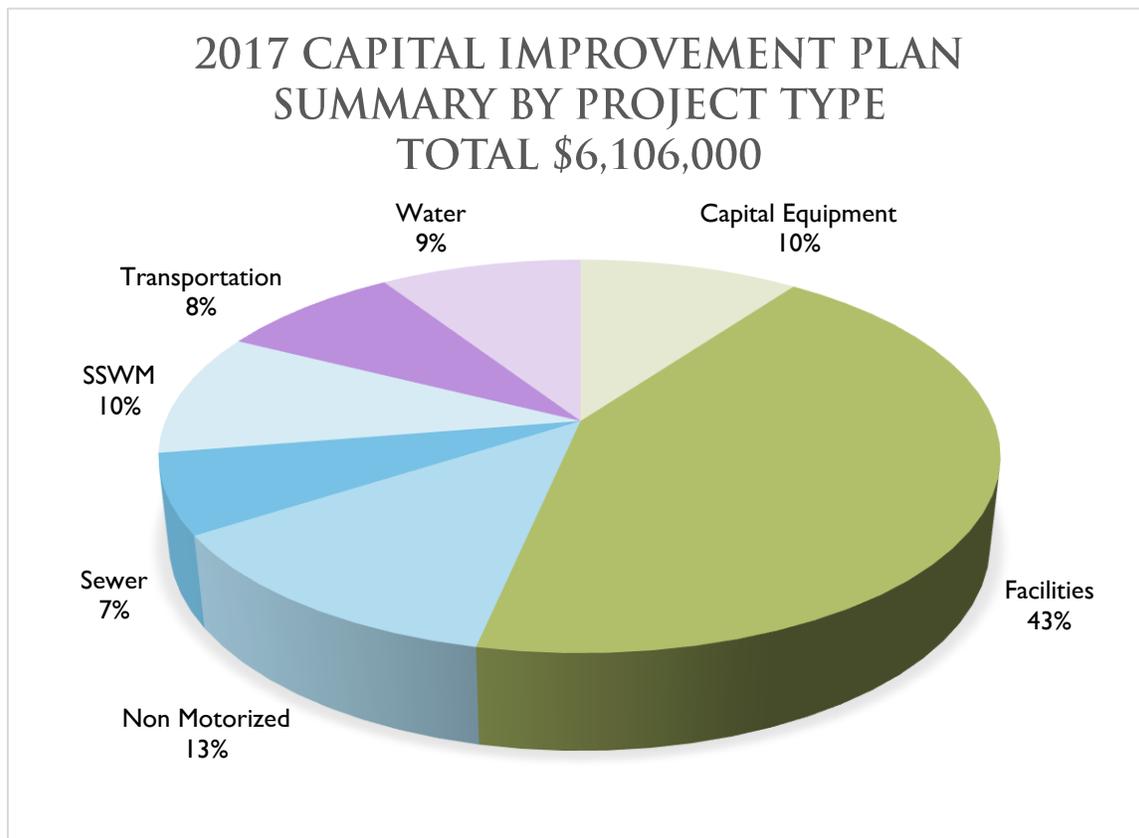
| | |
|--|---------|
| Capital Improvement Plan Summary | 201 |
| Transportation | 202-205 |
| Non-Motorized | 206-211 |
| Fleet and Equipment..... | 212 |
| Facilities..... | 213-216 |
| Water | 217-222 |
| Sewer..... | 223-226 |
| Stormwater..... | 227-230 |

CAPITAL IMPROVEMENT PLAN SUMMARY

The Capital Improvement Plan (CIP) represents an important element in the city’s long-range and strategic planning. The CIP is a multi-year planning tool used to identify needed capital projects for improvements to the City’s owned and operated infrastructure and to coordinate the financing and timing of these improvements. The CIP document is a roadmap for the next six years, and is strategically implemented to address the City’s six key priorities; safe city, green well-planned community, reliable infrastructure and connected mobility, healthy and attractive community, vibrant economy, and good governance.

Capital asset is defined as real or personal property that has a unit acquisition cost equal to or greater than \$5,000 and an estimated useful life of one year or greater. Projects and assets that do not meet both of these requirements shall be considered operating expenses and included in the operating budget. Major repairs will be capitalized only if they increase the value, extend the useful life beyond the original estimate, or increase the capacity, capability or efficiency of the existing capital asset.

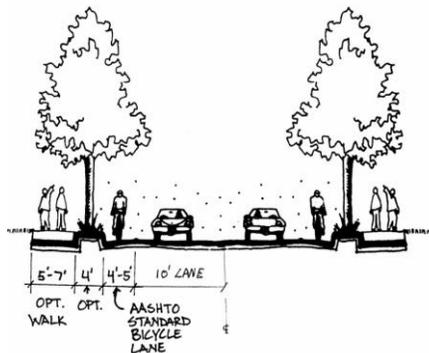
Fiscal year 2017 capital improvements are incorporated into the 2017 – 2018 Biennium Budget. The following pages organize each project by project type, such as: transportation, non-motorized, fleet & capital equipment, facilities, water, sewer or stormwater. For each section, a “Level One” sheet lists the project, estimated costs, and whether or not the project has potential grant funding. For capital projects that have spending authority this biennium, there is an additional “Level Two” sheet describing the project, its benefits, estimated schedule, funding sources and uses, and estimates the on-going annual impact on the operating budget.



*City of Bainbridge Island
Transportation CIP (2017 - 2022)
2017 - 2018 Proposed Budget*

| Project | Location | Grant Eligible | | Grant Funds | General Comp | Strts Component | Wtr Component | Swr Component | SSWM Comp | Prior Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 - 2036 |
|--------------------------------------|------------------------|----------------|---------------|-------------|--------------|-----------------|---------------|---------------|-----------|-------------|------|-------|------|------|------|------|-------------|
| | | Grant Awarded | Grant Awarded | | | | | | | | | | | | | | |
| TRANSPORTATION PROJECTS - 6-YEAR CIP | | | | | | | | | | | | | | | | | |
| Wyatt Way Reconstr. Ph I | Madison - Lovell | X | X | 2,516 | | Y | | | | 1,600 | - | 2,100 | - | - | - | - | - |
| Sportsman Club/New Brooklyn | Intersection Imprv. | X | | 155 | | Y | | | | - | - | 180 | 820 | - | - | - | - |
| Wardwell Rd Recon & Drain | Wardwell Rd | | | - | | Y | | Y | | - | 510 | - | - | - | - | - | - |
| Country Club Rd Recon & Drain | Pst Toe Jam to Seawall | | | - | | Y | | | | - | - | - | 25 | 250 | - | - | - |
| Manitou Beach Rd Stabilization | Murden Cove - Falk | | | - | | Y | | | | - | - | - | - | 50 | 500 | - | - |
| Manitou Beach Rd Stabilization | Falk to Skiff | | | - | | Y | | | | - | - | - | - | - | 50 | 500 | - |
| City Funding | | | | | | | | | | 512 | 510 | 697 | 845 | 300 | 550 | 500 | - |
| Grant Totals | | | | | | | | | | 1,088 | - | 1,583 | - | - | - | - | - |
| TOTALS | | | | | | | | | | 1,600 | 510 | 2,280 | 845 | 300 | 550 | 500 | - |

Project Description



Description: Capacity (level of service) improvements to the intersection of Madison and Wyatt. Possibilities include round about or signalized intersection. Complete sidewalk and bicycle facilities on both sides of the street from Madison to Lovell. Reconstruct roadway surfacing and drainage. Additional right of way needed along frontage. Design 50% completed in 2006. State (TIB) grant funding received 2015.

Benefit: Relieve current and future intersection congestion and ensure mobility by implementing improvements prior to development. Address a gap in non-motorized facilities to improve mobility and safety. Support businesses and employment in the downtown area.

Schedule: YR1/2 Design, ROW & Permitting, YR3 Construction

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|----------------|------------|----------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$512 | \$0 | \$672 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$1,088 | \$0 | \$1,428 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$1,600 | \$0 | \$2,100 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | \$1,600 | | | | | | | |
| Construction | | | \$2,100 | | | | | |
| Sub-total | \$1,600 | \$0 | \$2,100 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating | | | | | | | | |
| Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

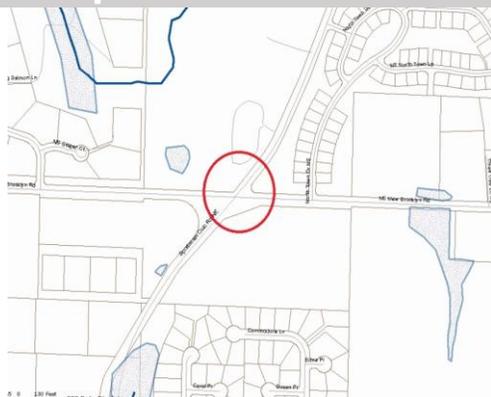
| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|-------------|------------|-------------|------------|------------|------------|------------|------------|
| Sub-total | \$10 | \$0 | \$13 | \$0 | \$0 | \$0 | \$0 | \$0 |

Project: Sportsman's Club Road and New Brooklyn Road

Number: 00715

Location: Intersection Improvements

Project Description



Description: Capacity (level of service) improvements at intersection. Level of service C from 2004 study. Since that time the Sakai and Woodward schools have changed schedules resulting in impacts to the intersection. A roundabout is proposed. Estimated schedule and costs assume a right-of-way donation by the School District.

Benefit: Relieve current and future congestion.

Schedule: YR1 Design and Permitting. YR2 Construction.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|------------|--------------|--------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$530 | \$0 | \$0 | \$0 | \$0 |
| Trans. Impact Fees | \$0 | \$0 | \$25 | \$290 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$155 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$0 | \$180 | \$820 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | \$180 | | | | | |
| Construction | | | | \$820 | | | | |
| Sub-total | \$0 | \$0 | \$180 | \$820 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating | | | | | | | | |
| Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

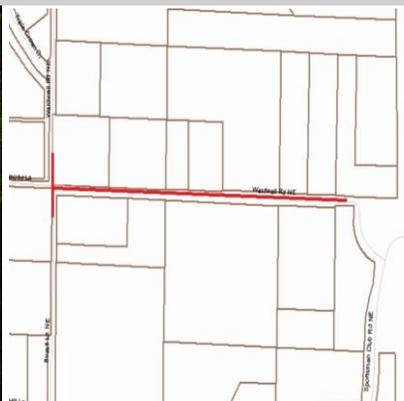
| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|-------------|------------|------------|------------|------------|
| Sub-total | \$0 | \$0 | \$0 | \$11 | \$0 | \$0 | \$0 | \$0 |

Project: Wardwell Road Reconstruction Project & Drain Improvements

Number: 00662

Location: Short of Sportsman's Club to Triple Crown

Project Description



Description: Provides for roadway surfacing reconstruction and storm drainage improvements. The City completed design in 2014 with funds received from a DOE grant for water quality improvements. The City plans to apply for grant funding for the water quality related elements of the project in 2015. The culvert replacement at Woodward Creek listed separately may be combined with this project. Temporary construction easements may be needed.

Benefit: Provides for surfacing repairs. Currently the roadway lacks conveyances. The project provides for the construction of the conveyance system for the roadway to reduce ponding and improve water quality. Currently the Woodward Creek culvert overtops during storm events and does not provide for fish passage. The Grant allows the City to comprehensively address road repair and stormwater drainage at a reduced cost.

Schedule: Design to be completed in 2014/2015. Construction in 2017.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|--------------|------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$510 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$245 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$755 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | | | | | | |
| Construction | | \$755 | | | | | | |
| Sub-total | \$0 | \$755 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating | | | | | | | | |
| Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|-------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 | \$10 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

*City of Bainbridge Island
Non-Motorized Transportation CIP (2017 - 2022)
2017 - 2018 Proposed Budget*

| Project | Location | Grant Eligible | Grant Awarded | Grant Funds | General Comp | Sturts Comp | Wtr Comp | Swr Comp | SSWM Comp | Prior Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 - 2036 |
|--|-------------------------------|----------------|---------------|-------------|--------------|-------------|----------|----------|-----------|--------------|------------|--------------|--------------|--------------|--------------|--------------|-------------|
| NON-MOTORIZED PROJECTS - 6-YEAR CIP | | | | | | | | | | | | | | | | | |
| SR305/Olympic Drive NM | Harbor Dr. to Winslow Way | X | X | 644 | Y | Y | | | | 1,301 | - | - | - | - | - | - | - |
| SR305/Olympic Drive NM Ph 2 | Harbor Dr. to Winslow Way | X | | 685 | Y | | | | | - | - | - | 220 | 720 | - | - | - |
| Sound to Olympic Trail Ph 2 | Winslow W. to High School | X | X | 1,254 | Y | | | | | 1,450 | - | - | - | - | - | - | - |
| Sound to Olympics Trail Ph 3 | STO Trail to Ericksen Ave. | X | X | 2,092 | Y | | | | | - | 640 | - | 2,500 | - | - | - | - |
| Sound to Olympics Trail Ph 4 | Vineyard Ln to High School Rd | X | X | 692 | Y | | | | | 800 | - | - | - | - | - | - | - |
| Wing Point Way Non Motorized | Ferncliff to Park | X | X | 1,330 | Y | Y | Y | | | 1,543 | - | - | - | - | - | - | - |
| Waterfront Trail Bridge Replacement | Waterfront Park | | | - | Y | Y | Y | | | - | - | - | - | - | 80 | 400 | - |
| Madison Avenue Sidewalk Impr. | Wyatt to High School | X | | 1,450 | Y | | | | | - | - | - | - | - | 270 | 1,410 | - |
| High School Road Safety Impr. | SR305 to Grow | | | - | Y | | | | | - | - | - | - | 160 | - | - | - |
| Connecting Pathways | | | | - | Y | | | | | - | 25 | 25 | 25 | 25 | 25 | 25 | - |
| C40 - Spot Projects | | | | - | Y | | | | | - | 50 | 50 | 50 | 50 | 50 | 50 | - |
| C40 - Miller Bay Road | Tolo to Pederson Hill | X | X | 751 | Y | | | | | 150 | 30 | 920 | - | - | - | - | - |
| C40 - Bucklin Ph 2 | Blakely - Fletcher Bay | X | | - | Y | | | | | 47 | - | - | - | 600 | 600 | - | - |
| C40 - Eagle Harbor - Ph I | Wyatt - Past Bucklin | X | | - | Y | | | Y | | - | - | - | 90 | - | - | 400 | 400 |
| C40 - Fletcher Bay Road | New Brooklyn to HS Rd | X | X | 389 | Y | | | | | - | 20 | 500 | - | - | - | - | - |
| City Project Funding | | | | | | | | | | 1,242 | 739 | 510 | 731 | 932 | 795 | 1,065 | 400 |
| Grant Totals | | | | | | | | | | 4,049 | 26 | 985 | 2,154 | 623 | 230 | 1,220 | - |
| TOTALS | | | | | | | | | | 5,291 | 765 | 1,495 | 2,885 | 1,555 | 1,025 | 2,285 | 400 |

Project: Sound to Olympics Trail, Phase 3

Number: 00726

Location: Connecting Wing Point Way to Wyatt Way

Project Description



Description: Separated grade crossing to connect Ericksen Avenue near Wyatt to the STO trail near Vineyard. Application submitted for Pedestrian Bicycle Program Grant for design but not approved. Right-of-way Acquisition may be needed depending on location and configuration.

Benefit: Non motorized level of service improvement, safety enhancement

Schedule: Pursue grants to begin design in 2017.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|--------------|------------|----------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$640 | \$0 | \$408 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$2,092 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$640 | \$0 | \$2,500 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | | | | | | |
| Construction | | \$640 | | \$2,500 | | | | |
| Sub-total | \$0 | \$640 | \$0 | \$2,500 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating | | | | | | | | |
| Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|-------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 | \$13 | \$0 | \$8 | \$0 | \$0 | \$0 | \$0 |

Project: Connecting Pathways

Number: 00673

Location: Various Locations

Project Description



Description: Annual funding to address trail opportunities such as easements and construction. Potential projects include Bucklin Hill trail near Hyla School, Sportsman’s Club Spine Trail (near Sportsman’s Club), Sportsman’s Club Spine Trail (north of Sakai School), Lost Valley starting at Carmela and on City parcel, Cave connector to STO trail, Woodward School (Sportsman’s to Wardwell) and Central Connecting Path Spine Trail (Wardwell to Koura)

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: As opportunities arise

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | | | | | | |
| Construction | | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | |
| Sub-total | \$0 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$0 |

Estimated Impact on Future Operating Budget

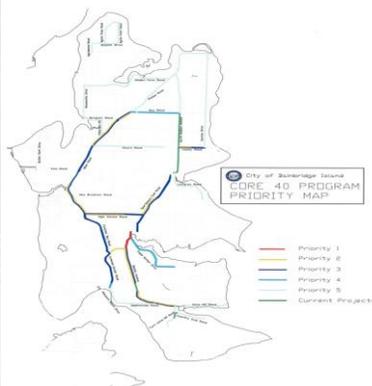
| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

on to Public Art Account

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$0 |

Project Description



Description: Add on to the Annual Roads Preservation Program to fund shoulder repairs and infill missing short segments. Potential projects include Wyatt (Weaver to Finch), Eagle Harbor (blind curve near McDonald), Finch (Wyatt to Sportsman's), and Fletcher Bay (blind curve near Island Center Hall).

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: Constructed annually.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$50 | \$50 | \$50 | \$50 | \$50 | \$50 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$50 | \$50 | \$50 | \$50 | \$50 | \$50 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | | | | | | |
| Construction | | \$50 | \$50 | \$50 | \$50 | \$50 | \$50 | |
| Sub-total | \$0 | \$50 | \$50 | \$50 | \$50 | \$50 | \$50 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

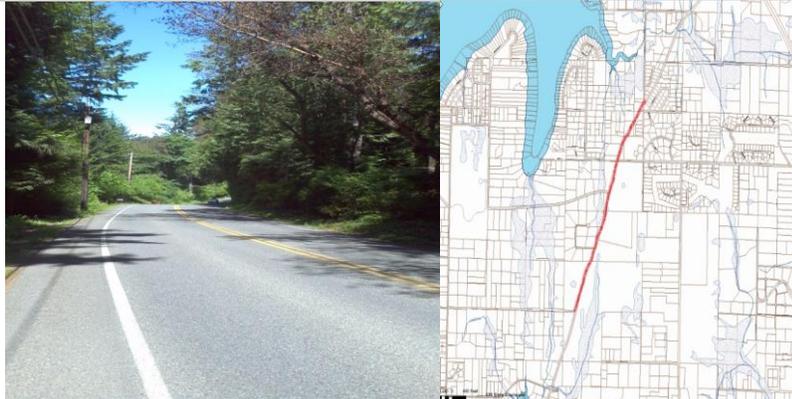
| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 | \$1 | \$1 | \$1 | \$1 | \$1 | \$1 | \$0 |

Project: C40 Miller Road

Number: 00800

Location: Tolo Rd. to Peterson Hill Rd.

Project Description



Description: Provide shoulder widening on both sides of Miller Road from Tolo Road to Miller Road. Assumes that no permanent ROW acquisition is needed.

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: Yr1 and Yr2 Design & Permit. Yr3; Construct.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|--------------|-------------|--------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$21 | \$4 | \$324 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$129 | \$26 | \$596 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$150 | \$30 | \$920 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | \$150 | \$30 | | | | | | |
| Construction | | | \$920 | | | | | |
| Sub-total | \$150 | \$30 | \$920 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

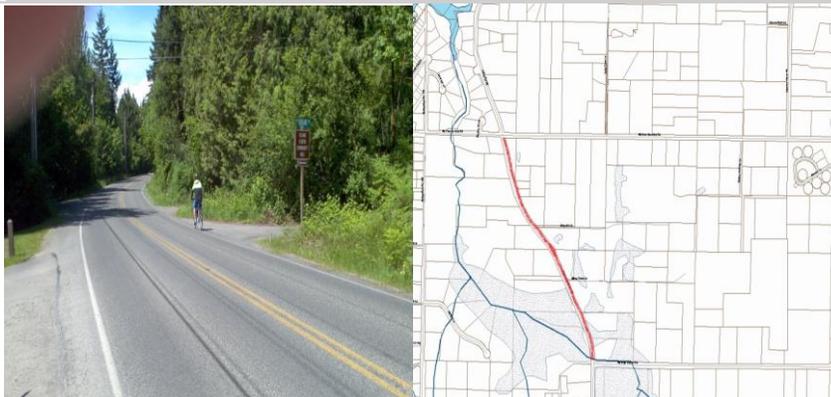
| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 | \$0 | \$6 | \$0 | \$0 | \$0 | \$0 | \$0 |

Project: C40 Fletcher Bay Road

Number: 00780

Location: High School to New Brooklyn

Project Description



Description: Provide shoulder widening on both sides of Fletcher Bay Road from Blakely High School Road to New Brooklyn Road. The project is planned to be designed by COBI staff. Assumes that no permanent ROW acquisition is needed.

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: Yr1; Design & Permit. Yr2; Construct.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|-------------|--------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$20 | \$111 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$389 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$20 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | \$20 | | | | | | |
| Construction | | | \$500 | | | | | |
| Sub-total | \$0 | \$20 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating | | | | | | | | |
| Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 | \$0 | \$2 | \$0 | \$0 | \$0 | \$0 | \$0 |

*City of Bainbridge Island
FLEET and EQUIPMENT CIP (2017 - 2022)
2017 - 2018 Proposed Budget*

| Project | Grant Eligible | Grant Awarded | General Comp | Strts Component | Wtr Component | Swr Component | SSWM Comp | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 - 2034 |
|---|----------------|---------------|--------------|-----------------|---------------|---------------|-----------|------------|------------|------------|------------|------------|--------------|-------------|
| | | | | | | | | | | | | | | |
| FLEET & EQUIPMENT - 6-YEAR CIP | | | | | | | | | | | | | | |
| Police Vehicles (3) | | | 180 | | | | | 180 | 189 | 198 | 208 | 219 | 230 | - |
| SUV | | | 9 | 7 | 7 | 7 | 7 | 37 | - | - | - | - | - | - |
| SUV | | | 9 | 7 | 7 | 7 | 7 | 37 | - | - | - | - | - | - |
| Medium Duty Pickup Truck | | | 19 | 18 | | | | 37 | - | - | - | - | - | - |
| Light Duty Pick Up (2) | | | 50 | 8 | 8 | 8 | 8 | 82 | - | - | - | - | - | - |
| Medium Duty Pickup Truck | | | 11 | 11 | 11 | 11 | 11 | 55 | - | - | - | - | - | - |
| Small Sander Attachment | | | | 13 | | | | 13 | - | - | - | - | - | - |
| Data Storage (SAN) System Replacement | | | 15 | | | | | 15 | - | - | - | - | - | - |
| ISP/Internet Redundant Route | | | 20 | | | | | 20 | - | - | - | - | - | - |
| Tire Changer / Balancer | | | 20 | | | | | 20 | - | - | - | - | - | - |
| AM Radio Emergency | | | 100 | | | | | 100 | - | - | - | - | - | - |
| Roadside Mower | | | | 158 | | | 39 | - | 197 | - | - | - | - | - |
| Medium Duty Pickup Truck (2) | | | 11 | 46 | | 39 | | - | 96 | - | - | - | - | - |
| SUV | | | 11 | 7 | 7 | 7 | 7 | - | 39 | - | - | - | - | - |
| Commercial Lawn Mower | | | 15 | | | | | - | 15 | - | - | - | - | - |
| Broom Sweeper | | | | 80 | | | | - | - | 80 | - | - | - | - |
| Heavy Duty Trailer | | | | 16 | | | | - | - | 16 | - | - | - | - |
| Chipper | | | | 80 | | | | - | - | 80 | - | - | - | - |
| Van | | | | | 44 | | 11 | - | - | 55 | - | - | - | - |
| PUP Trailer | | | | 29 | | | 29 | - | - | 58 | - | - | - | - |
| Dump Truck Cab/Chassis | | | | 116 | | | 116 | - | - | 232 | - | - | - | - |
| Light Duty Pick Up | | | 10 | 9 | 9 | 9 | 9 | - | - | 46 | - | - | - | - |
| SUV | | | 9 | | 16 | | 16 | - | - | 41 | - | - | - | - |
| Police Boat | | | 69 | | | | | - | - | 69 | - | - | - | - |
| Heavy Duty Pickup | | | 17 | 68 | | | | - | - | - | 85 | - | - | - |
| Van | | | | | 13 | 52 | | - | - | - | 65 | - | - | - |
| Medium Duty Pickup Truck | | | | | 50 | 13 | | - | - | - | 63 | - | - | - |
| Light Duty Pick Up | | | | 49 | | | | - | - | - | 49 | - | - | - |
| Backhoe | | | | 160 | | | | - | - | - | - | 160 | - | - |
| Medium Duty Pickup Truck (2) | | | 22 | 86 | 20 | 20 | 20 | - | - | - | - | 168 | - | - |
| Police Motorcycles (2) | | | 52 | | | | | - | - | - | - | 52 | - | - |
| Light Duty Pick Up (2) | | | 64 | 11 | 11 | 11 | 11 | - | - | - | - | - | 108 | - |
| Road Grader | | | | 665 | | | | - | - | - | - | - | 665 | - |
| Fork Lift | | | 10 | 11 | 11 | 11 | 11 | - | - | - | - | - | 54 | - |
| Police Boat Trailer | | | 20 | | | | | - | - | - | - | - | 20 | - |
| Data Storage (SAN) System Replacement | | | 20 | | | | | - | - | - | - | - | 20 | - |
| TOTALS | | | | | | | | 596 | 536 | 875 | 470 | 599 | 1,097 | |

Amounts in thousands

*City of Bainbridge Island
Facilities CIP (2017- 2022)
2017-2018 Proposed Budget*

| Project | Location | Grant Eligible | Grant Awarded | Grant Funds | General Comp | Strts Component | Wtr Component | Swr Component | SSWM Comp | Prior | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 - 2034 |
|---|-----------------------|----------------|---------------|-------------|--------------|-----------------|---------------|---------------|-----------|--------------|--------------|--------------|------|------|------|------|-------------|
| | | | | | | | | | | Years | | | | | | | |
| FACILITIES PROJECTS - 6-YEAR CIP | | | | | | | | | | | | | | | | | |
| Waterfront Park Phase I Impr. | Waterfront Park | x | x | 500 | Y | | | | | 1,959 | - | - | - | - | - | - | - |
| City Dock Impr. | Waterfront Park | x | x | 1,100 | Y | | | | | 2,067 | - | - | - | - | - | - | - |
| Public Safety Facility | Police Station/Court | | | - | Y | | | | | 500 | 2,600 | 8,000 | - | - | - | - | - |
| Downtown Parking Facility | Winslow | | | - | Y | | | | | - | TBD | TBD | - | - | - | - | - |
| Road End Improvements | Island Wide | | | - | Y | | | | | 150 | - | - | - | - | - | - | - |
| Fueling System Design/Upgrade | Public Works Facility | | | - | Y | | | | | - | 20 | 70 | - | - | - | - | - |
| Backup HVAC Unit | Server Room | | | - | | | | | | - | 25 | - | - | - | - | - | - |
| City Total | | | | | | | | | | 3,076 | 2,645 | 8,070 | - | - | - | - | - |
| Grant Totals | | | | | | | | | | 1,600 | - | - | - | - | - | - | - |
| TOTALS | | | | | | | | | | 4,676 | 2,645 | 8,070 | - | - | - | - | - |

Project: Law and Justice Center

Number: 00724

Location: TBD

Project Description



Description: This project provides for a replacement Police Station and relocated Municipal Court

Benefit: Replacement Police facility will provide adequate space for current and future departmental needs, while correcting numerous space, structural, and security deficiencies in the current facility. New Court facility will replace existing leased space, which marginally meets current requirements and will allow operational efficiencies by being co-located with the City Hall and Police Station municipal complex.

Schedule: Design beginning in 2015; Construction in 2018

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|-------------------|----------------|----------------|-------------|-------------|-------------|-------------|------------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$500 | \$2,600 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Long-Term Debt | \$0 | \$0 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$500 | \$2,600 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/Land Acquisition | \$500 | \$2,600 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Construction | \$0 | \$0 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$500 | \$2,600 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | | | | | | | | |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Sub-Total | \$10 | \$52 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Project: Fueling System Design/Upgrade

Number: 00811

Location: Public Works Facility

Project Description

Description: Design and construction of capacity improvements to the fuel system at the Public Works facility.

Benefit: Upgrades to system will allow better service to users, including City police. In addition, system is a part of the City emergency management reserve, allowing continuing service in emergency situations.

Schedule: Design in 2017 and construction in 2018.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|-------------|-------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$20 | \$70 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$20 | \$70 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | \$0 | \$20 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Construction | \$0 | \$0 | \$70 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$20 | \$70 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|-----------|------|------|------|------|------|------|-----------|
| Operating | | | | | | | | |
| Debt Service | | | | | | | | |
| Sub-total | | | | | | | | |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|-----------|------|------|------|------|------|------|-----------|
| Sub-total | \$0 | \$0 | \$1 | \$0 | \$0 | \$0 | \$0 | \$0 |

Project: Backup HVAC Unit

Number: 00813

Location: Server Room

Project Description

Description: The City Hall HVAC system upgrade project is based on the recommendation of the city’s current HVAC service provider, Air Management Systems Inc. The City Hall is served by 21 individual heat pumps. The heat pumps are currently 13 years old and have an estimated life expectancy of 12 – 15 years. The heat pump that serves the Information Technology room will be replaced in 2017.

Benefit: Systems reliability.

Schedule: Construct 2017

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|-------------|------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$25 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$25 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Construction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|-----------|------|------|------|------|------|------|-----------|
| Operating Debt Service | | | | | | | | |
| Sub-total | | | | | | | | |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|-----------|------|------|------|------|------|------|-----------|
| Sub-total | \$0 | \$1 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

*City of Bainbridge Island
Water CIP (2017- 2022)
2017-2018 Proposed Budget*

| Project | Location | Grant Eligible | Grant Awarded | Grant Funds | General Comp | Strts Comp | Wtr Comp | Swr Comp | SSWMM Comp | Prior Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 - 2034 |
|------------------------------------|-------------------------|----------------|---------------|-------------|--------------|------------|----------|----------|------------|-------------|------------|--------------|--------------|------------|------------|------------|-------------|
| WATER PROJECTS - 6-YEAR CIP | | | | | | | | | | | | | | | | | |
| Water Line Replacement | Olympic Drive | | | | Y | Y | | | | 100 | - | - | - | - | - | - | - |
| Tank Storage Improvements | High School Reservoir | | | | | Y | | | | - | 80 | 500 | - | - | - | - | - |
| Emergency Generator | Head of Bay | | | | | Y | | | | - | 150 | - | - | - | - | - | - |
| Water Treatment Improvements | Winslow | | | | | Y | | | | - | 80 | 500 | - | - | - | - | - |
| Rockaway Intertie | Rockaway | | | | | Y | | | | - | 250 | - | - | - | - | - | - |
| High Zone Improvements | High School/New Brookly | | | | | Y | | | | - | - | 150 | 950 | - | - | - | - |
| Chlorine Generator Upgrades | Various | | | | | Y | | | | - | - | - | - | - | 250 | - | - |
| Meter Replacements | Various | | | | | Y | | | | - | - | - | 150 | - | - | 150 | - |
| Fire Flow Improvements | Winslow | | | | | Y | | | | - | - | - | 75 | 350 | - | - | - |
| Pipeline Improvements | Shephard Way | | | | | Y | | | | - | - | - | 50 | 300 | - | - | - |
| Waterfront Trail Bridge | Waterfront Park | | | | Y | Y | Y | | | - | - | - | - | - | 80 | 400 | - |
| City Project Funding | | | | | | | | | | 100 | 560 | 1,150 | 1,225 | 650 | 330 | 550 | - |
| Grant Totals | | | | | | | | | | - | - | - | - | - | - | - | - |
| TOTALS | | | | | | | | | | 100 | 560 | 1,150 | 1,225 | 650 | 330 | 550 | - |

Project: Tank Storage Improvements

Number: 00817

Location: High School Reservoir

Project Description



Description: The purpose of this project is to assess the seismic resiliency of the City's High School reservoirs. The project also includes analysis for tank mixing, the integrity of tank valves, and the condition of tank interior and exterior coating. In the first year the storage facility analysis will be performed with construction of identified improvements in the second year.

Benefit: Ensure the long-term reliability of the water system

Schedule: Design in 2017 and construction in 2018.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|-------------|--------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$80 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$80 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | \$80 | | | | | | |
| Construction | | | \$500 | | | | | |
| Sub-total | \$0 | \$80 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |

Project: Emergency Generator

Number: 00814

Location: Head of Bay

Project Description

Description: Install an emergency generator to provide a permanent, redundant power source for the well site that provides 25% of the supply for the system.

Benefit: Improves system reliability in the event of power outages.

Schedule: Purchase and install in 2017

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|-------------------|--------------|-------------|-------------|-------------|-------------|-------------|------------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$150 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$150 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | | | | | | |
| Construction | | \$150 | | | | | | |
| Sub-total | \$0 | \$150 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Sub-Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Project: Water Treatment Improvements

Number: 00816

Location: Winslow

Project Description

Description: This project implement water treatment improvements to keep iron, manganese, and sulfide levels from exceeding the maximum contaminant levels (MCLs).

Benefit: Improve the water quality for the system.

Schedule: Design the first year. Construct the second year.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|-------------------|-------------|--------------|-------------|-------------|-------------|-------------|------------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$80 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$80 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | \$80 | | | | | | |
| Construction | | | \$500 | | | | | |
| Sub-total | \$0 | \$80 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Sub-Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Project: Rockaway Intertie

Number: 00815

Location: Rockaway

Project Description

Description: The Rockaway Beach Water System requires additional supply and storage to meet the City's criteria. The existing single supply well has limited and declining capacity, and the storage tank is undersized. This project will complete an intertie with the adjacent KPUD water system.

Benefit: Improve the reliability and fire protection for the Rockaway Water System.

Schedule: Design and construct in the same year.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|--------------|------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | | | | | | |
| Construction | | \$250 | | | | | | |
| Sub-total | \$0 | \$250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating | | | | | | | | |
| Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |

Project: High Zone Improvements
Location: High School/New Brooklyn

Number: 00819

Project Description

Description: Some high elevation customers within the Winslow Water System do not have adequate pressure or fire flow to meet the City's criteria. These deficiencies could be resolved by creating a new pressure zone above the High Zone at an approximate HGL of 405 feet. This project will complete a study and plan for improvements in the first year with construction scheduled in the second year. The study would determine the extent of the new pressure zone and the required system modifications.

Benefit: Improve water system quality and fire protection.

Schedule: Design the first year. Construct the second year.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|------------|--------------|--------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$150 | \$950 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$0 | \$150 | \$950 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | \$150 | | | | | |
| Construction | | | | \$950 | | | | |
| Sub-total | \$0 | \$0 | \$150 | \$950 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |

*City of Bainbridge Island
Sewer CIP (2017 - 2022)
2017-2018 Proposed Budget*

| Project | Location and/or Phase | Grant Eligible | Grant Awarded | Grant Funds | General Comp | Strts Component | Wtr Component | Swr Component | SSWM Comp | Prior Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 - 2034 |
|-------------------------------------|--------------------------|----------------|---------------|-------------|--------------|-----------------|---------------|---------------|-----------|--------------|------------|--------------|------------|------------|------------|------------|-------------|
| SEWER PROJECTS - 6-YEAR CIP | | | | | | | | | | | | | | | | | |
| Rehabilitate Pump Station | Village | | | - | | | | Y | | - | 200 | 700 | - | - | - | - | - |
| Pump Station/Force Main Upgrade | NTW/New Brooklyn/Madison | | | - | | | | Y | | 700 | - | - | - | - | - | - | - |
| Pump Station/Force Main Upgrade | Lynwood Center | | | - | | | | Y | | 600 | - | - | - | - | - | - | - |
| Rehabilitate Pump Station | Wing Point | | | - | | | | Y | | - | - | 100 | 450 | - | - | - | - |
| Rehabilitate Pumps | Sunday Cove | | | - | | | | Y | | - | - | - | 150 | - | - | - | - |
| Replace Beach Sewer Main | Lower Lovell | | | - | | | | Y | | - | 200 | 950 | - | - | - | - | - |
| Rehabilitate Pump Station | Old Treatment Plant | | | - | | | | Y | | - | - | - | 100 | 450 | - | - | - |
| Rehabilitate Pump Station | Lower Hawley | | | - | | | | Y | | - | - | - | - | - | 100 | 400 | - |
| Waterfront Trail Bridge Replacement | Waterfront Park | | | - | | Y | Y | Y | | - | - | - | - | - | 80 | 400 | - |
| City Total | | | | | | | | | | 1,300 | 400 | 1,750 | 700 | 450 | 180 | 800 | 0 |
| Grant Total | | | | | | | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTALS | | | | | | | | | | 1,300 | 400 | 1,750 | 700 | 450 | 180 | 800 | 0 |

Project: Rehabilitate Pump Station

Number: 00782

Location: Village

Project Description



Description: The Village Pump Station is expected to require capacity upgrades by 2025. To meet 2035 projected flows, the Village Pump Station needs to be upgraded to a firm capacity of approximately 850 gpm. Additionally, the Village Pump Station has not been upgraded since its installation in 1979. Due to age, the station’s valves, controls, and telemetry need to be replaced. The drywell and wet well are showing signs of advanced corrosion. This station will require a comprehensive rehabilitation similar to the City’s 2006 Highway 305 Pump Station upgrade project.

Benefit: System capacity and reliability

Schedule: Design in first year and construct in second year

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|--------------|--------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$200 | \$700 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$200 | \$700 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | \$200 | | | | | | |
| Construction | | | \$700 | | | | | |
| Sub-total | \$0 | \$200 | \$700 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating | | | | | | | | |
| Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |

Project: Rehabilitate Pump Station

Number: 00820

Location: Wing Point

Project Description



Description: The Wing Point Pump Station has not been upgraded since its construction in 1979 and is reaching the end of its useful life. Besides the general condition concerns that also apply to the City’s other aging pump stations (Wet well controls should be replaced to meet current safety standards and the performance of the cathodic protection components of these stations should be assessed), the Wing Point Pump Station has some unique upgrade requirements. Firstly, the station access hatch is currently under water during extreme high tides and should be extended. Secondly, it is recommended that an air-vacuum relief valve be installed in the force main at the discharge of the Wing Point pumps.

Benefit: Improves reliability of current sewer collection system.

Schedule: Design the first year. Construct the second year.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|------------|--------------|--------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$100 | \$450 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$0 | \$100 | \$450 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | \$100 | | | | | |
| Construction | | | | \$450 | | | | |
| Sub-total | \$0 | \$0 | \$100 | \$450 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |

Project: Replace Beach Sewer Force Main

Number: 00721

Location: Lower Lovell

Project Description

Description: The current Lower Lovell sewer beach main is severely deteriorated as documented during maintenance operations completed in 2015 and 2016. It is unfeasible to repair or replace the line in its current location, so this project will design and construct a new collection system for the basin in the upland area.

Benefit: Replaced a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: Design the first year. Construct the second year.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|--------------|--------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$200 | \$950 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$200 | \$950 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | \$200 | | | | | | |
| Construction | | | \$950 | | | | | |
| Sub-total | \$0 | \$200 | \$950 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |

*City of Bainbridge Island
Stormwater CIP (2017 - 2022)
2017 - 2018 Proposed Budget*

| Project | Grant Eligible | Grant Awarded | Grant Funds | General Comp | Strts Component | Wtr Component | Swr Component | SSWM Comp | Prior Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 - 2036 | |
|---|----------------|---------------|-------------|--------------|-----------------|---------------|---------------|-----------|-------------|------------|------------|----------|--------------|------------|------------|-------------|----------|
| STORMWATER PROJECTS - 6-YEAR CIP | | | | | | | | | | | | | | | | | |
| Rockaway Beach Rd. Outfall Replacement | | | - | | | | | | Y | 255 | - | - | - | - | - | - | |
| Ravine Creek Outfall Replacement | | | - | | | | | | Y | - | 170 | - | - | - | - | - | |
| Eagle Hrbr. Dr. @ McDonald Creek Culvert | | | - | | | | | | Y | - | 200 | - | 900 | - | - | - | |
| Wardwell Rd Culvert (Woodward Creek) | | | - | | | | | | Y | 74 | 245 | - | - | - | - | - | |
| Blakely Falls Creek Culvert (Halls Hill) | | | - | | | | | | Y | - | - | - | 150 | - | - | - | |
| Springbrook Creek Restoration and Culvert Replace | x | | 450 | | | | | | Y | - | - | - | 600 | - | - | - | |
| Yeomalt Area Drainage Improvements | | | - | | | | | | Y | 60 | - | - | - | 510 | - | - | |
| C40 Eagle Harbor Phase I | | | - | Y | | | | | Y | - | - | 100 | - | - | 450 | - | |
| City Funding | | | | | | | | | | 389 | 615 | - | 1,000 | 300 | 510 | 450 | - |
| Grant Totals | | | | | | | | | | - | - | - | 450 | - | - | - | |
| TOTALS | | | | | | | | | | 389 | 615 | - | 1,000 | 750 | 510 | 450 | - |

Project: Ravine Creek Outfall Replacement

Number: 00776

Location: Ravine Creek

Project Description

Description: The existing stormwater outfall at Ravine Creek is currently undersized and does not extend to the high water mark of the creek. The outfall needs to be replaced in order to accommodate the projected flows from the basin.

Benefit: Expand the capacity of the current stormwater system and meet DOE criteria for direct-discharge outfall to tidal waters.

Schedule: Construct in 2017.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|--------------|------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$170 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$170 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | | | | | | |
| Construction | | \$170 | | | | | | |
| Sub-total | \$0 | \$170 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |

Project: Eagle Harbor Drive at McDonald Creek

Number: 00823

Location: 5530 Eagle Harbor Drive

Project Description



Description: The existing concrete culvert is perched at its outlet and a section of pipe has dropped. Shoulder settlement is an indicator there may be separations. The project provides for the repair of existing concrete culvert assuming trenchless methods can be employed to line culvert.

Benefit: Preservation. Avoid much more costly replacement. Mitigate failure risk.

Schedule: Preliminary budget and schedule information pending Island-wide Deep Culvert Assessment.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|------------|--------------|------------|--------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$0 | \$200 | \$0 | \$900 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$0 | \$200 | \$0 | \$900 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | \$200 | | | | | | |
| Construction | | | | \$900 | | | | |
| Sub-total | \$0 | \$200 | \$0 | \$900 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

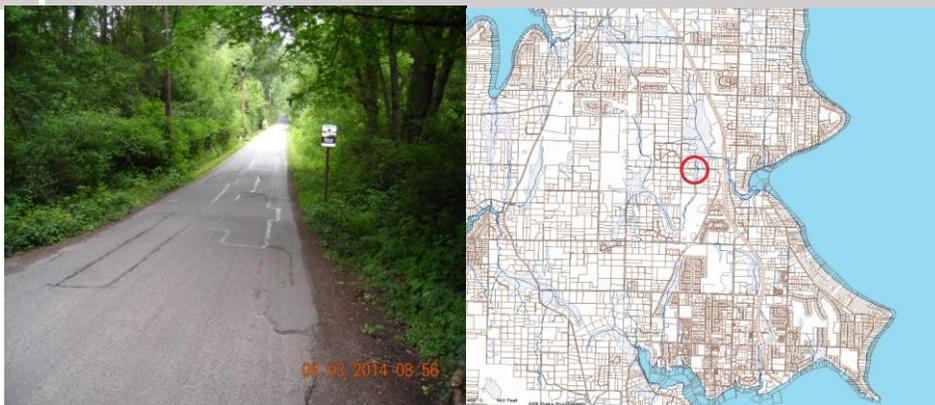
2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |

Project: Wardwell Road Culvert
Location: Woodward Creek Fish Passage Culvert

Number: 00662

Project Description



Description: Woodward Creek overtops Wardwell Road during storm events and backs up, flooding private property. Recommend replacement of a failing culvert with a new fish passage culvert. This project may be combined with the Wardwell Road Reconstruction and Drainage Project. Temporary construction easements may be needed.

Benefit: Replaces an undersized culvert and addresses fish passage. The project furthers the water quality and habitat goals of the Murden Cove Watershed Nutrient and Bacteria Reduction Project.

Schedule: Y1 Design and Permitting, Y2 Construction.

Capital Funding (1000's)

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|---------------------------------|-------------|--------------|------------|------------|------------|------------|------------|------------|
| FUNDING SOURCES (1000's) | | | | | | | | |
| General Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SSWM Fund | \$74 | \$245 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub-total | \$74 | \$245 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FUNDING USES (1000's) | | | | | | | | |
| Design/permitting | | | | | | | | |
| Construction | | \$245 | | | | | | |
| Sub-total | \$0 | \$245 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Estimated Impact on Future Operating Budget

| | Prior Yrs. | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Operating Debt Service | | | | | | | | |
| Sub-total | \$0 |

2% Contribution to Public Art Account

| | Prior Yrs | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023-2034 |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Sub-Total | \$0 |



SECTION 7:
2018 BUDGET SCHEDULES



SECTION 7: 2018 BUDGET SCHEDULES

| | |
|--|---------|
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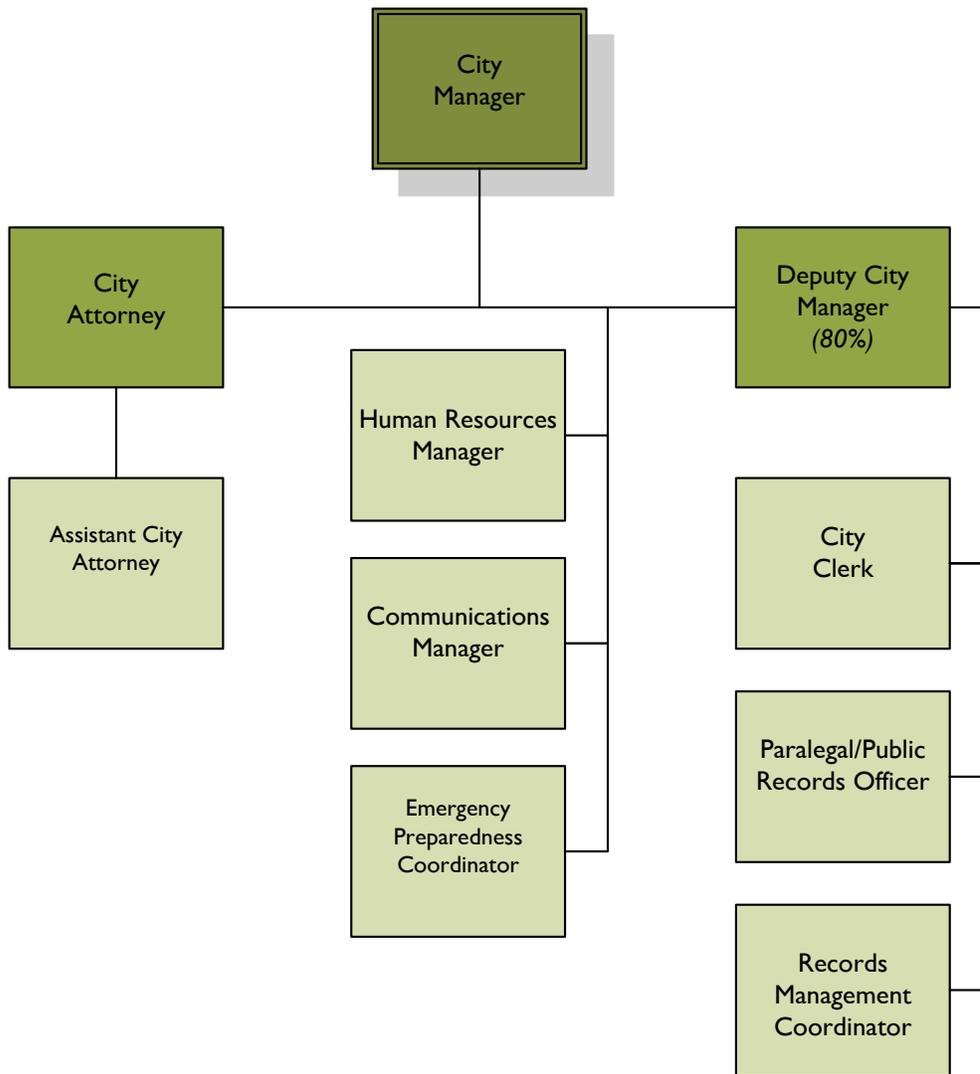
2018 BUDGET CHANGES

The 2018 Proposed Budget recommends minimal changes to the 2017 Proposed Budget programs and services although several modifications are worth noting:

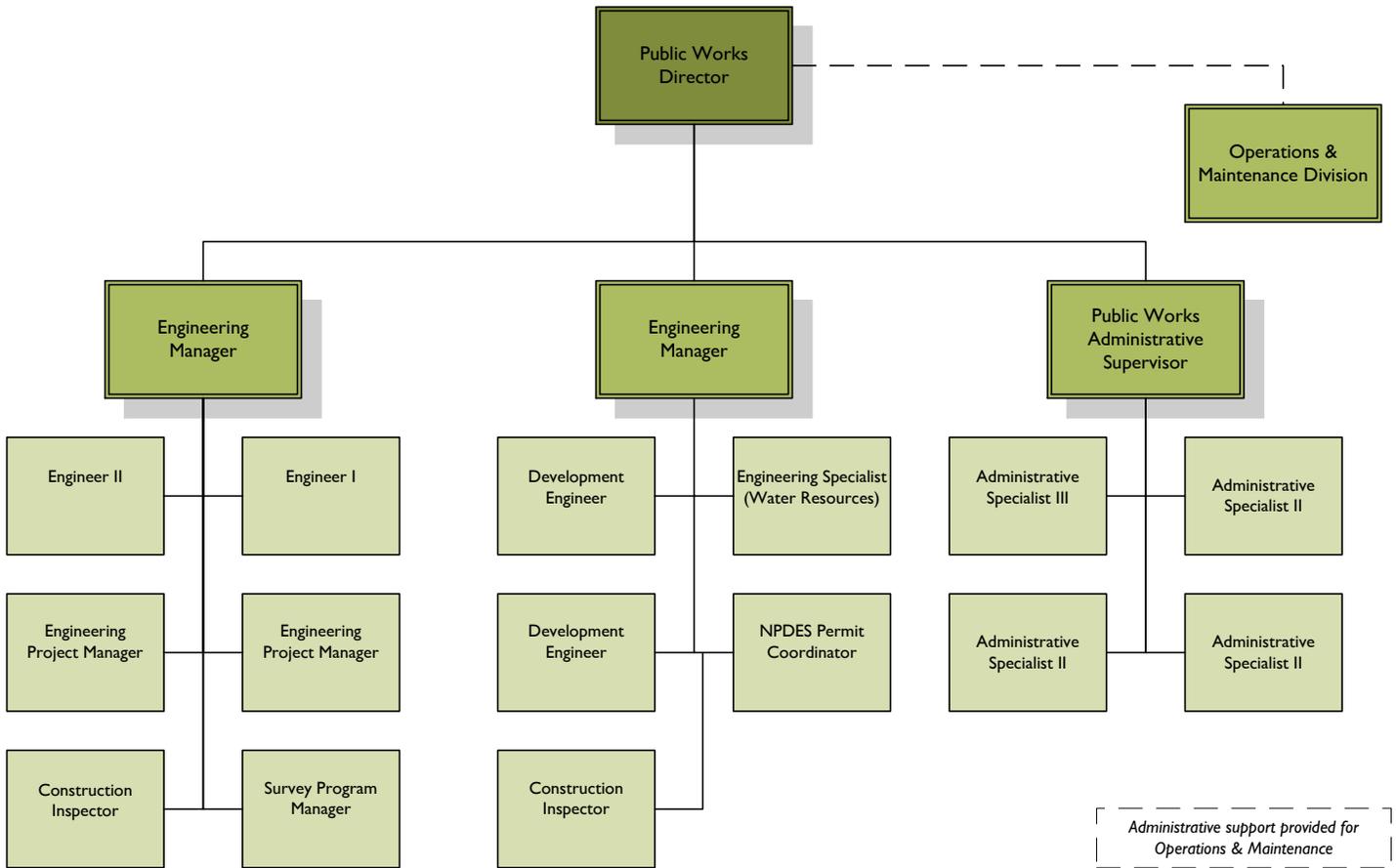
- Two personnel changes (with updated organizational charts on the following pages):
 - Addition of an Assistant City Attorney in the Executive Department. There is an offsetting elimination of a contract with Kitsap County for Prosecution Services, with the intention of assigning this work to the new position and reducing external costs.
 - Elimination of the term-limited Water Resources Technician position in the Public Works Department.
- Addition of a Road Rating Study and Traffic Concurrency Program-Professional Services. This is a study done every four years, with the next planned instance in 2018.
- Addition of funding for Bridge Inspection-Professional Services
- A rate increase of 12% is included for SSWM fees, increasing the annual rate per impervious surface unit (ISU) from \$169/ISU/year to \$190/ISU/year. The increase in revenue is needed to fund the planned capital work in the SSWM Utility

Capital Expenditures will mirror the 2017-2018 CIP and are not expected to change significantly.

2018 ORGANIZATIONAL CHART – EXECUTIVE DEPARTMENT



2018 ORGANIZATIONAL CHART – PUBLIC WORKS: ENGINEERING DIVISION



CITY OF BAINBRIDGE ISLAND - 2018 PROPOSED BUDGET

| | General | Streets | Special Revenue & Internal Services | Bonds | Capital & LID Construction | Water, Sewer, & SSWM Utilities | Building & Development Services | Total for 2018 |
|--|-------------------|------------------|---|------------------|-------------------------------|-----------------------------------|---------------------------------------|-------------------|
| BEGINNING FUND BALANCE | 9,354,449 | 135,000 | 1,866,246 | 156,361 | - | 10,487,616 | 320,800 | 22,320,472 |
| REVENUES | | | | | | | | |
| Taxes | 14,985,140 | 846,600 | 3,180,000 | 607,700 | - | - | - | 19,619,440 |
| Fees & Service Charges | 939,052 | 31,620 | 100,000 | - | - | - | 1,600,000 | 2,670,672 |
| Intergovernment Revenue | 313,100 | 530,400 | - | - | 2,568,000 | - | - | 3,411,500 |
| Fines & Forfeits | 109,000 | - | - | - | - | - | - | 109,000 |
| Charges for Utility Services | - | - | - | - | - | 7,412,500 | - | 7,412,500 |
| Miscellaneous | 49,000 | - | 509,219 | - | - | 479,600 | - | 1,037,819 |
| Assessments | - | - | - | 44,000 | - | 250,000 | - | 294,000 |
| Investment Revenue | 87,933 | - | 3,470 | 18,500 | - | 55,000 | - | 164,903 |
| Gain on Sale of Fixed Assets | 5,000 | - | - | - | - | - | - | 5,000 |
| TOTAL REVENUES | 16,488,225 | 1,408,620 | 3,792,689 | 670,200 | 2,568,000 | 8,197,100 | 1,600,000 | 34,724,834 |
| OTHER SOURCES | | | | | | | | |
| Loans/Sale of Bonds | - | - | - | - | 8,000,000 | - | - | 8,000,000 |
| From other Funds and Sub-Funds | - | 1,930,453 | 110,000 | 1,817,440 | 1,207,000 | 8,750 | 1,087,906 | 6,161,549 |
| TOTAL RESOURCES | 25,842,674 | 3,474,073 | 5,768,935 | 2,644,001 | 11,775,000 | 18,693,466 | 3,008,706 | 71,206,855 |
| EXPENDITURES | | | | | | | | |
| Salaries | 6,425,203 | 1,184,039 | - | - | - | 2,223,082 | 1,630,889 | 11,463,214 |
| Benefits | 2,665,665 | 550,059 | - | - | - | 968,393 | 647,872 | 4,831,989 |
| Supplies | 419,519 | 154,614 | - | - | - | 232,143 | 52,230 | 858,507 |
| Professional Services | 919,041 | 88,670 | 200,000 | - | - | 296,860 | 77,100 | 1,581,671 |
| Community Services | 429,000 | - | 110,000 | - | - | 35,000 | - | 574,000 |
| Other Services & Charges | 2,340,478 | 1,201,184 | - | - | - | 1,627,618 | 275,215 | 5,444,494 |
| Intergovernmental Services | 820,434 | 5,800 | 2,000 | - | - | 927,048 | 4,600 | 1,759,882 |
| TOTAL OPERATING EXPENDITURES | 14,019,340 | 3,184,367 | 312,000 | - | - | 6,310,144 | 2,687,906 | 26,513,757 |
| NON-OPERATING EXPENDITURES | | | | | | | | |
| Capital Equipment | 228,866 | 199,706 | 27,211 | - | - | 95,217 | - | 551,000 |
| Capital Projects | 70,000 | - | - | - | 11,775,000 | 2,900,000 | - | 14,745,000 |
| Debt Service | 3,000 | - | - | 2,472,779 | - | 1,471,975 | - | 3,947,754 |
| TOTAL EXPENDITURES | 14,321,206 | 3,384,073 | 339,211 | 2,472,779 | 11,775,000 | 10,777,336 | 2,687,906 | 45,757,511 |
| OTHER USES | | | | | | | | |
| To Other Funds and Sub-Funds | 3,136,929 | - | 3,024,620 | - | - | - | - | 6,161,549 |
| ENDING FUND BALANCE, RESERVES & CONTINGENCIES | 8,384,538 | 90,000 | 2,405,104 | 171,222 | 0 | 7,916,130 | 320,800 | 19,287,795 |
| TOTAL USES | 25,842,674 | 3,474,073 | 5,768,935 | 2,644,001 | 11,775,000 | 18,693,466 | 3,008,706 | 71,206,855 |

CITY OF BAINBRIDGE ISLAND - 2018 PROPOSED BUDGET

| | WATER | SEWER | SSWM | TOTAL FOR 2018 |
|--|-----------|-----------|-----------|-------------------|
| BEGINNING FUND BALANCE | 5,852,873 | 4,097,290 | 537,453 | 10,487,616 |
| REVENUES | | | | |
| Charges for Utility Services | 1,090,500 | 3,682,000 | 2,640,000 | 7,412,500 |
| Miscellaneous | 143,000 | 336,600 | - | 479,600 |
| Assessments | - | 250,000 | - | 250,000 |
| Investment Revenue | 32,000 | 20,000 | 3,000 | 55,000 |
| TOTAL REVENUES | 1,265,500 | 4,288,600 | 2,643,000 | 8,197,100 |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 8,750 | - | - | 8,750 |
| TOTAL RESOURCES | 7,127,123 | 8,385,890 | 3,180,453 | 18,693,466 |
| EXPENDITURES | | | | |
| Salaries | 430,295 | 908,181 | 884,606 | 2,223,082 |
| Benefits | 186,385 | 398,581 | 383,427 | 968,393 |
| Supplies | 53,304 | 107,355 | 71,485 | 232,143 |
| Professional Services | 123,343 | 85,386 | 88,132 | 296,860 |
| Community Services | 35,000 | - | - | 35,000 |
| Other Services & Charges | 382,727 | 477,999 | 766,892 | 1,627,618 |
| Intergovernmental Services | 157,225 | 553,578 | 216,245 | 927,048 |
| TOTAL OPERATING EXPENDITURES | 1,368,279 | 2,531,079 | 2,410,787 | 6,310,144 |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 7,000 | 43,409 | 44,808 | 95,217 |
| Capital Projects | 1,150,000 | 1,750,000 | - | 2,900,000 |
| Debt Service | - | 1,419,038 | 52,937 | 1,471,975 |
| TOTAL EXPENDITURES | 2,525,279 | 5,743,526 | 2,508,532 | 10,777,336 |
| ENDING FUND BALANCE, RESERVES & CONTINGENCIES | 4,601,845 | 2,642,364 | 671,921 | 7,916,130 |
| TOTAL USES | 7,127,123 | 8,385,890 | 3,180,453 | 18,693,466 |

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CITY OF BAINBRIDGE ISLAND - 2018 PROPOSED BUDGET

Capital & LID
Construction

| | |
|--|--------------------------|
| BEGINNING FUND BALANCE | - |
| REVENUES | |
| Intergovernment Revenue | 2,568,000 |
| TOTAL REVENUES | <u>2,568,000</u> |
| OTHER SOURCES | |
| Loans/Sale of Bonds | 8,000,000 |
| From other Funds and Sub-Funds | 1,207,000 |
| TOTAL RESOURCES | <u>11,775,000</u> |
| EXPENDITURES | |
| NON-OPERATING EXPENDITURES | |
| Capital Projects | 11,775,000 |
| TOTAL EXPENDITURES | <u>11,775,000</u> |
| ENDING FUND BALANCE, RESERVES & CONTINGENCIES | 0 |
| TOTAL USES | <u><u>11,775,000</u></u> |

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CITY OF BAINBRIDGE ISLAND - 2018 PROPOSED BUDGET

Internal Services

| | |
|--|-------------------------|
| BEGINNING FUND BALANCE | 500,564 |
| REVENUES | |
| Miscellaneous | 509,219 |
| TOTAL REVENUES | <u>509,219</u> |
| TOTAL RESOURCES | <u>1,009,783</u> |
| EXPENDITURES | |
| NON-OPERATING EXPENDITURES | |
| Capital Equipment | 27,211 |
| TOTAL EXPENDITURES | <u>27,211</u> |
| ENDING FUND BALANCE, RESERVES & CONTINGENCIES | 982,572 |
| TOTAL USES | <u><u>1,009,783</u></u> |

CITY OF BAINBRIDGE ISLAND 2017-2018 PROPOSED BUDGET
INTERFUND TRANSFERS

| | | 2017 | | 2018 | |
|----------------------------------|--------------------------------|------------------|------------------|------------------|------------------|
| | | TRANSFERS IN | TRANSFERS OUT | TRANSFERS IN | TRANSFERS OUT |
| 001 | GENERAL FUND | - | 5,427,988 | - | 3,136,929 |
| 101 | STREET FUND | 1,683,182 | | 1,930,453 | - |
| 103 | REAL ESTATE EXCISE TAX FUND | - | 2,625,120 | - | 2,600,120 |
| 108 | AFFORDABLE HOUSING FUND | 110,000 | | 110,000 | - |
| 171 | TRANSPORTATION BENEFIT FUND | - | 400,000 | - | 399,500 |
| 173 | TRANSPORTATION IMPACT FEE FUND | - | | - | 25,000 |
| 201 | GO BOND FUND | 1,876,535 | | 1,817,440 | - |
| 301 | CAPITAL CONSTRUCTION FUND | 3,849,000 | | 1,207,000 | - |
| 401 | WATER OPERATING FUND | 8,750 | | 8,750 | - |
| 407 | BUILDING & DEVELOPMENT FUND | 925,641 | | 1,087,906 | - |
| TOTAL INTERFUND TRANSFERS | | 8,453,108 | 8,453,108 | 6,161,549 | 6,161,549 |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
BUDGET COMPARISON - CITYWIDE

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------------|-------------------|-------------------|--------------------------|---------------|
| REVENUES | | | | |
| Taxes | 19,411,547 | 19,619,440 | 207,893 | 1.07% |
| Fees & Service Charges | 2,712,178 | 2,670,672 | (41,506) | (1.53%) |
| Intergovernment Revenue | 998,500 | 3,411,500 | 2,413,000 | 241.66% |
| Fines & Forfeits | 109,000 | 109,000 | - | - % |
| Charges for Utility Services | 7,122,500 | 7,412,500 | 290,000 | 4.07% |
| Miscellaneous | 1,029,164 | 1,037,819 | 8,655 | 0.84% |
| Assessments | 294,000 | 294,000 | - | - % |
| Investment Revenue | 164,903 | 164,903 | - | - % |
| Gain on Sale of Fixed Assets | 405,000 | 5,000 | (400,000) | (98.77%) |
| TOTAL REVENUES | 32,246,792 | 34,724,834 | 2,478,042 | 7.68% |
| OTHER SOURCES | | | | |
| Loans/Sale of Bonds | - | 8,000,000 | 8,000,000 | 100.00% |
| Other External Sources | - | - | - | - % |
| From other Funds and Sub-Funds | 36,459,400 | 28,482,021 | (7,977,379) | (21.88%) |
| TOTAL RESOURCES | 68,706,192 | 71,206,855 | 2,500,663 | 3.64% |
| EXPENDITURES | | | | |
| Salaries | 11,053,737 | 11,463,214 | 409,476 | 3.70% |
| Benefits | 4,497,423 | 4,831,989 | 334,566 | 7.44% |
| Supplies | 813,902 | 858,507 | 44,604 | 5.48% |
| Professional Services | 1,860,285 | 1,581,671 | (278,614) | (14.98%) |
| Community Services | 544,000 | 574,000 | 30,000 | 5.51% |
| Other Services & Charges | 5,416,003 | 5,444,494 | 28,491 | 0.53% |
| Intergovernmental Services | 1,645,865 | 1,759,882 | 114,017 | 6.93% |
| TOTAL OPERATING EXPENDITURES | 25,831,216 | 26,513,757 | 682,541 | 2.64% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 611,000 | 551,000 | (60,000) | (9.82%) |
| Capital Projects | 7,491,242 | 14,745,000 | 7,253,758 | 96.83% |
| Debt Service | 3,999,154 | 3,947,754 | (51,400) | (1.29%) |
| Other Non-operating Expenditures | - | - | - | - % |
| TOTAL EXPENDITURES | 37,932,612 | 45,757,511 | 7,824,899 | 20.63% |
| OTHER USES | | | | |
| Interfund Loan Repayment/Impact Fees | - | - | - | - % |
| To Other Funds and Sub-Funds | 8,453,108 | 6,161,549 | (2,291,559) | (27.11%) |
| TOTAL USES | 46,385,720 | 51,919,060 | 5,533,340 | 11.93% |

**CITY OF BAINBRIDGE ISLAND
2017 & 2018 PROPOSED BUDGET**

REVENUES BY FUND

| TAX SUPPORTED REVENUES | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--|-------------------|-------------------|--------------------------|-----------------|
| <u>GENERAL FUND</u> | | | | |
| Property Taxes | 7,224,000 | 7,296,493 | 72,493 | 1.00% |
| Sales and Use Tax | 3,605,000 | 3,675,000 | 70,000 | 1.94% |
| Sales Tax - Criminal Justice | 300,000 | 300,000 | - | - |
| B&O Tax and Penalties | 552,400 | 593,000 | 40,600 | 7.35% |
| Utility Tax on Private Utilities | 2,604,400 | 2,609,200 | 4,800 | 0.18% |
| Utility Tax on City Utilities | 480,247 | 500,247 | 20,000 | 4.16% |
| TAXES | 14,766,047 | 14,973,940 | 207,893 | 1.41% |
| Leasehold & Other Taxes | 11,200 | 11,200 | - | - |
| Business License & Penalties | 185,000 | 185,000 | - | - |
| Franchise Fees on Cable TV | 353,500 | 353,500 | - | - |
| Franchise Fees on Cable TV - PEG Capital | 26,000 | 26,000 | - | - |
| Other Licenses & Permits | 4,000 | 4,000 | - | - |
| Adult Probation Fees | 55,000 | 55,000 | - | - |
| Court Fees & Law Enforcement Charges | 2,500 | 2,500 | - | - |
| All Other Taxes | 43,500 | 43,500 | - | - |
| Interfund Rent | 292,058 | 269,552 | (22,506) | (7.71%) |
| FEES & SERVICE CHARGES | 972,758 | 950,252 | (22,506) | (2.31%) |
| Criminal Justice | 30,100 | 30,100 | - | - |
| Liquor Excise | 65,000 | 65,000 | - | - |
| Liquor Profits | 200,000 | 200,000 | - | - |
| Intergovernmental Service Revenue | 3,000 | 3,000 | - | - |
| Vessel Registration Fees | 15,000 | 15,000 | - | - |
| INTERGOVERNMENT REVENUE | 313,100 | 313,100 | - | - % |
| Traffic Fines | 32,000 | 32,000 | - | - |
| Parking Fines | 62,000 | 62,000 | - | - |
| Other Traffic Misdemeanors | 2,000 | 2,000 | - | - |
| Non-Traffic Misdemeanors | 4,000 | 4,000 | - | - |
| Court Recoupments | 3,000 | 3,000 | - | - |
| All Other Fines & Forfeits | 6,000 | 6,000 | - | - |
| FINES & FORFEITS | 109,000 | 109,000 | - | - % |
| Facilities Rental | 25,000 | 25,000 | - | - |
| Dock Use Charges | 14,000 | 14,000 | - | - |
| All Other Miscellaneous | 9,000 | 9,000 | - | - |
| Electric Car Charger Revenue | 1,000 | 1,000 | - | - |
| MISCELLANEOUS | 49,000 | 49,000 | - | - % |
| Interest | 87,933 | 87,933 | - | - |
| INVESTMENT REVENUE | 87,933 | 87,933 | - | - % |
| Gain on Sale of Fixed Assets | 405,000 | 5,000 | (400,000) | (98.77%) |
| OTHER EXTERNAL SOURCES | 405,000 | 5,000 | (400,000) | (98.77%) |
| TOTAL GENERAL FUND | 16,702,838 | 16,488,225 | (214,613) | (1.28%) |

**CITY OF BAINBRIDGE ISLAND
2017 & 2018 PROPOSED BUDGET**

REVENUES BY FUND

| TAX SUPPORTED REVENUES | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--|------------------|------------------|--------------------------|-----------------|
| <u>STREETS FUND</u> | | | | |
| Commercial Parking Lot Tax | 846,600 | 846,600 | - | - |
| M.V. Fuel Tax - Streets & Arterials | 510,000 | 510,000 | - | - |
| Right of Way Permits | 31,620 | 31,620 | - | - |
| Other Revenues-Streets | 20,400 | 20,400 | - | - |
| TOTAL STREETS FUND | 1,408,620 | 1,408,620 | - | - % |
| <u>BUILDING & DEV. SERVICES FUNDS</u> | | | | |
| Building Permits & Inspections | 495,000 | 495,000 | - | - |
| Planning Review of Building Permits | 145,000 | 145,000 | - | - |
| Zoning & Subdivision | 320,000 | 320,000 | - | - |
| Plan Checking Fees | 530,000 | 530,000 | - | - |
| Other Planning & Development Fees | 110,000 | 110,000 | - | - |
| TOTAL BUILDING & DEV. SERVICES FUNDS | 1,600,000 | 1,600,000 | - | - % |
| <u>SPECIAL REV. FUNDS</u> | | | | |
| REAL ESTATE EXCISE TAX FUND | | | | |
| Real Estate Excise Tax | 2,600,000 | 2,600,000 | - | - |
| Interest on Investments-Real Estate Excise | 120 | 120 | - | - |
| | 2,600,120 | 2,600,120 | - | 0.00% |
| CIVIC IMPROVEMENT FUND | | | | |
| Hotel/Motel Tax | 180,000 | 180,000 | - | - |
| Interest on Investments & Other Rev - Hotel/Mot | 1,000 | 1,000 | - | - |
| | 181,000 | 181,000 | - | 0.00% |
| FAR-PUBLIC AMENITIES | | | | |
| Interest on Investments & Other Rev - FAR | 70 | 70 | - | - |
| | 70 | 70 | - | 0.00% |
| FAR-FARMLAND/AGRICULTURE | | | | |
| Interest on Investments & Other Rev - FAR | 380 | 380 | - | - |
| | 380 | 380 | - | 0.00% |
| TRANSP BEN FUND | | | | |
| Interest | 1,500 | 1,500 | - | - |
| Transportation Benefit | 400,000 | 400,000 | - | - |
| | 401,500 | 401,500 | - | 0.00% |
| TRANSPORTATION IMPACT FEE FUND | | | | |
| Transportation Impact Fee | 119,000 | 100,000 | (19,000) | (15.97%) |
| Interest on Investments | 400 | 400 | - | - |
| | 119,400 | 100,400 | (19,000) | (15.91%) |
| TOTAL SPECIAL REV. FUNDS | 3,302,470 | 3,283,470 | (19,000) | (0.58%) |

**CITY OF BAINBRIDGE ISLAND
2017 & 2018 PROPOSED BUDGET**

REVENUES BY FUND

| TAX SUPPORTED REVENUES | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|---|-------------------|-------------------|--------------------------|------------------|
| <u>BOND FUNDS</u> | | | | |
| GO BOND FUND | | | | |
| Property Taxes - Bond Levy | 607,700 | 607,700 | - | - % |
| | 607,700 | 607,700 | - | 0.00% |
| LID BOND FUND | | | | |
| LID Assessments | 22,500 | 22,500 | - | - % |
| LID Special Assessments | 40,000 | 40,000 | - | - % |
| | 62,500 | 62,500 | - | 0.00% |
| TOTAL BOND FUNDS | 670,200 | 670,200 | - | - % |
| <u>CAPITAL & LID CONSTRUCTION FUNDS</u> | | | | |
| CAPITAL CONSTRUCTION FUND | | | | |
| WA State & Local Grants & Donations | - | 1,428,000 | 1,428,000 | 100.00% |
| US Government Grants | 155,000 | 1,140,000 | 985,000 | 635.48% |
| | 155,000 | 2,568,000 | 2,413,000 | 1,556.77% |
| TOTAL CAPITAL & LID CONSTRUCTION FUNDS | 155,000 | 2,568,000 | 2,413,000 | 1,556.77% |
| TOTAL TAX SUPPORTED REVENUES | 23,839,128 | 26,018,515 | 2,179,387 | 9.14% |

**CITY OF BAINBRIDGE ISLAND
2017 & 2018 PROPOSED BUDGET**

REVENUES BY FUND

| UTILITY REVENUES | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|---|-------------------|-------------------|--------------------------|---------------|
| <u>WATER, SEWER & SSWM UTILITIES FUNDS</u> | | | | |
| WATER OPERATING FUND | | | | |
| Water Charges | 1,090,500 | 1,090,500 | - | - % |
| Connections & All Others | 143,000 | 143,000 | - | - % |
| Interest on Investments-Utility | 32,000 | 32,000 | - | - % |
| | 1,265,500 | 1,265,500 | - | 0.00% |
| SEWER OPERATING FUND | | | | |
| Sewer Charges | 3,682,000 | 3,682,000 | - | - % |
| U.L.I.D. Assessments | 250,000 | 250,000 | - | - % |
| Connections & All Others | 336,600 | 336,600 | - | - % |
| Interest on Investments-Utility | 20,000 | 20,000 | - | - % |
| | 4,288,600 | 4,288,600 | - | 0.00% |
| STORM & SURFACE WATER FUND | | | | |
| Storm Water Management Charges | 2,350,000 | 2,640,000 | 290,000 | 12.34% |
| Interest on Investments-Utility | 3,000 | 3,000 | - | - % |
| | 2,353,000 | 2,643,000 | 290,000 | 12.32% |
| TOTAL WATER, SEWER & SSWM UTILITIES FUNDS | | | | |
| | 7,907,100 | 8,197,100 | 290,000 | 3.67% |
| TOTAL UTILITY REVENUES | | | | |
| | 7,907,100 | 8,197,100 | 290,000 | 3.67% |
| <u>INTERNAL SERVICES</u> | | | | |
| EQUIPMENT RENTAL & REVOLVING | | | | |
| Equipment & Vehicle | 500,564 | 509,219 | 8,655 | 1.73% |
| TOTAL INTERNAL SERVICES | 500,564 | 509,219 | 8,655 | 1.73% |
| TOTAL REVENUE-ALL FUNDS | | | | |
| | 32,246,792 | 34,724,834 | 2,478,042 | 7.68% |

CITY OF BAINBRIDGE ISLAND - 2018 PROPOSED BUDGET

SUMMARY BY FUND

| | | ESTIMATED BEGINNING BALANCE | REVENUES | NON-REV & TRANSFERS | OPERATING EXPENDITURES | NON- OPERATING EXPENDITURES & TRANSFERS | ENDING BALANCE |
|--------------------------|--------------------------------|-----------------------------------|-------------------|------------------------|---------------------------|--|-------------------|
| <u>CITY FUNDS</u> | | | | | | | |
| 001 | GENERAL FUND | 9,354,449 | 16,488,225 | - | 14,019,340 | 3,438,795 | 8,384,538 |
| 101 | STREET FUND | 135,000 | 1,408,620 | 1,930,453 | 3,184,367 | 199,706 | 90,000 |
| 103 | REAL ESTATE EXCISE TAX FUND | 35,000 | 2,600,120 | - | - | 2,600,120 | 35,000 |
| 104 | CIVIC IMPROVEMENT FUND | 223,000 | 181,000 | - | 200,000 | - | 204,000 |
| 108 | AFFORDABLE HOUSING FUND | 61,500 | - | 110,000 | 110,000 | - | 61,500 |
| 151 | FAR-PUBLIC AMENITIES | 14,060 | 70 | - | - | - | 14,130 |
| 152 | FAR-FARMLAND/AGRICULTURE | 80,380 | 380 | - | - | - | 80,760 |
| 161 | TREE FUND | - | - | - | - | - | - |
| 171 | TRANSP BEN FUND | 732,342 | 401,500 | - | 2,000 | 399,500 | 732,342 |
| 173 | TRANSPORTATION IMPACT FEE FUND | 219,400 | 100,400 | - | - | 25,000 | 294,800 |
| 201 | GO BOND FUND | 1,500 | 607,700 | 1,817,440 | - | 2,425,140 | 1,500 |
| 203 | LID BOND FUND | 154,861 | 62,500 | - | - | 47,639 | 169,722 |
| 301 | CAPITAL CONSTRUCTION FUND | - | 2,568,000 | 9,207,000 | - | 11,775,000 | - |
| 401 | WATER OPERATING FUND | 5,852,873 | 1,265,500 | 8,750 | 1,368,279 | 1,157,000 | 4,601,845 |
| 402 | SEWER OPERATING FUND | 4,097,290 | 4,288,600 | - | 2,531,079 | 3,212,447 | 2,642,364 |
| 403 | STORM & SURFACE WATER FUND | 537,453 | 2,643,000 | - | 2,410,787 | 97,745 | 671,921 |
| 407 | BUILDING & DEVELOPMENT FUND | 320,800 | 1,600,000 | 1,087,906 | 2,687,906 | - | 320,800 |
| 501 | EQUIPMENT RENTAL & REVOLVING | 500,564 | 509,219 | - | - | 27,211 | 982,572 |
| TOTAL CITY FUNDS | | 22,320,472 | 34,724,834 | 14,161,549 | 26,513,757 | 25,405,303 | 19,287,795 |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
GENERAL FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|-------------------------------------|-------------------|-------------------|--------------------------|-----------------|
| REVENUES | | | | |
| Taxes | 14,777,247 | 14,985,140 | 207,893 | 1.41% |
| Fees & Service Charges | 961,558 | 939,052 | (22,506) | (2.34%) |
| Intergovernment Revenue | 313,100 | 313,100 | - | - % |
| Fines & Forfeits | 109,000 | 109,000 | - | - % |
| Miscellaneous | 49,000 | 49,000 | - | - % |
| Investment Revenue | 87,933 | 87,933 | - | - % |
| Gain on Sale of Fixed Assets | 405,000 | 5,000 | (400,000) | (98.77%) |
| TOTAL REVENUES | 16,702,838 | 16,488,225 | (214,613) | (1.28%) |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 12,555,571 | 9,354,449 | (3,201,122) | (25.50%) |
| TOTAL RESOURCES | 29,258,409 | 25,842,674 | (3,415,735) | (11.67%) |
| EXPENDITURES | | | | |
| Salaries | 6,193,039 | 6,425,203 | 232,165 | 3.75% |
| Benefits | 2,487,556 | 2,665,665 | 178,109 | 7.16% |
| Supplies | 417,670 | 419,519 | 1,849 | 0.44% |
| Professional Services | 1,180,269 | 956,041 | (224,229) | (19.00%) |
| Community Services | 399,000 | 429,000 | 30,000 | 7.52% |
| Other Services & Charges | 2,529,637 | 2,303,478 | (226,159) | (8.94%) |
| Intergovernmental Services | 772,800 | 820,434 | 47,634 | 6.16% |
| TOTAL OPERATING EXPENDITURES | 13,979,972 | 14,019,340 | 39,369 | 0.28% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 448,000 | 228,866 | (219,134) | (48.91%) |
| Capital Projects | 45,000 | 70,000 | 25,000 | 55.56% |
| Debt Service | 3,000 | 3,000 | - | - % |
| TOTAL EXPENDITURES | 14,475,972 | 14,321,206 | (154,765) | (1.07%) |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | 5,427,988 | 3,136,929 | (2,291,059) | (42.21%) |
| TOTAL USES | 19,903,960 | 17,458,135 | (2,445,824) | (12.29%) |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
STREET FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|--------------|
| REVENUES | | | | |
| Taxes | 846,600 | 846,600 | - | - |
| Fees & Service Charges | 31,620 | 31,620 | - | - |
| Intergovernment Revenue | 530,400 | 530,400 | - | - |
| TOTAL REVENUES | 1,408,620 | 1,408,620 | - | - |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 1,818,182 | 2,065,453 | 247,271 | 13.60% |
| TOTAL RESOURCES | 3,226,802 | 3,474,073 | 247,271 | 7.66% |
| EXPENDITURES | | | | |
| Salaries | 1,123,465 | 1,184,039 | 60,574 | 5.39% |
| Benefits | 503,386 | 550,059 | 46,673 | 9.27% |
| Supplies | 149,245 | 154,614 | 5,370 | 3.60% |
| Professional Services | 48,634 | 88,670 | 40,036 | 82.32% |
| Other Services & Charges | 1,197,272 | 1,201,184 | 3,911 | 0.33% |
| Intergovernmental Services | 5,800 | 5,800 | - | - |
| TOTAL OPERATING EXPENDITURES | 3,027,802 | 3,184,367 | 156,564 | 5.17% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 64,000 | 199,706 | 135,706 | 212.04% |
| TOTAL EXPENDITURES | 3,091,802 | 3,384,073 | 292,270 | 9.45% |
| TOTAL USES | 3,091,802 | 3,384,073 | 292,270 | 9.45% |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
REAL ESTATE EXCISE TAX FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|----------|
| REVENUES | | | | |
| Taxes | 2,600,000 | 2,600,000 | - | - % |
| Investment Revenue | 120 | 120 | - | - % |
| TOTAL REVENUES | 2,600,120 | 2,600,120 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 60,000 | 35,000 | (25,000) | (41.67%) |
| TOTAL RESOURCES | 2,660,120 | 2,635,120 | (25,000) | (0.94%) |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | 2,625,120 | 2,600,120 | (25,000) | (0.95%) |
| TOTAL USES | 2,625,120 | 2,600,120 | (25,000) | (0.95%) |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
CIVIC IMPROVEMENT FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Taxes | 180,000 | 180,000 | - | - % |
| Investment Revenue | 1,000 | 1,000 | - | - % |
| TOTAL REVENUES | 181,000 | 181,000 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 242,000 | 223,000 | (19,000) | (7.85%) |
| TOTAL RESOURCES | 423,000 | 404,000 | (19,000) | (4.49%) |
| EXPENDITURES | | | | |
| Professional Services | 200,000 | 200,000 | - | - % |
| TOTAL OPERATING EXPENDITURES | 200,000 | 200,000 | - | - % |
| TOTAL EXPENDITURES | 200,000 | 200,000 | - | - % |
| TOTAL USES | 200,000 | 200,000 | - | - % |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
AFFORDABLE HOUSING FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|------------|
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 171,500 | 171,500 | - | - |
| TOTAL RESOURCES | 171,500 | 171,500 | - | - % |
| EXPENDITURES | | | | |
| Community Services | 110,000 | 110,000 | - | - |
| TOTAL OPERATING EXPENDITURES | 110,000 | 110,000 | - | - % |
| TOTAL EXPENDITURES | 110,000 | 110,000 | - | - % |
| TOTAL USES | 110,000 | 110,000 | - | - % |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
FAR-PUBLIC AMENITIES

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|--------------|
| REVENUES | | | | |
| Investment Revenue | 70 | 70 | - | - % |
| TOTAL REVENUES | 70 | 70 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 13,990 | 14,060 | 70 | 0.50% |
| TOTAL RESOURCES | 14,060 | 14,130 | 70 | 0.50% |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
FAR-FARMLAND/AGRICULTURE

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|--------------|
| REVENUES | | | | |
| Investment Revenue | 380 | 380 | - | - % |
| TOTAL REVENUES | 380 | 380 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 80,000 | 80,380 | 380 | 0.48% |
| TOTAL RESOURCES | 80,380 | 80,760 | 380 | 0.47% |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
TRANSPORTATION BENEFIT FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Taxes | 400,000 | 400,000 | - | - % |
| Investment Revenue | 1,500 | 1,500 | - | - % |
| TOTAL REVENUES | 401,500 | 401,500 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 732,842 | 732,342 | (500) | (0.07%) |
| TOTAL RESOURCES | 1,134,342 | 1,133,842 | (500) | (0.04%) |
| EXPENDITURES | | | | |
| Intergovernmental Services | 2,000 | 2,000 | - | - % |
| TOTAL OPERATING EXPENDITURES | 2,000 | 2,000 | - | - % |
| TOTAL EXPENDITURES | 2,000 | 2,000 | - | - % |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | 400,000 | 399,500 | (500) | (0.13%) |
| TOTAL USES | 402,000 | 401,500 | (500) | (0.12%) |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
TRANSPORTATION IMPACT FEE FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|----------|
| REVENUES | | | | |
| Fees & Service Charges | 119,000 | 100,000 | (19,000) | (15.97%) |
| Investment Revenue | 400 | 400 | - | - % |
| TOTAL REVENUES | 119,400 | 100,400 | (19,000) | (15.91%) |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 100,000 | 219,400 | 119,400 | 119.40% |
| TOTAL RESOURCES | 219,400 | 319,800 | 100,400 | 45.76% |
| OTHER USES | | | | |
| To Other Funds and Sub-Funds | - | 25,000 | 25,000 | 100.00% |
| TOTAL USES | - | 25,000 | 25,000 | - % |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
GO BOND FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Taxes | 607,700 | 607,700 | - | - |
| TOTAL REVENUES | 607,700 | 607,700 | - | - |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 1,878,035 | 1,818,940 | (59,095) | (3.15%) |
| TOTAL RESOURCES | 2,485,735 | 2,426,640 | (59,095) | (2.38%) |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Debt Service | 2,484,235 | 2,425,140 | (59,095) | (2.38%) |
| TOTAL EXPENDITURES | 2,484,235 | 2,425,140 | (59,095) | (2.38%) |
| TOTAL USES | 2,484,235 | 2,425,140 | (59,095) | (2.38%) |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
LID BOND FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Assessments | 44,000 | 44,000 | - | - % |
| Investment Revenue | 18,500 | 18,500 | - | - % |
| TOTAL REVENUES | 62,500 | 62,500 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 141,700 | 154,861 | 13,161 | 9.29% |
| TOTAL RESOURCES | 204,200 | 217,361 | 13,161 | 6.45% |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Debt Service | 49,339 | 47,639 | (1,700) | (3.45%) |
| TOTAL EXPENDITURES | 49,339 | 47,639 | (1,700) | (3.45%) |
| TOTAL USES | 49,339 | 47,639 | (1,700) | (3.45%) |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
CAPITAL CONSTRUCTION FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|-------------------|--------------------------|------------------|
| REVENUES | | | | |
| Intergovernment Revenue | 155,000 | 2,568,000 | 2,413,000 | 1,556.77% |
| TOTAL REVENUES | 155,000 | 2,568,000 | 2,413,000 | 1,556.77% |
| OTHER SOURCES | | | | |
| Loans/Sale of Bonds | - | 8,000,000 | 8,000,000 | 100.00% |
| From other Funds and Sub-Funds | 5,716,242 | 1,207,000 | (4,509,242) | (78.88%) |
| TOTAL RESOURCES | 5,871,242 | 11,775,000 | 5,903,758 | 100.55% |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Projects | 5,871,242 | 11,775,000 | 5,903,758 | 100.55% |
| TOTAL EXPENDITURES | 5,871,242 | 11,775,000 | 5,903,758 | 100.55% |
| TOTAL USES | 5,871,242 | 11,775,000 | 5,903,758 | 100.55% |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
WATER OPERATING FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Charges for Utility Services | 1,090,500 | 1,090,500 | - | - |
| Miscellaneous | 143,000 | 143,000 | - | - |
| Investment Revenue | 32,000 | 32,000 | - | - |
| TOTAL REVENUES | 1,265,500 | 1,265,500 | - | - |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 6,488,388 | 5,861,623 | (626,765) | (9.66%) |
| TOTAL RESOURCES | 7,753,888 | 7,127,123 | (626,765) | (8.08%) |
| EXPENDITURES | | | | |
| Salaries | 415,228 | 430,295 | 15,067 | 3.63% |
| Benefits | 173,714 | 186,385 | 12,671 | 7.29% |
| Supplies | 50,805 | 53,304 | 2,499 | 4.92% |
| Professional Services | 122,237 | 123,343 | 1,106 | 0.90% |
| Community Services | 35,000 | 35,000 | - | - |
| Other Services & Charges | 380,057 | 382,727 | 2,670 | 0.70% |
| Intergovernmental Services | 130,975 | 157,225 | 26,250 | 20.04% |
| TOTAL OPERATING EXPENDITURES | 1,308,015 | 1,368,279 | 60,263 | 4.61% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 33,000 | 7,000 | (26,000) | (78.79%) |
| Capital Projects | 560,000 | 1,150,000 | 590,000 | 105.36% |
| TOTAL EXPENDITURES | 1,901,015 | 2,525,279 | 624,263 | 32.84% |
| TOTAL USES | 1,901,015 | 2,525,279 | 624,263 | 32.84% |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
SEWER OPERATING FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Charges for Utility Services | 3,682,000 | 3,682,000 | - | - |
| Miscellaneous | 336,600 | 336,600 | - | - |
| Assessments | 250,000 | 250,000 | - | - |
| Investment Revenue | 20,000 | 20,000 | - | - |
| TOTAL REVENUES | 4,288,600 | 4,288,600 | - | - % |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 4,301,700 | 4,097,290 | (204,410) | (4.75%) |
| TOTAL RESOURCES | 8,590,300 | 8,385,890 | (204,410) | (2.38%) |
| EXPENDITURES | | | | |
| Salaries | 875,338 | 908,181 | 32,843 | 3.75% |
| Benefits | 369,196 | 398,581 | 29,385 | 7.96% |
| Supplies | 94,411 | 107,355 | 12,943 | 13.71% |
| Professional Services | 135,056 | 85,386 | (49,671) | (36.78%) |
| Other Services & Charges | 627,663 | 477,999 | (149,664) | (23.84%) |
| Intergovernmental Services | 548,703 | 553,578 | 4,875 | 0.89% |
| TOTAL OPERATING EXPENDITURES | 2,650,367 | 2,531,079 | (119,288) | (4.50%) |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 33,000 | 43,409 | 10,409 | 31.54% |
| Capital Projects | 400,000 | 1,750,000 | 1,350,000 | 337.50% |
| Debt Service | 1,409,643 | 1,419,038 | 9,395 | 0.67% |
| TOTAL EXPENDITURES | 4,493,010 | 5,743,526 | 1,250,516 | 27.83% |
| TOTAL USES | 4,493,010 | 5,743,526 | 1,250,516 | 27.83% |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
STORM & SURFACE WATER FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|-------------------------------------|------------------|------------------|--------------------------|----------------|
| REVENUES | | | | |
| Charges for Utility Services | 2,350,000 | 2,640,000 | 290,000 | 12.34% |
| Investment Revenue | 3,000 | 3,000 | - | - |
| TOTAL REVENUES | 2,353,000 | 2,643,000 | 290,000 | 12.32% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 912,809 | 537,453 | (375,356) | (41.12%) |
| TOTAL RESOURCES | 3,265,809 | 3,180,453 | (85,356) | (2.61%) |
| EXPENDITURES | | | | |
| Salaries | 904,972 | 884,606 | (20,366) | (2.25%) |
| Benefits | 376,040 | 383,427 | 7,387 | 1.96% |
| Supplies | 64,629 | 71,485 | 6,856 | 10.61% |
| Professional Services | 131,089 | 88,132 | (42,957) | (32.77%) |
| Other Services & Charges | 369,702 | 766,892 | 397,190 | 107.44% |
| Intergovernmental Services | 180,987 | 216,245 | 35,258 | 19.48% |
| TOTAL OPERATING EXPENDITURES | 2,027,419 | 2,410,787 | 383,368 | 18.91% |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | 33,000 | 44,808 | 11,808 | 35.78% |
| Capital Projects | 615,000 | - | (615,000) | (100.00%) |
| Debt Service | 52,937 | 52,937 | - | - |
| TOTAL EXPENDITURES | 2,728,356 | 2,508,532 | (219,824) | (8.06%) |
| TOTAL USES | 2,728,356 | 2,508,532 | (219,824) | (8.06%) |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
BUILDING & DEVELOPMENT FUND

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Fees & Service Charges | 1,600,000 | 1,600,000 | - | - |
| TOTAL REVENUES | 1,600,000 | 1,600,000 | - | - |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | 1,246,441 | 1,408,706 | 162,265 | 13.02% |
| TOTAL RESOURCES | 2,846,441 | 3,008,706 | 162,265 | 5.70% |
| EXPENDITURES | | | | |
| Salaries | 1,541,696 | 1,630,889 | 89,193 | 5.79% |
| Benefits | 587,531 | 647,872 | 60,341 | 10.27% |
| Supplies | 37,143 | 52,230 | 15,088 | 40.62% |
| Professional Services | 78,000 | 77,100 | (900) | (1.15%) |
| Other Services & Charges | 276,671 | 275,215 | (1,457) | (0.53%) |
| Intergovernmental Services | 4,600 | 4,600 | - | - |
| TOTAL OPERATING EXPENDITURES | 2,525,641 | 2,687,906 | 162,265 | 6.42% |
| TOTAL EXPENDITURES | 2,525,641 | 2,687,906 | 162,265 | 6.42% |
| TOTAL USES | 2,525,641 | 2,687,906 | 162,265 | 6.42% |

CITY OF BAINBRIDGE ISLAND
2017 PROPOSED AND 2018 PROPOSED BUDGET
EQUIPMENT RENTAL & REVOLVING

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VAR |
|--------------------------------|------------------|------------------|--------------------------|---------|
| REVENUES | | | | |
| Miscellaneous | 500,564 | 509,219 | 8,655 | 1.73% |
| TOTAL REVENUES | 500,564 | 509,219 | 8,655 | 1.73% |
| OTHER SOURCES | | | | |
| From other Funds and Sub-Funds | - | 500,564 | 500,564 | 100.00% |
| TOTAL RESOURCES | 500,564 | 1,009,783 | 509,219 | 101.73% |
| EXPENDITURES | | | | |
| NON-OPERATING EXPENDITURES | | | | |
| Capital Equipment | - | 27,211 | 27,211 | 100.00% |
| TOTAL EXPENDITURES | - | 27,211 | 27,211 | 100.00% |
| TOTAL USES | - | 27,211 | 27,211 | - % |

CITY OF BAINBRIDGE ISLAND - 2017 PROPOSED & 2018 PROPOSED BUDGET

TOTAL EXPENDITURES BY DEPARTMENT AND FUND

| | Legislative | Municipal Court | Executive | Finance, IT & Admin Services | Police | Planning & Community Development | Public Works | General Government | Total 2018 PROPOSED | Total 2017 PROPOSED | 2018 to 2017 | % Variance |
|--------------------------------|----------------|-----------------|------------------|------------------------------|------------------|----------------------------------|-------------------|--------------------|---------------------|---------------------|------------------|--------------|
| GENERAL FUND | 421,850 | 618,400 | 2,331,156 | 4,658,509 | 4,831,720 | 999,037 | 2,122,400 | 1,475,064 | 17,458,135 | 19,903,960 | (2,445,824) | (12.3%) |
| STREET FUND | - | - | 131,281 | 190,348 | - | - | 2,811,583 | 250,861 | 3,384,073 | 3,091,802 | 292,270 | 9.5% |
| REAL ESTATE EXCISE TAX FUND | - | - | - | 2,600,120 | - | - | - | - | 2,600,120 | 2,625,120 | (25,000) | (1.0%) |
| CIVIC IMPROVEMENT FUND | - | - | - | - | - | - | - | 200,000 | 200,000 | 200,000 | - | - % |
| AFFORDABLE HOUSING FUND | - | - | 110,000 | - | - | - | - | - | 110,000 | 110,000 | - | - % |
| TRANSP BEN FUND | - | - | - | 399,500 | - | - | - | 2,000 | 401,500 | 402,000 | (500) | (0.1%) |
| TRANSPORTATION IMPACT FEE FUND | - | - | - | 25,000 | - | - | - | - | 25,000 | - | 25,000 | 100.0% |
| GO BOND FUND | - | - | - | - | - | - | - | 2,425,140 | 2,425,140 | 2,484,235 | (59,095) | (2.4%) |
| LID BOND FUND | - | - | - | - | - | - | - | 47,639 | 47,639 | 49,339 | (1,700) | (3.4%) |
| CAPITAL CONSTRUCTION FUND | - | - | - | - | - | - | 11,775,000 | - | 11,775,000 | 5,871,242 | 5,903,758 | 100.6% |
| BUILDING & DEVELOPMENT FUND | - | - | 307,191 | 149,178 | - | 1,628,636 | 432,755 | 170,146 | 2,687,906 | 2,525,641 | 162,265 | 6.4% |
| EQUIPMENT RENTAL & REVOLVING | - | - | - | - | - | - | 27,211 | - | 27,211 | - | 27,211 | 100.0% |
| TAX SUPPORTED FUNDS | 421,850 | 618,400 | 2,879,628 | 8,022,655 | 4,831,720 | 2,627,672 | 17,168,949 | 4,570,850 | 41,141,724 | 37,263,338 | 3,878,385 | 10.4% |
| WATER OPERATING FUND | - | - | 73,293 | 136,114 | - | 3,521 | 1,993,997 | 318,354 | 2,525,279 | 1,901,015 | 624,263 | 32.8% |
| SEWER OPERATING FUND | - | - | 62,424 | 187,018 | - | 3,521 | 3,472,293 | 2,018,270 | 5,743,526 | 4,493,010 | 1,250,516 | 27.8% |
| STORM & SURFACE WATER FUND | - | - | 52,371 | 102,917 | - | 42,947 | 1,902,939 | 407,358 | 2,508,532 | 2,728,356 | (219,824) | (8.1%) |
| UTILITY SUPPORTED FUNDS | - | - | 188,088 | 426,049 | - | 49,989 | 7,369,228 | 2,743,982 | 10,777,336 | 9,122,381 | 1,654,955 | 18.1% |
| OVERALL TOTALS | 421,850 | 618,400 | 3,067,716 | 8,448,704 | 4,831,720 | 2,677,661 | 24,538,177 | 7,314,832 | 51,919,060 | 46,385,720 | 5,533,340 | 11.9% |

**CITY OF BAINBRIDGE ISLAND
2018 PROPOSED BUDGET - ALL FUNDS
CITY COUNCIL**

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VARIANCE |
|-------------------------------------|------------------|------------------|--------------------------|----------------|
| Salaries | 87,000 | 87,000 | - | - % |
| Benefits | 7,000 | 7,000 | - | - % |
| SALARIES & BENEFITS | 94,000 | 94,000 | - | - % |
| Supplies | 2,000 | 2,000 | - | - % |
| SUPPLIES | 2,000 | 2,000 | - | - % |
| Professional Services | 16,000 | 16,000 | - | - % |
| Communication | 250 | 250 | - | - % |
| Travel | 500 | 500 | - | - % |
| Training | 2,000 | 2,000 | - | - % |
| Advertising | 7,000 | 7,000 | - | - % |
| All Other Miscellaneous | 1,500 | 100 | (1,400) | (93.33%) |
| Contingency & Settlement | 300,000 | 300,000 | - | - % |
| SERVICES & CHARGES | 327,250 | 325,850 | (1,400) | (0.43%) |
| TOTAL OPERATING EXPENDITURES | 423,250 | 421,850 | (1,400) | (0.33%) |
| TOTAL EXPENDITURES | 423,250 | 421,850 | (1,400) | (0.33%) |

**CITY OF BAINBRIDGE ISLAND
2018 PROPOSED BUDGET - ALL FUNDS
MUNICIPAL COURT**

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|----------------|
| Salaries | 400,000 | 411,500 | 11,500 | 2.88% |
| Benefits | 147,000 | 159,000 | 12,000 | 8.16% |
| SALARIES & BENEFITS | 547,000 | 570,500 | 23,500 | 4.30% |
| Supplies | 9,400 | 9,400 | - | - |
| SUPPLIES | 9,400 | 9,400 | - | - % |
| Professional Services | 12,000 | 12,000 | - | - |
| Travel | 2,000 | 2,000 | - | - |
| Training | 3,000 | 3,000 | - | - |
| Operating Leases | 16,000 | 16,000 | - | - |
| Repair & Maintenance | 2,500 | 4,500 | 2,000 | 80.00% |
| All Other Miscellaneous | 3,500 | - | (3,500) | (100.00%) |
| SERVICES & CHARGES | 39,000 | 37,500 | (1,500) | (3.85%) |
| Intergovernmental Services | 1,000 | 1,000 | - | - |
| INTERGOVERNMENTAL & INTERFUND | 1,000 | 1,000 | - | - % |
| TOTAL OPERATING EXPENDITURES | 596,400 | 618,400 | 22,000 | 3.69% |
| TOTAL EXPENDITURES | 596,400 | 618,400 | 22,000 | 3.69% |

**CITY OF BAINBRIDGE ISLAND
2018 PROPOSED BUDGET - ALL FUNDS
EXECUTIVE**

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|------------------|
| Salaries | 1,031,978 | 1,214,406 | 182,428 | 17.68% |
| Benefits | 369,535 | 459,110 | 89,575 | 24.24% |
| SALARIES & BENEFITS | 1,401,513 | 1,673,516 | 272,003 | 19.41% |
| Supplies | 47,300 | 47,300 | - | - |
| SUPPLIES | 47,300 | 47,300 | - | - % |
| Professional Services | 601,000 | 501,000 | (100,000) | (16.64%) |
| Community Services | 544,000 | 574,000 | 30,000 | 5.51% |
| Communication | 8,150 | 9,150 | 1,000 | 12.27% |
| Travel | 10,700 | 10,700 | - | - |
| Training | 34,600 | 34,600 | - | - |
| Advertising | 17,400 | 17,400 | - | - |
| Operating Leases | 19,500 | 21,000 | 1,500 | 7.69% |
| Repair & Maintenance | 3,000 | 3,000 | - | - |
| All Other Miscellaneous | 196,550 | 173,550 | (23,000) | (11.70%) |
| SERVICES & CHARGES | 1,434,900 | 1,344,400 | (90,500) | (6.31%) |
| Intergovernmental Services | 2,500 | 2,500 | - | - |
| INTERGOVERNMENTAL & INTERFUND | 2,500 | 2,500 | - | - % |
| TOTAL OPERATING EXPENDITURES | 2,886,213 | 3,067,716 | 181,503 | 6.29% |
| Capital Equipment | 100,000 | - | (100,000) | (100.00%) |
| OTHER EXPENDITURES | 100,000 | - | (100,000) | (100.00%) |
| TOTAL NON-OPERATING EXPENDITURES | 100,000 | - | (100,000) | (100.00%) |
| TOTAL EXPENDITURES | 2,986,213 | 3,067,716 | 81,503 | 2.73% |

CITY OF BAINBRIDGE ISLAND
2018 PROPOSED BUDGET - ALL FUNDS
FINANCE, IT & ADMINISTRATIVE SERVICES

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VARIANCE |
|---|-------------------|------------------|--------------------------|------------------|
| Salaries | 1,222,703 | 1,265,660 | 42,957 | 3.51% |
| Benefits | 485,122 | 524,195 | 39,073 | 8.05% |
| SALARIES & BENEFITS | 1,707,825 | 1,789,855 | 82,030 | 4.80% |
| Supplies | 23,500 | 23,500 | - | - |
| Computer Equipment & Software | 78,600 | 72,500 | (6,100) | (7.76%) |
| SUPPLIES | 102,100 | 96,000 | (6,100) | (5.97%) |
| Professional Services | 77,000 | 62,000 | (15,000) | (19.48%) |
| Communication | 36,500 | 38,500 | 2,000 | 5.48% |
| Travel | 5,600 | 5,600 | - | - |
| Training | 15,000 | 15,000 | - | - |
| Advertising | 1,100 | 1,000 | (100) | (9.09%) |
| Operating Leases | 52,000 | 39,000 | (13,000) | (25.00%) |
| Repair & Maintenance | 224,100 | 234,000 | 9,900 | 4.42% |
| All Other Miscellaneous | 6,200 | 6,200 | - | - |
| SERVICES & CHARGES | 417,500 | 401,300 | (16,200) | (3.88%) |
| TOTAL OPERATING EXPENDITURES | 2,227,425 | 2,287,155 | 59,730 | 2.68% |
| Capital Equipment | 35,000 | - | (35,000) | (100.00%) |
| OTHER EXPENDITURES | 35,000 | - | (35,000) | (100.00%) |
| To Other Funds and Sub-Funds | 8,453,108 | 6,161,549 | (2,291,559) | (27.11%) |
| OTHER USES | 8,453,108 | 6,161,549 | (2,291,559) | (27.11%) |
| TOTAL NON-OPERATING EXPENDITURES | 8,488,108 | 6,161,549 | (2,326,559) | (27.41%) |
| TOTAL EXPENDITURES | 10,715,533 | 8,448,704 | (2,266,829) | (21.15%) |

**CITY OF BAINBRIDGE ISLAND
2018 PROPOSED BUDGET - ALL FUNDS
PUBLIC SAFETY**

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|----------------|
| Salaries | 2,612,664 | 2,697,075 | 84,411 | 3.23% |
| Benefits | 943,981 | 988,692 | 44,711 | 4.74% |
| SALARIES & BENEFITS | 3,556,645 | 3,685,767 | 129,122 | 3.63% |
| Supplies | 160,800 | 164,784 | 3,984 | 2.48% |
| Computer Equipment & Software | 4,000 | 4,120 | 120 | 3.00% |
| SUPPLIES | 164,800 | 168,904 | 4,104 | 2.49% |
| Professional Services | 24,000 | 24,690 | 690 | 2.88% |
| Travel | 8,000 | 8,240 | 240 | 3.00% |
| Training | 45,800 | 47,174 | 1,374 | 3.00% |
| Advertising | 4,000 | 4,120 | 120 | 3.00% |
| Operating Leases | 193,454 | 197,287 | 3,833 | 1.98% |
| Insurance | 40 | 40 | - | - |
| Repair & Maintenance | 67,750 | 69,783 | 2,033 | 3.00% |
| All Other Miscellaneous | 17,200 | 17,656 | 456 | 2.65% |
| SERVICES & CHARGES | 360,244 | 368,990 | 8,746 | 2.43% |
| Intergovernmental Services | 397,800 | 413,734 | 15,934 | 4.01% |
| INTERGOVERNMENTAL & INTERFUND | 397,800 | 413,734 | 15,934 | 4.01% |
| TOTAL OPERATING EXPENDITURES | 4,479,489 | 4,637,395 | 157,905 | 3.53% |
| Capital Equipment | 195,000 | 194,325 | (675) | (0.35%) |
| OTHER EXPENDITURES | 195,000 | 194,325 | (675) | (0.35%) |
| TOTAL NON-OPERATING EXPENDITURES | 195,000 | 194,325 | (675) | (0.35%) |
| TOTAL EXPENDITURES | 4,674,489 | 4,831,720 | 157,230 | 3.36% |

**CITY OF BAINBRIDGE ISLAND
2018 PROPOSED BUDGET - ALL FUNDS
PLANNING & COMMUNITY DEVELOPMENT**

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|-----------------|
| Salaries | 1,657,744 | 1,719,730 | 61,986 | 3.74% |
| Benefits | 647,201 | 700,240 | 53,039 | 8.20% |
| SALARIES & BENEFITS | 2,304,945 | 2,419,970 | 115,025 | 4.99% |
| Supplies | 37,200 | 52,360 | 15,160 | 40.75% |
| SUPPLIES | 37,200 | 52,360 | 15,160 | 40.75% |
| Professional Services | 152,000 | 102,100 | (49,900) | (32.83%) |
| Communication | 3,500 | 3,675 | 175 | 5.00% |
| Travel | 1,000 | 1,050 | 50 | 5.00% |
| Training | 18,000 | 18,900 | 900 | 5.00% |
| Advertising | 11,850 | 12,443 | 593 | 5.00% |
| Operating Leases | 45,956 | 49,177 | 3,221 | 7.01% |
| Insurance | 30 | 32 | 2 | 5.00% |
| Repair & Maintenance | 4,000 | - | (4,000) | (100.00%) |
| All Other Miscellaneous | 7,100 | 7,455 | 355 | 5.00% |
| SERVICES & CHARGES | 243,436 | 194,831 | (48,605) | (19.97%) |
| Intergovernmental Services | 10,000 | 10,500 | 500 | 5.00% |
| INTERGOVERNMENTAL & INTERFUND | 10,000 | 10,500 | 500 | 5.00% |
| TOTAL OPERATING EXPENDITURES | 2,595,581 | 2,677,661 | 82,080 | 3.16% |
| TOTAL EXPENDITURES | 2,595,581 | 2,677,661 | 82,080 | 3.16% |

**CITY OF BAINBRIDGE ISLAND
2018 PROPOSED BUDGET - ALL FUNDS
PUBLIC WORKS**

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VARIANCE |
|--|-------------------|-------------------|--------------------------|----------------|
| Salaries | 3,892,973 | 3,955,168 | 62,195 | 1.60% |
| Benefits | 1,651,534 | 1,746,702 | 95,168 | 5.76% |
| SALARIES & BENEFITS | 5,544,507 | 5,701,870 | 157,363 | 2.84% |
| Supplies | 440,602 | 472,043 | 31,440 | 7.14% |
| Computer Equipment & Software | 4,000 | 4,000 | - | - |
| SUPPLIES | 444,602 | 476,043 | 31,440 | 7.07% |
| Professional Services | 657,522 | 541,161 | (116,361) | (17.70%) |
| Communication | 2,606 | 2,630 | 24 | 0.92% |
| Travel | 650 | 650 | - | - |
| Training | 29,565 | 29,721 | 157 | 0.53% |
| Advertising | 1,220 | 1,224 | 5 | 0.38% |
| Operating Leases | 335,113 | 338,711 | 3,598 | 1.07% |
| Insurance | 400 | 400 | - | - |
| Utilities | 107,125 | 110,146 | 3,021 | 2.82% |
| Repair & Maintenance | 1,931,457 | 1,948,311 | 16,854 | 0.87% |
| All Other Miscellaneous | 60,513 | 85,760 | 25,247 | 41.72% |
| SERVICES & CHARGES | 3,126,170 | 3,058,715 | (67,456) | (2.16%) |
| Intergovernmental Services | 195,000 | 199,875 | 4,875 | 2.50% |
| INTERGOVERNMENTAL & INTERFUND | 195,000 | 199,875 | 4,875 | 2.50% |
| TOTAL OPERATING EXPENDITURES | 9,310,280 | 9,436,502 | 126,222 | 1.36% |
| Capital Equipment | 281,000 | 356,675 | 75,675 | 26.93% |
| Capital Projects | 7,491,242 | 14,745,000 | 7,253,758 | 96.83% |
| OTHER EXPENDITURES | 7,772,242 | 15,101,675 | 7,329,433 | 94.30% |
| TOTAL NON-OPERATING EXPENDITURES | 7,772,242 | 15,101,675 | 7,329,433 | 94.30% |
| TOTAL EXPENDITURES | 17,082,522 | 24,538,177 | 7,455,655 | 43.64% |

**CITY OF BAINBRIDGE ISLAND
2018 PROPOSED BUDGET - ALL FUNDS
GENERAL GOVERNMENT**

| | 2017 PROPOSED | 2018 PROPOSED | 2018 to 2017 VARIANCE | % VARIANCE |
|--|------------------|------------------|--------------------------|----------------|
| Salaries | 148,675 | 112,675 | (36,000) | (24.21%) |
| Benefits | 246,050 | 247,050 | 1,000 | 0.41% |
| SALARIES & BENEFITS | 394,725 | 359,725 | (35,000) | (8.87%) |
| Supplies | 6,500 | 6,500 | - | - |
| SUPPLIES | 6,500 | 6,500 | - | - % |
| Professional Services | 320,763 | 322,720 | 1,957 | 0.61% |
| Communication | 141,410 | 141,410 | - | - |
| Travel | 1,500 | 1,500 | - | - |
| Training | 5,000 | 5,000 | - | - |
| Operating Leases | 343,558 | 323,552 | (20,006) | (5.82%) |
| Insurance | 453,720 | 465,562 | 11,842 | 2.61% |
| Utilities | 549,836 | 549,836 | - | - |
| All Other Miscellaneous | 56,000 | 59,000 | 3,000 | 5.36% |
| SERVICES & CHARGES | 1,871,787 | 1,868,580 | (3,207) | (0.17%) |
| Intergovernmental Services | 267,600 | 297,700 | 30,100 | 11.25% |
| Intergovernmental-Taxes and Assessments | 179,518 | 222,126 | 42,608 | 23.73% |
| Interfund - Taxes and Assessments | 592,447 | 612,447 | 20,000 | 3.38% |
| INTERGOVERNMENTAL & INTERFUND | 1,039,565 | 1,132,273 | 92,708 | 8.92% |
| TOTAL OPERATING EXPENDITURES | 3,312,577 | 3,367,078 | 54,501 | 1.65% |
| Debt Service | 3,999,154 | 3,947,754 | (51,400) | (1.29%) |
| OTHER EXPENDITURES | 3,999,154 | 3,947,754 | (51,400) | (1.29%) |
| TOTAL NON-OPERATING EXPENDITURES | 3,999,154 | 3,947,754 | (51,400) | (1.29%) |
| TOTAL EXPENDITURES | 7,311,731 | 7,314,832 | 3,101 | 0.04% |

**CITY OF BAINBRIDGE ISLAND - 2017 AND 2018 PROPOSED BUDGET
COMMUNITY SERVICES**

| | 2017 PROPOSED | 2018 PROPOSED |
|--|--------------------------|--------------------------|
| EXECUTIVE DEPARTMENT | | |
| Executive Department-Community Services-Tax Supported | | |
| Cultural Element: | | |
| Public Art Program Management | 24,000 | 24,000 |
| Public Art Project-Waypoint | - | - |
| Public Art Conservation | 10,000 | 10,000 |
| Subtotal Cultural Element | <u>34,000</u> | <u>34,000</u> |
| Health Housing & Human Services: | | |
| Community Grants | 330,000 | 330,000 |
| Grants Administration | 10,000 | 30,000 |
| Housing Trust Fund | 100,000 | 100,000 |
| Subtotal Health Housing & Human Services | <u>440,000</u> | <u>460,000</u> |
| Community & Economic Development: | | |
| Kitsap Economic Development Alliance (KEDA) | 10,000 | 10,000 |
| Transfer to BIDA via Water | 35,000 | 35,000 |
| Economic Development | 15,000 | 25,000 |
| Subtotal Community & Economic Development | <u>60,000</u> | <u>70,000</u> |
| Affordable Housing: | | |
| Housing Resource Board (HRB)-IMHP Rent Default | 10,000 | 10,000 |
| Subtotal Housing Resource Board | <u>10,000</u> | <u>10,000</u> |
| TOTAL COMMUNITY SERVICES | <u><u>544,000</u></u> | <u><u>574,000</u></u> |

**CITY OF BAINBRIDGE ISLAND - 2017 AND 2018 PROPOSED BUDGET
OUTSIDE PROFESSIONAL SERVICES**

| | 2017 PROPOSED | 2018 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|--|----------------|----------------|--------------------------|-------------|
| LEGISLATIVE DEPARTMENT | | | | |
| Legislative - Outside Professional Services Tax Supported | 16,000 | 16,000 | - | 0% |
| Total Legislative Outside Professional Services | 16,000 | 16,000 | - | 0% |
| MUNICIPAL COURT | | | | |
| Municipal Court - Outside Professional Services Tax Supported | | | | |
| Judge Pro-Tem | 5,000 | 5,000 | - | 0% |
| Interpreters & Expert Witnesses | 3,000 | 3,000 | - | 0% |
| Investigator | 4,000 | 4,000 | - | 0% |
| Other Contracts | - | - | - | 0% |
| Total Municipal Court Outside Professional Services | 12,000 | 12,000 | - | 0% |
| EXECUTIVE DEPARTMENT | | | | |
| Executive - Outside Professional Services-Tax Supported | | | | |
| Community Outreach | 42,000 | 47,000 | 5,000 | 12% |
| Community Engagement | - | - | - | 0% |
| Human Resources | 25,000 | 25,000 | - | 0% |
| City Clerk | 12,000 | 12,000 | - | 0% |
| Legal - Outside Legal Services | 35,000 | 35,000 | - | 0% |
| Legal - Outside Attorney Labor Negotiations | 20,000 | 20,000 | - | 0% |
| Legal - Litigation | 200,000 | 200,000 | - | 0% |
| Prosecuting Attorney | 105,000 | - | (105,000) | -100% |
| Public Defender/Conflict Public Defender | 60,000 | 62,000 | 2,000 | 3% |
| Subtotal Legal | 499,000 | 401,000 | (98,000) | -20% |
| Hearing Examiner | | | | |
| Hearing Examiner Pro-Tem | 60,000 | 60,000 | - | 0% |
| Hearing Examiner Support | 16,000 | 16,000 | - | 0% |
| Subtotal Hearing Examiner | 76,000 | 76,000 | - | 0% |
| Executive Contracts | 20,000 | 20,000 | - | 0% |
| Comprehensive Plan Support | 1,000 | - | - | 0% |
| Emergency Preparedness | 5,000 | 5,000 | - | 0% |
| Subtotal General Executive Contracts | 26,000 | 25,000 | (1,000) | -4% |
| Executive- Outside Professional Services-Utility Supported | - | - | - | 0% |
| Total Executive Outside Professional Services | 601,000 | 502,000 | (99,000) | -16% |

**CITY OF BAINBRIDGE ISLAND - 2017 AND 2018 PROPOSED BUDGET
OUTSIDE PROFESSIONAL SERVICES**

| | 2017 PROPOSED | 2018 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|---|-----------------------|-----------------------|--------------------------|--------------------|
| FINANCE DEPARTMENT | | | | |
| Finance - Outside Professional Services-Tax Supported | | | | |
| Financial Advisor | 10,000 | 10,000 | - | 0% |
| MUNIS/Crystal Report Development | 10,000 | 10,000 | - | 0% |
| Fiscal Health Tool | 6,000 | 6,000 | - | 0% |
| Priority Based Budgeting | 20,000 | 20,000 | - | 0% |
| MUNIS Payroll Modification | 15,000 | - | (15,000) | -100% |
| Records Management | - | - | - | 0% |
| Subtotal Tax Supported | <u>61,000</u> | <u>46,000</u> | <u>(15,000)</u> | <u>-25%</u> |
| Finance - Outside Professional Services-Utility Supported | | | | |
| Water/Sewer Administration | 16,000 | 16,000 | - | 0% |
| Subtotal Utility Supported | <u>16,000</u> | <u>16,000</u> | <u>-</u> | <u>0%</u> |
| Total Finance Outside Professional Services | <u>77,000</u> | <u>62,000</u> | <u>(15,000)</u> | <u>-19%</u> |
| PUBLIC SAFETY | | | | |
| Public Safety - Outside Professional Services-Tax Supported | | | | |
| Security and Monitoring Services | 6,000 | 6,180 | 180 | 3% |
| Community Outreach | 1,000 | 1,030 | 30 | 3% |
| Derelict Vessel Removal Program | 11,000 | 11,330 | 330 | 3% |
| Investigative Professional Services | 3,000 | 3,060 | 60 | 2% |
| Patrol Professional Services | 3,000 | 3,090 | 90 | 3% |
| Total Public Safety Outside Professional Services | <u>24,000</u> | <u>24,690</u> | <u>690</u> | <u>3%</u> |
| PLANNING & COMMUNITY DEVELOPMENT | | | | |
| Planning & Community Development - Outside Professional Services-Tax Supported | | | | |
| Comprehensive Plan Update | 100,000 | 100,000 | - | 0% |
| Building Permits | 2,000 | 2,100 | 100 | 5% |
| Farm Preservation Study | 50,000 | - | (50,000) | -100% |
| Mediation | - | - | - | 0% |
| Total Planning & Community Development Outside Professional Services | <u>152,000</u> | <u>102,100</u> | <u>(49,900)</u> | <u>-33%</u> |

**CITY OF BAINBRIDGE ISLAND - 2017 AND 2018 PROPOSED BUDGET
OUTSIDE PROFESSIONAL SERVICES**

| | 2017 PROPOSED | 2018 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|---|-----------------------|-----------------------|--------------------------|--------------------|
| PUBLIC WORKS | | | | |
| Public Works - Outside Professional Services-Tax Supported | | | | |
| On Call Professional Service-Engineering | 25,000 | 25,000 | - | 0% |
| On Call Materials-Soils Testing Services | 25,000 | 25,000 | - | 0% |
| On Call Surveying Services | 25,000 | 25,000 | - | 0% |
| Eel Grass Survey and Mitigation | 20,000 | 30,000 | 10,000 | 50% |
| Road Rating Study | - | 45,000 | 45,000 | 100% |
| Traffic Concurrence Study | - | 10,000 | 10,000 | 100% |
| Joint SR305 Study | 15,000 | - | (15,000) | -100% |
| Groundwater Management | 27,000 | 27,000 | - | 0% |
| Water Quality and Flow Monitoring Program | 23,500 | 23,500 | - | 0% |
| Rockaway Beach Stabilization and Mitigation | 85,000 | - | (85,000) | -100% |
| Bridge Inspection | - | 10,000 | 10,000 | 100% |
| Lab Services-Facilities | 500 | 500 | - | 0% |
| Facilities Professional Services-Annual Inspections (O&M) | 12,729 | 12,857 | 128 | 1% |
| Facilities Alarm Services (O&M) | 1,711 | 1,744 | 33 | 2% |
| Waypoint Well Monitoring | 15,000 | 15,000 | - | 0% |
| Tree Care (O&M) | 3,000 | 3,000 | - | 0% |
| Open Space & Access Professional Services | 1,700 | 1,700 | - | 0% |
| Transportation & Modeling TIA Review | 5,000 | 5,000 | - | 0% |
| Subtotal Tax Supported | <u>285,140</u> | <u>260,301</u> | <u>(24,839)</u> | <u>-9%</u> |
| Public Works - Outside Professional Services-Utility Supported | | | | |
| Professional Service-Water | 3,130 | 3,130 | - | 0% |
| Water Lab Services-O&M | 10,875 | 10,875 | - | 0% |
| Sewer System Plan Update | 50,000 | - | (50,000) | -100% |
| Sewer Lab Services-O&M | 3,700 | 3,700 | - | 0% |
| Rockaway Beach Lab Services | 1,520 | 1,512 | (8) | -1% |
| Backflow testing | 33,000 | 34,000 | 1,000 | 3% |
| SCADA upgrades (water and sewer) | 130,000 | 130,000 | - | 0% |
| Decant Facility Vincent Road Landfill Monitoring | 8,000 | 15,000 | 7,000 | 88% |
| Locate Services (O&M) | 1,950 | 1,935 | (15) | -1% |
| Stormwater Routine Lab Services (O&M) | 4,208 | 4,208 | - | 0% |
| Stormwater Illicit Discharge Laboratory Services | 500 | 500 | - | 0% |
| Water Quality and Flow Monitoring Program | 23,500 | 23,500 | - | 0% |
| Water Quality and Flow Monitoring Program-misc testing/supplies | 2,000 | 2,500 | 500 | 25% |
| NPDES Analytical | 10,000 | 10,000 | - | 0% |
| Stormwater Technical Assistance | 5,000 | 5,000 | - | 0% |
| Deep Culvert Assessment and Repairs | 50,000 | - | (50,000) | -100% |
| Spill Testing & Clean Up Services-Engineering | 35,000 | 35,000 | - | 0% |
| Subtotal Utility Supported | <u>372,383</u> | <u>280,860</u> | <u>(91,523)</u> | <u>-25%</u> |
| Total Public Works Outside Professional Services | <u>657,523</u> | <u>541,161</u> | <u>(116,362)</u> | <u>-18%</u> |
| GENERAL GOVERNMENT | | | | |
| General Government - Outside Professional Services Tax Supported | | | | |
| Commons Maintenance | 2,000 | 2,000 | - | 0% |
| Property Maintenance | 20,000 | 20,000 | - | 0% |
| Civil Service | 25,000 | 25,000 | - | 0% |
| Animal Control | 65,213 | 67,170 | 1,957 | 3% |
| WestSound Wildlife Shelter | 8,550 | 8,550 | - | 0% |
| Hotel/Motel Expenditures | 200,000 | 200,000 | - | 0% |
| Total General Government Outside Professional Svcs | <u>320,763</u> | <u>322,720</u> | <u>1,957</u> | <u>1%</u> |

**CITY OF BAINBRIDGE ISLAND - 2017 AND 2018 PROPOSED BUDGET
OUTSIDE PROFESSIONAL SERVICES**

| | 2017 PROPOSED | 2018 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|---|-------------------------|-------------------------|----------------------------------|--------------------|
| CITYWIDE TOTAL OUTSIDE PROFESSIONAL SERVICES | <u>1,860,286</u> | <u>1,582,671</u> | <u>(277,615)</u> | <u>-15%</u> |
| CITYWIDE TOTAL COMMUNITY SERVICE CONTRACTS | <u>544,000</u> | <u>584,000</u> | <u>40,000</u> | <u>7%</u> |
| TOTAL PROFESSIONAL & COMMUNITY SERVICES | <u><u>2,404,286</u></u> | <u><u>2,166,671</u></u> | <u><u>(237,615)</u></u> | <u><u>-10%</u></u> |

**CITY OF BAINBRIDGE ISLAND 2017 AND 2018 PROPOSED BUDGET
INTERGOVERNMENTAL SERVICES**

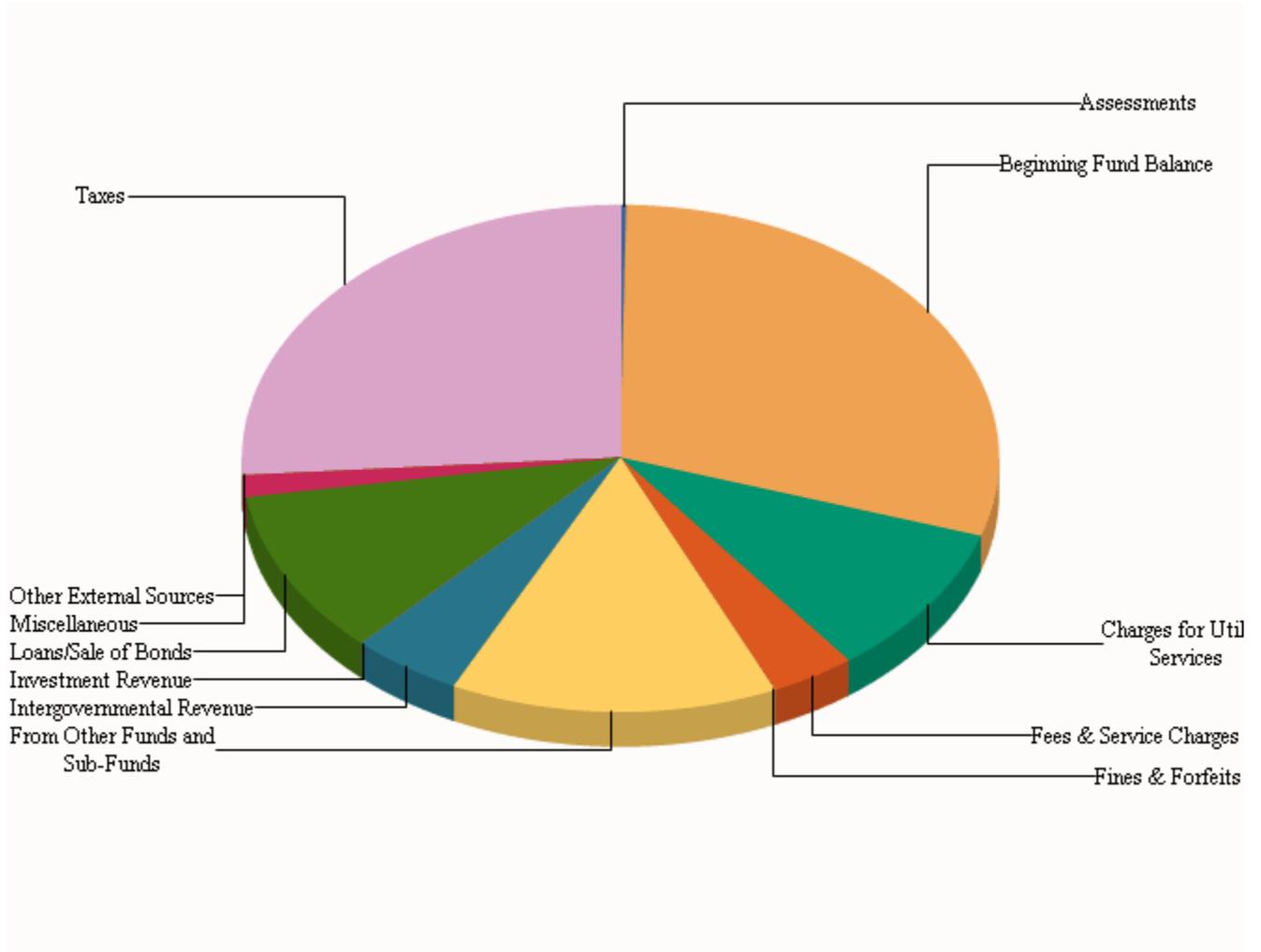
| | 2017 PROPOSED | 2018 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|--|------------------|------------------|--------------------------|------------|
| MUNICIPAL COURT | | | | |
| Municipal Court - Intergovernmental Services-Tax Supported | | | | |
| Kitsap County-Jury Panels | 1,000 | 1,000 | - | 0% |
| Total Municipal Intergovernmental Services | 1,000 | 1,000 | - | 0% |
| EXECUTIVE | | | | |
| Executive-Intergovernmental Services-Tax Supported | | | | |
| Recordings with County Auditor | 2,500 | 2,500 | - | 0% |
| Total Executive Intergovernmental Services | 2,500 | 2,500 | - | 0% |
| PUBLIC SAFETY | | | | |
| Public Safety - Intergovernmental Services-Tax Supported | | | | |
| ILEADS (Computer Systems) | - | - | - | 0% |
| Department of Licensing | - | - | - | 0% |
| Kitsap County-Prisoner Detention | 80,000 | 82,400 | 2,400 | 3% |
| Kitsap County Task Force | 2,800 | 2,884 | 84 | 3% |
| Department of Emergency Management | 35,000 | 36,050 | 1,050 | 3% |
| BI Fire District-Fire Prevention | 180,000 | 185,400 | 5,400 | 3% |
| Cencom Investigations | 30,000 | 32,000 | 2,000 | 7% |
| Cencom Patrol | 70,000 | 75,000 | 5,000 | 7% |
| Total Public Safety Intergovernmental Services | 397,800 | 413,734 | 15,934 | 4% |
| PLANNING | | | | |
| Planning- Intergovernmental Services-Utility | | | | |
| Noxious Weed Control | 10,000 | 10,500 | 500 | 5% |
| Total Planning Intergovernmental Services-Utility Support | 10,000 | 10,500 | 500 | 5% |
| PUBLIC WORKS | | | | |
| Public Works - Intergovernmental Services-Utility | | | | |
| O&M Sewer Operations S/D #7 | 195,000 | 199,875 | 4,875 | 3% |
| Total Public Works Intergovernmental Services | 195,000 | 199,875 | 4,875 | 3% |
| GENERAL GOVERNMENT | | | | |
| General Government - Intergovernmental Services-Tax Supported | | | | |
| Association of WA Cities-Consortium | 1,500 | 2,000 | 500 | 33% |
| Kitsap County Conservation District | 20,400 | 20,400 | - | 0% |
| Election Costs | 25,000 | 50,000 | 25,000 | 100% |
| Kitsap County-Voter Registration | 45,000 | 45,000 | - | 0% |
| State Auditor's Office-Audit Services | 33,600 | 35,600 | 2,000 | 6% |
| Kitsap Sound Regional Council-Regional Planning | 51,500 | 52,100 | 600 | 1% |
| Building Audit Services | 4,200 | 4,200 | - | 0% |
| Kitsap County Health District-Public Health | 50,000 | 52,000 | 2,000 | 4% |
| Subtotal Tax Supported Professional Services | 231,200 | 261,300 | 30,100 | 13% |
| Intergovernmental-Taxes and Assessments | | | - | 0% |
| Puget Sound Clean Air Authority | 25,000 | 26,000 | 1,000 | 4% |
| Kitsap County-Detox Support | 6,400 | 6,500 | 100 | 2% |
| Interfund-Taxes and Assessments (Fire Flow) | 112,200 | 112,200 | - | 0% |
| Subtotal Tax Supported Intergovernmental & Interfund | 374,800 | 406,000 | 31,200 | 8% |
| General Government - Intergovernmental Services-Utility Supported Professional Services | | | | |
| Kitsap County Conservation District | 20,400 | 20,400 | - | 0% |
| Utilities Audit Services | 16,000 | 16,000 | - | 0% |
| Subtotal Utility Supported Professional Services | 36,400 | 36,400 | - | 0% |

**CITY OF BAINBRIDGE ISLAND 2017 AND 2018 PROPOSED BUDGET
INTERGOVERNMENTAL SERVICES**

| | 2017 PROPOSED | 2018 PROPOSED | VARIANCE 2016 vs 2017 | % VARIANCE |
|--|------------------|------------------|--------------------------|------------|
| Utilities Assessments | | | | |
| Utilities External Taxes | 148,118 | 189,626 | 41,508 | 28% |
| Subtotal Utility Supported Assessments and Taxes | 148,118 | 189,626 | 41,508 | 28% |
| Utilities Interfund Taxes and Assessments | 480,247 | 500,247 | 20,000 | 4% |
| Subtotal Utility Supported Intergovernmental & Interfund | 664,765 | 726,273 | 61,508 | 9% |
| Total General Government Intergovernmental Services | 1,039,565 | 1,132,273 | 92,708 | 9% |
| TOTAL INTERGOVERNMENTAL SERVICES | 1,645,865 | 1,759,882 | 114,017 | 7% |

CITY OF BAINBRIDGE ISLAND - 2018 PROPOSED BUDGET

SOURCES OF FUNDS



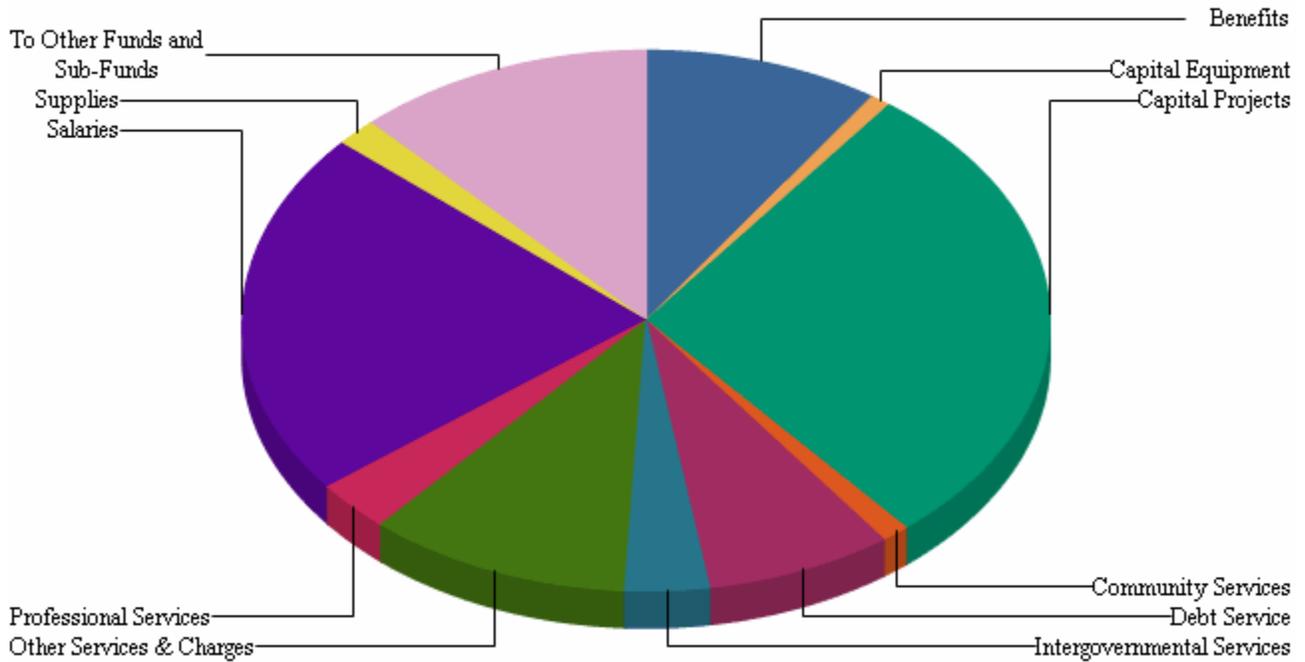
REVENUES & OTHER SOURCES OF FUNDS

2018 BUDGET

| | | |
|--------------------------------|-------------------|--------|
| Beginning Cash Balance | 22,320,472 | 31.35% |
| Taxes | 19,619,440 | 27.55% |
| Fees & Service Charges | 2,670,672 | 3.75% |
| Intergovernment Revenue | 3,411,500 | 4.79% |
| Fines & Forfeits | 109,000 | 0.15% |
| Charges for Utility Services | 7,412,500 | 10.41% |
| Miscellaneous | 1,037,819 | 1.46% |
| Assessments | 294,000 | 0.41% |
| Investment Revenue | 164,903 | 0.23% |
| Loans/Sale of Bonds | 8,000,000 | 11.23% |
| Other External Sources | 5,000 | 0.01% |
| From other Funds and Sub-Funds | 6,161,549 | 8.65% |
| TOTAL | 71,206,855 | |

CITY OF BAINBRIDGE ISLAND - 2018 PROPOSED BUDGET

USES OF FUNDS



EXPENDITURES & OTHER USES OF FUNDS

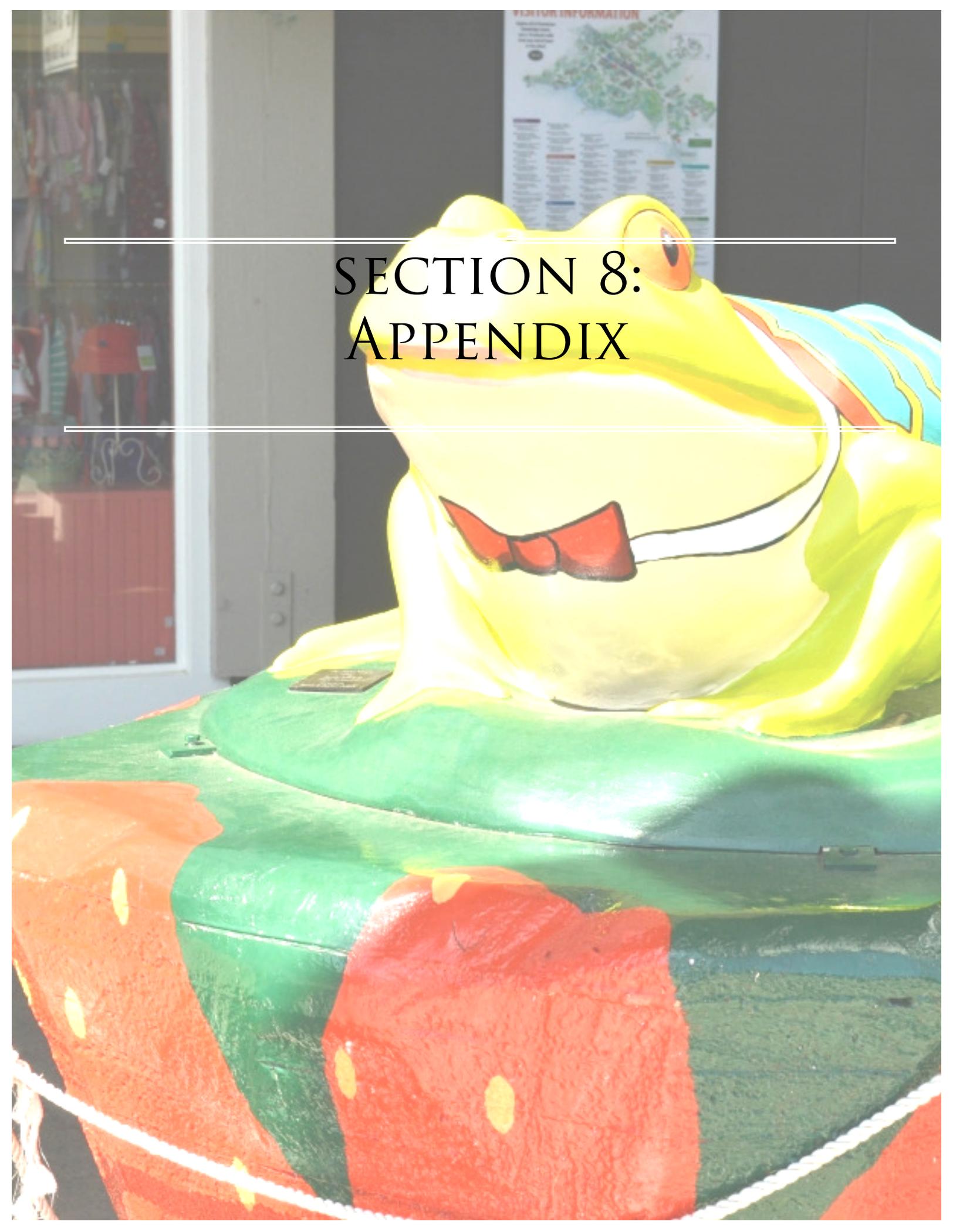
2018 BUDGET

| | | |
|-------------------------------|------------|--------|
| Salaries | 11,463,214 | 22.08% |
| Benefits | 4,831,989 | 9.31% |
| Supplies | 858,507 | 1.65% |
| Professional Services | 1,581,671 | 3.05% |
| Community Services | 574,000 | 1.11% |
| Other Services & Charges | 5,444,494 | 10.49% |
| Intergovernmental Services | 1,759,882 | 3.39% |
| Capital Equipment | 551,000 | 1.06% |
| Capital Projects | 14,745,000 | 28.40% |
| Debt Service | 3,947,754 | 7.60% |
| To Other Funds and Sub-Funds | 6,161,549 | 11.87% |
| Estimated Ending Fund Balance | 19,287,795 | |

TOTAL

\$71,206,855

SECTION 8: APPENDIX





SECTION 8: APPENDIX

| | |
|--|---------|
| 2017-2018 Proposed Budget Activities and Schedule..... | 280 |
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2017-2018 PROPOSED BUDGET ACTIVITIES AND SCHEDULE

| Action Item | Date | Comment |
|---|-----------------------------|--|
| Update Financial Policies | February-April 2016 | Resolution 2016-03 passed by council on April 12, 2016 |
| Capital Improvement Plan | Tuesday, June 07, 2016 | Presentation to Council |
| Cost allocation methodology update | Tuesday, July 12, 2016 | Presentation to Council |
| Financial capacity update | Tuesday, July 12, 2016 | Presentation to Council |
| Budget kick-off all hands meeting | Wednesday, July 13, 2016 | |
| City staff work to develop initial operating budget and capital budget information | July 13-28, 2016 | |
| Budget requests submittals due | Friday, July 29, 2016 | |
| Planning Commission briefing | Monday, August 08, 2016 | |
| Mid-Year Report and forecasting | Tuesday, August 16, 2016 | Presentation to Council |
| Priority Based Budgeting update | Tuesday, August 16, 2016 | |
| Update Financial Policies | Tuesday, August 23, 2016 | Resolution 2016-19 passed by Council |
| City Staff complete final adjustments and balancing; production of budget documents | August-September | |
| Proposed Budget delivered to the public & City Council | Tuesday, September 20, 2016 | |
| City Council retreat | Friday, September 30, 2016 | |
| City Council deliberations | October-November | |
| 1st Reading 2017-2022 Capital Improvement Plan | Tuesday, October 11, 2016 | |
| 1st Reading 2017 Water, Sewer, SSWM Rates | Tuesday, October 11, 2016 | |
| 1st Reading 2017-2018 Biennial Budget | Tuesday, October 25, 2016 | |
| 1st Reading 2017 Property Tax Levy | Tuesday, October 25, 2016 | |
| 2nd Reading and Public Hearing 2017-2022 Capital Improvement Plan | Tuesday, October 25, 2016 | Public Hearing |
| 2nd Reading and Public Hearing 2017 Water, Sewer, SSWM Rates | Tuesday, October 25, 2016 | Public Hearing |
| 2nd Reading and Public Hearing on the 2017-2018 Biennial Budget | Tuesday, November 08, 2016 | |
| 2nd Reading and Public Hearing on 2017 Property Taxes | Tuesday, November 08, 2016 | Public Hearing |
| 3rd Reading and Adoption of 2017-2018 Biennial Budget | Tuesday, November 22, 2016 | |

RESOLUTION NO. 2016-19

A RESOLUTION of the City of Bainbridge Island, Washington, establishing a consolidated set of updated financial and budget policies, updating policies adopted by the City during 2016.

WHEREAS, the City Council (the “Council”) is responsible for setting financial policy for the City of Bainbridge Island (the “City”); and

WHEREAS, the Revised Code of Washington 35.A.33 provides guidance for Budgets in Code Cities; and

WHEREAS, the Revised Code of Washington 35.A.34 authorizes cities to establish biennial budgets, under which authorization, and the authorization of the Bainbridge Island Municipal code 2.82, the City prepares a biennial budget with a mid-biennial review; and

WHEREAS, in the past, the Council has approved policies, and passed resolutions related to financial policies, that continue to guide City financial practices, including, but not limited to, Resolution No. 1993-52, which established investment policies; and Resolution No. 2008-01, which established an Emergency Rainy Day Reserve Fund and a Contingency Reserve within the General Fund; and Resolution No. 2008-14, which established debt management policies; and Resolution No. 2010-35, which set targets for General Fund reserves; and Resolution No. 2013-13, which provided that funds from the City’s utilities shall not be expended for general governmental services; and Resolution No. 2014-17, which set a minimum fund balance policy for the General Fund; and a Municipal Securities Disclosure Policy, which established public disclosure rules for city-issued municipal securities, and Resolution No. 2016-18, which established procedures for the surplus and sale of City real property, and

WHEREAS, the City Administration (“Administration”) requested that, as part of the 2017-18 biennial budget process, Council update the financial and budgetary policies that were initially adopted by the City during and prior to 2016; and

WHEREAS, the Council updated the financial and budgetary policies as Resolution 2016-03; and

WHEREAS, the Council and Administration wish to establish an ongoing consolidated set of Financial and Budget Policies (the “Financial Policies”) to be administered by the Administration and to guide Council action on an ongoing basis.

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. PURPOSE

The primary purpose of financial policies is to provide guidelines for the City Council and staff to use in making financial decisions that ensure core services are maintained and the Council's vision for the community is achieved.

The financial policies guide the City to be able to withstand local and regional economic variations, to adjust to changes in service requirements, and to respond to other changes as they affect the community.

It is the policy of the City to maintain an excellent credit rating and assure taxpayers that the City of Bainbridge Island is maintained in sound financial condition.

SECTION 2. OPERATING BUDGET POLICIES

The biennial budget is the City's comprehensive two-year financial plan, which supports the City's approved programs and services.

City programs and services support achievement of the following results, as identified and approved by the City Council:

- Green, Well-Planned Community
- Healthy and Attractive Community
- Reliable Infrastructure and Connected Mobility
- Safe City
- Vibrant Economy
- Good Governance

Biennial budgets should provide for design, construction, maintenance and replacement of the City's capital assets and equipment consistent with the Capital Facilities Plan including the related cost for operating new assets.

The City will maintain all its assets such that it protects the City's capital investment, preserves public safety, and minimizes future maintenance and replacement costs.

All general government current operating expenditures will be paid from current revenues and cash carried over from prior years.

The City shall adopt a balanced budget. The City defines a balanced budget as one in which current biennium budgeted revenues in addition to fund balances are equal to or greater than current biennium budgeted expenditures. In addition, the City's budget shall maintain recurring expenditures for each fund at a level less than recurring revenues for that fund.

Reports on revenues and expenditures shall be prepared monthly and provided to the Council. Mid-year and annual reports will also be prepared and provided. These reports will also be posted to the City's website or reporting portal.

The City shall consider its financial capacity when making budget decisions. Staff shall deliver to Council a ten-year Financial Capacity Analysis as part of the biennial budget process. For each Financial Capacity Analysis, the financial assumptions shall be reasonable and shall take into account an appropriately chosen set of inflation factors and an appropriate set of economic projections. The Administration's chosen assumptions for revenues, expenditure inflation factors and economic measures shall be disclosed to the Council.

SECTION 3. REVENUES

The City will strive to maintain a diverse and stable revenue stream to protect against short-run volatility of any single revenue source.

Because revenues, especially those of the General Fund and other tax-supported funds, are sensitive to economic changes, the City will use a conservative approach to revenue forecasting.

Departmental revenues of the tax-supported funds shall be considered unrestricted revenue of the City – subject to any applicable legal restriction, and subject to any applicable provision of the Financial Policies, that may apply to a particular revenue source.

Revenues from the Commercial Parking Tax shall be treated as revenues of the Street Fund.

Real Estate Excise Tax revenue shall be first applied to current capital debt service and then, to the extent available, to other eligible expenses.

The City shall maintain a structure for all fees and charges where the beneficiary of the service pays the cost of that service except to the extent that the Council has determined that provision of the specific service in question provides a general public benefit.

On a periodic basis, Building and Development Services (B&DS) rates shall be reviewed, with a goal of revenues contributing approximately seventy-five percent (75%) of expenditures on a planning basis for the B&DS Fund.

The City will maintain water, sewer and storm water utility rates adequate to ensure that each of these three utility funds is fully self-supporting. Additionally, for analysis and rate modeling purposes, the proposed rates shall take into account debt service coverage commitments, if applicable. The capacity to support identified utility reserves will also be taken in to account.

SECTION 4. EXPENDITURES

The City budget will provide for a sustainable level of service to meet the City's identified results.

The City will maintain expenditure categories according to state statute and administrative regulation. Capital expenditures shall meet the requirements of generally accepted accounting principles (GAAP).

The City shall use major one-time revenue to fund capital improvements, debt reductions, or reserves. The use of one-time revenues to fund operating expenditures is strongly discouraged.

The Council shall review the Administration's recommended plan for the allocation of City costs to various funds as part of the biennial budget process.

As a general rule, when an expenditure is incurred for which both restricted and unrestricted fund balance is available, the City will consider the more restricted amounts to have been spent first.

On a periodic basis, the Administration shall compare the cash compensation and the value of benefits for City employee positions to the compensation and benefit levels to a set of comparable employers, to provide data for potential compensation and benefit policies which may be adopted by the Council.

SECTION 5. CAPITAL

The Capital Facilities Goals and Policies that are stated in the City's Comprehensive Plan, as amended from time to time, are hereby included in full in the Financial Policies.

The Capital Improvement Plan and the City operating budget will be reviewed at the same time to ensure that capital and operating needs are balanced with each other and support overall City goals.

The City shall develop a six-year plan for capital improvements and update it at least biennially.

The City will identify the estimated costs and proposed funding sources for each capital project proposal before it is submitted to Council for approval. The City will use intergovernmental assistance and outside resources whenever possible. In the event that a grant, or other type of intergovernmental assistance, is identified as a funding source for a project and the outside funding is not secured, the City will reconsider the financial viability of that project at that time.

SECTION 6. RESERVES

Reserve funds enable the City to deal with unforeseen emergencies and changes in economic conditions.

General Fund Reserves

Emergency Reserve: The City shall maintain an Emergency Reserve with a budgetary target amount of \$1.0 million. These funds shall be used only to pay for emergencies that cannot

reasonably be accommodated by current budget appropriations. These funds may be appropriated only by a vote of not less than five (5) members of the City Council or the unanimous vote of a legal quorum. It is the Council's policy that if funds are spent from the Emergency Reserve, it should be replenished as resources become available.

General Fund Minimum Fund Balance. The City shall maintain a minimum fund balance of 25% of ongoing revenues in the General Fund. The General Fund minimum fund balance shall mean the dollar amount of unencumbered fund balance, excluding any amounts held in reserves or otherwise committed funds. This fund balance is intended to provide stability in the event of unexpected changes to revenues or expenses.

Utility Fund Reserves

Capital Contingency Reserve. Each utility fund shall maintain a separate capital contingency reserve. Each reserve shall have a targeted level of at least one percent (1%) of the utility system's capital assets at net book value. The primary purpose of the reserve is to provide a ready source of cash in case of an emergency, should a major piece of equipment or a portion of the utility's infrastructure fail unexpectedly.

Operating Reserve – Water and Sewer Funds. These reserves shall have a targeted level as of each year-end of at least sixty (60) days' operating expenses. The primary purpose of the reserve is to provide cash for operations in case of seasonal variations in revenue or expenses, or to support operations in a year in which revenues are abnormally low.

Operating Reserve – Storm and Surface Water Management Fund. This reserve shall have a targeted level as of each year-end of at least 90 - 120 days' operating expenses. The primary purpose of the reserve is to provide cash for operations during the period between the payment of the fees, which occurs in two large payments in April and October.

Restricted Debt Reserve. To the extent that the City issues a form of debt (e.g. Revenue Bonds) that requires the City to maintain a restricted cash reserve during the term of the debt repayment period, the utility shall maintain a restricted reserve for such purpose. This reserve is to safeguard the purchasers of the utility's debt, and may be used to fund the final installment or last year's debt service.

SECTION 7. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

The City will establish and maintain a high standard of internal controls and accounting practices. The City accounts and budgets for revenue and expenditures on a modified accrual basis for general government and enterprise activities. Year-end financial statements for enterprise activities shall use full accrual accounting.

The accounting system will maintain records on a basis consistent with accepted national standards for local government accounting and the Washington State Auditor's Budgeting, Accounting and Reporting System.

The annual financial statements shall conform to Generally Accepted Accounting Principles (GAAP) and be in the form of a Comprehensive Annual Financial Report as recommended by the Government Finance Officers Association.

A capital asset system will be maintained to identify all City assets and their location.

The City will ensure that City records are audited annually, resulting in a financial opinion. The results of the audit will be available to the public through the City's website.

SECTION 8. DEBT

The City's Debt Policy, as it may be amended from time to time, is hereby included in the Budget Policies.

SECTION 9. INVESTMENT

The City's Investment Policy, as it may be amended from time to time, is hereby included in the Financial Policies.

SECTION 10. BANKING AND MONEY MANAGEMENT

Safety

The City shall engage in relationships, and conduct its business, with one or more banks, repositories of public pooled funds, and financial institutions in a manner that avoids concentrating City balances in a way that may expose the City to material losses in the event of an adverse development affecting any bank or financial institution in which City assets are held.

Money Management

The City Administration shall seek to form relationships with banking and financial institutions that offer the City efficient and effective tools and technologies to manage and track transactions and balances.

SECTION 11. MUNICIPAL SECURITIES DISCLOSURE

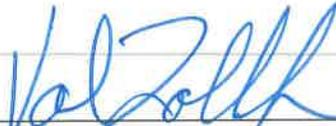
The City's Municipal Securities Disclosure Policy, as it may be amended from time to time, is hereby included in the Financial Policies.

SECTION 12. SURPLUS REAL PROPERTY

The City's Surplus Real Property Policy, as it may be amended from time to time, is hereby included in the Financial Policies.

PASSED by the City Council this 23rd day of August, 2016.

APPROVED by the Mayor this 23rd day of August, 2016.



Val Tollefson, Mayor

ATTEST/AUTHENTICATE:



Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.:

August 2, 2016
August 23, 2016
2016-19

RESOLUTION NO. 2008-14

A **RESOLUTION** of the City of Bainbridge Island, Washington, establishing Debt Management Procedures and Policies.

WHEREAS, the City seeks to develop financial procedures and policies that are fiscally prudent and that incorporate principals of budget sustainability, and

WHEREAS, the City seeks to establish conditions for the use of debt and to create procedures and policies that minimize the City's debt service and issuance costs, retain the highest practical credit rating, and maintain full and complete financial disclosure and reporting; now therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

PART I -- DEBT ADMINISTRATION AND PROCESS

- 1. Role of Finance Committee.** The Finance and Personnel Committee will provide advice to the Mayor, City Council, and Director of Finance in all matters pertaining to the incurrence of debt. The Finance and Personnel Committee also has oversight of these Debt Policies, and will recommend amendments from time to time to the Mayor and City Council.
- 2. General Rules.** Neither the City, nor any City department, agency, nor unit will incur indebtedness without the approval of the City Council. Any proposal to finance a capital project that involves a pledge or other extension of the City's credit through a sale of bonds or notes, the execution of loans or leases, marketing guarantees, or otherwise involving directly or indirectly the lending or pledging of the City's credit, shall be reviewed through the Budget process. In addition, a review of proposed funding sources (including, by way of example, debt) shall be a regular feature of the City's Capital Facilities Plan process; however, the adoption of a Capital Facilities Plan shall not bar the City from incurring debt at a level that differs from the Plan to the extent that the City Council subsequently approves a debt issuance, in connection with its Budget process (including any Budget amendments that may be adopted from time to time throughout the year), that differs in amount from the CFP of record.
- 3. Requests for Debt Financing.** It is the policy of the City to utilize debt financing only for capital projects (potentially including hard costs and/or soft costs of a Council-approved capital project), but not for operating expenses. Any proposal to finance a capital project with debt issued by the City will be presented to the City Council through the Budget and Capital Facilities Plan process with additional detail described below. The requests for debt financing must specify the purpose of the borrowing, any options for financing the project without borrowing, and specific sources of payment of debt service. It should include, as specified by the Director of Finance, a detailed project budget, specifying sources and uses. The bond or other indebtedness will be considered to have been authorized for purposes of compliance with RCW 35A.33.130 as of the date of the approval by the Council of the applicable budget ordinance for the year in which the bond or other debt is to be issued.
- 4. Preparation for Bond Sale.** After obtaining approval by the City Council through the Budget process, the Director of Finance, the City Attorney and the City's bond counsel will produce appropriate ordinance(s) and resolutions for review and approval by the City Council. At the earliest possible date in any Budget Year a Reimbursement Resolution will be prepared by the Finance

Director for review by the Finance Committee and subsequent presentation to the City Council which will detail all projects to be funded through each respective debt issuance.

5. **Scheduling.** The Director of Finance is responsible for creating a schedule for the issuance of bonds or notes by the City in consultation with the City's financial advisor and bond counsel. For the purpose of minimizing transaction costs and achieving efficiencies, effort will be made to consolidate the issuance of debt into as few transactions per year as is feasible, consistent with the cash flow needs of the City. A preliminary schedule will be provided to the members of the Finance and Personnel Committee as soon as practical after such a schedule is determined by the Director of Finance.
6. **Preparation of Official Statement.** The members of the Finance and Personnel Committee will be provided with copies of the preliminary official statement for review and comment prior to its publication.
7. **Bond Ordinance.** All ordinances authorizing issuance of bonds or notes are to be presented to the City Council for first reading at least two weeks before the scheduled sale date. At first reading, public comment will be afforded, and the City Council will hear a presentation from the Director of Finance, and the City's bond counsel and financial advisor will be available to answer questions. It is understood that at the time of Council's final consideration (i.e., second reading) of the bond ordinance, which shall not be later than the day prior to the sale date of the bonds, an offer to purchase the bonds will be presented to the City contingent on the Council's adoption of the ordinance with no changes, and thus any concerns or amendments to the authorizing ordinance should be raised by the Council at the time of first reading. Not later than the day prior to the sale date, at the second reading, the final ordinance will be presented to the City Council, and a black-lined version will be made available showing the changes.
8. **Closing and Post-Issuance Compliance.** The Director of Finance and the Mayor will participate in the closing of each bond issue. The Director of Finance will take such actions as may be required to monitor the City's ongoing compliance with federal tax and arbitrage regulations, continuing disclosure obligations and covenants contained in the bond documents.

PART II – DEBT MANAGEMENT POLICIES

CREDITWORTHINESS OBJECTIVES

Policy 1. Credit Ratings.

The City of Bainbridge Island seeks to maintain the highest possible credit ratings for all categories of short- and long-term General Obligation debt that can be achieved without compromising delivery of basic City services and achievement of adopted City policy objectives.

The City recognizes that external economic, natural, or other events may from time to time affect the creditworthiness of its debt. Nevertheless, the Mayor and City Council are committed to ensuring that actions within their control are prudent and consistent with the highest standards of public financial management, and supportive of the creditworthiness objectives defined in this policy.

Policy 2. Financial Disclosure.

The City is committed to full and complete financial disclosure, and to cooperating fully with rating agencies, institutional and individual investors, City departments and agencies, other levels of government, and the general public to share clear, comprehensible, and accurate financial information. The City is committed to meeting disclosure requirements on a timely and comprehensive basis. Official statements accompanying debt issues, Comprehensive Annual Financial Reports, and continuing disclosure statements will meet (at a minimum) the standards articulated by the Municipal Standards Rulemaking Board (MSRB), the Government Accounting Standards Board (GASB) (to the extent applicable to Washington code cities), the National Federation of Municipal Analysts (NFMA), the Securities and Exchange Commission (SEC), and Generally Accepted Accounting Principles (GAAP). The Department of Finance shall be responsible for ongoing disclosure to established national information repositories (NRMSIRs) and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies.

Policy 3. Capital Planning.

To enhance creditworthiness and prudent financial management, the City of Bainbridge Island is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning. Evidence of this commitment to systematic capital planning will be demonstrated through adoption and periodic adjustment of a Comprehensive Plan pursuant to the Growth Management Act and the adoption of a Six-Year Capital Facilities Plan. The City is committed to public participation in establishing a Capital Facilities Plan and to identifying sources and uses of funds in each such plan at the project level.

Policy 4. Councilmanic Debt Capacity and Reserve.

The City will keep outstanding debt within the limits prescribed by State statute and at levels consistent with its creditworthiness objectives. The City will reserve \$30 million of limited tax (councilmanic) general obligation debt capacity, or 25% of the total legal limit (which statutory limit is 1.5% of total city-wide assessed value), whichever is larger, for emergencies. For purposes of this policy, an "emergency" means a situation which the City Council has determined to be an emergency for purposes of this policy, such as responses to major natural disasters or other significant threats or disruptions to City infrastructure or to public health or safety.

Policy 5. Net Councilmanic Debt Service.

The City will monitor and limit the net debt service being paid from the Tax Supported Funds. "Net debt service" is defined as the total annual debt service on limited tax general obligation (councilmanic) debt minus any revenues generated by the debt-financed projects to pay this debt service. Except in emergencies (as defined in Policy 4), additional councilmanic debt shall not be issued to the extent it would cause the net debt service that would become payable from the Tax Supported funds to exceed 25% of the total budgeted Tax Supported funds revenues for the current year or a subsequent year.

Policy 6. Annual Debt Report.

The Department of Finance shall prepare an annual report on City debt and present it to the Council at the time the Mayor submits his or her Proposed Budget. This report will describe any bond issues planned for the coming year and will describe bonds issued to date during the current year. The report shall also provide historical and projected information on debt, including debt capacity and debt service analyses. The report will cover all forms of City debt, including utility debt, and debt guarantees.

PURPOSES AND USES OF DEBT

Policy 7. Capital Financing.

The City will normally rely on existing funds, project revenues, and grants from other governments to finance capital projects or major maintenance, equipment acquisition, and small development projects. Debt may be used for capital projects only when (a) a project generates revenues over time that are used to retire the debt, (b) debt is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries, or (c) in emergencies. Debt may not be used for non-capital purposes. Debt may be used not only for hard construction and implementation costs, but also for services to specify the scope, engineering or design, or to manage the implementation, of a capital project planned by the Council, but debt may not be used for analysis of the feasibility of a project.

Policy 8. Asset Life.

The City will consider the use of debt for the acquisition, development, replacement, maintenance, or expansion of an asset only if it has a useful life of at least five years. Debt will not be issued for periods exceeding the useful life or average useful lives of the project or projects to be financed.

Policy 9. Use of Councilmanic (LTGO or Nonvoted) Debt.

Before issuing limited tax general obligation (LTGO) debt, the City will consider all other financing alternatives or funding sources, including non-debt financing.

The City will use limited tax general obligation debt only:

- If the debt service will be payable from a specified revenue source (such as a new non-property tax revenue source, a voter-approved property tax increase, or project revenues) which is expected to be sufficient to pay at least a substantial portion of the debt service (as determined by the Finance Committee); or
- If the project is expected to significantly reduce City operating costs within the first five years; or
- If an equal or greater amount of non-City matching funds will be lost if City LTGO funds are not applied in a timely manner; or
- Under catastrophic or emergency conditions; or
- If the project to be financed either (i) is a project in the City's Capital Facilities Plan for which the Council has designated LTGO debt as a funding source, (ii) provides essential City services, or (iii) would so advance core City policy objectives such that its importance exceeds the value that would be added by seeking voter approval.

Policy 10. Issuance of Voted (UTGO) Debt.

The Department of Finance will identify, in the annual capital facilities plan update, potential candidates for voter-approved financing and will work with the Mayor and City Council to develop an election plan as far in advance of the proposed financing date as practical.

Policy 11. Use of Revenue Debt.

Revenue bonds shall be issued only when projected operating revenues are insufficient to meet the enterprise's financing needs. Each enterprise fund will maintain an adequate rate structure to cover the full cost of its operations including: maintenance, depreciation, capital and debt service. The City will insure that net operating revenues constitute a minimum of 1.25 times the annual debt service requirements. Net revenue is defined as Gross Revenue less Maintenance and Operation Expense where Maintenance and Operating Expenses are defined as all reasonable expenses incurred by the City in causing the Waterworks Utility of the City to be operated and maintained in good repair, working order and condition, including payments made to any other municipal corporation or private entity for water service and for sewage treatment and disposal service or other utility service in the event the City combines such service into the Waterworks Utility and enters into a contract for such service, but not including any depreciation or taxes levied or imposed by the City or payments to the City in lieu of taxes, or capital additions or capital replacements to the Waterworks Utility.

Policy 12. Second Lien Debt

The City will issue second lien debt very rarely, and only if it is financially beneficial to the City and consistent with creditworthiness objectives.

Policy 13. LIDs.

The City may issue notes, interfund certificates, or other financial instruments as necessary to finance Local Improvement Districts (LIDs) or Business Improvement Districts (BIDs) or other special purpose financing as authorized by the City Council.

Policy 14. Capital Leases.

The City may consider entering into long-term capital leases on the same basis as it considers councilmanic debt, and such proposals must be considered through the City's Budget and Capital Facilities Plan processes. Consistent with RCW 35.42.030, capital leases may not exceed 50 years (unless otherwise authorized by state law), may be subject to renewal and may include an option to purchase. For purposes of Policy 4, payments on a capital lease do not count as "debt" unless the City has entered into an arrangement for the issuance of Certificates of Participation or has otherwise securitized its payment obligation on that lease (in which case only those portions of each lease payment allocated as principal will be counted as "debt"). Nonetheless, for purposes of compliance with RCW 35.42.200, if the aggregated portions of lease payments over the term of the lease that are allocable to principal would cause the City to exceed its statutory debt limit for councilmanic debt, the question of whether to execute the lease must be submitted to the voters.

Policy 15. Short-term Borrowing.

Except for LIDs and similar situations, the use of short-term borrowing, such as bond anticipation

notes (BANs) and tax-exempt commercial paper will be undertaken only if the transaction costs plus interest of the debt are less than the cost of an interfund loan, or available cash is insufficient to meet working capital requirements.

Policy 16. Public-Private Partnerships; Debt Guarantees.

The City may consider, on a case-by-case basis, the use of its debt capacity for legally allowable capital projects by public development authorities, non-profit housing agencies and special purpose units of government, so long as total City debt guarantees do not exceed 15% of the City's total legal authority for non-voted general obligation debt and so long as the guarantees do not infringe on the debt capacity reserve established in Policy 4. City participation in such projects will be considered only if consistent with statutory and constitutional authority and only:

- After the prior commitment of the full assets and resources of the project developer (or the project, as appropriate) to debt service coverage;
- If project revenues (or development authority revenues, as appropriate) pledged to debt service, are at least equal to debt service (average coverage of 1.0 during the term of the debt);
- If debt service reserves are provided by the development authority's own resources and are equal to at least six months' debt service;
- If all other viable means of financing have been examined, including, but not limited to, revenue debt, letters and lines of credit, and extension of credit by other governmental agencies; and
- After completion of a fiscal review and approval by the City Council.

DEBT STANDARDS; STRUCTURE; METHOD OF SALE

Policy 17. Length to Maturity.

Debt will be structured for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users.

Policy 18. Debt Structure.

To the extent possible, the City will design the repayment of its overall debt so as to recapture rapidly its credit capacity for future use. To this end, the City will strive to repay at least 18% of the principal amount of its total general obligation debt within five years and at least 35% within ten years.

Policy 19. Net Cost

Debt will be structured to achieve the lowest possible net cost to the City given market conditions, the urgency of the capital project, net revenues expected from the project (if any), and the nature and type of security provided.

Policy 20. Level Cost

The City will seek to structure debt with level principal and interest costs over the life of the debt. "Back loading" of costs will be considered only when natural disasters or extraordinary or unanticipated external factors make the short-term cost of the debt prohibitive, the benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present, such

structuring is beneficial to the City's overall amortization schedule, or such structuring will allow debt service to more closely match project revenues during the early years of the project's operation.

Policy 21. Method of Sale.

In general, negotiated sales of debt will be used for issuances smaller than \$3 million par value and will be considered in those circumstances when the complexity of the issue requires specialized expertise, when the negotiated sale would result in substantial savings in time or money, or when market conditions or City credit are unusually volatile or uncertain.

In general, competitive bidding is the preferred method of sale except in those circumstances when the complexity of the issue requires specialized expertise, when the negotiated sale would result in substantial savings in time or money, or when market conditions or City credit are unusually volatile or uncertain. Bids will be awarded on a true interest cost basis (TIC), provided other bidding requirements are satisfied. In the unlikely event that the City receives more than one bid with identical TICs; the tie may be broken by a coin toss. In instances where the City, in a competitive bidding, deems the bids received unsatisfactory, the Director of Finance may enter into negotiation for sale of the securities.

Policy 22. Refundings.

Periodic reviews of all outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding or if the refunding is valuable in order to modernize covenants to thereby improve operations and management.

In general, the Director of Finance shall report to the Finance Committee whenever there are opportunities for advance refundings that will provide a net present value savings of at least 5% of the refunded debt (taken as a whole and not on a maturity-by-maturity basis) can be achieved. Current refundings which produce a net present value savings of less than 5% may be considered on a case-by-case basis. Refundings with negative savings will not be considered unless there is a compelling public policy objective.

Policy 23. Credit Enhancements.

Credit enhancement (letters of credit, bond insurance, etc.) may be used, but only when net debt service on the bonds is reduced by more than the costs of the enhancement.

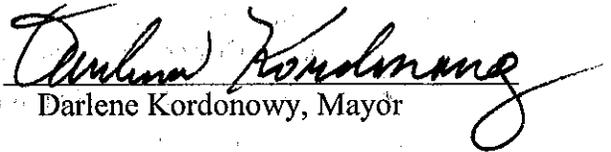
Policy 24. Arbitrage Compliance.

The Director of Finance shall maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements of federal tax code.

PASSED by the City Council this 13th day of August, 2008.

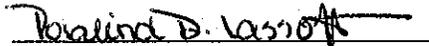
APPROVED by the Mayor this 20th day of August, 2008.

By:


Darlene Kordonowy, Mayor

ATTEST/AUTHENTICATE:

By:


Rosalind D. Lassoff, CMC
City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.

April 1, 2008
August 13, 2008
2008-14

Bond Basics Glossary

Acceleration – A remedy for default that allows the bondholder or lender to declare the unpaid balance immediately due and payable.

Ad Valorem Tax – Property tax.

Additional Bonds Test – A covenant that an issuer will not issue new additional bonds that will have a claim to revenues already pledged to outstanding bonds, unless certain financial or other requirements are met.

Advance Refunding – Issuance of new bonds to repay an outstanding bond issue prior to its first call date in order to capture savings (in the form of a lower interest rate), or to change covenants or other provisions. Generally, the proceeds of the new issue are invested in government securities, which are placed in escrow. The trustee or escrow agent uses these maturing government securities to pay interest the old issue until its first call date, at which point it is called and repaid.

Agreement Among Underwriters (AAU) – The contract set up between members of an underwriting syndicate, stipulating the activities of each member.

Amortization Schedule – The schedule of principal and interest payments for the elimination of debt.

Appropriation – An authorization by a legislative body to set aside cash for a specific purpose.

Arbitrage – The practice of buying and selling in different markets to profit from a spread in prices or yields resulting from market conditions. Except in limited circumstances, municipal issuers are generally prohibited from selling bonds in the tax-exempt market, and turning around to invest the proceeds in higher-yielding taxable market in order to earn profits. Any such arbitrage profits must be rebated to the U.S. Treasury.

Assessment Bonds (or Local Improvement District Bonds) – Bonds the repayment of which is secured by special assessments paid by property owners whose property receives a special benefit from the bond-financed improvement.

Auction Rate Securities (ARS) – Variable rate securities in which the interest rate is reset periodically (daily, weekly or monthly), based on the results of a dutch auction.

Average Annual Debt Service (AADS) – The average amount of total debt service due in each year over the life of the bonds.

Average Life – The average length of time an issue of bonds with mandatory sinking funds is expected to remain outstanding.

Baby Bond – A denomination issued in less than \$1,000, also known as a mini-bond.

Balloon Maturity or Balloon Payment – An large proportion of bond principal maturing in a single year.

Back-Loaded Debt – A debt service structure in which total debt service payments are lower in the early years and increase toward the final maturity. This is typically accomplished with smaller principal maturities in the early years, balloon payments, “zero-coupon” bonds or capitalized interest bonds.

Bank Qualified (BQ) – Bonds issued by municipalities that anticipate selling less than \$10 million in bonds in a given calendar year. Certain financial institutions that buy these securities are allowed to deduct 80 percent of the interest expense incurred to buy them.

- Basis point** – One one-hundredth of a percent (0.01%). One hundred basis points equal 1 percent. Used in discussing the pricing and yields of bond issues.
- Blue Sky Law** – A term referring to various state laws enacted to protect the public against securities fraud.
- Bond** – A promise by an issuer to repay a stated principal amount, which obligation will accrue interest at a stated rate. Bonds typically have an average life of 3 years or more. Securities with shorter maturities are termed notes (3 years or less) or commercial paper (12 months or less).
- Bond Anticipation Note (BAN)** – A short-term borrowing (usually 3 years or less) that the issuer anticipates retiring with the proceeds of a bond sale. Typically used during a construction period before final costs are known. *See also Tax Anticipation Note (TAN), Revenue Anticipation Note (RAN), Tax and Revenue Anticipation Note (TRAN), Grant Anticipation Note (GAN).*
- Bond Bank** – State bond banks bundle debt offerings from small issuers into larger offerings, to create advantages of scale.
- Bond Counsel** – A lawyer who typically represents the bond issuer, reviews the transaction, and writes an opinion on its legality, security, and tax status.
- Bond Election** – The process by which voters approve or reject the sale of unlimited tax general obligation (UTGO) bonds.
- Bond Fund** – An issuer's debt service repayment fund, into which all money collected for the repayment of bonds is deposited.
- Bond Insurance** – A policy written by a mono-line insurance company that guarantees payment to bondholders of principal and interest payments when due, resulting in a higher credit rating, lower borrowing cost, or enhanced marketability for the bonds.
- Bond Ordinance or Bond Resolution** – A legal document describing the terms and conditions of the offering, the rights of the bondholder, and the obligations of the issuer.
- Bond Proceeds** – The amount of money received by the issuer in exchange for an issue of bonds.
- Bond Purchase Agreement (BPA) or Bond Purchase Contract (BPC)** – The contract between the issuer and the underwriter setting the terms, prices, and conditions of the sale.
- Bond Rating** – The series of letters, numbers, and symbols used by rating agencies to designate the credit quality of an issuer's securities.
- Bond Register** – A record, kept by a transfer agent or bond registrar on behalf of an issuer, of the names and addresses of registered bond owners.
- Bond Registrar** – The person or entity who maintains the bond register. In Washington, typically the State's Fiscal Agent (currently The Bank of New York) acts as registrar for most governmental issuers. A trustee, treasurer or finance officer may alternatively be appointed as bond registrar.
- Bond Transcript** – The legal documents associated with a bond offering.
- Bonded Debt** – The portion of an issuer's total indebtedness as represented by outstanding bonds.
- Book-Entry** – Securities in the form of entries in the issuer's or a clearing house's books, rather than in the form of paper certificates with coupons. All but the smallest bond issues are sold in book-entry format.

Bond Basics Glossary

Broker – An agent between buyers and sellers of securities. Brokers' brokers handle inter-dealer transactions.

Calendar – The list of upcoming bond sales.

Call Provision – A provision permitting an issuer to redeem a bond prior to its stated maturity date.

Call Premium – An amount, usually stated as a percentage of the principal amount, paid as a "penalty" or a "premium" for the exercise of a call provision.

Callable Bonds – Bonds that may be redeemed by the issuer prior to the stated maturity date. Typically, a first call date is 10 years from issuance, at a price of par plus interest accrued to the call date. Other call provisions (and premiums) can be negotiated.

Capital Appreciation Bond (CAB) – A bond purchased at a deep discount to face value, for which principal and all interest are due at maturity. Also called a capitalized interest bond or compound interest bond.

Closing – The point in the sale at which an issuer delivers securities to the underwriters, and receives the proceeds.

Competitive Sale or Competitive Bid – The sale of bonds to a purchaser based on bids submitted electronically at a specified time.

Conduit Financing – A financing structure in which an issuer sells bonds and then lends the proceeds, pursuant to a loan agreement, to a borrower. The bond issuer promises to repay the bonds using the loan repayment amounts received from the borrower.

Contingent Loan Agreement – A form of credit enhancement whereby an entity independent of the issuer agrees to provide credit enhancement to an issuer in the form of one or more loans. For example, a public development authority (PDA) may obtain a guarantee from the city that created it that if the PDA is unable to make debt service payments, the city will provide additional funds to the PDA to be used for that purpose. See also *Guaranty Agreement*.

Continuing Disclosure – An issuer's obligation to provide ongoing updates of information regarding the issuer's financial condition, pursuant to a written Undertaking to Provide Continuing Disclosure, to the NRMSIRs and other specified market participants.

Councilmanic Debt – Bonds authorized to be issued by a City Council (or other local governing body) without a vote of the people.

Coupon – The rate of interest to be paid by the issuer. Formerly, physical coupons were attached to bond certificates. They would literally be clipped and brought to a bank or paying agent and presented for payment. Such certificated bonds are very rare today.

Covenant – A legally binding commitment by the issuer to the bondholder.

Cover Bid – The second-best bid received at a competitive sale.

Coverage – A ratio of the amount of project or utility revenues to the expected debt service requirements during a given 12-month period. Typically expressed in a covenant as a promise, e.g., to keep utility rates high enough to produce 1.25 times average annual debt service.

Credit Enhancement (or Credit Support) – Additional security provided for an issue of bonds. Examples of credit enhancement include bond insurance, guarantee agreements, contingent loan agreements, and letters of credit.

Dated Date – The date from which interest on a bond will accrue, usually the issue date.

Bond Basics Glossary

Debt Per Capita – The ratio of bonded debt divided by population.

Debt Service Reserve Fund (DSRF) – A separate fund established in revenue bond issues as a reserve for the payment of debt service, into which an issuer may typically deposit cash, securities or reserve sureties. *See Reserve Requirement.*

Default – Failure to comply with terms of a bond issue, which may include making timely payment of principal and interest and other covenants.

Defeasance – Placement of cash or securities into an escrow or trust account to be used by the escrow agent or trustee for the payment of principal of and interest on bonds when due. Defeased bonds are no longer treated as “outstanding” debt.

Discount Bonds – A bonds initially sold at a price that is less than par, meaning that the issuer receives less in payment than the stated face value of the bonds. The amount of premium is usually described as a percentage below par. (For example, a \$100,000 face value bond might sell for 99% or \$99,000.) A purchaser buying discount bonds must consult their tax advisor regarding the tax treatment of discount bonds.

Double-Barreled Bond – A bond with two distinct revenue sources pledged to repayment, most typically a specific (but often narrow and subject to fluctuation) revenue stream and a broader stream such as a general obligation pledge.

Downgrade – A reduction in a bond rating.

Dutch Auction – An auction at which purchasers submit bids stating the lowest interest rate they will accept for a stated amount of bonds, and bonds are distributed among the purchasers, beginning with the lowest bidder, at the price bid by the last bidder to receive an allocation (the “clearing price”). Bids will be filled from the lowest yield (price offering the highest premium) until the entire issue has been allocated. In the following example, bids for \$10 million of bonds maturing in ten years with a 5.125% coupon might be received as shown below. This auction will “clear” (i.e., all of the \$10 million will have been allocated) 5.130% and the bonds will be sold at a price reflecting the bid yield:

| Bidder | Bid Amount | Yield Bid | Allocation Received | Yield |
|--------|--------------|-----------|---------------------|---------|
| 1 | \$ 1,000,000 | 5.115% | \$ 1,000,000 | 5.130 % |
| 2 | 2,500,000 | 5.120 | 2,500,000 | 5.130 |
| 3 | 3,500,000 | 5.125 | 3,500,000 | 5.130 |
| 4 | 4,500,000 | 5.130 | 3,000,000 | 5.130 |
| 5 | 3,750,000 | 5.135 | -- | -- |
| 6 | 2,750,000 | 5.140 | -- | -- |
| 7 | 1,500,000 | 5.145 | -- | -- |
| TOTAL | | | \$ 10,000,000 | |

Escrow Account – A trust account established for a particular purpose, typically in conjunction with a refunding or defeasance of bonds.

Face Amount – The principal amount stated on a bond. *See also Par Value.*

Federal Tax Code (or Code) – The Internal Revenue Code of 1954, as amended, and related interpretations.

Financial Adviser (FA) – A finance professional hired to advise an issuer on finance matters including structuring of a proposed transaction, appropriateness of issuing debt and related issues.

Floating Rate Bond or Floater – An obligation bearing interest at a variable rate that is reset periodically, ranging from daily to annually.

Flow of Funds – Typically a covenant requiring amounts to be paid into and out of specific funds in a particular order, ensuring that available money is applied first to the highest priority uses.

Full Faith and Credit – A pledge of any and all resources available to an issuer, including general taxing power, to repay its debt obligations.

General Obligation (GO) – A security backed by the full faith and credit of a municipality. General obligation debt is typically thought of as being backed by *ad valorem* property taxes. *See also Limited Tax General Obligation and Unlimited Tax General Obligation.*

Grant Anticipation Note (GAN) – Short-term debt (usually three years or less) that is issued in anticipation of receiving a grant and is secured by those grant funds.

Gross Revenues – Typically includes all revenues received by a project (or an issuer) before payment of expenses for operation, maintenance or debt service.

Guaranteed Investment Contract (GIC) – An investment vehicle in which a financial institution guarantees a specified rate of return on investment. In Washington, true GICs are rare, and more commonly issuers invest bond proceeds in repurchase agreements (or “repos”) in which a financial institution sells investment securities to the issuer and promises to repurchase those securities at a definite time in the future for a stated price.

Guaranty (Guarantee) Agreement – A form of credit enhancement whereby an entity independent of the issuer agrees to provide credit enhancement to an issuer. For example, a public development authority (PDA) may obtain a guarantee from the city that created it that if the PDA is unable to make debt service payments, the city will provide additional funds to the PDA to be used for that purpose. *See also Contingent Loan Agreement.*

Indenture or Trust Indenture – A legal document creating a “trust estate” comprising the security for repayment of bonds. The indenture describes the terms and conditions of a bond offering, the rights of the bondholder, and the obligations of the issuer to the bondholder. Typically used in revenue transactions, and replaced by a bond ordinance or bond resolution for most general obligation bonds.

Industrial Development Bond (IDB) (or Industrial Revenue Bond (IRB)) – Tax-exempt securities sold by a public agency to finance qualifying facilities for private enterprises, such as water and air pollution control, ports, airports, resource recovery plants, and housing. The bonds are usually repaid by revenues from the corporate beneficiary.

Interest Rate Swap – An agreement between two parties to exchange future flows of interest payments. One party agrees to pay the other a fixed rate; the other pays the first party a variable rate usually tied to a short-term index.

Inverted Yield Curve – A market environment when short-term interest rates are higher than long-term rates. A typical yield curve shows lower short-term interest rates and higher long-term rates.

Junior Lien Bonds – Bonds issued with a subordinate claim against pledged revenues. Not associated with general obligation bonds.

Lease Financings – A financing structure in which an issuer enters into a lease for equipment and/or facilities that it typically will acquire at the end of a stipulated period.

Legal Opinion – The written conclusion of a lawyer about a bond’s security, legality, and tax status.

Letter of Credit (LOC) – A form of security that provides liquidity and credit support, primarily for variable rate transactions. A financial institution promises to make cash available under certain conditions for debt service payments on behalf of the issuer or to be drawn during a remarketing or mode reset of variable rate demand obligations.

Level Debt Service – A debt service structure in which total principal and interest payments are approximately equal in each year over the life of the debt.

Limited Tax General Obligation Bonds (LTGOs) – A general obligation bond that is secured by the pledge of the full faith and credit of an issuer, including *ad valorem* tax revenues, all within the property tax limits under the state constitution and state law without a vote. *See also Councilmanic Debt or Nonvoted Debt.*

Line of Credit – A type of debt instrument in which a borrower may draw funds, up to a maximum amount, and repay the principal plus interest, which is usually a variable rate that is set at the time a draw is made. Frequently used for short-term notes and during construction periods.

Mandatory Redemption – A required redemption of bonds or a portion of a maturity of bonds, prior to the stated maturity. Used with term bonds or under extraordinary circumstances such as a default or sale of bond-financed property.

Maturity – The date on which the principal amount of a security is due and payable.

Maximum Annual Debt Service (MADS) – The highest total debt service due in any given year over the life of a bond issue.

Mode or Interest Rate Mode – Provision in bond documents permitting a change in how interest is calculated, permitting changes between fixed rate and variable rate options, under specified circumstances.

Multi-Modal Bonds – A bond issue in which the method of calculating interest may be changed from one interest rate mode to another under specified circumstances.

MSRB – The Municipal Securities Rulemaking Board.

Negotiated Sale – The sale of bonds to an underwriter selected by the issuer before the sale date.

Net Interest Cost (NIC) – Represents the average coupon rate of a bond issue, weighted to reflect the term of the bonds and adjusted for the premium or discount. It does not consider the time value of money, as does true interest cost (TIC). $[NIC = (\text{total coupon interest} + (-) \text{discount (premium)}) / \text{bond years}]$

Net Revenues – Typically defined as gross revenues less operating and maintenance expenses.

Notes – Short-term borrowings, usually maturing in less than three years. Used to cover seasonal cash flow needs or interim financing.

NRMSIR – A nationally recognized municipal securities information repository designated by the SEC.

Official Statement (OS) – A document prepared to provide potential bond purchasers with all material information about a bond issue, the security and sources of repayment for the bonds, the issuer and its financial condition. The SEC requires that an underwriter obtain from the issuer an OS for any publicly marketed bond issue of over \$1 million.

Original Issue Discount (OID) / Original Issue Premium (OIP) – The discount (or premium) below (or above) the stated par amount of a bond that the initial purchaser pays to the issuer of a bond. For example, the *coupon* may be 4.00%, but the initial purchaser may offer to pay a price of 4.05% or 3.95%. The IRS has detailed rules on how bond purchasers must treat OID or OIP for income tax purposes.

Overlapping Debt – The proportionate share of debt issued by overlapping taxing jurisdictions (such as a park district or school district), in addition to an issuer's own direct debt obligations, for which the issuer's taxpayers may also be responsible. Used as a measure by bond rating agencies and potential purchasers to gauge the taxpayers' overall debt burden and their ability to repay.

Bond Basics Glossary

Parity Bonds – More than one series of bonds, which may be issued at different times, but are payable from the same source of pledged funds and hold the same lien position against those funds.

Paying Agent – A bank or trust company appointed by an issuer to receive the money necessary for principal and interest payments from the issuer and distribute those payments to bondholders.

Pay-As-You-Go Basis – A financial policy that states that capital outlays will be paid from current revenues rather than from borrowing.

Pledge – The legal term for the promise of repayment, specifying the sources of repayment and any repayment-related covenants.

Pledged Revenues or Pledged Funds – The money set aside or revenue stream promised to be used solely for the payment of debt service and to provide security for payment of debt service, as specified in the bond documents.

Point – One percent of par value. Because bond prices are quoted as a percentage of \$1,000, a point is worth \$10, regardless of the actual denomination of the security.

Preliminary Official Statement (POS) – A version of the Official Statement that is often used by analysts and potential purchasers to form preliminary assessments of creditworthiness. The POS is “deemed final” by the issuer, and contains all material information about the bond issue except for pricing, yield and maturity information (and details related to pricing, yield and maturity). It contains a “red herring” disclaimer, printed in red ink, prominently displayed along the edge of the cover, stating that orders may not be taken based on the document.

Premium Bonds – A bonds initially sold at a price that is above par, meaning that the issuer receives more in payment than the stated face value of the bonds. The amount of premium is usually described as a percentage above par. (For example, a \$100,000 face value bond might sell for 101% or \$101,000, producing \$1,000 of premium for the issuer.) A purchaser buying premium bonds must consult their tax advisor regarding the tax treatment of premium bonds.

Present Value – The current value of a cash payment or revenue stream to be received in the future, calculated using an assumed rate of inflation or interest that could otherwise be earned, had that cash been received today.

Principal – The amount borrowed on a loan, or the par value (face amount) of a bond. A principal payment is also referred to as a “maturity” of bonds.

Private Activity Bonds – Bonds the proceeds of which will be used in a private trade or business (“private use”) and will be repaid with funds received from a private trade or business (“private payments”). A minimal amount of private use and private payment may not cause an issue of bonds to be treated as private activity bonds. Private activity bonds may not be issued as tax-exempt bonds unless they meet the requirements under the Federal Tax Code for “qualified” private activity bonds, which may include receiving an allocation of volume cap.

Private Placement – An issue of bonds that is sold directly to one or more investors. Many private placements are sold as a single bond or note held by a bank and structured very similarly to a commercial loan. Other private placements may involve sophisticated security structures and may be sold to sophisticated investors. Most private placements may not be sold or remarketed by the initial purchaser to future bondholders.

Qualified 501(c)(3) Bonds – Bonds issued by a nonprofit 501(c)(3) organization that may be treated as tax-exempt under the Federal Tax Code.

Rate Covenant – A provision common to utility (and similar enterprise) revenue bonds, in which the issuer pledges to maintain utility rates (or other income streams that are necessary for bond repayment or for operations and

maintenance of the bond-financed facilities) at the levels that are necessary to meet annual debt service requirements.

Ratings – An evaluation performed by an independent rating service indicating the credit quality of an issue of bonds. Ratings for municipal bonds are not necessarily equivalent to ratings on corporate bonds, and potential investors should understand the bond market before making such comparisons. There are currently three major rating companies that provide ratings on municipal bonds: Moody's, Standard & Poors, and Fitch.

Red Book – Formally known as The Bond Buyer's Municipal Marketplace, this is the standard directory of underwriters, bond counsel, financial advisers, rating agencies, credit enhancement firms, and providers of derivatives and investment products.

Redemption – The exchange by the issuer of cash for outstanding bonds, upon which the bonds are no longer outstanding. Early redemption refers to a redemption prior to the original stated maturity date, pursuant to mandatory or optional redemption provisions. Redemption provisions are also referred to as "call" provisions.

Refunding – A method of refinancing debt by selling a new bond issue to raise cash to for the redemption or defeasance of an outstanding bond issue. Refundings may be referred to as *current refundings* or *advance refundings*.

- *Current Refunding* – A refunding of bonds that are subject to redemption within 90 days of the issuance of the new (refunding) bonds.
- *Advance Refunding* – A refunding of bonds that are not subject to redemption with 90 days of the issuance of the new (refunding) bonds, requiring the establishment of a defeasance trust or escrow for the payment of principal of and interest on the bonds until their first call (redemption) date.

Reimbursement Agreement – An agreement to reimburse a provider of credit enhancement for any funds provided pursuant to that credit enhancement.

Remarketing Agent – A financial institution that agrees to periodically remarket (and thus set a new interest rate for) variable rate demand obligations.

Remarketing Agreement – The agreement with a remarketing agent regarding its responsibilities in remarketing an issue of variable rate demand obligations.

Reserve Requirement – A covenant by an issuer to maintain a debt service reserve fund or account sufficient to meet upcoming debt service requirements in the event that revenues pledged to a bond issue should be insufficient. A reasonably required reserve, under the Federal Tax Code, is equal to the lesser of: maximum annual debt service, 125% of average annual debt service, or 10% of the proceeds of a bond issue.

SEC – The United States Securities and Exchange Commission.

Sinking Fund – A fund established for the deposit of money available for repayment of bonds at or prior to maturity.

SLGS (pronounced "slugs") – Securities issued by the U.S. Treasury, called the State and Local Government Series, that provide a stated rate of interest. They are typically purchased for deposit into a refunding escrow to carry out a refunding of bonds.

Revenue Bonds – Bonds payable solely from a stated revenue stream or revenue source, and not backed by the full faith and credit of the issuer.

TEFRA – Stands for the federal Tax Equity and Fiscal Responsibility Act of 1982. Shorthand for certain public hearing requirements applicable to tax-exempt private activity bonds under the Federal Tax Code.

Bond Basics Glossary

Term Bonds – Bonds that are payable in mandatory redemption amounts prior to the stated maturity date. For example, \$1,000,000 of term bonds maturing in 2020 may be due and payable in mandatory redemption amounts of \$300,000 in 2018, \$300,000 in 2019 and \$400,000 in 2020.

Tax-Exempt Bonds – Bonds whose owners may treat the interest income as exempt from federal income tax. Most municipal bonds are issued as tax-exempt.

Tax and Non-Arbitrage Certificate – A certificate of the issuer stating the issuer's assumptions and expectations that establish the basis for concluding that a bond issue may be treated as tax-exempt. This document describes expectations about the use of proceeds, the rate and which proceeds will be spent, and the restrictions on investment of proceeds. It also describes certain actions that an issuer may need to take in the future to maintain the tax-exempt status of the bond issue.

Taxable Bonds – Bonds whose owners may treat not the interest income as exempt from federal income tax. Municipal issuers may issue taxable bonds for portions of projects that do not otherwise qualify for tax-exemption.

Qualified Management Contract – A contract for management of a bond-financed facility that meets requirements under the Federal Tax Code relating to private activity bonds. Typical management contracts are entered into for management of golf course facilities, restaurants and food service, or parking facilities. A management contract that is not "qualified" risks tainting an entire issue of tax-exempt bonds.

True interest cost (TIC) – A method of calculating interest cost while taking into account the time value of money.

Unlimited Tax General Obligation Bond (UTGO) – An issue of voted general obligation bonds by a Washington issuer, to which the issuer has pledged its full faith credit and taxing power, including a voter-approved excess property tax levy dedicated solely to repayment of the bonds and is not subject to otherwise applicable tax limitations.

Variable Rate – An interest rate that is not fixed at a particular rate at issuance, but may change during the life of the bonds in accordance with a specified index or procedure for establishing a new interest rate.

Variable Rate Demand Obligation (VRDO) – Variable rate bonds that give a bondholder the right to put (sell) their bonds back to a financial institution at certain specified periods, usually at rate reset dates or interest rate mode change dates, allowing bondholders to decide whether to continue to hold the bonds when a new interest rate is established.

Volume Cap – An allocation of private activity bond volume authorized to be issued by a particular bond issuer.

Waterworks Utility - the combined water system of the City, sanitary sewage disposal system of the City and storm and surface water drainage system, and all additions thereto and betterments and extensions thereof at any time made.

Yield To Maturity – The total return on a bond, taking into consideration its coupon, length of maturity, and dollar price.

Zero-Coupon Bonds – Bonds sold at a deep discount, and without a coupon, appreciating to full value at maturity. Also known as capital appreciation bonds or compound interest bonds.



UNFUNDED MANDATES

An unfunded mandate is a statute or regulation that requires a state or local government to perform certain actions, with no money provided for fulfilling the requirements. Compliance with these mandates affects the City's work plan and expenditures without any corresponding increases in revenue.

Examples of numerous unfunded mandates placed on the City are listed below:

- American with Disabilities Act (ADA) Requirements
- Commute Trip Reduction
- Endangered Species Act – Salmon Recovery
- Family Medical Leave Act Requirements
- Federal Clean Water Act
- Hazardous Waste Management – EPA Requirements
- Homeland Security
- Maintenance Cost of State Highways (when the City reaches 25,000 in population)
- Model Toxics Control Act Requirements
- National Pollutant Discharge Elimination System (NPDES) Storm Water Standards
- Open Public Record Act Requirements
- Proportionate Share of Kitsap County Department of Emergency Management
- Prosecution of State Traffic Law Violators
- Providing a Public Defender
- Puget Sound Clean Air Authority Standards
- Safe Drinking Water Act
- Prosecution of State Traffic Law Violators
- Prosecution of State Traffic Law Violators
- Shoreline Management Act and Shoreline Master Program Standards
- State Environmental Protection Act (SEPA) 90-Day Issuance Requirement
- State Solid Waste Guidelines and Disposal Requirements
- US Consumer Product Safety Commission Standards
- Washington State Growth Management Act Requirements

IAM Pay Scale - 2016

| | | Steps | | | | | | | | |
|-------|--|--------|--------|--------|--------|--------|--------|---------|---------|---------|
| Range | Position | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| I1 | Parking Enforcement Officer | 43,720 | 44,975 | 46,266 | 47,594 | 48,960 | 50,365 | 51,810 | 53,297 | 54,827 |
| | Maintenance Technician I | 3,643 | 3,748 | 3,856 | 3,966 | 4,080 | 4,197 | 4,317 | 4,442 | 4,568 |
| I2 | Court Security Officer | 48,092 | 49,473 | 50,892 | 52,353 | 53,856 | 55,401 | 56,991 | 58,627 | 60,309 |
| I2 | Judicial Specialist | | | | | | | | | |
| I2 | Accounting Technician | 4,008 | 4,123 | 4,241 | 4,363 | 4,488 | 4,617 | 4,749 | 4,886 | 5,026 |
| I2 | Administrative Specialist II | | | | | | | | | |
| I3 | Senior Judicial Specialist | 52,902 | 54,420 | 55,982 | 57,588 | 59,241 | 60,941 | 62,690 | 64,490 | 66,340 |
| | Records Management Coordinator | | | | | | | | | |
| I3 | Fiscal Specialist I | | | | | | | | | |
| I3 | Senior Accounting Technician | | | | | | | | | |
| I3 | Administrative Specialist III | | | | | | | | | |
| I3 | Permit Specialist | 4,408 | 4,535 | 4,665 | 4,799 | 4,937 | 5,078 | 5,224 | 5,374 | 5,528 |
| I3 | Water Resources Technician | | | | | | | | | |
| I3 | Senior Police Clerk | | | | | | | | | |
| I3 | Evidence Technician | | | | | | | | | |
| I3 | Maintenance Technician II | | | | | | | | | |
| I4 | Code Compliance Officer | 58,192 | 59,862 | 61,580 | 63,347 | 65,165 | 67,035 | 68,959 | 70,939 | 72,991 |
| I4 | Building Inspector/Plans Examiner | | | | | | | | | |
| I4 | Planner | | | | | | | | | |
| I4 | Signs & Markings Specialist II | | | | | | | | | |
| I4 | Mechanic II | | | | | | | | | |
| I4 | Survey Technician | 4,849 | 4,988 | 5,132 | 5,279 | 5,430 | 5,586 | 5,747 | 5,912 | 6,083 |
| | Storm and Surface Water Technician | | | | | | | | | |
| I4 | Treatment Plant Operator II | | | | | | | | | |
| I5 | Senior IT Specialist | 64,011 | 65,848 | 67,738 | 69,682 | 71,682 | 73,739 | 75,863 | 78,032 | 80,272 |
| I5 | GIS/CAD Specialist | | | | | | | | | |
| I5 | Associate Planner | | | | | | | | | |
| I5 | Construction Inspector | | | | | | | | | |
| I5 | Mechanic III | 5,334 | 5,487 | 5,645 | 5,807 | 5,973 | 6,145 | 6,321 | 6,503 | 6,689 |
| I5 | Financial Analyst | | | | | | | | | |
| I5 | Treatment Plant Operator III | | | | | | | | | |
| I5 | Maintenance Technician III | | | | | | | | | |
| I6 | Systems Administrator | | | | | | | | | |
| I6 | Special Project Planner | | | | | | | | | |
| I6 | Senior Planner | | | | | | | | | |
| I6 | Engineering Specialist (Water Resources) | 5,868 | 6,036 | 6,209 | 6,388 | 6,571 | 6,759 | 6,953 | 7,153 | 7,358 |
| I6 | NPDES Permit Coordinator | | | | | | | | | |
| I6 | Engineering Project Manager | | | | | | | | | |
| I6 | Operations Project Manager | | | | | | | | | |
| I7 | Engineer I | 77,453 | 79,676 | 81,963 | 84,315 | 86,735 | 89,224 | 91,785 | 94,419 | 97,129 |
| I7 | Survey Program Manager | 6,454 | 6,640 | 6,830 | 7,026 | 7,228 | 7,435 | 7,649 | 7,868 | 8,094 |
| I8 | Development Engineer | 85,198 | 87,644 | 90,159 | 92,747 | 95,408 | 98,147 | 100,963 | 103,861 | 106,842 |
| I8 | Senior Plan Check Engineer | 7,100 | 7,304 | 7,513 | 7,729 | 7,951 | 8,179 | 8,414 | 8,655 | 8,903 |
| I8 | Engineer II | | | | | | | | | |

Unrepresented Pay scale - 2016

| Range | Position | Steps | | | | | | | | |
|-------|--|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 14 | Harbormaster | 58,192 | 59,862 | 61,580 | 63,347 | 65,165 | 67,035 | 68,959 | 70,939 | 72,991 |
| | | 4,849 | 4,988 | 5,132 | 5,279 | 5,430 | 5,586 | 5,747 | 5,912 | 6,083 |
| 15 | Public Safety Administrative Supervisor | 64,011 | 65,848 | 67,738 | 69,682 | 71,682 | 73,739 | 75,855 | 78,032 | 80,272 |
| 15 | Executive Assistant | 5,334 | 5,487 | 5,645 | 5,807 | 5,973 | 6,145 | 6,321 | 6,503 | 6,689 |
| 16 | City Clerk | 70,412 | 72,433 | 74,512 | 76,650 | 78,850 | 81,113 | 83,441 | 85,836 | 88,299 |
| 16 | Paralegal/Public Records Officer | | | | | | | | | |
| 16 | Community Engagement Specialist | 5,868 | 6,036 | 6,209 | 6,388 | 6,572 | 6,759 | 6,953 | 7,153 | 7,358 |
| 16 | Public Works Administrative Supervisor | | | | | | | | | |
| 17 | Court Administrator | 77,453 | 79,676 | 81,963 | 84,315 | 86,735 | 89,224 | 91,785 | 94,419 | 97,129 |
| 17 | Senior Financial Analyst | 6,454 | 6,650 | 6,830 | 7,026 | 7,228 | 7,435 | 7,649 | 7,868 | 8,094 |
| 17 | Public Works Supervisor | | | | | | | | | |
| 18 | | 85,198 | 87,644 | 90,159 | 92,747 | 95,408 | 98,147 | 100,963 | 103,861 | 106,842 |
| 19 | Accounting Manager | 93,718 | 96,408 | 99,175 | 102,021 | 104,949 | 107,961 | 111,060 | 114,247 | 117,526 |
| 19 | Budget Manager | | | | | | | | | |
| 19 | Engineering Manager | | | | | | | | | |
| 19 | Planning Manager | | | | | | | | | |
| 19 | Building Official | | | | | | | | | |
| 19 | Public Works Manager | 7,810 | 8,034 | 8,265 | 8,502 | 8,746 | 8,997 | 9,255 | 9,521 | 9,794 |
| 19 | IT Manager | | | | | | | | | |
| 19 | HR Manager | | | | | | | | | |
| 20 | | 103,090 | 106,049 | 109,092 | 112,223 | 115,444 | 118,757 | 122,166 | 125,672 | 129,279 |
| 21 | Deputy Police Chief | 109,560 | 112,682 | 115,894 | 119,197 | 122,594 | 126,088 | 129,681 | 133,377 | 137,404 |
| | | 9,130 | 9,390 | 9,658 | 9,933 | 10,216 | 10,507 | 10,807 | 11,115 | 11,450 |
| 22 | City Attorney | 120,531 | 123,966 | 127,499 | 131,133 | 134,870 | 138,714 | 142,667 | 146,733 | 151,136 |
| 22 | Deputy City Manager | | | | | | | | | |
| 22 | Finance & Administrative Services Director | | | | | | | | | |
| 22 | Public Works Director | 10,044 | 10,330 | 10,625 | 10,928 | 11,239 | 11,559 | 11,889 | 12,228 | 12,595 |
| 22 | Planning & Community Development Director | | | | | | | | | |
| 22 | Police Chief | | | | | | | | | |

Police Pay Scale - 2015

| Range | Position | Steps | | | | | |
|-------|----------------|--------|--------|--------|--------|--------|------------|
| | | A | B | C | D | E | |
| 1 | Patrol Officer | 62,761 | 66,432 | 70,289 | 74,384 | 78,717 | Annual |
| | | 5,230 | 5,536 | 5,857 | 6,199 | 6,560 | Monthly |
| | | 2,615 | 2,768 | 2,929 | 3,099 | 3,280 | Pay-Period |
| 2 | Sergeant | - | 80,377 | 85,059 | 90,003 | 95,234 | Annual |
| | | - | 6,698 | 7,088 | 7,500 | 7,936 | Monthly |
| | | - | 3,349 | 3,544 | 3,750 | 3,968 | Pay-Period |

2016 Priority Based Budgeting Program List

| Type | Department | Program | Quartile Score |
|------------|--------------|--|----------------|
| Governance | City Council | FIXED COSTS City Governance | Not Scored |
| Governance | Executive | Administration - Executive | Not Scored |
| Community | Executive | Advertising | 4 |
| Governance | Executive | Advise City Council | 3 |
| Governance | Executive | Agenda & Meeting Administration | 2 |
| Governance | Executive | Benefits Administration | 3 |
| Governance | Executive | Bid Openings | 4 |
| Governance | Executive | Budget & Financial Management - Executive | 1 |
| Governance | Executive | Citizen Advisory Boards, Committees and Commissions | 4 |
| Community | Executive | Citizen Survey | 4 |
| Community | Executive | City Branding | 3 |
| Governance | Executive | City Insurance Policy Administration | 4 |
| Governance | Executive | City Policy Review Development & Implementation | 2 |
| Governance | Executive | Civil Service Commission Administration | 3 |
| Community | Executive | Community Engagement | 3 |
| Governance | Executive | Compensation Administration | 3 |
| Governance | Executive | Compliance to federal, state and local laws | 2 |
| Community | Executive | Comprehensive Planning | 3 |
| Governance | Executive | Contract Inventory | 4 |
| Governance | Executive | Contract Preparation/Review | 2 |
| Governance | Executive | Council Meetings and Agenda - Executive | 3 |
| Community | Executive | Customer Service - Executive | 4 |
| Governance | Executive | Document Recording | 4 |
| Community | Executive | Economic Development - City Manager | 4 |
| Community | Executive | Emergency Preparedness - Executive | 2 |
| Governance | Executive | Employee Relations | 3 |
| Community | Executive | Event Planning/Promotion | 4 |
| Governance | Executive | Facility Planning - Executive | 2 |
| Governance | Executive | FMLA Administration | 3 |
| Governance | Executive | Franchise and Interlocal Agreements Management | 4 |
| Community | Executive | Human Services Funding | 4 |
| Governance | Executive | Intergovernmental Relations | 4 |
| Governance | Executive | Internal Notary Services | 4 |
| Governance | Executive | Internal Teams & Committees - Executive | 3 |
| Governance | Executive | Labor Negotiations Oversight | 1 |
| Governance | Executive | Labor Relations | 2 |
| Community | Executive | Land Use Hearings | 3 |
| Governance | Executive | Leadership & Organizational Development | 1 |
| Governance | Executive | Legal Counsel and Advisor for City Council | 1 |
| Governance | Executive | Legal Counsel for Boards, Committees and Commissions | 1 |
| Governance | Executive | Legal Counsel for City Administration | 1 |
| Governance | Executive | Legal Notices | 4 |
| Governance | Executive | Legal Research | 3 |
| Governance | Executive | Legislative Affairs | 2 |
| Governance | Executive | Legislative History | 4 |
| Governance | Executive | Liaison with Kitsap County and the Washington Public Disclosure Commission | 4 |
| Community | Executive | Liquor Licensing | 4 |
| Community | Executive | Lodging Tax Advisory Committee Funding | 3 |
| Governance | Executive | Municipal Code Codification | 2 |
| Community | Executive | Open Water Marina Lease Administration | 4 |
| Governance | Executive | OPMA and Public Records Training Program | 3 |
| Governance | Executive | Organizational and Employee Development | 2 |
| Governance | Executive | Outside Counsel - General Management | 4 |
| Governance | Executive | Personnel Management - Executive | 3 |
| Governance | Executive | Prepare/Review legislation | 2 |
| Governance | Executive | Pro Forma Documents | 4 |
| Community | Executive | Public Art Program | 4 |
| Community | Executive | Public Communications | 3 |
| Community | Executive | Public Farmland Management | 4 |
| Community | Executive | Public Information Office (PIO) | 4 |
| Governance | Executive | Public Notary Services | 4 |
| Community | Executive | Public Outreach - Community Engagement | 3 |
| Community | Executive | Public Outreach - Executive | 4 |
| Governance | Executive | Public Records Policy Development | 4 |
| Governance | Executive | Public Records Requests - Executive | 3 |
| Community | Executive | Public Records Requests - Public Records Officer | 4 |
| Governance | Executive | Real Property Management | 4 |
| Governance | Executive | Required Reporting - Executive | 4 |

2016 Priority Based Budgeting Program List

| Type | Department | Program | Quartile Score |
|------------|-----------------------------------|---|----------------|
| Governance | Executive | Safety Administration | 3 |
| Governance | Executive | Staffing Management | 3 |
| Governance | Executive | Strategic Planning and Development | 1 |
| Community | Executive | Volunteer Program Oversight/Administration | 4 |
| Governance | Executive | Website Management | 4 |
| Governance | Finance & Administrative Services | Accounts Payable | 2 |
| Governance | Finance & Administrative Services | Administration - Finance Dept | Not Scored |
| Governance | Finance & Administrative Services | Administration - Finance/IT | Not Scored |
| Governance | Finance & Administrative Services | Bank Account Reconciliation | 2 |
| Governance | Finance & Administrative Services | Budget & Financial Management - Finance | 2 |
| Governance | Finance & Administrative Services | Budget Development | 1 |
| Governance | Finance & Administrative Services | Budget Monitoring, Analysis, and Reporting | 1 |
| Community | Finance & Administrative Services | Business Licensing | 3 |
| Governance | Finance & Administrative Services | Capital Asset Management | Not Scored |
| Governance | Finance & Administrative Services | City Website support | 1 |
| Governance | Finance & Administrative Services | Citywide Support | Not Scored |
| Governance | Finance & Administrative Services | Communications Systems Administration | 1 |
| Governance | Finance & Administrative Services | Community communications | 1 |
| Governance | Finance & Administrative Services | Configuration Control | 3 |
| Governance | Finance & Administrative Services | Cost Allocation | 1 |
| Governance | Finance & Administrative Services | Council Meetings and Agenda - Finance | 1 |
| Community | Finance & Administrative Services | Customer Service - City Hall Front Desk | 4 |
| Community | Finance & Administrative Services | Customer Service - Finance | 4 |
| Governance | Finance & Administrative Services | Data Storage Administration | 4 |
| Governance | Finance & Administrative Services | Database Administration | 2 |
| Governance | Finance & Administrative Services | Debt Management and Issuance | Not Scored |
| Governance | Finance & Administrative Services | Delinquent Collections | 3 |
| Governance | Finance & Administrative Services | Disaster Recovery and Emergency Management | 2 |
| Governance | Finance & Administrative Services | Emergency Preparedness - Finance | 3 |
| Governance | Finance & Administrative Services | External Audit Management | 1 |
| Governance | Finance & Administrative Services | Financial System Support | 1 |
| Governance | Finance & Administrative Services | General Billing | 2 |
| Governance | Finance & Administrative Services | General Ledger Processing and Maintenance | 1 |
| Governance | Finance & Administrative Services | Geographic Information System (GIS) Administration | 1 |
| Governance | Finance & Administrative Services | Hardware/Software Administration | 4 |
| Governance | Finance & Administrative Services | Helpdesk Services | 3 |
| Governance | Finance & Administrative Services | Intergovernmental Financial Reporting | 1 |
| Governance | Finance & Administrative Services | Internal Teams & Committees - Finance | 3 |
| Governance | Finance & Administrative Services | Labor Negotiation Team Analysis | 1 |
| Governance | Finance & Administrative Services | Local Improvement District (LID) Billing | 3 |
| Governance | Finance & Administrative Services | Map/CAD Request Fulfillment | 2 |
| Governance | Finance & Administrative Services | Mapping and Data Management | 2 |
| Governance | Finance & Administrative Services | Network Management | 1 |
| Governance | Finance & Administrative Services | Payroll | 1 |
| Governance | Finance & Administrative Services | Personnel Management - Finance | 3 |
| Community | Finance & Administrative Services | Public Notary Service | 4 |
| Community | Finance & Administrative Services | Public Outreach - Finance | 4 |
| Governance | Finance & Administrative Services | Public Records Requests - Finance | 2 |
| Governance | Finance & Administrative Services | Rate Analysis and Setting Coordination | 1 |
| Governance | Finance & Administrative Services | Report Development | 3 |
| Governance | Finance & Administrative Services | Required Reporting - Finance | 2 |
| Governance | Finance & Administrative Services | Revenue Forecasting | 1 |
| Governance | Finance & Administrative Services | Server Administration/Maintenance | 2 |
| Governance | Finance & Administrative Services | Systems Administration | 2 |
| Governance | Finance & Administrative Services | Technology-Related Governance | 2 |
| Governance | Finance & Administrative Services | Trust/Agency Fund management | 1 |
| Governance | Finance & Administrative Services | Water and Sewer Utility Billing | 1 |
| Governance | General Government | FIXED COSTS General Government | Not Scored |
| Governance | Municipal Court | Administration - Court | Not Scored |
| Community | Municipal Court | Bail/Bond Management | 3 |
| Governance | Municipal Court | Budget & Financial Management - Court | 2 |
| Community | Municipal Court | Community Service Hours Verification | 4 |
| Community | Municipal Court | Court Calendars and Schedule Maintenance | 3 |
| Community | Municipal Court | Courthouse Security | 3 |
| Community | Municipal Court | Courtroom Reports and Summaries | 4 |
| Community | Municipal Court | Customer Service - Court | 4 |
| Community | Municipal Court | Data Entry and Docketing in Judicial Information System (JIS) | 3 |
| Community | Municipal Court | Defendant Criminal History and Driving Records Monitoring | 4 |

2016 Priority Based Budgeting Program List

| Type | Department | Program | Quartile Score |
|------------|----------------------------------|--|----------------|
| Governance | Municipal Court | Emergency Preparedness - Court | 4 |
| Community | Municipal Court | Hearings | 4 |
| Governance | Municipal Court | Internal Teams & Committees - Court | 3 |
| Community | Municipal Court | Interstate Compact (Probation Transfer) Management | 4 |
| Community | Municipal Court | Jail Coordination | 3 |
| Governance | Municipal Court | Personnel Management - Court | 1 |
| Community | Municipal Court | Prisoner Transport | 3 |
| Community | Municipal Court | Probation File Management, Evaluations and Treatment Compliance Monitoring | 3 |
| Community | Municipal Court | Public Defender Screening | 3 |
| Community | Municipal Court | Public Outreach - Court | 4 |
| Community | Municipal Court | Public Records Requests - Court | 4 |
| Community | Municipal Court | Records Management and Preservation | 3 |
| Community | Municipal Court | Remittance to City, State and Victims | 4 |
| Community | Municipal Court | Required Reporting - Court | 4 |
| Community | Municipal Court | Restitution Management | 4 |
| Community | Municipal Court | Safety Planning and Training | 4 |
| Community | Municipal Court | Search Warrants | 3 |
| Community | Municipal Court | Sentence Compliance | 4 |
| Community | Municipal Court | Trials | 4 |
| Community | Planning & Community Development | Administration - Planning and Community Development | Not Scored |
| Community | Planning & Community Development | After-the-Fact Permits | 1 |
| Governance | Planning & Community Development | Budget & Financial Management - Planning and Community Development | 2 |
| Community | Planning & Community Development | Building and Fire Code Updates | 1 |
| Community | Planning & Community Development | Building Code Educational Outreach | 2 |
| Community | Planning & Community Development | Building Permit Database Management | 2 |
| Community | Planning & Community Development | Building Permit Processing | 1 |
| Community | Planning & Community Development | Building Permits - Planning Review | 1 |
| Community | Planning & Community Development | Building Permits Review | 1 |
| Community | Planning & Community Development | Building Plan Review | 1 |
| Community | Planning & Community Development | Building Site Inspections | 1 |
| Community | Planning & Community Development | Capital Facilities Plan/Capital Improvement Program Updates | 1 |
| Community | Planning & Community Development | City Council Ad Hoc Committee Support | 2 |
| Community | Planning & Community Development | Code Compliance Complaints Investigations | 2 |
| Community | Planning & Community Development | Code Compliance Educational Outreach & Interagency Support | 2 |
| Community | Planning & Community Development | Code Compliance Ordinance Updates & Revisions | 3 |
| Community | Planning & Community Development | Code Compliance Site Visits | 2 |
| Community | Planning & Community Development | Code Enforcement Actions | 2 |
| Community | Planning & Community Development | Comprehensive Plan "Regular" Amendments | 2 |
| Governance | Planning & Community Development | Council Meetings and Agenda - Planning and Community Development | 2 |
| Community | Planning & Community Development | Current Planning Permits Database Management | 1 |
| Community | Planning & Community Development | Current Use Taxation Applications | 4 |
| Community | Planning & Community Development | Customer Service - Building Division | 2 |
| Community | Planning & Community Development | Customer Service - Current Planning | 2 |
| Community | Planning & Community Development | Customer Service - Engineering | 3 |
| Community | Planning & Community Development | Customer Service - Long Range Planning | 3 |
| Community | Planning & Community Development | Demographics/Population and Permit Data Reporting | 4 |
| Community | Planning & Community Development | Design Review Board | 2 |
| Community | Planning & Community Development | Development Codes Update and Review | 2 |
| Community | Planning & Community Development | Emergency Call Out Inspections | 1 |
| Governance | Planning & Community Development | Emergency Preparedness - Building Division | 4 |
| Governance | Planning & Community Development | Emergency Preparedness - Planning and Community Development | 4 |
| Community | Planning & Community Development | Flood Plain Compliance | 2 |
| Community | Planning & Community Development | Historic Preservation Commission | 4 |
| Governance | Planning & Community Development | Internal Teams & Committees - Planning and Community Development | 3 |
| Community | Planning & Community Development | Land Use Applications Review & Processing - Current Planning | 1 |
| Community | Planning & Community Development | Land Use Applications Review & Processing - Development Engineering | 1 |
| Community | Planning & Community Development | Land Use Ordinance Development and Processing | 1 |
| Community | Planning & Community Development | Legal Proceedings | 3 |
| Community | Planning & Community Development | Natural Resource Protection | 1 |
| Community | Planning & Community Development | Non-Motorized Transportation Plan Implementation | 1 |
| Community | Planning & Community Development | Parcel Addressing | 1 |
| Governance | Planning & Community Development | Personnel Management - Planning and Community Development | 1 |
| Community | Planning & Community Development | Planning Commission Administration and Support | 3 |
| Community | Planning & Community Development | Private Infrastructure Transfer and Maintenance Plan Development | 1 |
| Community | Planning & Community Development | Public Outreach - Planning and Community Development Department | 3 |
| Community | Planning & Community Development | Public Records Requests - Planning and Community Development | 4 |
| Community | Planning & Community Development | Regional Coordination & Representation | 2 |
| Community | Planning & Community Development | Regional Planning Coordination | 2 |

2016 Priority Based Budgeting Program List

| Type | Department | Program | Quartile Score |
|------------|----------------------------------|--|----------------|
| Community | Planning & Community Development | Rezones | 2 |
| Community | Planning & Community Development | SEPA (State Environmental Protection Act) Review and Decisions | 1 |
| Community | Planning & Community Development | Shoreline Master Plan Implementation and Monitoring | 1 |
| Community | Planning & Community Development | Sign Code Administration | 3 |
| Community | Planning & Community Development | Site Inspections | 1 |
| Community | Planning & Community Development | Site Inspections | 2 |
| Community | Planning & Community Development | Special Planning Projects and Research | 1 |
| Community | Planning & Community Development | State-mandated Comprehensive Plan Update | 1 |
| Community | Planning & Community Development | Technical Advice and Interpretation of Plans, Policies and Regulations | 2 |
| Governance | Public Safety | Administration - Public Safety | Not Scored |
| Community | Public Safety | Animal Licensing | 4 |
| Community | Public Safety | Background Investigations | 4 |
| Community | Public Safety | Bike Patrol | 1 |
| Governance | Public Safety | Budget & Financial Management - Public Safety | 2 |
| Community | Public Safety | Citizen Ride-Along | 4 |
| Community | Public Safety | Civic Parking Program | 3 |
| Community | Public Safety | Community Events | 2 |
| Community | Public Safety | Community Outreach | 3 |
| Community | Public Safety | Complaints and Internal Affairs Investigations | 4 |
| Community | Public Safety | Concealed Pistol License Applications | 4 |
| Governance | Public Safety | Council Meetings and Agenda - Public Safety | 3 |
| Community | Public Safety | Court Support | 2 |
| Community | Public Safety | Crime Prevention | 3 |
| Community | Public Safety | Customer Service - Public Safety | 2 |
| Governance | Public Safety | Department Meetings/Events | 1 |
| Community | Public Safety | Derelict Vessel Prevention Program | 2 |
| Community | Public Safety | Derelict Vessel Removal Program | 2 |
| Community | Public Safety | Directed Patrol Mission | 3 |
| Community | Public Safety | Dispatch Services (CenCom) | 1 |
| Community | Public Safety | Emergency Flotilla | 4 |
| Community | Public Safety | Emergency Management Planning and Operations | 2 |
| Community | Public Safety | Emergency Operations Center (EOC) | 1 |
| Community | Public Safety | Emergency Preparedness | 2 |
| Community | Public Safety | Evidence Management | 2 |
| Community | Public Safety | False Alarm Program | 4 |
| Community | Public Safety | Field Training | 2 |
| Community | Public Safety | Fingerprinting Services | 3 |
| Governance | Public Safety | FIXED COSTS Capital | Not Scored |
| Community | Public Safety | Fleet Management | 3 |
| Community | Public Safety | General Investigations | 2 |
| Community | Public Safety | General Patrol Operations | 1 |
| Governance | Public Safety | Grant Management | 4 |
| Community | Public Safety | Harbor Stewards | 3 |
| Community | Public Safety | Homeland Security | 2 |
| Community | Public Safety | Intelligence and Crime Analysis | 2 |
| Governance | Public Safety | Interagency Planning & Cooperation | 4 |
| Governance | Public Safety | Internal Teams & Committees - Public Safety | 3 |
| Community | Public Safety | Lexipol - Policy Management | 2 |
| Community | Public Safety | Licensing Review & Approvals | 4 |
| Community | Public Safety | Major Special Event Support | 2 |
| Community | Public Safety | Marina Education & Outreach | 4 |
| Community | Public Safety | Marine Services Unit | 3 |
| Community | Public Safety | Officer recruiting and selection | 3 |
| Governance | Public Safety | Ongoing Training and Certification | 1 |
| Community | Public Safety | Parking Enforcement | 1 |
| Community | Public Safety | Patrol Standardization | 4 |
| Governance | Public Safety | Personnel Management - Public Safety | 1 |
| Community | Public Safety | Police Awards and Commendation | 4 |
| Community | Public Safety | Policy and Regulations | 3 |
| Community | Public Safety | Port Security | 3 |
| Community | Public Safety | Portable Radios Programming and Maintenance | 3 |
| Community | Public Safety | Prosecutor Support | 4 |
| Community | Public Safety | Public Outreach - Public Safety | 3 |
| Community | Public Safety | Public Records Requests - Public Safety | 4 |
| Governance | Public Safety | Purchasing - Procurement Services | 4 |
| Community | Public Safety | Radiological/Nuclear Detection | 3 |
| Governance | Public Safety | Records Management | 2 |
| Community | Public Safety | Reporting and Compliance - Investigations | 4 |

2016 Priority Based Budgeting Program List

| Type | Department | Program | Quartile Score |
|------------|---------------|--|----------------|
| Community | Public Safety | Reporting and Compliance - Support Services | 2 |
| Community | Public Safety | Research Reporting | 4 |
| Community | Public Safety | Reserve Program | 4 |
| Community | Public Safety | Risk Management Review | 3 |
| Community | Public Safety | SECTOR - Traffic Incident Reporting | 2 |
| Community | Public Safety | Sex Offender Accountability Program | 4 |
| Community | Public Safety | Special Event Review and Management | 2 |
| Community | Public Safety | Specialized Investigations | 1 |
| Governance | Public Safety | Strategic Planning | 3 |
| Governance | Public Safety | Timekeeping | 4 |
| Community | Public Safety | Traffic Operations - Enforcement | 1 |
| Community | Public Safety | Traffic Operations - Investigations | 1 |
| Community | Public Safety | Training Coordinator | 4 |
| Community | Public Safety | Vehicle Inspections | 3 |
| Community | Public Safety | Volunteer Program | 3 |
| Community | Public Safety | Washington Crime Information Center (WACIC) Reporting | 3 |
| Community | Public Works | Administration - Public Works | Not Scored |
| Community | Public Works | Annual Culvert and Open Conveyance Inspection and Cleaning | 1 |
| Community | Public Works | Annual Water System Flush | 1 |
| Community | Public Works | Backflow Testing | 3 |
| Community | Public Works | Bike Lane Sweeping | 1 |
| Community | Public Works | Biosolids Disposal | 2 |
| Community | Public Works | Biosolids Processing | 2 |
| Governance | Public Works | Budgeting and Financial Management | 2 |
| Governance | Public Works | Building Services Contracts | 3 |
| Community | Public Works | Capital Project Management | 3 |
| Community | Public Works | Catch Basin and Closed Conveyance Inspection and Cleaning | 1 |
| Community | Public Works | Collection System Maintenance and Repairs | 2 |
| Community | Public Works | Communications and Media Relations - Public Works | 3 |
| Community | Public Works | Construction Support - Sewer Utility | 2 |
| Community | Public Works | Construction Support - SSWM Utility | 2 |
| Community | Public Works | Construction Support - Water Utility | 2 |
| Governance | Public Works | Council Meetings and Agenda - Public Works | 2 |
| Governance | Public Works | Crane Inspection | 3 |
| Community | Public Works | Cross Connection Control Program Management | 2 |
| Community | Public Works | Customer Service - Public Works | 4 |
| Community | Public Works | Decant Facility and SWPPP Operations | 2 |
| Governance | Public Works | Emergency Preparedness - Public Works | 3 |
| Community | Public Works | Facilities Engineering and Construction | 1 |
| Governance | Public Works | Facility Maintenance and Repairs | 3 |
| Governance | Public Works | Facility Planned Asset Improvement Projects | 2 |
| Community | Public Works | Facility Planning - Public Works | 1 |
| Governance | Public Works | Facility Support | 4 |
| Governance | Public Works | FIXED COSTS Capital | Not Scored |
| Community | Public Works | Fleet, Equipment & Fuel - Public Works | 1 |
| Governance | Public Works | Fuel System Maintenance | 4 |
| Community | Public Works | Gravel Roads Maintenance | 3 |
| Community | Public Works | Grinder Pump Contract | 3 |
| Governance | Public Works | Grounds Maintenance | 4 |
| Community | Public Works | Groundwater Management Program | 1 |
| Community | Public Works | Guardrail Maintenance | 3 |
| Community | Public Works | Illicit Discharge Detection and Elimination | 1 |
| Community | Public Works | Illicit Discharge Detection and Elimination and Spill Response | 1 |
| Governance | Public Works | Internal Teams & Committees - Public Works | 3 |
| Community | Public Works | Janitorial Contract | 4 |
| Community | Public Works | Landfill Management Operations | 3 |
| Community | Public Works | Linear Moorage, Dock & Buoy Contract | 3 |
| Community | Public Works | Major Maintenance and Repairs - Stormwater System | 2 |
| Community | Public Works | Meter Operations | 2 |
| Community | Public Works | Municipal Operations - NPDES | 1 |
| Community | Public Works | NPDES - Discharge Permit Management | 1 |
| Community | Public Works | Overhead Vegetation Control | 2 |
| Community | Public Works | Pavement Maintenance | 1 |
| Community | Public Works | Pavement Marking Maintenance | 1 |
| Governance | Public Works | Personnel Management - Public Works | 1 |
| Community | Public Works | Planned Asset Improvement Projects - Sewer Utility | 2 |
| Community | Public Works | Planned Asset Improvement Projects- Water Utility | 2 |
| Community | Public Works | Public Information/Public Affairs-Relations | 4 |

2016 Priority Based Budgeting Program List

| Type | Department | Program | Quartile Score |
|------------|--------------|---|----------------|
| Community | Public Works | Public Involvement and Participation - NPDES | 3 |
| Community | Public Works | Public Outreach - Public Works | 4 |
| Community | Public Works | Public Outreach and Education - NPDES | 1 |
| Community | Public Works | Public Records Requests - Public Works | 4 |
| Governance | Public Works | Public Works General Management | 2 |
| Community | Public Works | Pump Station Inspections | 3 |
| Community | Public Works | Pump Station Maintenance and Repairs | 3 |
| Governance | Public Works | Purchasing - Procurement Services | 3 |
| Governance | Public Works | Required Reporting - Public Works | 3 |
| Community | Public Works | Right-of-Way Administration | 2 |
| Community | Public Works | Right-of-Way Management | 3 |
| Community | Public Works | Road End Maintenance | 4 |
| Community | Public Works | Road Striping | 3 |
| Community | Public Works | Roadside Mowing | 3 |
| Community | Public Works | Roadside Tree Services | 3 |
| Community | Public Works | Runoff Control from New Development | 1 |
| Community | Public Works | Shoulder Maintenance | 1 |
| Community | Public Works | Sidewalk Maintenance | 1 |
| Governance | Public Works | Small Equipment Maintenance | 4 |
| Community | Public Works | Snow and Ice Control | 2 |
| Community | Public Works | Special Projects/Studies - Water | 1 |
| Community | Public Works | Storm Response and Recovery - Fleet Equipment | 2 |
| Community | Public Works | Storm Response and Recovery - Roadway Debris | 1 |
| Community | Public Works | Storm Response and Recovery - Sewer Utility | 1 |
| Community | Public Works | Storm Response and Recovery - Stormwater Systems | 1 |
| Community | Public Works | Storm Response and Recovery - Water Utility | 1 |
| Community | Public Works | Storm Water Quality Control and Treatment Structure Maintenance | 2 |
| Community | Public Works | Stormwater Engineering and Construction | 1 |
| Community | Public Works | Stormwater Planning | 1 |
| Community | Public Works | Street Light Inspection | 2 |
| Community | Public Works | Street Signal Light Maintenance | 2 |
| Community | Public Works | Street Sweeping | 1 |
| Community | Public Works | Streetscape Maintenance | 3 |
| Community | Public Works | Surveying | 3 |
| Community | Public Works | Traffic Engineering | 1 |
| Community | Public Works | Traffic Sign Maintenance | 2 |
| Community | Public Works | Trail Maintenance | 1 |
| Community | Public Works | Transportation Engineering and Construction | 1 |
| Community | Public Works | Transportation Planning | 1 |
| Community | Public Works | Treatment Plant Operations and Testing | 2 |
| Community | Public Works | Treatment Plant Preventive Maintenance and Repairs | 2 |
| Governance | Public Works | Vehicle and Equipment Acquisition | 4 |
| Governance | Public Works | Vehicle and Equipment Maintenance and Repairs | 3 |
| Governance | Public Works | Vehicle and Equipment Surplus | 4 |
| Governance | Public Works | Vehicle Outfitting | 4 |
| Community | Public Works | Water Operations | 2 |
| Community | Public Works | Water Quality and Flow Monitoring Program | 1 |
| Community | Public Works | Water System Maintenance and Repairs | 2 |
| Community | Public Works | Waterworks (Water, Sewer) Planning | 2 |
| Community | Public Works | Waterworks Engineering and Construction | 2 |

GLOSSARY – FINANCE, ACCOUNTING AND MUNICIPAL DEBT

Acceleration – A remedy for default that allows the bondholder or lender to declare the unpaid balance immediately due and payable.

Accrual Basis – The basis of accounting under which transactions are recognized when incurred regardless of the timing of related cash receipts and disbursements. This is the basis of accounting used by most large private corporations. Governments use the accrual basis to account for Proprietary Funds such as the City's utility funds and for the Government-wide Financial Statements required by GASB Statement No. 34.

Acquired Purpose Obligations – A term used in IRS regulations to describe loans taken out to meet a municipality's governmental obligations.

Ad Valorem Tax – Property tax.

Additional Bonds Test – A covenant that an issuer will not issue new additional bonds that will have a claim to revenues already pledged to outstanding bonds, unless certain financial or other requirements are met.

Advance Refunding – Issuance of new bonds to repay an outstanding bond issue prior to its first call date in order to capture savings (in the form of a lower interest rate), or to change covenants or other provisions. Generally, the proceeds of the new issue are invested in government securities, which are placed in escrow. The trustee or escrow agent uses these maturing government securities to pay interest the old issue until its first call date, at which point it is called and repaid.

Agreement Among Underwriters (AAU) – The contract set up between members of an underwriting syndicate, stipulating the activities of each member.

Amortization Schedule – The schedule of principal and interest payments for the elimination of debt.

Any Interest Date Call – A call feature under which an issuer can redeem outstanding securities on any interest payment date, after the first call date.

Appropriation – An authorization by a legislative body to set aside cash for a specific purpose.

Arbitrage – The practice of buying and selling in different markets to profit from a spread in prices or yields resulting from market conditions. Except in limited circumstances, municipal issuers are generally prohibited from selling bonds in the tax-exempt market, and turning around to invest the proceeds in higher-yielding taxable market in order to earn profits. Any such arbitrage profits must be rebated to the U.S. Treasury.

Artifice or Device – A term used in section 103 of the IRS code to describe a transaction that enables the issuer to gain arbitrage profits.

Assessed Valuation – The valuation placed on real estate by the Kitsap County Assessor's Office as the basis for levying property taxes.

Assessment – The valuation placed on property for the purposes of taxation. Also used as the charges made against properties included in a local improvement district, generally called special assessments.

Assessment Bonds (or Local Improvement District Bonds) – Bonds the repayment of which is secured by special assessments paid by property owners whose property receives a special benefit from the bond-financed improvement.

Auction Rate Securities (ARS) – Variable rate securities in which the interest rate is reset periodically (daily, weekly or monthly), based on the results of a dutch auction.

Authority – A unit or agency of a municipality established to perform a single function or group of functions, usually supported by user fees.

Authorization Ordinance – A law that allows a municipality to sell a specific bond issue or finance a specific project.

Average Annual Debt Service (AADS) –

The average amount of total debt service due in each year over the life of the bonds.

Average Effective Interest Cost – The average interest rate on a bond issue, including all issuance costs, expressed as either net interest cost or true interest cost.

Average Life – The average length of time an issue of bonds with mandatory sinking funds is expected to remain outstanding.

Baby Bond – A denomination issued in less than \$1,000, also known as a mini-bond.

Balloon Maturity or **Balloon Payment**– A large proportion of bond principal maturing in a single year.

Back-Loaded Debt – A debt service structure in which total debt service payments are lower in the early years and increase toward the final maturity. This is typically accomplished with smaller principal maturities in the early years, balloon payments, “zero-coupon” bonds or capitalized interest bonds.

Balanced Budget – Estimated expenditures for the fiscal year shall not exceed the total of the estimated revenues for the fiscal year plus the expected fund balance at the close of the preceding fiscal year. Loan proceeds are not used to balance the budget.

Bank Qualified (BQ) – Bonds issued by municipalities that anticipate selling less than \$10 million in bonds in a given calendar year. Certain financial institutions that buy these securities are allowed to deduct 80 percent of the interest expense incurred to buy them.

Basis of Accounting – The structure used to determine when financial transactions are recognized. The primary methods used by municipalities are cash basis, modified accrual and full accrual basis.

Basis point – One one-hundredth of a percent (0.01%). One hundred basis points equal 1 percent. Used in discussing the pricing and yields of bond issues.

Benefits Employee benefits including employer taxes (social security, medicare, and worker’s compensation) and City-paid

benefits such as health insurance, life insurance, uniform cleaning/replacement and State-mandated retirement contributions.

Bid – The price offered by prospective purchasers of securities.

Bid Wanted – A listing of securities put out by a dealer asking for bids on part or all of them.

Black-box Deal – Term to describe a variety of abusive bond issues sold in the 1980s in which the proceeds were used to earn arbitrage profits and nothing more.

Blind Pool – A bond issue sold without the specific borrowers or projects they wish to finance known in advance.

Block – A large amount of bonds trading in the market, generally speaking, \$100,000 or more.

Blue List – A daily publication by Standard & Poor’s, printed on distinctive blue paper, showing what dealers are offering for sale from their inventory in the so called secondary market. The *Blue List* volume is the total par value of all bonds offered for sale in the publication, properly entitled *The Blue List of Current Municipal and Corporate Offerings*.

Blue Sky Law –A term referring to various state laws enacted to protect the public against securities fraud.

Boilerplate – Commonly repeated legal sections of an official statement, which vary little from transaction to transaction.

Bond – A promise by an issuer to repay a stated principal amount, which obligation will accrue interest at a stated rate. Bonds typically have an average life of 3 years or more. Securities with shorter maturities are termed notes (3 years or less) or commercial paper (12 months or less).

Bond Anticipation Note (BAN) – A short-term borrowing (usually 3 years or less) that the issuer anticipates retiring with the proceeds of a bond sale. Typically used during a construction period before final costs are known. See also *Tax Anticipation Note (TAN)*, *Revenue Anticipation Note (RAN)*, *Tax and Revenue*

Anticipation Note (TRAN), Grant Anticipation Note (GAN).

Bond Bank – State bond banks bundle debt offerings from small issuers into larger offerings, to create advantages of scale.

Bond Buyer, The – The daily, and only, newspaper of record of the municipal market, published since 1891. The paper was known first as *The Daily Bond Buyer* and changed its name to the current one in 1987.

Bond Buyer Index – Generally used in reference to The Bond Buyer 20-bond general obligation (GO) bond index, which is calculated weekly using 20 GO bonds maturing in 20 years. The index has a rating roughly equivalent to a double-A. Eleven of the same bonds are also used to calculate an index equivalent to a double-A-plus.

The 20- and 11-bond indexes were compiled monthly from 1917 to 1946; they are now compiled weekly. The record high for the 20-bond index was 13.44 percent, which it hit on January 14, 1982. The record low was 1.29 percent; which it posted on February 14, 1946. The record high for the 11-bond index was 13.05 percent; the record low 1.04 percent. *The Bond Buyer* started a weekly revenue bond index in 1979, comprising 25 revenue bonds maturing in 30 years, with an average rating of A-plus. Its high was 14.32 percent, also reached in January 1982. In 1989 the newspaper also started a short-term tax exempt note index calculating using 10 various note issuers. The bond issuers used in the calculation of all of the indexes change from time to time, as their fortunes rise or fall.

Bond Buyer Municipal Bond Index – An index of bond prices designed by the Chicago Board of Trade used in trading municipal bond futures, and sometimes used by observers as a benchmark in assessing the state of the municipal market.

Bond Contract – Terms of the agreement between issuer and buyer, typically

including the bond resolution, trust indenture, and various security provisions.

Bond Counsel – A lawyer who typically represents the bond issuer, reviews the transaction, and writes an opinion on its legality, security, and tax status.

Bond Election – The process by which voters approve or reject the sale of unlimited tax general obligation (UTGO) bonds.

Bond Fund – An issuer's debt service repayment fund, into which all money collected for the repayment of bonds is deposited.

Bond Insurance – A policy written by a mono-line insurance company that guarantees payment to bondholders of principal and interest payments when due, resulting in a higher credit rating, lower borrowing cost, or enhanced marketability for the bonds.

Bond Ordinance or **Bond Resolution** – A legal document describing the terms and conditions of the offering, the rights of the bondholder, and the obligations of the issuer.

Bond Proceeds – The amount of money received by the issuer in exchange for an issue of bonds.

Bond Purchase Agreement (BPA) or **Bond Purchase Contract (BPC)** – The contract between the issuer and the underwriter setting the terms, prices, and conditions of the sale.

Bond Rating – The series of letters, numbers, and symbols used by rating agencies to designate the credit quality of an issuer's securities.

Bond Register – A record, kept by a transfer agent or bond registrar on behalf of an issuer, of the names and addresses of registered bond owners.

Bond Registrar – The person or entity who maintains the bond register. In Washington, typically the State's Fiscal Agent (currently The Bank of New York) acts as registrar for most governmental issuers. A trustee, treasurer or finance officer may alternatively be appointed as bond registrar.

- Bond Transcript** – The legal documents associated with a bond offering.
- Bond Year** – \$1,000 of debt outstanding for one year. The number of bond years in an issue is the number of bonds times the number of years from the dated date to maturity. The number of bond years is used in calculating the average life of an issue and its net interest cost.
- Bonded Debt** – The portion of an issuer's total indebtedness as represented by outstanding bonds.
- Book** – Presale orders for a new bond issue, based on preliminary price levels. The syndicate member who keeps track of orders is said to be the senior book running manager.
- Book-Entry** – Securities in the form of entries in the issuer's or a clearing house's books, rather than in the form of paper certificates with coupons. All but the smallest bond issues are sold in book-entry format.
- Broker** – An agent between buyers and sellers of securities. Brokers' brokers handle inter-dealer transactions.
- Budget** – The City's plan for financial operations during the coming year as approved by ordinance of the City Council. Also refers to the published document containing that plan.
- Budget Amendment** – A change to a budget adopted in accordance with State law. A budget may be amended by ordinance when unanticipated revenues or expenditures occur. The Mayor is authorized to amend budget expenditures within a single fund without City Council approval provided overall expenditures for the fund are not increased.
- Budgetary Basis** – The basis of accounting under which the City's budget is prepared. The City budgets are prepared using the cash basis method of accounting and include the assumption that all budgeted activities will be completed in the budget year except where indicated otherwise. Some expenditures are not budgeted such as the recognition of depreciation in the City's Utility Funds. Capital asset purchases are recognized for budget purposes as expenditures in the year the cash outlay occurs.
- Budgeting, Accounting & Reporting System (BARS)** – The chart of accounts established by the State Auditor's Office and required to be used by all governments within the State.
- Calendar** – The list of upcoming bond sales.
- Call** – Redemption of a bond prior to maturity. The first call is usually 10 years away, at par, although most issuers allow for earlier calls at a premium of 101 or 102.
- Call Provision** – A provision permitting an issuer to redeem a bond prior to its stated maturity date.
- Call Premium** – An amount, usually stated as a percentage of the principal amount, paid as a "penalty" or a "premium" for the exercise of a call provision.
- Callable Bonds** – Bonds that may be redeemed by the issuer prior to the stated maturity date. Typically, a first call date is 10 years from issuance, at a price of par plus interest accrued to the call date. Other call provisions (and premiums) can be negotiated.
- Canadian Interest Cost (CIC)** – A method of calculating the interest cost, as a percentage, of a bond issue. Not used as often as the net interest cost (NIC) method.
- Capital Appreciation Bond (CAB)** – A bond purchased at a deep discount to face value, for which principal and all interest are due at maturity. Also called a capitalized interest bond or compound interest bond.
- Capital Expenditures** – Expenditures for acquisition of or improvement to assets with a fixed or permanent character such as land and buildings.
- Cash Basis** – The basis of accounting under which transactions are recognized when cash is received or disbursed.
- Closing** – The point in the sale at which an issuer delivers securities to the underwriters, and receives the proceeds.
- Competitive Sale or Competitive Bid** – The sale of bonds to a purchaser based

on bids submitted electronically at a specified time.

Comprehensive Plan (Comp Plan) – Plan required by the Growth Management Act to accommodate the population growth anticipated over the next 20 years. The Plan must show what public facilities are needed and how the local government plans to pay for those facilities during the first six years of the period. Projects in the City’s annual budget are required to conform to the City’s Plan.

Conduit Financing – A financing structure in which an issuer sells bonds and then lends the proceeds, pursuant to a loan agreement, to a borrower. The bond issuer promises to repay the bonds using the loan repayment amounts received from the borrower.

Contingent Loan Agreement – A form of credit enhancement whereby an entity independent of the issuer agrees to provide credit enhancement to an issuer in the form of one or more loans. For example, a public development authority (PDA) may obtain a guarantee from the city that created it that if the PDA is unable to make debt service payments, the city will provide additional funds to the PDA to be used for that purpose. See also *Guaranty Agreement*.

Continuing Disclosure – An issuer’s obligation to provide ongoing updates of information regarding the issuer’s financial condition, pursuant to a written Undertaking to Provide Continuing Disclosure, to the NRMSIRs and other specified market participants.

Core Services Expected level of traditional and community-driven services delivered by the City to its citizens.

Councilmanic Debt – Bonds authorized to be issued by a City Council (or other local governing body) without a vote of the people.

Coupon – The rate of interest to be paid by the issuer. Formerly, physical coupons were attached to bond certificates. They would literally be clipped and brought to a bank or paying agent and presented for

payment. Such certificated bonds are very rare today.

Covenant – A legally binding commitment by the issuer to the bondholder.

Cover Bid – The second-best bid received at a competitive sale.

Coverage – A ratio of the amount of project or utility revenues to the expected debt service requirements during a given 12-month period. Typically expressed in a covenant as a promise, e.g., to keep utility rates high enough to produce 1.25 times average annual debt service.

Credit Enhancement (or Credit Support) – Additional security provided for an issue of bonds. Examples of credit enhancement include bond insurance, guarantee agreements, contingent loan agreements, and letters of credit.

Dated Date – The date from which interest on a bond will accrue, usually the issue date.

Debt Per Capita – The ratio of bonded debt divided by population.

Debt Service Reserve Fund (DSRF) – A separate fund established in revenue bond issues as a reserve for the payment of debt service, into which an issuer may typically deposit cash, securities or reserve sureties. See *Reserve Requirement*.

Default – Failure to comply with terms of a bond issue, which may include making timely payment of principal and interest and other covenants.

Defeasance – Placement of cash or securities into an escrow or trust account to be used by the escrow agent or trustee for the payment of principal of and interest on bonds when due. Defeased bonds are no longer treated as “outstanding” debt.

Deficit – The excess of liabilities of a fund over its assets or the excess of expenditure over revenues during the accounting period. As used in State law relative to the budget, a deficit only occurs when expenditures exceed the sum of revenues and beginning cash balances.

Denomination – The face or par amount that the issuer promises to pay at a specific bond or note maturity.

Depository – A business that provides immobilization, safekeeping, and book-entry settlement services to its customers.

Designated Order – When a buyer gives credit to a certain dealer or dealers in an underwriting group.

Direct Debt – The debt that a municipality incurs in its own name.

Discount Bonds – A bonds initially sold at a price that is less than par, meaning that the issuer receives less in payment than the stated face value of the bonds. The amount of premium is usually described as a percentage below par. (For example, a \$100,000 face value bond might sell for 99% or \$99,000.) A purchaser buying discount bonds must consult their tax advisor regarding the tax treatment of discount bonds.

Dollar Bonds – Bonds that are quoted in terms of price rather than yield. These are the biggest and most common issues in the market and trade relatively frequently.

Double-Barreled Bond – A bond with two distinct revenue sources pledged to repayment, most typically a specific (but often narrow and subject to fluctuation) revenue stream and a broader stream such as a general obligation pledge.

Downgrade – A reduction in a bond rating.

Due Diligence – The investigation of a bond issue, by underwriter's and issuer's counsel, to ensure that all material facts related to the issue have been disclosed to potential buyers in the official statement (OS).

Duration – The sum of the present values of each of the principal and interest payments of a security, weighted by the time to receipt of each payment, divided by the total of the present values of the payments. Unlike average life or average maturity, duration takes into account the timing of both principal and interest payments.

Dutch Auction – An auction at which purchasers submit bids stating the lowest interest rate they will accept for a stated amount of bonds, and bonds are distributed among the purchasers, beginning with the lowest bidder, at the price bid by the last bidder to receive an allocation (the "clearing price"). Bids will be filled from the lowest yield (price offering the highest premium) until the entire issue has been allocated.

Encumbrance – The commitment of funds for a specific purchase of goods or services which reserves part of the appropriation (budget) of the department making the commitment. Used as a tool to prevent spending the same amount twice.

Enterprise Fund – A fund established to account for operations financed in a manner similar to a private business enterprise. In an Enterprise Fund, the cost of providing goods or services is fully recovered through user charges. The City's Enterprise Funds are the Water, Sewer, SSWM and Building & Development Services funds.

Escrow Account – A trust account established for a particular purpose, typically in conjunction with a refunding or defeasance of bonds.

Expenditures – Decreases in net current assets. Expenditures include debt service, capital outlays and those current operating costs which require the use of current assets.

Face Amount – The principal amount stated on a bond. *See also Par Value.*

Feasibility Study – A report by an independent expert on the economic need and practicality of a proposed program.

Federal Tax Code (or Code) – The Internal Revenue Code of 1954, as amended, and related interpretations.

Fiduciary Fund – Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the government's own programs. The fiduciary fund category includes pension and other employee benefit trust

funds, investment trust funds, private-purpose trust funds and agency funds.

Financial Adviser (FA) – A finance professional hired to advise an issuer on finance matters including structuring of a proposed transaction, appropriateness of issuing debt and related issues.

Financial Capacity Analysis – An analysis of the community’s ability to pay for capital facilities (roads, schools, parks, utilities, etc.) which would be required to provide service to its expected population over the six year planning horizon required by the State of Washington as part of the Comprehensive Planning Process

Fiscal year – A 12-month period not necessarily corresponding to the calendar year.

Floating Rate Bond or Floater – An obligation bearing interest at a variable rate that is reset periodically, ranging from daily to annually.

Flow of Funds – Typically a covenant requiring amounts to be paid into and out of specific funds in a particular order, ensuring that available money is applied first to the highest priority uses.

Full Faith and Credit – A pledge of any and all resources available to an issuer, including general taxing power, to repay its debt obligations.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

In governmental accounting, funds are classified into three categories and seven generic fund types:

- Governmental Funds
 - General Fund
 - Special Revenue Funds
 - Debt Service Funds
 - Capital Projects Funds
- Proprietary Funds
 - Enterprise Funds

- Internal Service Funds (accounts for services provided by one department to another)

- Fiduciary Funds

Fund Balance – The difference between assets and liabilities reported in a governmental fund.

GASB 34 – Governmental Accounting Standards Board (GASB) Statement No. 34 which dictates how governments structure their financial reporting. The standard requires that Government-wide financial statements be prepared using accrual basis accounting and incorporate all of a government’s governmental and business-type activities, as well as its non-fiduciary component units.

General Obligation (GO) – A security backed by the full faith and credit of a municipality. General obligation debt is typically thought of as being backed by *ad valorem* property taxes. See also *Limited Tax General Obligation and Unlimited Tax General Obligation*.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and reporting used to provide a consistent standard by which to measure financial presentations. The City of Bainbridge Island prepares its annual reports in accordance with GAAP (except as noted in the reports); however, GAAP is not used in the preparation of the City’s annual budgets.

Global Certificate – A single certificate representing an entire issue, kept at a depository or book-entry agent.

Good Faith Deposit – A sum of money, usually 2 percent of par value, given by bidders to issuers when they bid for competitive deals. The sum, usually given as a cashier’s or certified check, is returned to the bidder if the bid is rejected.

Grant Anticipation Note (GAN) – Short-term debt (usually three years or less) that is issued in anticipation of receiving a grant and is secured by those grant funds.

Grants – Assets, usually cash, given by one organization to another. The recipient is the City and the grantor (donor) is usually

the State or Federal government. It is illegal for Washington cities to make grants to private parties, including charities.

Gross Revenues – Typically includes all revenues received by a project (or an issuer) before payment of expenses for operation, maintenance or debt service.

Group Net Order – An order confirmed to the buyer where the sales credits benefit all members of the underwriting group.

Growth Management Act (GMA) – Legislation passed by the Washington State Legislature in 1990 which requires that certain cities and counties plan for population growth and to identify funding alternatives for the facilities needed by the increased population. The resulting plan is called the Comprehensive Plan.

Guaranteed Investment Contract (GIC) – An investment vehicle in which a financial institution guarantees a specified rate of return on investment. In Washington, true GICs are rare, and more commonly issuers invest bond proceeds in repurchase agreements (or “repos”) in which a financial institution sells investment securities to the issuer and promises to repurchase those securities at a definite time in the future for a stated price.

Guaranty (Guarantee) Agreement – A form of credit enhancement whereby an entity independent of the issuer agrees to provide credit enhancement to an issuer. For example, a public development authority (PDA) may obtain a guarantee from the city that created it that if the PDA is unable to make debt service payments, the city will provide additional funds to the PDA to be used for that purpose. See also *Contingent Loan Agreement*.

High-grade Bonds – Top-rated bonds, usually triple-A.

Hospital Revenue Bonds – Bonds sold by a state or local agency to finance construction of a hospital or nursing home, which is then operated under lease by a corporation.

Housing Bonds – Bonds issued by a state or local agency to finance construction of

housing, and secured by mortgages.

There are two types: single-family bonds, sold to provide residential mortgages, and multi-family, bonds sold to construct apartment buildings.

Impact Fees – Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

Indenture or **Trust Indenture** – A legal document creating a “trust estate” comprising the security for repayment of bonds. The indenture describes the terms and conditions of a bond offering, the rights of the bondholder, and the obligations of the issuer to the bondholder. Typically used in revenue transactions, and replaced by a bond ordinance or bond resolution for most general obligation bonds.

Industrial Development Bond (IDB) (or Industrial Revenue Bond (IRB)) – Tax-exempt securities sold by a public agency to finance qualifying facilities for private enterprises, such as water and air pollution control, ports, airports, resource recovery plants, and housing. The bonds are usually repaid by revenues from the corporate beneficiary.

Interest Rate Swap – An agreement between two parties to exchange future flows of interest payments. One party agrees to pay the other a fixed rate; the other pays the first party an variable rate usually tied to a short-term index.

Interfund Transactions – Transactions between funds including interfund loans, services provided and/or used, transfers & reimbursements.

Inverted Yield Curve – A market environment when short-term interest rates are higher than long-term rates. A typical yield curve shows lower short-term interest rates and higher long-term rates.

Investment Grade – Designation given by a rating agency to a security in one of its top four categories, ranging from triple-A to BBB and Baa.

Joint and Several Obligation – A form of contract in which each of the signers is obligated for the full contract amount if other signers should default.

Junior Lien Bonds – Bonds issued with a subordinate claim against pledged revenues. Not associated with general obligation bonds.

Junk Bonds – Bonds rated lower than Baa by Moody's and BBB by Standard & Poor's.

Lease Financings – A financing structure in which an issuer enters into a lease for equipment and/or facilities that it typically will acquire at the end of a stipulated period.

Legal Opinion – The written conclusion of a lawyer about a bond's security, legality, and tax status.

Letter of Credit (LOC) – A form of security that provides liquidity and credit support, primarily for variable rate transactions. A financial institution promises to make cash available under certain conditions for debt service payments on behalf of the issuer or to be drawn during a remarketing or mode reset of variable rate demand obligations.

Level Debt Service – A debt service structure in which total principal and interest payments are approximately equal in each year over the life of the debt.

Levy Rate – The amount of taxes stated in terms of tax dollars per \$1,000 of assessed valuation of real or personal property for the determination of property taxes.

Liability – Debt or other obligations.

Limited Tax General Obligation Bonds (LTGOs) – A general obligation bond that is secured by the pledge of the full faith and credit of an issuer, including *ad valorem* tax revenues, all within the property tax limits under the state constitution and state law without a vote. See also *Councilmanic Debt or Nonvoted Debt*.

Line of Credit – A type of debt instrument in which a borrower may draw funds, up to a maximum amount, and repay the principal plus interest, which is usually a

variable rate that is set at the time a draw is made. Frequently used for short-term notes and during construction periods.

Local Improvement District (LID) – An area in which property owners are subject to compulsory special levies to pay for part or all of the cost of specific improvements deemed to benefit those specific properties.

Level of Service (LOS) – A standard or goal specifying the amount and/or quality of service to be provided in a particular area.

Managers – The chief members of an underwriting syndicate. The senior or book-running manager handles both the administration and allotment of the transaction.

Mandatory Redemption – A required redemption of bonds or a portion of a maturity of bonds, prior to the stated maturity. Used with term bonds or under extraordinary circumstances such as a default or sale of bond-financed property.

Mark to Market – Taking the actual, market value of a portfolio of securities.

Market Maker – A bank or underwriting firm that stands ready at any time to make a bid or an offer on a security.

Maturity – The date on which the principal amount of a security is due and payable.

Maximum Annual Debt Service (MADS) – The highest total debt service due in any given year over the life of a bond issue.

Mode or Interest Rate Mode – Provision in bond documents permitting a change in how interest is calculated, permitting changes between fixed rate and variable rate options, under specified circumstances.

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund spending measurement focus. Under this basis, revenues are recognized when they become both measurable and available to finance expenditures of the current period. The City uses this basis in accounting for all funds except its Utility and Agency funds.

Moral Obligation Bond – A municipal bond that is not backed by the full faith and credit of an issuer. The issuer has no legally enforceable obligation to pay.

MSRB – The Municipal Securities Rulemaking Board.

Multi-Modal Bonds – A bond issue in which the method of calculating interest may be changed from one interest rate mode to another under specified circumstances.

Municipal Research & Services Center – An organization funded by the State of Washington that provides advice to cities and counties at no cost. The advice includes legal advice, policy guidance and technical help. The organization also maintains a library of materials relevant to local governments.

Negotiated Sale – The sale of bonds to an underwriter selected by the issuer before the sale date.

Net Interest Cost (NIC) – Represents the average coupon rate of a bond issue, weighted to reflect the term of the bonds and adjusted for the premium or discount. It does not consider the time value of money, as does true interest cost (TIC). [NIC = (total coupon interest + (-) discount (premium)) / bond years]

Net Revenues – Typically defined as gross revenues less operating and maintenance expenses.

Notes – Short-term borrowings, usually maturing in less than three years. Used to cover seasonal cash flow needs or interim financing.

NRMSIR – A nationally recognized municipal securities information repository designated by the SEC.

Official Statement (OS) – A document prepared to provide potential bond purchasers with all material information about a bond issue, the security and sources of repayment for the bonds, the issuer and its financial condition. The SEC requires that an underwriter obtain from the issuer an OS for any publicly marketed bond issue of over \$1 million.

Operating Expenditures – Ongoing current expenditures to pay for the normal, recurring costs of the City.

Ordinance – A law passed by a local government.

Original Issue Discount (OID) / Original

Issue Premium (OIP) – The discount (or premium) below (or above) the stated par amount of a bond that the initial purchaser pays to the issuer of a bond. For example, the *coupon* may be 4.00%, but the initial purchaser may offer to pay a price of 4.05% or 3.95%. The IRS has detailed rules on how bond purchasers must treat OID or OIP for income tax purposes.

Overlapping Debt – The proportionate share of debt issued by overlapping taxing jurisdictions (such as a park district or school district), in addition to an issuer's own direct debt obligations, for which the issuer's taxpayers may also be responsible. Used as a measure by bond rating agencies and potential purchasers to gauge the taxpayers' overall debt burden and their ability to repay.

Parity Bonds – More than one series of bonds, which may be issued at different times, but are payable from the same source of pledged funds and hold the same lien position against those funds.

Paying Agent – A bank or trust company appointed by an issuer to receive the money necessary for principal and interest payments from the issuer and distribute those payments to bondholders.

Pay-As-You-Go Basis – A financial policy that states that capital outlays will be paid from current revenues rather than from borrowing.

Pledge – The legal term for the promise of repayment, specifying the sources of repayment and any repayment-related covenants.

Pledged Revenues or Pledged Funds – The money set aside or revenue stream promised to be used solely for the payment of debt service and to provide security for payment of debt service, as specified in the bond documents.

Point – One percent of par value. Because bond prices are quoted as a percentage of \$1,000, a point is worth \$10, regardless of the actual denomination of the security.

Preliminary Official Statement (POS) – A version of the Official Statement that is often used by analysts and potential purchasers to form preliminary assessments of creditworthiness. The POS is “deemed final” by the issuer, and contains all material information about the bond issue except for pricing, yield and maturity information (and details related to pricing, yield and maturity). It contains a “red herring” disclaimer, printed in red ink, prominently displayed along the edge of the cover, stating that orders may not be taken based on the document.

Premium Bonds – A bonds initially sold at a price that is above par, meaning that the issuer receives more in payment than the stated face value of the bonds. The amount of premium is usually described as a percentage above par. (For example, a \$100,000 face value bond might sell for 101% or \$101,000, producing \$1,000 of premium for the issuer.) A purchaser buying premium bonds must consult their tax advisor regarding the tax treatment of premium bonds.

Present Value – The current value of a cash payment or revenue stream to be received in the future, calculated using an assumed rate of inflation or interest that could otherwise be earned, had that cash been received today.

Principal – The amount borrowed on a loan, or the par value (face amount) of a bond. A principal payment is also referred to as a “maturity” of bonds.

Private Activity Bonds – Bonds the proceeds of which will be used in a private trade or business (“private use”) and will be repaid with funds received from a private trade or business (“private payments”). A minimal amount of private use and private payment may not cause an issue of bonds to be treated as

private activity bonds. Private activity bonds may not be issued as tax-exempt bonds unless they meet the requirements under the Federal Tax Code for “qualified” private activity bonds, which may include receiving an allocation of volume cap.

Private Placement – An issue of bonds that is sold directly to one or more investors. Many private placements are sold as a single bond or note held by a bank and structured very similarly to a commercial loan. Other private placements may involve sophisticated security structures and may be sold to sophisticated investors. Most private placements may not be sold or remarketed by the initial purchaser to future bondholders.

Purchase of Development Rights (PDR) – Process by which the right to develop real estate is purchased by the City in order to preserve open space or agricultural property. See also Transfer of Development Rights (TDR)

Qualified 501(c)(3) Bonds – Bonds issued by a nonprofit 501(c)(3) organization that may be treated as tax-exempt under the Federal Tax Code.

Qualified Management Contract – A contract for management of a bond-financed facility that meets requirements under the Federal Tax Code relating to private activity bonds. Typical management contracts are entered into for management of golf course facilities, restaurants and food service, or parking facilities. A management contract that is not “qualified” risks tainting an entire issue of tax-exempt bonds.

Rate Covenant – A provision common to utility (and similar enterprise) revenue bonds, in which the issuer pledges to maintain utility rates (or other income streams that are necessary for bond repayment or for operations and maintenance of the bond-financed facilities) at the levels that are necessary to meet annual debt service requirements.

Ratings – An evaluation performed by an independent rating service indicating the

credit quality of an issue of bonds. Ratings for municipal bonds are not necessarily equivalent to ratings on corporate bonds, and potential investors should understand the bond market before making such comparisons. There are currently three major rating companies that provide ratings on municipal bonds: Moody's, Standard & Pears, and Fitch.

Red Book – Formally known as The Bond Buyer's Municipal Marketplace, this is the standard directory of underwriters, bond counsel, financial advisers, rating agencies, credit enhancement firms, and providers of derivatives and investment products.

Redemption – The exchange by the issuer of cash for outstanding bonds, upon which the bonds are no longer outstanding. Early redemption refers to a redemption prior to the original stated maturity date, pursuant to mandatory or optional redemption provisions. Redemption provisions are also referred to as "call" provisions.

Refunding – A method of refinancing debt by selling a new bond issue to raise cash to for the redemption or defeasance of an outstanding bond issue. Refundings may be referred to as *current refundings* or *advance refundings*.

- *Current Refunding* – A refunding of bonds that are subject to redemption within 90 days of the issuance of the new (refunding) bonds.
- *Advance Refunding* – A refunding of bonds that are not subject to redemption with 90 days of the issuance of the new (refunding) bonds, requiring the establishment of a defeasance trust or escrow for the payment of principal of and interest on the bonds until their first call (redemption) date.

Reimbursement Agreement – An agreement to reimburse a provider of credit enhancement for any funds provided pursuant to that credit enhancement.

Remarketing Agent – A financial institution that agrees to periodically remarket (and thus set a new interest rate for) variable rate demand obligations.

Remarketing Agreement – The agreement with a remarketing agent regarding its responsibilities in remarketing an issue of variable rate demand obligations.

Reserve Requirement – A covenant by an issuer to maintain a debt service reserve fund or account sufficient to meet upcoming debt service requirements in the event that revenues pledged to a bond issue should be insufficient. A reasonably required reserve, under the Federal Tax Code, is equal to the lesser of: maximum annual debt service, 125% of average annual debt service, or 10% of the proceeds of a bond issue.

Revenue Bonds – Bonds payable solely from a stated revenue stream or revenue source, and not backed by the full faith and credit of the issuer.

Revised Code of Washington (RCW) – Washington State law.

SEC – The United States Securities and Exchange Commission.

State Environmental Policy Act (SEPA) – Washington law which requires a review of new development projects or master plans (including the City's Comprehensive Plan) for conformity with environmental protections.

Sinking Fund – A fund established for the deposit of money available for repayment of bonds at or prior to maturity.

SLGS (pronounced "slugs") – Securities issued by the U.S. Treasury, called the State and Local Government Series, that provide a stated rate of interest. They are typically purchased for deposit into a refunding escrow to carry out a refunding of bonds.

Special Revenue Fund – A fund used to account for money received from specific sources which restricts the spending of the money to specific purposes. GAAP only require the use of special revenue funds when the restriction is a legal requirement.

Status Quo – As used in this budget, status quo refers to a budget that provides the

same level of service in the current year as was provided in the previous last year.

Syndicate – A group of investment banks that join to bid on a new bond issue.

Tax Exempt Note Rate – Bankers Trust's weekly TENR is frequently used to peg the rates on variable rate bonds.

Tax-Exempt Bonds – Bonds whose owners may treat the interest income as exempt from federal income tax. Most municipal bonds are issued as tax-exempt.

Tax Increment Bond – Bonds whose repayment is secured by special assessments on landowners whose property stands to benefit from development or redevelopment.

Tax and Non-Arbitrage Certificate – A certificate of the issuer stating the issuer's assumptions and expectations that establish the basis for concluding that a bond issue may be treated as tax-exempt. This document describes expectations about the use of proceeds, the rate and which proceeds will be spent, and the restrictions on investment of proceeds. It also describes certain actions that an issuer may need to take in the future to maintain the tax-exempt status of the bond issue.

Taxable Bonds – Bonds whose owners may treat not the interest income as exempt from federal income tax. Municipal issuers may issue taxable bonds for portions of projects that do not otherwise qualify for tax-exemption.

TEFRA – Stands for the federal Tax Equity and Fiscal Responsibility Act of 1982. Shorthand for certain public hearing requirements applicable to tax-exempt private activity bonds under the Federal Tax Code.

Term Bonds – Bonds that are payable in mandatory redemption amounts prior to the stated maturity date. For example, \$1,000,000 of term bonds maturing in 2020 may be due and payable in mandatory redemption amounts of \$300,000 in 2018, \$300,000 in 2019 and \$400,000 in 2020.

Transfer of Development Rights (TDR) – Process by which the right to develop real estate is split from the real estate itself and sold separately. Allows growth to be concentrated and open space to be preserved without down-zoning. See also Purchase of Development Rights (PDR)

True Interest Cost (TIC) – A method of calculating interest cost while taking into account the time value of money.

Unlimited Tax General Obligation Bond (UTGO) – An issue of voted general obligation bonds by a Washington issuer, to which the issuer has pledged its full faith credit and taxing power, including a voter-approved excess property tax levy dedicated solely to repayment of the bonds and is not subject to otherwise applicable tax limitations.

Variable Rate – An interest rate that is not fixed at a particular rate at issuance, but may change during the life of the bonds in accordance with a specified index or procedure for establishing a new interest rate.

Variable Rate Demand Obligation (VRDO) – Variable rate bonds that give a bondholder the right to put (sell) their bonds back to a financial institution at certain specified periods, usually at rate reset dates or interest rate mode change dates, allowing bondholders to decide whether to continue to hold the bonds when a new interest rate is established.

Visible Supply – The total dollar value of bonds expected to be offered over the next 30 days. A number of organizations attempt to calculate the figure, which fluctuates as issuers decide whether or not to come to market.

Volume Cap – An allocation of private activity bond volume authorized to be issued by a particular bond issuer.

Warrant – A certificate giving the holder the right to purchase a bond at a specific price during a certain time period.

Yield To Maturity – The total return on a bond, taking into consideration its coupon, length of maturity, and dollar price.



Zero-Coupon Bonds – Bonds sold at a deep discount, and without a coupon, appreciating to full value at maturity. Also known as capital appreciation bonds or compound interest bonds.



ACRONYMS

| | |
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| ADA | Americans with Disabilities Act |
| AWC | Association of Washington Cities |
| BARS | Budgeting, Accounting & Reporting System |
| BIMC | Bainbridge Island Municipal Code |
| BIFD | Bainbridge Island Fire Department |
| CEMP | Comprehensive Emergency Management Plan |
| CERT | Community Emergency Response Team |
| CFE | Capital Facilities Element |
| CFP | Capital Facilities Plan |
| CLID | Consolidated Local Improvement District |
| DEM | Department of Emergency Management |
| EIS | Environmental Impact Statement |
| EM | Emergency Management |
| EOC | Emergency Operations Center |
| EOP | Emergency Operations Plan |
| ESA | Endangered Species Act |
| FAR | Floor Area Ratio |
| FTE | Full-Time Equivalent |
| GAAP | Generally Accepted Accounting Principles |
| GASB | Governmental Accounting Standards Board |
| GMA | Growth Management Act |
| GO | General Obligation |
| ICS | Incident Command System |
| ISTEA | Intermodal Surface Transportation Efficiency Act |
| KRCC | Kitsap Regional Coordinating Council |
| LID | Local Improvement District |
| LOS | Level of Service |
| LTGO | Limited Tax General Obligation |
| MSRC | Municipal Research Services Center |
| NMTP | Non-Motorized Transportation Plan |
| NPDES | National Pollution Discharge Elimination System |
| PDR | Purchase of Development Rights |

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|-------|---|
| PEG | Public Education and Government |
| PSRC | Puget Sound Regional Council |
| PUD | Public Utilities District |
| PWTF | Public Works Trust Fund |
| RCW | Revised Code of Washington |
| ROW | Right-of-Way |
| SEPA | State of Washington Environmental Policy Act |
| SR | State Route |
| SRF | State Revolving Fund |
| SSWM | Storm & Surface Water Management |
| TIB | Transportation Improvement Board |
| TIS | Traveler Information System |
| TDR | Transfer of Development Rights |
| UATA | Urban Arterial Trust Account |
| WMP | Winslow Master Plan |
| WSDOT | Washington State Department of Transportation |
| WWTP | Wastewater Treatment Plant |

BAINBRIDGE ISLAND CITY GOVERNMENT

280 Madison Avenue N.
 Bainbridge Island, WA 98110
 City Hall Main Line: 206-780-8591
www.bainbridgewa.gov

City Manager: Doug Schulze: email dschulze@bainbridgewa.gov

| Council Members | | | | |
|--|--------------------------------|-------------------|--|----------------|
| Name | Ward/Position | Term Dates | Email | Phone |
| <u>Sarah Blossom</u> | South Ward Position No. 6 | 1/1/16-12/31/19 | sblossom@bainbridgewa.gov | (206) 512-7639 |
| <u>Kol Medina</u> | North Ward Position No. 2 | 1/1/16-12/31/19 | kmedina@bainbridgewa.gov | (206) 512-7155 |
| <u>Ron Peltier</u> | At Large Position No. 1 | 1/1/16-12/31/19 | rpeltier@bainbridgewa.gov | (206) 842-3601 |
| <u>Wayne Roth</u> | Central Ward Position No. 5 | 1/1/14-12/31/17 | wroth@bainbridgewa.gov | (206) 512-7600 |
| <u>Michael Scott</u> | Central Ward Position No. 4 | 1/1/16-12/31/19 | msscott@bainbridgewa.com | (206) 842-5504 |
| <u>Val Tollefson*</u> | North Ward Position No. 7 | 1/1/14-12/31/17 | vtollefson@bainbridgewa.gov | (206) 660-6350 |
| <u>Roger Townsend</u> | South Ward Position No. 3 | 1/1/14-12/31/17 | rtownsend@bainbridgewa.gov | (206) 898-2616 |
| To contact all Council members as a group, send an <u>email</u> or regular mail (280 Madison Avenue North, Bainbridge Island, WA 98110.) | | | | |

*Mayor for 2016

Key City Contacts

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|---|--|----------|
| City Clerk: Rosalind Lassoff, City Clerk | rlassoff@bainbridgewa.gov | 780-8624 |
| Court: Telma Hauth, Court Administrator | thauth@bainbridgewa.gov | 780-3805 |
| Public Works Engineering: Barry Loveless, Director | blloveless@bainbridgewa.gov | 780-7313 |
| Public Works Operations and Maintenance (main line) | pwom@bainbridgewa.gov | 842-1212 |
| Finance: Ellen Schroer, Finance Director | eschroer@bainbridgewa.gov | 780-8619 |
| Planning: Gary Christensen, Planning Director | gchristensen@bainbridgewa.gov | 780-3756 |
| Police: Matthew Hamner, Police Chief | mhamner@bainbridgewa.gov | 780-4686 |