



For Official Use Only: Received: _____ Approved: _____ <input type="checkbox"/> Exempt <input type="checkbox"/> Full Review SAR Case #: _____
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Form B109 Site Assessment Review Application

Project Information
Project Name:
Site Address:
Assessor's Parcel Number(s):
Applicant Information
Property Owner (or Purchaser) Name:
Email:
Phone:
Authorized Representative or Engineer (If applicable)
Name:
Company:
Email:
Phone:

1. **(Yes/No)** Is your project one of the special type cases exempted per BIMC 15.19.040, sections C-G? (**Circle one of these:** *Commercial Agriculture; Forest Practices; Road Maintenance; New Non-motorized Shoulder Improvement; Underground Utilities*) If yes, stop and sign below. If no, go to question #2.
2. **(Yes/No)** Did you apply for a Pre-Application Meeting between Jan 1, 2017 and Oct 1, 2017? If yes, stop and sign below. If no, go to question #3.

Pre-application Date: _____

3. **(Yes/No)** Does a plat development exemption apply? If yes, stop and sign below. If no, go to question #4.

(Projects proposed on parcels created by Land Use Action (subdivision, short-plats, etc.) may be exempt from submission requirements under BIMC 15.19. If your project is located within one of the developments listed in the SAR Exemption List AND your project meets ALL the conditions of approval for that development, it is exempt from the rest of the SAR process. Currently exempt developments can be found at <http://www.ci.bainbridge-isl.wa.us/882/LID-Links-Guidance>)

Development Name/Planning Permit #: _____

4. Fill in the following information regarding the size of your project:

Project Data:	
A. Is this a redevelopment¹ project or new development²? <i>Redevelopment includes <u>all construction</u> on parcels of land existing prior to Feb 10, 1999. If your lot is <u>not</u> part of a recent subdivision, this likely applies to your project. Redevelopment also applies if more than 35% of the lot is existing hard surface.</i>	<input type="checkbox"/> Redevelopment <input type="checkbox"/> New Development
B. New and replaced Hard Surface³ area proposed <i>(include all proposed hard surface areas)</i>	sq. ft.
C. Total area of construction, clearing, grading, or development activity <i>(Area of the project limits including all areas being disturbed)</i>	sq. ft.
D. Total site area <i>(Include the area of all parcels that contain the project activity or construction; Use the area of right-of-way for road projects)</i>	sq. ft.
Percentage of Site to be developed (box 'C' ÷ box 'D' × 100)	%

5. Evaluate your project using the following table:

Projects not required to have a completed SAR analysis before permit application			
From Project Data, IF...	You checked Box 'A' as ...	And Box 'B' is...	And Box 'C' is...
	"Redevelopment"	Less than 800 sq. ft.	Less than 7000 sq. ft.
	"New Development"	Less than 1300 sq. ft.	Less than 7000 sq. ft.
...THEN this project is exempt from the SAR process but still required to consider the 13 elements of an erosion control plan which can be found in COBI form B109d.			

6. If no exemption applies from items 1-5 above, your project requires a SAR review by the COBI Development Engineering team. Please complete and submit COBI form B109a and attachments with this signed form to the Public Works counter or via email (PWpermits@bainbridgewa.gov) and your project analysis will be completed within 2-4 weeks of submittal.

Signature and Certification

I, the undersigned, certify that the information submitted is true and accurate to the best of my knowledge and understand that any misrepresentation in the forgoing information may delay review and approval of my project.

Signed

Date

¹ Redevelopment

The creation or addition of hard surfaces; the expansion of a building footprint or addition/replacement of a structure; structural development including construction, installation or expansion of a building or other structure; replacement of hard surface that is not part of a routine maintenance activity; and/or land disturbing activities on a lot that either a) legally existed prior to Feb 10, 1999 or b) is already substantially developed (35% or more of existing hard surface coverage).

² New Development

Land disturbing activities, including Class IV -general forest practices that are conversions from timber land to other uses; structural development, including construction or installation of a building or other structure; creation of hard surfaces; and subdivision, short subdivision and binding site plans. Projects meeting the definition of redevelopment shall not be considered new development.

³ Hard Surface

An impervious surface, a permeable pavement, or a vegetated roof.