

**CITY OF BAINBRIDGE ISLAND  
 CLEARING PERMIT APPLICATION  
 FORM MUST BE COMPLETED IN INK, PREFERABLY BLUE.  
 PENCIL WILL NOT BE ACCEPTED.**



<p><b><u>DATE STAMP          FOR CITY USE ONLY</u></b></p>	<p><b><u>TO BE FILLED OUT BY APPLICANT</u></b></p>
	<p><b>PROJECT NAME:</b> _____</p> <p><b>TAX ASSESSOR'S NUMBER(S):</b> _____          _____          _____</p>
	<p><b>PROJECT STREET ADDRESS OR ACCESS STREET:</b> _____</p>
	<p><b><u>FOR CITY USE ONLY</u></b></p>
	<p><b>FILE NUMBER:</b> _____</p> <p><b>PROJECT NUMBER:</b> _____</p> <p><b>DATE RECEIVED:</b> _____</p>
<p><b>SUBMITTAL REQUIREMENTS</b></p>	
<p><b>APPLICATION</b></p>	<p><i>One original (which must contain an original signature) and one copy must be provided. Whenever possible, originals must be <b>signed in blue</b>. Please identify the original document.</i></p>
<p><b>SUPPORTING DOCUMENTS</b></p>	<p><i>One original (which must contain an original signature), where applicable, and <b>one copy</b> (if an original is not applicable, <b>two copies</b> must be provided).</i></p>
<p><b>FULL-SIZE DRAWINGS</b></p>	<p><i>Two copies of the required drawings must be provided.</i></p>
<p><b>SUBMITTING APPLICATIONS</b></p>	<p>Should an agent submit the application, a <i>notarized Owner/Applicant Agreement</i> must accompany the application.</p>
<p><b>ATTACHED SUBMITTAL CHECKLIST</b></p>	<p>Please refer to attached Submittal Checklist for further information.          NOTE: when submitting this application, please do not copy or include the Submittal Checklist sheets attached to the back of this application.</p>
<p><b>APPLICATIONS WILL NOT BE ACCEPTED</b>  <b>unless these basic requirements are met and the submittal packet is deemed counter complete.</b></p>	

**CITY OF BAINBRIDGE ISLAND  
 CLEARING PERMIT APPLICATION  
 FORM MUST BE COMPLETED IN INK, PREFERABLY BLUE.  
 PENCIL WILL NOT BE ACCEPTED.**



**GENERAL INFORMATION**

1. Name of property owner: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

*If the owner of record as shown by the county assessor's office is not the applicant, the owner's signed and notarized Owner/Applicant Agreement must accompany this application.*

2. Applicant/Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

3. Timber operator: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

4. Please give the following parcel information:

Assessor's parcel number	Parcel size	Is property developed?
		<input type="checkbox"/> Yes <input type="checkbox"/> No

5. Detailed description of proposal: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Description of how erosion requirements met: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CITY OF BAINBRIDGE ISLAND**  
**CLEARING PERMIT APPLICATION**  
**FORM MUST BE COMPLETED IN INK, PREFERABLY BLUE.**  
**PENCIL WILL NOT BE ACCEPTED.**



6. Does the site contain an environmentally sensitive area as defined in the *Critical Areas Ordinance* (Chapter 16.20, *Bainbridge Island Municipal Code*)  Yes  No  Unknown

If yes, check as appropriate:

<input type="checkbox"/> wetland*	<input type="checkbox"/> geologically hazardous area**
<input type="checkbox"/> wetland buffer*	<input type="checkbox"/> zone of influence**
<input type="checkbox"/> stream*	<input type="checkbox"/> slope buffer**
<input type="checkbox"/> stream buffer*	<input type="checkbox"/> fish and wildlife habitat area

\* If your site includes a wetland or wetland buffer, a wetland report may be necessary with your application.

\*\* If your site includes a geologically hazardous area or is within the zone of influence as defined in *Bainbridge Island Municipal Code 16.20*, a geotechnical report may be necessary with your application.

7. Will the timber be sold?  Yes  No  Unknown

8. Is the clearing going to result in the removal of more than 5,000 board feet?  
 Yes  No  Unknown

9. Is clearing planned within 200 feet of ordinary high water (OHWM is generally where shoreline vegetation changes from salt tolerant to upland plants)?  Yes  No  Unknown

10. Are there underlying/overlying agreements on the property?  Yes  No  Unknown

If yes, check as appropriate and provide a copy of the decision document:

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> contract rezone  | <input type="checkbox"/> Planned Unit Development (PUD)   | <input type="checkbox"/> variance                     | <input type="checkbox"/> prior subdivision |
| <input type="checkbox"/> Site Plan Review | <input type="checkbox"/> Master Planned Development (MPD) | <input type="checkbox"/> Conditional Use Permit (CUP) |  |
| <input type="checkbox"/> shoreline permit | <input type="checkbox"/> Reasonable Use Exception (RUE)   | <input type="checkbox"/> Forest Practices Act (FPA)   |  |

Under which jurisdiction was the approval given?

City of Bainbridge Island  Kitsap County Approval date: \_\_\_\_\_

11. Name(s) of planning department personnel who may be familiar with this project:  
 \_\_\_\_\_

I hereby certify that I have read this application and know the same to be true and correct.

\_\_\_\_\_  
 Signature of owner or authorized agent\*

\_\_\_\_\_  
 Date

***\*If signatory is not the owner of record, the attached "Owner/ Applicant Agreement" must be signed and notarized.***

**CITY OF BAINBRIDGE ISLAND  
CLEARING PERMIT APPLICATION**

**GENERAL SUBMITTAL REQUIREMENTS**

Applications must be submitted in person at  
the City of Bainbridge Island, Department of Planning and Community Development.

A complete application shall include all applicable items listed below.

1. An application form provided by the city with the signatures of all property owners or an owner/applicant agreement with the notarized signatures of all property owners.
2. A plot plan on a base map containing the following information:
  - a. date of drawing or revision, north arrow, adjoining roadways and appropriate scales;
  - b. prominent physical features of the property including, but not limited to, geological formations, critical areas and watercourses;
  - c. general location, type, range of size, and conditions of trees and ground cover;
  - d. identification by areas of trees and ground cover that are to be removed, and information on how the trees or areas are delineated in the field;
  - e. any existing improvement on the property including, but not limited to, existing cleared areas, structures, driveways, ponds, and utilities;
  - f. information indicating the method of drainage and erosion control, during and following the clearing operation; and
  - g. information explaining how property lines are identified.
3. Copies of any underlying or overlying permits with any conditions of approval on the subject parcel.
4. Vicinity map and detailed directions to the site.
5. Description of how applicant will address erosion control requirements.

# Owner/Agent Agreement

The undersigned is (are) the owner(s) of record of the property identified by the Kitsap County Assessor's account number \_\_\_\_\_, located at \_\_\_\_\_, Bainbridge Island, Washington. The undersigned hereby gives (give) consent and approval to

to act on his/her (their) behalf as his/her (their) agent to proceed with an application for (please check all items that apply):

- preapplication conference
- planning permits
- construction permits (i.e. building, water/sewer availability, right-of-way, etc)

on the property referenced herein. This agreement authorizes the agent to act on the owner's behalf for the above checked applications through (date or specific phase) \_\_\_\_\_.

\_\_\_\_\_  
**OWNER OF RECORD**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**OWNER OF RECORD**

\_\_\_\_\_  
**DATE**

STATE OF WASHINGTON            )  
  ) SS.  
COUNTY OF KITSAP            )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared:

\_\_\_\_\_ to me known as the individual(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed and sealed the said instrument, as his/her/their free and voluntary act and deed for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

*WITNESS MY HAND AND OFFICIAL SEAL*, hereto affixed the day and year in this certificate above written.

\_\_\_\_\_  
*Notary Public in and for the State of Washington*

Residing at \_\_\_\_\_

My appointment expires: \_\_\_\_\_